



Molalla City Council – Special Meeting Agenda

Meeting located at: Molalla Adult Center

315 Kennel Ave, Molalla, OR 97038

January 28, 2015

Council Work Session at 6:30PM

Business meeting will begin at 7:00PM. The Council has adopted Public Participation Rules. Public comment cards are available at the entry desk. Request to speak must be turned into to the Mayor prior to the start of the regular Council meeting.

Executive Session After the meeting

1. CALL TO ORDER – 1,051st Regular Meeting

- A. Call the meeting to order
- B. Flag Salute and Roll Call

2. COMMUNICATIONS AND PUBLIC COMMENT

- A. Minutes: December 17, 2014 & January 14, 2015 - Motion to Approve

3. AWARDS, RECOGNITIONS & PRESENTATIONS

4. PUBLIC HEARINGS

5. NEW BUSINESS

- A. 5 Year Enterprise Zone Agreement – Dan Huff
- B. Quarterly Financials – Heather Penni

6. CONTINUING BUSINESS

- A. Skate Park Discussion – Dan Huff
- A. Measure 91 Discussion – Dan Huff Process Update

6. RESOLUTION

7. ORDINANCES

8. PROCLAMATIONS

9. REPORTS AND ANNOUNCEMENTS

- A. City Manager/Staff Reports – Dan Huff

10. EXECUTIVE SESSION

ORS 192.660(2)(f) to consider information or records that are exempt from disclosure by law.

11. ADJOURNMENT

Minutes of the Molalla City Council Regular Meeting
Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
Wednesday December 17, 2014

ATTENDANCE: Mayor Rogge, Present; Councilor Pottle, Present; Councilor Clark, Present; Councilor Thompson, Present; Councilor Griswold, Present; Councilor Boreth, Present; Councilor Cook, Present.

STAFF IN ATTENDANCE: City Manager Dan Huff, Present; City Recorder Sadie Cramer, Present; Public Works Director Jennifer Cline, Present; Library Director Diana Hadley, Present.

COMMUNICATIONS AND PUBLIC COMMENT:

A. Minutes – November 19, 2014

Councilor Pottle made a motion to accept the minutes from November 19, 2014. Councilor Griswold seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

B. Minutes – Library Board – Information only

Public Speaker – Joe Harrison 302 Lola, Molalla. He wanted to get an update on how the skate park is doing. He stated that if there are any problems to please contact him or someone from the skate park solutions group.

AWARDS, RECOGNITIONS & PRESENTATIONS

A. Recognition of Councilors Boreth and Clark

CM Huff presented recognition plaques to Councilor Boreth and Councilor Clark. CM Huff thanked the councilors for their time and commitment to the citizens of Molalla.

Councilor Boreth stated that he appreciated the opportunity to contribute to the community.

Councilor Clark thanked the community. He stated that it has been a privilege to serve Molalla for the past 4 years. He also thanked the staff for their hard work.

NEW BUSINESS

A. Item in Excess of \$10,000 – Library Carpet Purchase

Library Director Hadley stated that the Library carpets are stained and torn and in need of replacement. She stated that she received 4 bids and Key Carpets is the low bid.

Councilor Cook asked if she got clarification on if extra stock is included. He was advised that she did not get clarification. Mayor Rogge, representing Key Carpets, stated that it is not customary to do additional material. She did mention that when a carton is opened, the remainder is left, not at an additional cost.

Councilor Griswold clarified that the City leases the facility from the School District. He asked if the City is responsible for the maintenance. CM Huff stated that the City is responsible for the maintenance and upkeep.

Councilor Thompson stated that there is some speculation that the Library will be staying in its present location, asked if it is worth replacing the carpet if the Library will be moving. Library Director Hadley stated that the discussion she has had with the Library Board and City officials and there are no immediate plans for the Library to be moved.

Councilor Pottle asked who is moving the furniture. He was advised that the City will be responsible for moving the furniture. He also asked where the additional carpet will be stored. He was advised that it will be stored at the Library. He asked if there would be additional tiles if repairs need to be done. Mayor Rogge stated that there are no guarantees that in 5-10 years that there would be available replacement tiles.

Councilor Thompson made a motion to accept the low bid from Key Carpets. Councilor Boreth seconded. Motion approved (6-0) Mayor Rogge, recused herself since one of the bids is from her company; Councilor Thompson, Aye; Councilor

Pottle, Aye; Councilor Clark, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

B. Item in Excess of \$10,000 – New Library Computers

Library Director Hadley stated that the Library has 14 computers that are available to the public, they are still on Windows XP. The computers are slow, failing and freezing and are in need of replacement. Clackamas County can no longer help with these computers as it puts their computers at risk.

Councilor Cook asked why the quote was broken down to 13 computers in one and 1 in the other. He was advised that the single computer quote is for the computer without a monitor that is used for self-check-out. He also asked why there is no anti-virus software. He was advised that anti-virus will be provided through Clackamas County Network.

Councilor Boreth asked if this is a budgeted item. He was advised that it is a budgeted item. He also asked if there was more than one bid. LD Hadley informed him that this is through Clackamas County Network.

Councilor Clark asked why the computers are not wireless. LD Hadley advised that 4 of the computers are used for the library cataloging and do not need the internet, the children's computer also does not have internet access.

Councilor Boreth made a motion to approve the expenditure. Councilor Clark seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

C. Award Approval – Stowers Rd, Heintz St., Grange Ave Roadway Rehabilitation

PWD Cline advised that the City went out to bid on these projects in October, 2014. The low bid was Eagle-Elsner.

Councilor Pottle asked what the time frame is for these projects. PWD Cline advised that the project can start in January. The majority of the work will be done in May and anticipate the project completion in September/October, 2015.

Councilor Pottle asked if the City has used Eagle-Elsner before. PWD Cline advised that they completed the Kennel Ave. project.

Councilor Pottle made a motion to approve the award to Eagle-Elsner. Councilor Griswold seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

D. Brown & Caldwell Project Scope and Budget Approval

PWD Cline advised that Brown & Caldwell have provided a scope of work needed to meet NPDES permit requirements. She stated that this also includes a bio-solids management plan.

CM Huff stated that this will give the City a better framework and plan on how to catch up on items that the City should have been doing in past years.

Councilor Griswold made a motion to approve Brown & Caldwell Project Scope. Councilor Thompson seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

E. Approval of SDC Waterline Replacement and Section Street Improvement Project

PWD Cline stated that 3 waterlines have been identified that need to be removed and replaced. The estimate presented is for design and engineering costs. PWD Cline will come back to council to advise what the constructions estimates are. The Public Works department will do the waterline replacement.

Councilor Boreth asked if the design and construction are in the current budget. PWD Cline advised that it is in the current budget. He then asked if the construction costs would be in the next fiscal year. He was advised that it is planned in the summer of 2015.

Councilor Griswold made a motion to approve the SDC waterline replacement and Section Street improvement project. Councilor Pottle seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

F. Planning Commission Appointments

Mayor Rogge asked for support from the Council to appoint Patricia Torsen to the Planning Commission as a voting member.

