



CITY OF MOLALLA MASTER FEE SCHEDULE

Resolution No. 2025-27
Effective January 1, 2026

*Amendments:
Resolution 2026-09*

Note: This schedule does not incorporate SDC and utility rates.

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COMMUNITY DEVELOPMENT DEPARTMENT	Amount	Notes
Planning Division		
Building Permit - Residential		
Single Family Residence or Accessory Dwelling Unit	\$ 505.00	
Duplex	\$ 845.00	
Multifamily	\$735 + \$100/unit	
Accessory Buildings, Non-Living Space	\$ 170.00	
Non-Exempt Remodels - not increasing sq footage	\$ 225.00	
Residential Additions	\$ 280.00	
Building Permit - Non-Residential		
0-5,000 sq ft	\$ 510.00	
5,001-10,000 sq ft	\$ 620.00	
10,001-50,000 sq ft	\$ 930.00	
50,001-100,000 sq ft	\$ 1,040.00	
More than 100,000 sq ft	\$ 1,240.00	
Parking Lot, Paving/Landscaping	\$ 450.00	
Tenant Improvement or Remodel-not increasing sq footage	\$ 505.00	
Legislative Applications		
Annexation	\$4,200 + Actual Cost of Election	Actual Cost of Election to be estimated by City Recorder and paid by applicant as a deposit with application. Applicant will be reimbursed for overpayment or billed for underpayment.
Comprehensive Plan Amendment	\$ 4,325.00	
Zone Change	\$ 3,720.00	
Land Use Applications		
Code Interpretation - Type II	\$ 1,240.00	
Code Interpretation - Type IV	\$ 3,720.00	
Partition - Preliminary Plat	\$ 1,970.00	
Partition - Final Plat	\$ 395.00	
Subdivision - Preliminary Plat	\$ 3,720.00	
Subdivision - Final Plat	\$ 675.00	
Master Plan - Concept Plan	\$ 3,720.00	
Master Plan - Detailed Dev. Plan	\$ 1,860.00	
Master Plan - Site Design Review	\$ 1,860.00	
Middle Family Housing Land Division	\$ 3,100.00	Includes preliminary plat, final plat, and 2 single family residential building permits
Similar Use Determination - Type II	\$ 1,240.00	
Similar Use Determination - Type III	\$ 1,800.00	
Conditional Use Permit	\$ 3,100.00	
Extension of Nonconforming Use Status - Type III	\$ 1,860.00	
Site Design Review - Type II	\$ 1,970.00	
Site Design Review - Type III	\$ 3,945.00	
Temporary Use - Type II	\$ 1,125.00	
Adjustment of Code Standard	\$ 620.00	
Variance	\$ 3,100.00	
Modification of approval - Type 1	\$ 395.00	
Modification of approval - Type 2	\$ 1,125.00	
Modification of approval - Type 3	\$ 3,660.00	
Appeal of a Type 2 Decision	\$ 2,255.00	
Appeal of a Type 3 Decision	\$ 2,815.00	
Historical Designation or Removal	\$ 1,240.00	
Miscellaneous		
Additional Planning Inspection	\$85/hr	1 initial inspection and 1 follow-up inspection is included in application fee
Addressing	\$85.00	Per address
Change of Use/Occupancy	\$195.00	

<i>Demolition Permit</i>	\$140.00	
<i>Erosion Control Application Review</i>	\$85.00	
<i>Erosion Control Permit < 1 acre</i>	\$140.00	
<i>Erosion Control Permit > 1 acre</i>		DEQ 1200-C required to be submitted to City
<i>Excavation/Grading Application Review</i>	\$115.00	
<i>Excavation/Grading Permit</i>	\$0.25/Cubic Yard; \$60.00 Minimum	If County grading permit is required, this permit is not applicable.
<i>Home Occupation Permit</i>	\$195.00	Business use in residential zone
<i>LUCS Review for State Permit</i>	\$250.00	
<i>Micro-Generation of Power (Solar)</i>	\$115.00	
<i>Mobile Food Unit - Accessory to a Primary Use</i>	\$500	
<i>Mobile Food Unit - Pod or Primary Use</i>	See Site Design Review	
<i>Other Type I Application</i>	\$195.00	
<i>Parks Fee in Lieu of Land Dedication</i>	Calculated	Dedication Area Calculated under MMC 17-3.6.030(B) / Total Buildable Area of Parcel * Real Market Value
<i>Pre-Application Meeting - Type 1</i>	\$170.00	
<i>Pre-Application Meeting - Type 2</i>	\$500.00	
<i>Pre-Application Meeting - Type 3</i>	\$955.00	
<i>Property Line Adjustment</i>	\$845.00	
<i>Sign Permit</i>	\$200.00	
<i>Street Performer</i>	\$25.00	Annual Permit
<i>Tree Permit</i>	\$30.00	
<i>Zoning Verification Letter</i>	\$115.00	
Public Works Division		
Water & Sewer Fees		
<i>Water Hook Up Fee</i>	\$730.00	
<i>Sewer Hook Up Fee</i>	\$730.00	
<i>Bulk Water Fees</i>	\$5.65/100 cf	
<i>Bulk Water Meter Deposit (refundable)</i>	\$770.00	
<i>Bulk Water Meter Account & Meter I/R</i>	\$90.00	
<i>2" Meter or Larger</i>	Time & materials cost + 20%	
Engineering Fees		
<i>Engineering Design Review Fee</i>	3% of project cost, min. \$790	Includes 1 initial review and 1 follow-up review only.
<i>Construction Permit Fee</i>	2% of project cost, min. \$345	Includes 1 final inspection and 1 re-inspection only.
<i>Additional Design Review or Additional Final Inspection</i>	\$85.00/hr	1 initial inspection/review and 1 follow-up inspection/review is included in permit/review fee
Right-of-Way Permit Fees		
<i>Right-of-Way Permit Fees</i>	\$170.00	
<i>Right-of-Way Permit Fees with Street Cut/Repair</i>	\$225/cut	
<i>Driveway/Sidewalk/Curb & Gutter Construction Permit Fee</i>	\$225.00	
<i>Additional Final Inspection</i>	\$85.00/hr	1 initial inspection and 1 follow-up inspection is included in review fee
<i>Fire Hydrant Flow Test</i>	\$250 first hydrant +\$165 per additional hydrant	\$165 each additional hydrant
Plotter Fees		
<i>Base Rate Per Request</i>	\$ 16.00	plus paper size fee each sheet
<i>Page Size - 24"x18"</i>	\$ 0.35	
<i>Page Size - 24"x30"</i>	\$ 0.50	
<i>Page Size - 24"x36"</i>	\$ 0.65	
<i>Page Size - 36"x44"</i>	\$ 1.15	

