

# **CITY OF MOLALLA, OREGON**

## **PT/ON-CALL LIBRARY CIRCULATION ASSISTANT I**

**\$17.39 - \$23.62/Hour**

**Closing Date: September 19, 2025**

The Molalla Public Library is looking for a Part-Time/On-Call Library Circulation Assistant I. Hours will be 4:00pm-7:15pm on Monday and 11am-2pm on Tuesday plus on-call hours.

Work includes providing excellent customer service while performing a variety of general library work such as checking materials in and out, monitoring public computer use, shelving materials, and assisting patrons with general questions in person and over the phone.

Employment application and a full position description are available in person at 117 N Molalla Ave., Molalla OR 97038, or on the City's website ([www.cityofmolalla.com](http://www.cityofmolalla.com)) by selecting "Business" and navigating to "Job Openings."

A completed cover letter and City of Molalla employment application are required.

The City of Molalla is an EEO and Veteran's Preference employer. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected under state, federal or local law.

All offers of employment are subject to successful completion of a pre-employment background check, reference checks, and in the case of safety sensitive positions, drug and alcohol testing.