REPORTS & ANNOUNCEMENT

PWD Cline advised that she had a phone conversation with ODOT and was advised that the traffic dept. has agreed to look at what signage or public awareness can be done at the Bear Creek crossing. Another crossing concern is at Stone Place Apartments. ODOT has proposed a maintenance solution at the “Y” intersection. The intersection of Toliver and 213 is also a safety concern. Mayor Rogge stated that Vick Rd. and 213 is also being looked at by ODOT. Mayor Rogge stated that the City and ODOT are discussing a 4 phase process from Hwy 213 to Shirley St. There has been some potential development interest along Hwy 211 which will impact what ODOT is planning. Councilor Cook advised that speed is an issue from Vick Rd. to Les Schwab. PWD Cline advised that a speed study could be requested for Hwy 213.

City Recorder Sadie Cramer expressed her appreciation to Councilors Boreth and Clark.

Councilor Boreth gave an update on C-4. He thanked the community for the opportunity to serve Molalla. He stated that the leaders in place are a great team and work very well together.

Councilor Cook thanked Councilors Boreth and Clark for their service on council.

Councilor Griswold wished everyone Merry Christmas and also thanked Councilors Boreth and Clark for their service.

Councilor Thompson wished everyone Merry Christmas. He stated that it has been a pleasure working with Councilors Boreth and Clark over the years.

Councilor Clark wished everyone a Merry Christmas and Happy New Year. He stated that it has been a pleasure over the past few years.

Councilor Pottle stated that it is a pleasure to see everyone working together as a team. He stated that he attended the Molalla High School Singing Christmas Tree, it was very enjoyable. He thanked Councilor Boreth and Clark and stated that it was a pleasure working with them.

Mayor Rogge stated that she was impressed with the ODOT Command Center. She also stated that she enjoyed the Singing Christmas Tree. She thanked Councilors Boreth and Clark for their service to Molalla.

ADJOURNMENT

Councilor Pottle made a motion to enter into Executive Session. Councilor Clark seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

Sadie Cramer, City Recorder

Mayor Debbie Rogge

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday January 14, 2015

ATTENDANCE: Mayor Rogge, Present; Councilor Elect Pottle, Present; Councilor Thompson, Present; Councilor Griswold, Present; Councilor Cook, Present; Councilor Elect Satter, Present; Councilor Elect Riggs, Present.

STAFF IN ATTENDANCE: City Manager Dan Huff, Present; City Recorder Sadie Cramer, Present; Public Works Director Jennifer Cline, Present.

Mayor Rogge swore in Councilors Pottle, Satter and Riggs.

COMMUNICATIONS AND PUBLIC COMMENT:

A. Minutes – December 10, 2014 Town Hall

Councilor Pottle made a motion to approve the minutes from the December 10, 2014 Town Hall meeting. Councilor Cook seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Pottle, Aye; Councilor Cook, Aye; Councilor Satter, Aye; Councilor Riggs, Aye.

B. Minutes – December 17, 2014

The minutes for December 17, 2014 will be presented on January 28, 2015.

C. Library Board Minutes – Information Only

D. Transportation Advisory Committee – Information only

NEW BUSINESS

A. Expense in Excess of \$10,000: Flow Meters for I & I

PW Director Cline explained that as part of Brown & Caldwell scope of services, it includes monitoring the existing sanitary sewer system with the use of 7 flow meters. Her recommendation is to go with the low bidder which is Bainbridge.

Councilor Pottle asked what the time limit is on this project. He also asked if there is a warranty on these meters. PWD Cline advised that she will ask if there is a warranty.

Councilor Thompson made a motion to approve the Bainbridge & Associates bid for the flow meters. Councilor Griswold seconded. Motion approved (6-1) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Pottle, Nay; Councilor Cook, Aye; Councilor Satter, Aye; Councilor Riggs, Aye.

Councilor Pottle stated that if there is a warranty, he will change his vote.

B. Council President Nomination

Councilor Thompson nominated Council President Pottle to serve again as Council President. Councilor Pottle stated that he is willing to accept the position and appreciates being involved.

C. Mayor Rogge to Appoint Boards and Commission Council Liaisons

Mayor Rogge stated that there is a Library Board, a Park & Recreation Board and a Transportation Committee.

She asked that Councilor Cook continue to serve on the Friends of the Pool committee, also be an alternate to the Park and Recreation Board.

Mayor Rogge appointed Councilor Satter to the Library Board. She was asked to attend the MAS meetings as well. This is a conflict with her work schedule so Councilor Riggs was appointed to that position.

Mayor Rogge appointed Councilor Pottle to the Park and Recreation Board.

Mayor Rogge appointed Councilor Thompson and Councilor Griswold to the Transportation Committee.

Mayor Rogge appointed Councilor Thompson to the Clackamas County C-4.

Mayor Rogge recommended decreasing commission panels to 5, this will change the current number from 7 and 9.

Councilor Cook asked if these citizens are Molalla residents, he was advised that they are City residents. CM Huff advised that the Municipal Code has an equation that is used to base where the citizens reside, in city limits and out.

CONTINUING BUSINESS

A. Skate Park Discussion

CM Huff advised that the fence that encloses the Skate Park is rented and there has been talk of putting a permanent fence around it. He stated that vandalism has returned in the past few months.

Councilor Pottle gave an update on the Skate Park. A youth that visits the Skate Park stated that he has seen some people go over the fence when it is locked. He stated that the fence has helped to keep the drug activity and smoking down.

Councilor Thompson asked if Council was to close the Skate Park, how Councilor would proceed. CM Huff advised that it could be done a few different ways, removing the facility or put a permanent fence around it.

Mayor Rogge stated that she does not want the Skate Park closed and would like to leave the fence up for another 3 months.

Councilor Thompson stated that if a permanent fence was put up, giving the Skate Park users an opportunity to correct the vandalism, and if not, it can be closed down.

Councilor Thompson made a motion to direct staff to put a permanent fence around the Skate Park. If the bid is over \$10,000 it will come before Council for consideration. Councilor Cook seconded. Motion approved (7-1) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Pottle, Aye; Councilor Cook, Aye; Councilor Satter, Aye; Councilor Riggs, Aye.

B. Measure 91 Discussion

CM Huff explained that he would like to have a discussion to help understand Councils' direction on this issue. He stated that there are zoning restrictions and asked direction on what to do if someone wanting to establish a dispensary in Molalla. Mayor Rogge advised that the moratorium expires in May, 2015.

Councilor Thompson stated that the City can put restrictions but can't stop someone from having a dispensary in Molalla. If Council wanted to make it illegal in Molalla, it is required to get a measure on the ballot before the special election.

Mayor Rogge asked the councilors to share their views.

Mayor Rogge is not in favor of having dispensaries in Molalla.

Councilor Thompson stated that the City can't legally stop someone from establishing a dispensary in Molalla, however it can be put to a vote of the citizens to make it illegal in the City limits.

Councilor Riggs stated that the people in Oregon had their voice and Molalla should support that.

Councilor Satter stated that by making it illegal takes away from the control of situations.

Councilor Cook stated that making it illegal in the city limits is an exercise in futility.

Councilor Griswold is in favor of putting it to a vote.

Councilor Pottle does not have a problem with it, the people have already voted.