	Actual Recording Cost plus Staff/Vehilce time	Payment required prior to occupancy/project acceptance.
Recording Fees (Easements and ROW Dedications)		
After hours non-city call out	Actual Cost of Staff/Vehicle time + 10%	
Equipment Rates - Hourly (does not include operator/staff charged at actual rate)		
Backhoe	\$ 130.00	
Dump Truck (large)	\$ 170.00	
Dump Truck (small)	\$ 90.00	
Mower	\$ 40.00	
Pickup	\$ 35.00	
Street Sweeper	\$ 225.00	
Utility Service Truck	\$ 125.00	
Utility Truck	\$ 45.00	
Utility Truck w/ Liftgate	\$ 70.00	
Vactor Truck	\$ 285.00	
Water Tanker	\$ 140.00	
Other Public Works Equipment (varies)	\$25.00-\$140.00	
Parks Division		
Parks Key Deposit (refundable)	\$ 25.00	
Special Event Permits	\$ 1,000.00	per day
Special Event Rentals	\$55 per barrier for one day; \$25 per barrier each add'l day	Includes drop-off/pick up
FINANCE DEPARTMENT	Amount	Notes
Utility Billing Division		
Service Shutoff/Reconnect Fee	\$ 50.00	
Late Fee	\$ 15.00	
Utility Service Deposit Residential & Commercial	\$ 100.00	refundable
Water/Sewer/Storm Base and Use Rates		By Separate Resolution
Administrative Division		
Annual Budget/Audit copies	\$ 25.00	Available online
Business License - New	\$ 100.00	50% for new licenses issued July 1- Dec 31
Business License - Annual Renewal	\$ 70.00	
Business License - Late Fee	\$ 30.00	per month delinquent
Business License - Printed Copy of List	\$ 20.00	
Business License - Temporary	\$25 per day/permit required	MMC 5.24.021
Certified Copy	\$ 5.00	per page
Lien Fee	\$ 110.00	
Lien Search	\$ 30.00	
Fax - Local	\$ 1.00	per page
Fax - Long Distance	\$ 3.00	per page
Liquor License - New	\$ 100.00	Limited by ORS 471.166 (8)
Liquor License - Renewal	\$ 35.00	Limited by ORS 471.166 (8)
Photocopying - Black & White	\$ 0.25	per page
Photocopying - Color	\$ 0.50	per page
Public Records Requests	Charges based on actual cost	See Public Records Request form for specifics
Administrative Invoicing Rate	10% of invoice	For compiling and billing out insurance or other non-routine costs
Returned Check Fee	\$ 35.00	
Incorrect Bank Account Fee	\$ 15.00	
Copy of Council Meeting Video (flash drive)	\$ 10.00	Available online

