



AGENDA

MOLALLA BUDGET COMMITTEE MEETING

May 18, 2022 - 6:30 PM

Molalla Civic Center

315 Kennel Ave., Molalla, OR 97038

City Budget Officer: Dan Huff

*Member Scott Keyser
Member Leota Childress
Member Elizabeth Klein
Member Terry Shankle
Member Jody Newland
Member Crystal Robles
Member Eric Vermillion*

*Member Rory Cramer
Member Glen Boreth
Member Robert Thompson
Member Juan Aguilar
Member Lisa Haffey
Member Ashly Hansen
Member Levi Davis*

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recorder@cityofmolalla.com by 4:00pm on the day of the meeting,
or drop it off at City Hall, 117 N. Molalla Avenue.*

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PRESENTATIONS, PROCLAMATIONS, AND CEREMONIES

A. Elections of Budget Committee Chair and Vice-Chair

4. CONSENT AGENDA

5. BUDGET MESSAGE PRESENTATION

A. Presentation by Budget Officer

6. PUBLIC HEARING

A. Fiscal Year 2022-2023 State Revenue Sharing

7. PUBLIC COMMENT ON FISCAL YEAR BUDGET

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. Members do not generally engage in dialog with those making comments but may refer the issue to the Budget Officer. Complaints shall first be addressed at the department level prior to addressing the City Council.)

8. REVIEW AND DELIBERATION ON FISCAL YEAR BUDGET

A. Proposed FY 2022-2023 Budget Document

B. Department Presentation of Budget

- Library – Library Director (Hadley)
- Police – Police Chief (Long)
- General – Senior Accountant (Chauran)
- Community Development Department – Community Development Director (Corthell)

CITY OF MOLALLA BUDGET IN BRIEF FY 22/23

	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED	Variance	% change
General Fund					
Admin	1,020,974	5,332,854	4,349,880	-890,274	-17%
Police	3,347,616	3,759,000	4,017,300	258,300	7%
Court	234,975	261,950	236,900	-25,050	-10%
City Council	25,134	59,450	70,350	10,900	18%
Parks	152,759	264,550	293,825	-49,425	-19%
Planning	380,632	759,632	444,950	-314,682	-41%
Total General Fund	5,162,090	10,437,436	9,413,205	-1,010,231	-10%
Special Revenue Funds					
Library	801,284	3,831,978	3,838,851	-13,127	0%
Street	721,157	4,241,633	4,636,677	395,044	9%
PD Restricted	51,100	128,465	57,300	-19,984	-26%
Total Special Revenue Funds	1,558,856	8,150,895	8,532,828	361,933	4%
Capital Project Funds					
Capital Projects	1,959,539	8,296,436	13,692,057	5,395,621	65%
Fleet Replacement	183,646	538,232	729,518	191,286	36%
Total Capital Project Funds	2,143,185	8,834,668	14,421,575	5,586,907	63%
Debt Service Funds					
Sewer Debt Retirement	1,691,052	381,486	403,325	21,839	6%
CWSRF Debt Retirement	1,286,297	22,000	59,000	37,000	168%
Total Debt Service Funds	2,977,349	403,486	462,325	58,839	15%
SDC Funds					
Sewer SDC's	71,679	487,696	1,069,437	581,741	119%
Water SDC's	594,498	453,509	575,935	122,426	27%
Street SDC's	110,593	1,101,609	1,543,892	442,283	40%
Park SDC's	497,937	2,100,262	1,557,979	-542,283	-26%
Stormwater SDC's	239	196,372	203,480	7,108	4%
Total SDC Funds	1,274,947	4,339,448	4,950,723	-92,892	14%
Enterprise Funds					
Sewer	2,793,322	6,091,766	7,068,625	976,859	16%
Water	1,629,144	4,640,639	4,434,841	-205,798	-4%
Stormwater	220,455	481,898	580,925	99,027	21%
Total Enterprise Funds	4,642,921	11,214,303	12,084,391	870,088	8%
Total City of Molalla	17,759,347	43,380,236	49,865,047	5,774,644	15%
URBAN RENEWAL	914,430	4,185,535	3,279,554	-905,981	-22%
TOTAL ALL FUNDS	18,673,777	47,565,771	53,144,601	5,572,830	12%

**BUDGET COMMITTEE MEETING
MAY 18, 2022**

QUESTIONS FROM COMMITTEE MEMBERS

Committee Member: Please address what's driving the increase from 1K to 90K in the Municipal Court fund?

Finance: In the past, payments to the Municipal Court Judge and Prosecutor were housed in Payroll. Payment for their services is now listed in the Professional Services line item. Please note that Salary and Wages show a decrease, while Professional Services reflect an increase.

Committee Member: Not really a budget concern, but I noticed that the History of Molalla section is duplicated on page 12, 13, and 14.

Finance: This was an oversight as we expanded our layout. Thank you for bringing this to our attention. When the final budget is adopted, we will remove the duplicate information.

Committee Member: On the Police Department Budget, the Connectivity/Internet is \$70k. What all is included in connectivity? Presumably that is the major part of this.

Finance: Connectivity includes all workstations, networking fees for those stations, security camera systems and maintenance of.

Committee Member: The phone allocation in several of these budgets seems quite high. Example, the General Fund Planning Department. \$9,000. In 2020/2021 (typo that makes the date 2209-2021), it was only \$2695.45. Police \$25k, Library \$12k, Street \$11k. Parks dropped to zero. So maybe that was combined with one of the others?

Finance: The phones are a digitalized system that connects throughout City departments. Each line has a charge. Also factored into that is the workstations, network charges, and security cameras. That is why you will see phone/connectivity/and computer on the budget line.

Committee Member: Again, I am sure there are items beyond just the bill to the phone company, it just stood out as a consistently high expenditure.

Finance: These are contracted amounts through Molalla Communications. Finance pays close attention to these monthly charges and tracks any variances and additions from month to month.



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