Councilor Thompson is not in favor of banning marijuana in the City. He is not opposed to putting it to a vote of the people.

Mayor Rogge has asked what the councilors their opinions of putting a vote to the Molalla residents to make it illegal.

Councilor Riggs is not in favor of putting this to a vote.

Councilor Satter asked what the cost is to put this on the ballot. She was informed that it would cost from \$3,000-\$10,000.

Councilor Cook is not in favor of putting this to a vote.

Councilor Griswold is in favor of putting this to a vote.

Councilor Thompson is not in favor of putting this to a vote.

Councilor Pottle is not in favor of putting this to a vote.

With a show of hands it is determined that Molalla will honor the vote of the public and not put it to a vote to make it illegal in Molalla.

Councilor Griswold asked if a work session can be held to discuss this matter.

RESOLUTIONS

A. Resolution 2015-01 – A Resolution to Appoint City Manager Dan Huff as Budget Officer for FY 15/16

Councilor Thompson made a motion to appoint CM Huff as the Budget Officer for FY 15/16. Councilor Griswold seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Pottle, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Cook, Aye; Councilor Satter, Aye; Councilor Riggs, Aye.

REPORTS & ANNOUNCEMENT

City Manager's Report

CM Huff stated that staff at City Hall have been working on council's goals that were implemented last year. He also stated that a goal setting session should be scheduled.

Mayor Rogge scheduled a work session to discuss council goals, it will be held the 25th of February at City Hall at 7:00 pm.

Cm Huff gave to council a pre-construction agenda for Stowers, Heintz and Grange projects.

CM Huff gave to council a proposed tax abatement measure for Pacific Fibre, this will be on the next agenda.

CM Huff stated that the Chamber of Commerce has asked for a decommissioned fire hydrant to clean and sell at an auction.

CM Huff stated that City Recorder Cramer is updating the website and a photo and a bio is needed for Councilors Satter, Riggs and Cook.

CM Huff stated that notices will be sent out to residents along Hwy 211 regarding address issues.

Councilor Thompson welcomed Councilor Satter and Councilor Riggs.

Councilor Pottle stated that he is looking forward to working with the new councilors.

ADJOURNMENT:

Councilor Pottle made a motion to enter into executive session. Councilor Griswold seconded, Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Pottle, Aye; Councilor Cook, Aye; Councilor Satter, Aye; Councilor Riggs, Aye.

Sadie Cramer, City Recorder

Mayor Debbie Rogge

**WRITTEN AGREEMENT WITH THE MOLALLA ENTERPRISE ZONE SPONSOR TO
EXTEND PROPERTY TAX EXEMPTION TO FIVE CONSECUTIVE YEARS IN TOTAL
FOR PACIFIC FIBRE PRODUCTS, INC.**

The sponsor of the Molalla Enterprise Zone comprising the governing body of the City of Molalla (hereinafter “Zone Sponsor”) and Pacific Fibre Products, Inc. (hereinafter “Firm”) do hereby enter into an agreement for extending the period of time in which the Firm shall receive an exemption on its proposed investments in qualified property in the Molalla Enterprise Zone contingent on certain special requirements.

The Zone Sponsor and the Firm jointly acknowledge: that subject to timely submission and approval of an application for precertification and the satisfaction of other requirements under ORS 285B.650 to 285B.728 (1997). The Firm is eligible for three years of complete exemption on its qualified property; that nothing in this agreement shall modify or infringe on this three-year exemption or the requirements thereof, and that this agreement becomes null and void if the Firm does not qualify for these three years of the exemption.

The Zone Sponsor extends the Firm’s property tax exemption an additional two years on all property that initially qualifies in the Molalla Enterprise Zone on or before the assessment year beginning on January 1, 2015 and, thus, sets a total period of exemption of five consecutive years during which statutory requirements for the standard three-year enterprise zone exemption must also be satisfied and maintained.

In order to receive the additional two years of enterprise zone exemption granted herein, the Firm agrees herewith pursuant to ORS 285B.710 (3) that for each year of the exemption, all of the Firm’s new employees shall receive an average level of compensation equal to or greater than 150 percent of the county average annual wage (\$31.76 per hour), in accordance with the definitions and guidelines in Oregon Administrative Rules (OAR), Chapter 123, Division 065, which provides that:

1. Such compensation may include non-mandatory benefits that can be monetized;
2. At the time of precertification, 150% of the City of Molalla average wage is \$31.76 per hour (2014 county average wage rate \$21.17 per hour);
3. Only employees working at jobs filled for the first time after the application for precertification but prior to July 1 following the first full year of the exemption and performed within the current boundaries of the Molalla Enterprise Zone are counted; and
4. Only full-time, year-around and non-temporary employees engaged a majority of their time in the Firm’s eligible operations under ORS 285B.707 are counted, regardless if such employees are leased, contracted for or otherwise obtained through an external agency or are employed directly by The Firm.

The Zone Sponsor does not request any requirement of the Firm and relinquishes all rights to make the additional two years of property tax exemption granted herein contingent on additional requirements that might otherwise be reasonably requested under ORS 285B.710[(3) for urban zones.

ACCEPTING FOR THE SPONSOR OF
THE MOLALLA ENTERPRISE ZONE:

ACCEPTING FOR
PACIFIC FIBRE PRODUCTS, INC.

By: _____

By: _____

(Printed Name)

(Printed Name)

Date: _____

Date: _____

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Quarterly Financial Report for October thru December 2014, 2014 SDC Report, and Warrant Report.

Staff Recommendation: Discussion and approval

Date of Meeting to be Presented: January 28, 2015

Fiscal Impact: None

Background:

Finance department presents the quarterly financial report with commentary for discussion and approval.

In addition, please find a Quarterly Report with percentage of Budget Appropriation, 2014 SDC Report, and a warrant register for all checks written of \$10k during this same period.

SUBMITTED BY: Heather Penni, Finance Director
APPROVED BY: Dan Huff, City Manager



Administration – Finance

117 N Molalla Avenue, PO Box 248, Molalla, Oregon 97038
Phone: (503) 829-6855 Fax: (503) 829-3676

January 6, 2015

To: Dan Huff, City Manager

From: Heather Penni, Finance Director

RE: 2nd Quarter 2014/2015 Report

The FY 2013/2014 is still in process. We received an extension from the Secretary of State to extend our filing date out to February 2015 to be able to complete a CAFR, Comprehensive Annual Financial Report. This report will be a step up from the audit reports we have been using as it will present with more fiscal data allowing Administration and the Council to begin to draft a 3-5 year forecast report and eventually strive toward a biennial budget.

Overall, the City is trending within our budgeted guidelines, with a few minor exceptions. Our conservative approach to budgeting is proving consistently over all funds to continue with appropriate operational costs with modest projects underway while in most cases continuing to increase our fund reserves providing more fiscal stability.

General Fund

As of month end in December (50% of the fiscal year), the City is close to the budgeted projection for property taxes. During the budget season the committee elected to budget flat (0%) increase although under Measures 5 and 50 we could have projected a 3% gain. The economic recovery being experienced in more urban areas is slowly trickling out to rural communities, we were unsure what it would look like for Molalla and did not want to over-estimate. We will see a small inflow of property tax revenue in March and May as some home owners elect the three payment plan with the County.