Overnight Parking - Daily	\$ 5.00	Permit required
Overnight Parking - Weekly	\$ 25.00	Permit required
Overnight Parking - Monthly	\$ 100.00	Permit required
Municipal Court Division		
Administrative Fees		
Bench Warrant - Failure to Appear	\$ 50.00	
Bench Warrant - Probation Violation	\$ 50.00	
Bench Warrant - Other Type	\$ 50.00	
Bench Probation - Monitored	\$ 100.00	
Returned or NSF Check	\$ 50.00	
Collection Fee	\$ 100.00	or 25% of the presumptive fine, whichever is greater, not to exceed \$250 per statute.
Court Appointed Attorney Fee - Pretrial	\$ 200.00	
Court Appointed Attorney Fee - Pretrial - DUII	\$ 350.00	
Court Appointed Attorney Fee - PV Hearing	\$ 150.00	
Court Appointed Attorney Fee - Bench Trial	\$ 350.00	
Court Appointed Attorney Fee - Bench Trial - DUII	\$ 450.00	
Court Appointed Attorney Fee - Jury Trial	\$ 500.00	
Court Appointed Attorney Fee - Jury Trial - DUII	\$ 600.00	
Deferred Sentencing Fee	\$ 150.00	
Discovery Fee - Outside Counsel	\$ 50.00	
Diversion Fee - Seatbelt	\$ 65.00	
Diversion Fee - Traffic School	\$50 less than presumptive fine	
Court Administrative Fees (cont.)		
Failure to Appear Notice	\$ 25.00	
Fixit Ticket Program Fee	\$ 50.00	per offense
Installment Agreement - Payment Plan Fee	\$ 30.00	
Installment Agreement - City Assessment	\$ 10.00	per offense
License Suspension Fee (FTA)	\$ 25.00	per offense
Order to Appear Letter	\$ 25.00	
Order to Show Cause Letter	\$ 25.00	
Certified Copy	\$ 5.00	
Photocopying - Black & White	\$ 0.15	per page
Photocopying - Color	\$ 0.30	per page
Public Records Requests	Charges based on actual cost	See Public Records Request form for specifics
Statutory Fees		
Appeals		
Appeal to higher court from municipal court of action for commission of a state violation or for violating city ordinance	\$ 281.00	
Appeal from license suspension for refusal of breath test, appellant	\$ 281.00	
DUII Diversion Agreement		
Petition for diversion	\$ 490.00	
Petition to extend diversion period	\$ -	
Setting Aside a Conviction, Arrest, Citation or Charge		
Motion for order setting aside a conviction	\$ -	
Motion for order to set aside a judgment of guilty except for insanity	\$ -	
Motion for order to set aside an arrest, issuance of a criminal citation, or a criminal charge	\$ -	
Motion under ORS 475B.401 to set aside a qualifying marijuana conviction	\$ -	
Presumptive Fines - Violations		
Standard presumptive fines for violations		
Class A	\$ 440.00	
Class B	\$ 265.00	
Class C	\$ 165.00	
Class D	\$ 115.00	

Court Statutory Fees - Presumptive Fines (cont.)		
<i>Special zone presumptive fines for traffic violations</i>		
<i>Class A</i>	\$ 875.00	
<i>Class B</i>	\$ 525.00	
<i>Class C</i>	\$ 325.00	
<i>Class D</i>	\$ 225.00	
Fines for Misdemeanors, Maximum		
<i>Class A</i>	\$ 6,250.00	
<i>Class B</i>	\$ 2,500.00	
<i>Class C</i>	\$ 1,250.00	
LIBRARY DEPARTMENT	Amount	Notes
<i>Out of District Library Card</i>	\$ 95.00	per year
<i>Overdue Fines</i>	\$ -	items checked out in Molalla are not charged fines
<i>Lost or damaged beyond repair library items</i>	Cost of Replacement	
<i>Missing and/or damaged parts</i>	Cost of Replacement	
<i>Black & White Copies (from computer and/or copy machine)</i>	\$ 0.10	per side
<i>Color Copies (from computer and/or copy machine)</i>	\$ 0.25	per side
<i>Book Sale Items</i>	\$0.50-\$2.00	Varies by item and sales
POLICE DEPARTMENT	Amount	Notes
<i>Fingerprinting</i>	\$25; \$15 each add'l card	
<i>Vehicle Release Impound Fee</i>	\$ 150.00	
<i>Special Events - Officer Rate</i>	\$115/hr	
<i>Special Events - Sergeant Rate</i>	\$141/hr	
<i>Police Report</i>	\$15 up to 10 pages	\$0.25 each additional page
<i>Police Report Printed Color Photographs</i>	\$ 0.50	per 8.5" x11" sheet
<i>Police Report Photos/Audio/Video on USB</i>	\$20 + staff time	
<i>Police Report Photos/Audio/Video by digital download</i>	\$15 + staff time	
<i>Hourly Research/Redaction Fee</i>	\$54/hr	@ 15 minute intervals
Alarm Permit Fees		
<i>Registration/Renewal - Residential</i>	\$ 30.00	
<i>Registration/Renewal - Commercial</i>	\$ 50.00	
<i>Registration/Renewal - Over 65/Low Income/Disabled</i>	\$ -	
<i>Late Fee</i>	\$ 25.00	
<i>False Alarm - 1st</i>	\$ 50.00	
<i>False Alarm - 2nd</i>	\$ 100.00	
<i>False Alarm - 3rd and up (each)</i>	\$ 150.00	
<i>Reinstatement of Revoked Permit</i>	\$ 100.00	
<i>Failure to Report New Install</i>	\$ 250.00	