City Council will have before them a resolution to distribute some of the contingency funds to Personnel Services in the Municipal Court, Materials & Services in the OGM and planning service. The municipal court staff and the payroll payable of FICA are trending over budget and the pattern shows that holding consistent through the remaining fiscal year. In the Office of

Governance and Management contingency funds will be added to the building maintenance and printing expenses. In the planning division funds are needed to offset the costs of County planning service as we finalized the comprehensive plan and the County trends 90-120 day delay in billing.

A transfer to the Capital Expenditure for the police service will not be needed although reporting at 89.08% and the half year mark. This budget allocation was for the lease of 4 new police vehicles. This purchase is complete and no capital purchases are planned for the rest of the fiscal year.

Overall, the revenues in the general fund are trending above margin and the expenditures are at 42.53% of budget with 50% of the year exhausted. Forecasting for year end fund balance is approximately \$800K. Major factors that may change that fund balance are the waste water lawsuit, the aquatic center, and the PAL construction.

Library

The library is at the 50% mark with no notable concerns. The Clackamas County Library District provides stable resources for the operations of our facility. Those funds are received in January and June. All expenditures are trending under budget.

Public Works

The street fund ending balance is improving as funds from the ODOT fund exchange have been received to offset the engineering cost from projects in process.

The sewer fund is trending at a higher than budgeted spending level in the materials & services. The primary factor is the professional/legal fees associated with the pending litigation. The full contingency has already been exhausted and distributed to legal fees. The City Council will need to reconvene a budget committee to approve a transfer from the general fund to continue to cover costs or a significant increase in sewer rates will be needed.

Water fund has nothing fiscally notable. Both the water and sewer fund need to be working toward an ending fund balance of \$1M or better to cover costs in the event of an emergency while still maintain basic service needs. This is attainable with the water fund within 1-2 fiscal years. The sewer fund will be a 5-6 year goal.

Finance will be recommending to the budget officer to close the storm water fund in FY 15/16 and partner the revenues and cost with the sewer fund. Although different collection systems, both funds carry the same classification under the Governmental Accounting Standards Board. The storm water fund does not have enough resources or requirements to validate a separate fund classification. In addition, finance recommends the closing of the public works personnel

service fund. This fund was created in theory to allow for salary transparency and allocation of duty cost to specific funds. When put into works the separation has not served a fiscal purpose creating value or provided administration with a needed management tool.

Aquatic Center

Resources are under budget and expenditures are over budget. This is primarily from the 1st quarter (Jul-Sep) costs. The 2nd quarter costs have decreased significantly. The City is still in a holding pattern waiting for the school district to return to the negotiation table. Fiscal concern is the City of Molalla is at \$10.01 of the governmental \$10.00 maximum for taxation and the School District is well over their \$5.00 maximum. A local option levy will have devastating effects on the fire district and that will effect residents and assets in both the school district and city limits. In addition, even if fully supported many taxpayers would simply not be able to contribute if they are at their limits thrusting many agencies into further compression.

SDC Funds

All revenues trending higher than anticipated thus creating optimistic projections that the economic recovery is reaching the rural communities. A separate SDC report will be presented as required by state law.

Urban Renewal

The Urban Renewal is trending fiscally on the mark with the data from the consulting firm EcoNorthwest. Little fiscal activity through December 2014 although the City Administrative staff under the direction of the Molalla Urban Renewal Agency and the Molalla City Council are pursuing a bond to complete some infrastructure projects.

Exhibits:

- (a) Quarterly report with % of budget by appropriation.
- (b) 2014 SDC Report
- (c) Oct – Dec 2014 Warrant Register for checks exceeding \$10,000.00

GENERAL FUND	Budget	Actual				
Beginning Balance	\$ 681,346.62	\$ 788,595.04				
Resources	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
Property Taxes	\$ 2,350,000.00	\$ 18,173.02	\$ 2,296,925.52	\$ 2,315,098.54	98.51%	
Fees/Licenses/Permits/Fines	\$ 865,026.36	\$ 171,089.91	\$ 214,604.85	\$ 385,694.76	44.59%	
Fed/State/Grant Allocation	\$ 139,250.00	\$ 21,826.62	\$ 42,465.27	\$ 64,291.89	46.17%	
All Other Resources	\$ 90,600.00	\$ 29,486.80	\$ 32,040.37	\$ 61,527.17	67.91%	
TOTAL RESOURCES	\$ 3,444,876.36	\$ 240,576.35	\$ 2,586,036.01	\$ 2,826,612.36	82.05%	
Requirements	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
<u>Personnel Services</u>						
Office of Governance & Mgmt.	\$ 529,520.20	\$ 100,632.94	\$ 121,223.03	\$ 221,855.97	41.90%	
Police Service	\$ 1,719,000.00	\$ 415,299.06	\$ 413,479.29	\$ 828,778.35	48.21%	
Municipal Court	\$ 131,200.00	\$ 35,026.59	\$ 36,226.37	\$ 71,252.96	54.31%	
<u>Materials & Services</u>						
Office of Governance & Mgmt.	\$ 261,000.00	\$ 76,857.70	\$ 68,708.22	\$ 145,565.92	55.77%	
Police Service	\$ 496,750.00	\$ 131,367.45	\$ 74,383.89	\$ 205,751.34	41.42%	
Municipal Court	\$ 77,700.00	\$ 18,271.56	\$ 17,914.50	\$ 36,186.06	46.57%	
Planning Service	\$ 31,400.00	\$ 19,220.18	\$ 10,248.07	\$ 29,468.25	93.85%	
<u>Capital Expenditures</u>						
Office of Governance & Mgmt.	\$ 250,000.00	\$ -	\$ 12,130.82	\$ 12,130.82	4.85%	
Police Service	\$ 60,000.00	\$ -	\$ 53,446.50	\$ 53,446.50	89.08%	
<u>Transfers</u>						
Office of Governance & Mgmt.	\$ 62,500.00	\$ 62,500.00	\$ -	\$ 62,500.00	100.00%	
General Fund Contingency	\$ 100,000.00	\$ -	\$ -			
General Fund Reserve	\$ 200,000.00	\$ -	\$ -			
TOTAL REQUIREMENTS	\$ 3,919,070.20	\$ 859,175.48	\$ 807,760.69	\$ 1,666,936.17	42.53%	
Net Resources over Requirements	\$ 207,152.78					
Net ROR Accumulative		\$ 169,995.91	\$ 1,948,271.23			
Unappropriated Ending Balance	\$ 207,152.78					
Balance	\$ -					

LIBRARY FUND		Budget	Actual						
Beginning Balance	\$	1,137,323.93	\$	1,122,563.61					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Fees/Licenses/Permits/Fines	\$	28,500.00	\$	7,017.78	\$	4,560.91	\$	11,578.69	40.63%
Fed/State/Grant Allocation	\$	1,598,119.00	\$	-	\$	3,877.00	\$	3,877.00	0.24%
All Other Resources	\$	500.00	\$	386.37	\$	143.00	\$	529.37	105.87%
TOTAL RESOURCES	\$	1,627,119.00	\$	7,404.15	\$	8,580.91	\$	15,985.06	0.98%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Personnel Services	\$	589,285.00	\$	90,614.18	\$	101,809.99	\$	192,424.17	32.65%
Materials & Services	\$	212,048.80	\$	49,707.15	\$	46,446.80	\$	96,153.95	45.35%
Capital Expenditures	\$	177,500.00	\$	26,648.54	\$	16,110.38	\$	42,758.92	24.09%
Library Contingency	\$	50,000.00	\$	-	\$	-	\$	-	0.00%
Library Reserve	\$	1,500,000.00	\$	-	\$	-	\$	-	0.00%
TOTAL REQUIREMENTS	\$	2,528,833.80	\$	166,969.87	\$	164,367.17	\$	331,337.04	13.10%
Net Resources over Requirements	\$	235,609.13							
Net ROR Accumulative			\$	962,997.89	\$	807,211.63			
Unappropriated Ending Balance	\$	235,609.13							
Balance	\$	-							

STREET FUND		Budget	Actual						
Beginning Balance	\$	115,109.02	\$	255,885.67					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Fees/Licenses/Permits/Fines	\$	209,180.30	\$	-	\$	-	\$	-	0.00%
Fed/State/Grant Allocation	\$	970,000.00	\$	129,524.94	\$	175,677.04	\$	305,201.98	31.46%
All Other Resources	\$	2,500.00	\$	17,683.74	\$	6,383.33	\$	24,067.07	962.68%
TOTAL RESOURCES	\$	1,181,680.30	\$	147,208.68	\$	182,060.37	\$	329,269.05	27.86%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Materials & Services	\$	701,917.69	\$	201,672.96	\$	113,504.33	\$	315,177.29	44.90%
Capital Expenditures	\$	560,000.00	\$	119,355.85	\$	36,838.22	\$	156,194.07	27.89%
Contingency	\$	-	\$	-	\$	150,342.55			
TOTAL REQUIREMENTS	\$	1,261,917.69	\$	321,028.81	\$	150,342.55	\$	471,371.36	37.35%
Net Resources over Requirements	\$	34,871.63							
Net ROR Accumulative			\$	82,065.54	\$	113,783.36			
Unappropriated Ending Balance	\$	34,871.63							
Balance	\$	0.00							

SEWER FUND		Budget	Actual						
Beginning Balance	\$	594,135.47	\$	624,851.82					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Fees/Licenses/Permits/Fines	\$	1,557,800.00	\$	389,763.23	\$	390,902.69	\$	780,665.92	50.11%
All Other Resources	\$	1,500.00	\$	785.71	\$	762.50	\$	1,548.21	103.21%
TOTAL RESOURCES	\$	1,559,300.00	\$	390,548.94	\$	391,665.19	\$	782,214.13	50.16%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Materials & Services	\$	1,420,280.00	\$	412,842.22	\$	477,108.86	\$	889,951.08	62.66%
Transfers Out	\$	204,738.00	\$	204,738.00	\$	-	\$	204,738.00	100.00%
Capital Expenditures	\$	233,262.00	\$	56,400.86	\$	-	\$	56,400.86	24.18%
Contingency	\$	-	\$	-	\$	-			
TOTAL REQUIREMENTS	\$	1,858,280.00	\$	673,981.08	\$	477,108.86	\$	1,151,089.94	61.94%
Net Resources over Requirements	\$	295,155.47							
Net ROR Accumulative			\$	341,419.68	\$	255,976.01			
Unappropriated Ending Balance	\$	295,155.47							

WATER FUND		Budget	Actual						
Beginning Balance	\$	1,023,857.13	\$	958,691.60					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Fees/Licenses/Permits/Fines	\$	1,388,000.00	\$	407,909.77	\$	346,762.40	\$	754,672.17	54.37%
All Other Resources	\$	1,500.00	\$	785.72	\$	762.50	\$	1,548.22	103.21%
TOTAL RESOURCES	\$	1,389,500.00	\$	408,695.49	\$	347,524.90	\$	756,220.39	54.42%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Materials & Services	\$	1,038,746.99	\$	186,201.50	\$	253,908.66	\$	440,110.16	42.37%
Transfers Out	\$	250,000.00	\$	250,000.00	\$	-	\$	250,000.00	100.00%
Capital Expenditures	\$	531,000.00	\$	48,999.58	\$	-	\$	48,999.58	9.23%
Water Contingency	\$	100,000.00	\$	-	\$	-	\$	-	0.00%
TOTAL REQUIREMENTS	\$	1,919,746.99	\$	485,201.08	\$	253,908.66	\$	739,109.74	38.50%
Net Resources over Requirements	\$	493,610.14							
Net ROR Accumulative			\$	882,186.01	\$	975,802.25			
Unappropriated Ending Balance	\$	493,610.14							
Balance	\$	-							

STORM WATER FUND						
		Budget	Actual			
Beginning Balance	\$	48,666.08	\$	41,477.89		
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Fees/Licenses/Permits/Fines	\$	104,500.00	\$ 23,521.39	\$ 23,460.44	\$ 46,981.83	44.96%
TOTAL RESOURCES	\$	104,500.00	\$ 23,521.39	\$ 23,460.44	\$ 46,981.83	44.96%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Materials & Services	\$	72,563.77	\$ 16,333.14	\$ 16,399.13	\$ 32,732.27	45.11%
Capital Expenditures	\$	40,000.00	\$ 31,545.85	\$ -	\$ 31,545.85	78.86%
Storm Contingency	\$	25,000.00	\$ -	\$ -	\$ -	0.00%
TOTAL REQUIREMENTS	\$	137,563.77	\$ 47,878.99	\$ 16,399.13	\$ 64,278.12	46.73%
Net Resources over Requirements	\$	15,602.31				
Net ROR Accumulative			\$ 17,120.29	\$ 24,181.60		
Unappropriated Ending Balance	\$	15,602.31				
Balance	\$	-				

PW'S PERSONNEL SERVICE FUND						
		Budget	Actual			
Beginning Balance	\$	103,726.06	\$	155,887.47		
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
All Other Resources	\$	1,341,000.00	\$ 219,699.69	\$ 381,556.50	\$ 601,256.19	44.84%
TOTAL RESOURCES	\$	1,341,000.00	\$ 219,699.69	\$ 381,556.50	\$ 601,256.19	44.84%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Personnel Services	\$	1,388,998.84	\$ 375,587.16	\$ 381,556.50	\$ 757,143.66	54.51%
PWPS Contingency	\$	55,727.22	\$ -	\$ -	\$ -	0.00%
TOTAL REQUIREMENTS	\$	1,444,726.06	\$ 375,587.16	\$ 381,556.50	\$ 757,143.66	52.41%
Net Resources over Requirements	\$	-				
Net ROR Accumulative			\$ -	\$ -		
Balance	\$	-				

AQUATIC CENTER FUND		Budget	Actual			
Beginning Balance	\$	17,213.37	\$	37,809.24		
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Fees/Licenses/Permits/Fines	\$	126,500.00	\$ 63,275.89	\$ 2,004.42	\$ 65,280.31	51.60%
Transfers In	\$	62,500.00	\$ 62,500.00	\$ -	\$ 62,500.00	100.00%
TOTAL RESOURCES	\$	189,000.00	\$ 125,775.89	\$ 2,004.42	\$ 127,780.31	67.61%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Personnel Services	\$	96,013.37	\$ 56,020.75	\$ 2,947.73	\$ 58,968.48	61.42%
Materials & Services	\$	110,200.00	\$ 63,184.98	\$ 22,910.97	\$ 86,095.95	78.13%
TOTAL REQUIREMENTS	\$	206,213.37	\$ 119,205.73	\$ 25,858.70	\$ 145,064.43	70.35%
Net Resources over Requirements	\$	-				
Net ROR Accumulative			\$ 44,379.40	\$ 20,525.12		
Balance	\$	-				

GRANT FUND		Budget	Actual			
Beginning Balance	\$	-	\$	-		
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Federal/State/Intergovernment	\$	20,000.00	\$ -	\$ -	\$ -	0.00%
TOTAL RESOURCES	\$	20,000.00	\$ -	\$ -	\$ -	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Materials & Services	\$	20,000.00	\$ -	\$ -	\$ -	0.00%
TOTAL REQUIREMENTS	\$	20,000.00	\$ -	\$ -	\$ -	0.00%
Net Resources over Requirements	\$	-				
Net ROR Accumulative			\$ -	\$ -		
Balance	\$	-				

PD RESTRICTED REVENUE		Budget	Actual			
Beginning Balance	\$	17,689.14	\$	16,592.98		
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Other Resources Except Taxes	\$	18,820.00	\$ 7,772.82	\$ 4,079.87	\$ 11,852.69	62.98%
TOTAL RESOURCES	\$	18,820.00	\$ 7,772.82	\$ 4,079.87	\$ 11,852.69	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Materials & Services	\$	36,509.14	\$ -	\$ 1,000.00	\$ 1,000.00	2.74%
TOTAL REQUIREMENTS	\$	36,509.14	\$ -	\$ 1,000.00	\$ 1,000.00	0.00%
Net Resources over Requirements	\$	-				
Net ROR Accumulative			\$ 24,365.80	\$ 27,445.67		
Balance	\$	-				

UTILITY DEPOSIT FUND		Budget	Actual						
Beginning Balance	\$	1,377.67	\$	3,979.60					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Other Resources Except Taxes	\$	10,000.00	\$	5,732.03	\$	3,643.45	\$	9,375.48	93.75%
TOTAL RESOURCES	\$	10,000.00	\$	5,732.03	\$	3,643.45	\$	9,375.48	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Materials & Services	\$	11,377.67	\$	5,566.71	\$	2,993.45	\$	8,560.16	75.24%
TOTAL REQUIREMENTS	\$	11,377.67	\$	5,566.71	\$	2,993.45	\$	8,560.16	0.00%
Net Resources over Requirements	\$	-							
Net ROR Accumulative Balance	\$	-	\$	4,144.92	\$	4,794.92			
	\$	-							
BONDED DEBT		Budget	Actual						
Beginning Balance	\$	70,387.50	\$	69,625.00					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Property Taxes	\$	63,738.50	\$	-	\$	63,738.50	\$	63,738.50	100.00%
TOTAL RESOURCES	\$	63,738.50	\$	-	\$	63,738.50	\$	63,738.50	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Debt Service	\$	67,663.00	\$	-	\$	3,231.25	\$	3,231.25	4.78%
Reserve	\$	66,463.00	\$	-	\$	-	\$	-	0.00%
TOTAL REQUIREMENTS	\$	134,126.00	\$	-	\$	3,231.25	\$	3,231.25	0.00%
Net Resources over Requirements	\$	-							
Net ROR Accumulative Balance	\$	-	\$	69,625.00	\$	130,132.25			
	\$	-							
SEWER DEBT RETIREMENT		Budget	Actual						
Beginning Balance	\$	459,571.44	\$	459,221.44					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Transfers In	\$	174,000.00	\$	174,000.00	\$	-	\$	174,000.00	100.00%
TOTAL RESOURCES	\$	174,000.00	\$	174,000.00	\$	-	\$	174,000.00	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Debt Service	\$	314,450.00	\$	52,225.00	\$	-	\$	52,225.00	16.61%
Rate Stabilization Reserve	\$	971.44	\$	-	\$	-	\$	-	0.00%
Reserve	\$	318,150.00	\$	-	\$	-	\$	-	0.00%
TOTAL REQUIREMENTS	\$	314,450.00	\$	52,225.00	\$	-	\$	52,225.00	0.00%
Net Resources over Requirements	\$	319,121.44							
Net ROR Accumulative Balance	\$	-	\$	580,996.44	\$	580,996.44			
Unappropriated Ending Balance	\$	-							
Balance	\$	319,121.44							

WATER DEBT RETIREMENT		Budget	Actual						
Beginning Balance	\$	569,769.92	\$	569,419.92					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Transfers In	\$	250,000.00	\$	250,000.00	\$	-	\$	250,000.00	100.00%
TOTAL RESOURCES	\$	250,000.00	\$	250,000.00	\$	-	\$	250,000.00	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Debt Service	\$	338,250.00	\$	319,125.00	\$	14,625.00	\$	334,100.00	98.77%
Rate Stabilization Reserve	\$	142,269.92	\$	-	\$	-	\$	-	0.00%
Reserve	\$	339,250.00	\$	-	\$	-	\$	-	0.00%
TOTAL REQUIREMENTS	\$	819,769.92	\$	319,125.00	\$	14,625.00	\$	334,100.00	0.00%
Net Resources over Requirements	\$	-							
Net ROR Accumulative			\$	500,294.92	\$	485,669.92			
Unappropriated Ending Balance	\$	-							
Balance	\$	-							

CWSRF DEBT RETIREMENT		Budget	Actual						
Beginning Balance	\$	193,160.00	\$	193,160.00					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Transfers In	\$	183,414.00	\$	183,414.00	\$	-	\$	183,414.00	100.00%
TOTAL RESOURCES	\$	183,414.00	\$	183,414.00	\$	-	\$	183,414.00	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Debt Service	\$	188,596.00	\$	89,307.00	\$	-	\$	183,906.00	97.51%
Reserve	\$	187,978.00	\$	-	\$	-	\$	-	0.00%
TOTAL REQUIREMENTS	\$	376,574.00	\$	89,307.00	\$	-	\$	183,906.00	0.00%
Net Resources over Requirements	\$	-							
Net ROR Accumulative			\$	287,267.00	\$	287,267.00			
Unappropriated Ending Balance	\$	-							
Balance	\$	-							

SEWER SDC FUND		Budget	Actual						
Beginning Balance	\$	152,676.00	\$	210,310.00					
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Fees/Licenses/Assessments	\$	45,100.00	\$	9,020.00	\$	36,080.00	\$	116,046.00	257.31%
TOTAL RESOURCES	\$	45,100.00	\$	9,020.00	\$	36,080.00	\$	116,046.00	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget			
Materials & Services	\$	152,676.00	\$	152,676.00	\$	-	\$	157,876.00	103.41%
Reserve	\$	45,100.00	\$	-	\$	-	\$	-	0.00%
TOTAL REQUIREMENTS	\$	197,776.00	\$	152,676.00	\$	-	\$	157,876.00	0.00%
Net Resources over Requirements	\$	-							
Net ROR Accumulative			\$	66,654.00	\$	102,734.00			
Unappropriated Ending Balance	\$	-							
Balance	\$	-							

WATER SDC FUND	Budget	Actual				
Beginning Balance	\$ 1,318,872.83	\$ 1,366,646.83				
Resources	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
Fees/Licenses/Permits/Assessments	\$ 35,500.00	\$ 7,100.00	\$ 28,400.00	\$ 35,500.00	100.00%	
TOTAL RESOURCES	\$ 35,500.00	\$ 7,100.00	\$ 28,400.00	\$ 35,500.00	0.00%	
Requirements	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
Materials & Services	\$ 10,000.00	\$ -	\$ -	\$ -	0.00%	
Capital Improvements	\$ 1,308,872.83	\$ -	\$ -	\$ -	0.00%	
Reserve	\$ 35,500.00	\$ -	\$ -	\$ -	0.00%	
TOTAL REQUIREMENTS	\$ 1,354,372.83	\$ -	\$ -	\$ -	0.00%	
Net Resources over Requirements	\$ -					
Net ROR Accumulative		\$ 1,373,746.83	\$ 1,402,146.83			
Unappropriated Ending Balance	\$ -					
Balance	\$ -					

STREET SDC FUND	Budget	Actual				
Beginning Balance	\$ 271,169.35	\$ 311,859.35				
Resources	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
Fees/Licenses/Permits/Assessments	\$ 31,620.00	\$ 6,324.00	\$ 25,296.00	\$ 31,620.00	100.00%	
TOTAL RESOURCES	\$ 31,620.00	\$ 6,324.00	\$ 25,296.00	\$ 31,620.00	0.00%	
Requirements	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
Materials & Services	\$ 10,000.00	\$ -	\$ -	\$ -	0.00%	
Capital Improvements	\$ 261,169.35	\$ -	\$ -	\$ -	0.00%	
Reserve	\$ 31,620.00	\$ -	\$ -	\$ -	0.00%	
TOTAL REQUIREMENTS	\$ 302,789.35	\$ -	\$ -	\$ -	0.00%	
Net Resources over Requirements	\$ -					
Net ROR Accumulative		\$ 318,183.35	\$ 343,479.35			
Unappropriated Ending Balance	\$ -					
Balance	\$ -					

PARK SDC FUND	Budget	Actual				
Beginning Balance	\$ 517,882.76	\$ 594,816.76				
Resources	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
Fees/Licenses/Permits/Assessments	\$ 54,600.00	\$ 10,920.00	\$ 43,680.00	\$ 54,600.00	100.00%	
TOTAL RESOURCES	\$ 54,600.00	\$ 10,920.00	\$ 43,680.00	\$ 54,600.00	0.00%	
Requirements	Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget	
Materials & Services	\$ 25,000.00	\$ -	\$ -	\$ -	0.00%	
Capital Improvements	\$ 500,000.00	\$ 40,643.16	\$ -	\$ 40,643.16	8.13%	
Reserve	\$ 47,482.76	\$ -	\$ -	\$ -	0.00%	
TOTAL REQUIREMENTS	\$ 572,482.76	\$ 40,643.16	\$ -	\$ 40,643.16	0.00%	
Net Resources over Requirements	\$ -					
Net ROR Accumulative		\$ 565,093.60	\$ 608,773.60			
Unappropriated Ending Balance	\$ -					
Balance	\$ -					

STORM SDC FUND		Budget	Actual			
Beginning Balance	\$	323,217.37	\$	176,369.37		
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Fees/Licenses/Permits/Assessments	\$	7,450.00	\$ 1,490.00	\$ 5,960.00	\$ 7,450.00	100.00%
TOTAL RESOURCES	\$	7,450.00	\$ 1,490.00	\$ 5,960.00	\$ 7,450.00	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Materials & Services	\$	10,000.00	\$ -	\$ -	\$ -	0.00%
Capital Improvements	\$	250,000.00	\$ -	\$ -	\$ -	0.00%
Reserve	\$	70,667.37	\$ -	\$ -	\$ -	0.00%
TOTAL REQUIREMENTS	\$	330,667.37	\$ -	\$ -	\$ -	0.00%
Net Resources over Requirements	\$	-				
Net ROR Accumulative			\$ 177,859.37	\$ 183,819.37		
Unappropriated Ending Balance	\$	-				
Balance	\$	-				

URBAN RENEWAL AGENCY		Budget	Actual			
Beginning Balance	\$	816,508.29	\$	832,067.44		
Resources		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Revenue from Division of Taxes	\$	285,000.00	\$ 3,291.84	\$ 260,992.11	\$ 264,283.95	92.73%
Other Resources Except Taxes	\$	3,000,250.00	\$ 63.05	\$ 69.89	\$ 132.94	0.00%
TOTAL RESOURCES	\$	3,285,250.00	\$ 3,354.89	\$ 261,062.00	\$ 264,416.89	0.00%
Requirements		Budget	1st Quarter	2nd Quarter	YTD Total	% of Budget
Materials & Services	\$	170,000.00	\$ 41.28	\$ 1,842.59	\$ 1,883.87	1.11%
Debt Service	\$	375,000.00	\$ -	\$ -	\$ -	0.00%
Capital Improvements	\$	3,000,000.00	\$ -	\$ -	\$ -	0.00%
Contingency	\$	100,000.00	\$ -	\$ -	\$ -	0.00%
Reserve	\$	456,758.29	\$ -	\$ -	\$ -	0.00%
TOTAL REQUIREMENTS	\$	4,101,758.29	\$ 41.28	\$ 1,842.59	\$ 1,883.87	0.05%
Net Resources over Requirements	\$	-				
Net ROR Accumulative			\$ 835,381.05	\$ 1,094,600.46		
Unappropriated Ending Balance	\$	-				
Balance	\$	-				



Administration – Finance

117 N Molalla Avenue, PO Box 248, Molalla, Oregon 97038
 Phone: (503) 829-6855 Fax: (503) 829-3676

January 7, 2015

To: Dan Huff, City Manager

From: Heather Penni, Finance Director

RE: 2014 SDC Accounting

ORS 223.311 requires local governments to provide an annual accounting of system development charges showing the total amount of SDC revenue collected for each system and the projects that were funded in that fiscal year.

	Sewer SDC	Water SDC	Street SDC	Park SDC	Storm SDC	TOTAL
Beginning Balance 01/01/2014	\$144,564.00	\$1,317,920.83	\$266,913.35	\$521,770.76	\$170,561.37	\$2,421,730.31
Revenue						
SDC	\$7,806.00	\$4,226.00	\$81,766.00	\$1,806.00	\$578.00	\$96,182.00
SDC Reimbursement Fee	\$82,272.00	\$57,600.00	\$0.00	\$0.00	\$504.00	\$140,376.00
SDC Improvement Fee	\$25,968.00	\$27,600.00	\$0.00	\$131,040.00	\$17,376.00	\$201,984.00
Total Revenue	\$116,046.00	\$89,426.00	\$81,766.00	\$132,846.00	\$18,458.00	\$438,542.00
Expenditures						
Professional Services	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$26,000.00
Capital Debt (CWSRF)	\$152,676.00	\$0.00	\$0.00	\$0.00	\$0.00	\$152,676.00
Capital Projects	\$0.00	\$0.00	\$0.00	\$40,643.16	\$0.00	\$40,643.16
Total Expenditures	\$157,876.00	\$5,200.00	\$5,200.00	\$45,843.16	\$5,200.00	\$219,319.16
Ending Balance 12/31/2014	\$102,734.00	\$1,402,146.83	\$343,479.35	\$608,773.60	\$183,819.37	\$2,640,953.15

The overall net position of the SDC funds increased \$219,222.84 (9.05%). In 2014, the City of Molalla completed the implementation process of five new SDC methodologies for each system and subsequent Capital Improvement plan.

Currently, the City of Molalla public works department is in the engineering phase for three infrastructure expansion projects that will impact the SDC funds in fiscal year 2015. Additional projects are slated for discussion with the budget committee for the fiscal year 2015/2016 budget cycle.

Report Criteria:

Report type: Invoice detail
 Check Detail.Amount = {>} 10000.00
 Check.Type = {<>} "Adjustment"

Payee	Check Issue Date	Check Number	Invoice Number	Description	Check Amount
AUTO LEASING SPECIALISTS, LLC	11/18/2014	75301	2553.2	2015 CHEVY TAHOE	15,194.25
BEERY, ELSNER & HAMMOND, LLP	11/14/2014	75299	11909	CITY ATTORNEY	88,910.83
BEERY, ELSNER & HAMMOND, LLP	12/15/2014	75446	11961	CITY ATTORNEY	91,299.49
CALCHEM ENTERPRISES	10/10/2014	75045	8785	ALUMINUM CHLOROHYDRATE	14,733.30
CALCHEM ENTERPRISES	12/02/2014	75360	9091	ALUMINUM CHLOROHYDRATE SOLUTION	15,034.80
COMMERCIAL BANK	12/11/2014	1211141	PR1210140	Federal Withholding Tax Pay Period: 12/10/201	13,210.70
COMMERCIAL BANK	10/13/2014	10131401	PR1010140	Federal Withholding Tax Pay Period: 10/10/201	15,231.85
COMMERCIAL BANK	11/24/2014	11241401	PR1125140	Federal Withholding Tax Pay Period: 11/25/201	13,958.69
COMMERCIAL BANK	10/27/2014	102714001	PR1025140	Federal Withholding Tax Pay Period: 10/25/201	13,714.48
COMMERCIAL BANK	11/10/2014	111014001	PR1110140	Federal Withholding Tax Pay Period: 11/10/201	15,813.12
COMMERCIAL BANK	12/26/2014	122614001	PR1225140	Federal Withholding Tax Pay Period: 12/25/201	12,930.87
FARMERS STATE BANK	10/10/2014	75089	2503	3 - 2015 FORD INTERCEPTORS	37,902.25
JIM SMITH EXCAVATING, INC.	10/17/2014	75097	14-334	ALYSSA MEADOWS	23,181.88
O.T.E.T.	10/27/2014	102714004	PR1025140	Health Insurance Pay Period: 10/25/2014	44,947.93
O.T.E.T.	12/26/2014	122614004	PR1225140	Health Insurance Pay Period: 12/25/2014	44,947.93
OSTER PROFESSIONAL GROUP	10/09/2014	75036	FY13/14 OCT 14	PARTIAL PAYMENT AUDIT SERVICES	11,966.00
PORTLAND GENERAL ELECTRIC	12/23/2014	75486	122314	ELECTRICITY	13,345.35
THE BANK OF NEW YORK TRUST TAS	12/15/2014	75466	120214	MOLWTRREV10 - INTEREST	14,625.00
VERHAALLEN PAINTING INC.	11/24/2014	75349	2316	PAINTING CITY HALL	12,130.82
Grand Totals:					513,079.54

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Sadie Cramer

To: Sadie Cramer
Subject: Molalla Skatepark Inspection

From: Adrian Albrich [<mailto:aalbrich@cisoregon.org>]
Sent: Friday, November 21, 2014 10:17 AM
To: cityrecorder@cityofmolalla.com
Subject: Molalla Skatepark Inspection

Sadie,

On November 20th I had an opportunity to stop the Molalla skate park at 209 Kennel St.. During the course of my inspection I noted a few concerns regarding location, design and maintenance. I do realize that location and most of the design concerns can't be remedied after the park has been completed, however I have chosen to include them in this report so they could be considerations for any future skate park projects.

Location:

the kennel Street skatepark is in a relatively remote and residential area.

The most significant impact you can have on reducing unwanted behavior in any skatepark is to develop it in an area with lots visibility, activity and social interaction. Developing a skate park near a residential area will and has brought noise complaints to the city.

Facility Design:

the lack of fencing around the facility offers no protection for spectators, pedestrians and vehicle traffic from errant skateboards (Photo #1). There are multiple videos on YouTube of the City of Molalla's local youth jumping skateboards and bicycles off of the skatepark ramps onto the adjacent sidewalk and into the street. NOTE: I noticed on the skate park sign that bicycles were prohibited.

YouTube Links:

<http://www.youtube.com/watch?v=EAQKj7-XIo>

http://www.youtube.com/watch?v=g3qewZMyg_c

In addition, the lack of restrooms or portable toilets at the facility are bound to be concerns for the users and the neighborhood.

Maintenance:

in the attached images you can see evidence of cracking and chipped concrete (Photos #2, 3), what appears to be a signed bolt protruding from the back of a concrete ramp and vegetation growing in the skating area(Photo# 5) which I assumed this is due to the closure).

There also appeared to be a homemade structure was brought into the skate Park facility (Photo #6).

If the city of Molalla has intentions of reopening the skatepark, please contact me so I can assist you in remedying some of these concerns.

Respectfully,
Adrian Albrich

STATEWIDE
REPAIR-FENCE
800-441-1104-1105

**MOLALLA SKATE PARK
REGULATIONS**

Molalla Skate Park is an unsupervised facility.
Skate park users use this facility at their own risk.
THE CITY OF MOLALLA DOES NOT PROVIDE ACCIDENT
INSURANCE FOR SKATE PARK INJURIES
STATE LAW REQUIRES HELMETS
FOR PERSONS UNDER 16 YEARS OF AGE

- NO PARK USE BETWEEN DUSK AND 6 AM
- NO ALCOHOLIC BEVERAGES OR DRUGS
- NO AMPLIFIED MUSIC
- NO MOTORIZED VEHICLES
- NO PIGS
- NO BICYCLES

VIOLATORS WILL BE PROSECUTED AND
EXCLUDED FROM ALL MOLALLA CITY PARKS
THE MOLALLA SKATE PARK IS A CITY OF MOLALLA
FACILITY. FOR FURTHER INFORMATION
CALL 503-654-8855
REPORT VANDALISM CALL 503-654-8211





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- NO DOGS

STATEWIDE RENT-A-FENCE (503) 221-0000

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