



CITY OF MOLALLA MASTER FEE SCHEDULE

Resolution No. 2024-24
Effective January 1, 2025

Note: This schedule does not incorporate SDC and utility rates.

Exhibit B

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COMMUNITY DEVELOPMENT DEPARTMENT	Amount	Notes
Planning Division		
Building Permit - Residential		
Single Family Residence or Accessory Dwelling Unit	\$ 495.00	
Duplex	\$ 825.00	
Multifamily	\$ 715 + \$110/unit	
Accessory Buildings, Non-Living Space	\$ 165.00	
Non-Exempt Remodels - not increasing sq footage	\$ 220.00	
Residential Additions	\$ 275.00	
Building Permit - Non-Residential		
0-5,000 sq ft	\$ 495.00	
5,001-10,000 sq ft	\$ 605.00	
10,001-50,000 sq ft	\$ 907.50	
50,001-100,000 sq ft	\$ 1,017.50	
More than 100,000 sq ft	\$ 1,210.00	
Parking Lot, Paving/Landscaping	\$ 440.00	
Tenant Improvement or Remodel-not increasing sq footage	\$ 495.00	
Legislative Applications		
Annexation	\$4,125 + 3,757 deposit if election is required	
Comprehensive Plan Amendment	\$ 4,235.00	
Zone Change	\$ 3,630.00	
Land Use Applications		
Code Interpretation - Type II	\$ 1,210.00	
Code Interpretation - Type IV	\$ 3,630.00	
Partition - Preliminary Plat	\$ 1,925.00	
Partition - Final Plat	\$ 385.00	
Subdivision - Preliminary Plat	\$ 3,630.00	
Subdivision - Final Plat	\$ 660.00	
Master Plan - Concept Plan	\$ 3,630.00	
Master Plan - Detailed Dev. Plan	\$ 1,815.00	
Master Plan - Site Design Review	\$ 1,815.00	
Similar Use Determination - Type II	\$ 1,210.00	
Similar Use Determination - Type III	\$ 1,760.00	
Conditional Use Permit	\$ 3,025.00	
Extension of Nonconforming Use Status - Type III	\$ 1,815.00	
Site Design Review - Type II	\$ 1,925.00	
Site Design Review - Type III	\$ 3,850.00	
Temporary Use - Type II	\$ 1,100.00	
Adjustment of Code Standard	\$ 605.00	
Variance	\$ 3,025.00	
Modification of approval - Type 1	\$ 385.00	
Modification of approval - Type 2	\$ 1,100.00	
Modification of approval - Type 3	\$ 3,575.00	
Appeal of a Type 2 Decision	\$ 2,200.00	
Appeal of a Type 3 Decision	\$ 2,750.00	
Historical Designation or Removal	\$ 1,210.00	
Miscellaneous		
Addressing	\$82.50 per address	
LUCS Review for State Permit	\$ 247.50	
Pre-Application Meeting - Type 1	\$ 165.00	

<i>Pre-Application Meeting - Type 2</i>	\$ 495.00	
<i>Pre-Application Meeting - Type 3</i>	\$ 935.00	
<i>Zoning Verification Letter</i>	\$ 110.00	
<i>Excavation/Grading Application Review</i>	\$ 110.00	
<i>Excavation/Grading Permit</i>	Greater of \$55 or \$0.22 per cubic yard	If County grading permit is required, this permit is not applicable.
<i>Demolition Permit</i>	\$ 137.50	
<i>Erosion Control Application Review</i>	\$ 82.50	
<i>Erosion Control Permit < 1 acre</i>	\$ 137.50	
<i>Erosion Control Permit > 1 acre</i>	\$ -	DEQ 1200-C required to be submitted to City
<i>Change of Use/Occupancy</i>	\$ 192.50	
<i>Mobile Food Unit as Accessory to a Primary Use</i>	\$ 192.50	MFU's as Primary Use, See Site Design Review
<i>Home Occupation Permit</i>	\$ 192.50	Business use in residential structure
<i>Other Type I Application</i>	\$ 192.50	
<i>Property Line Adjustment</i>	\$ 825.00	
<i>Micro-Generation of Power (Solar)</i>	\$ 110.00	
<i>Sign Permit</i>	\$ 165.00	
<i>Tree Permit</i>	\$ 27.50	
<i>Additional Planning Inspection</i>	\$82.50/hr (each staff member)	1 initial inspection and 1 follow-up inspection is included in application fee
Public Works Division		
<i>Water & Sewer Fees</i>		
<i>Water Hook Up Fee</i>	\$ 715.00	
<i>Sewer Hook Up Fee</i>	\$ 715.00	
<i>Bulk Water Fees</i>	\$5.50/Cf	
<i>Bulk Water Meter Deposit (refundable)</i>	\$ 750.00	
<i>Bulk Water Meter Account & Meter I/R</i>	\$ 85.00	
<i>2" Meter or Larger</i>	Time & materials cost + 20%	
<i>Engineering Fees</i>		
<i>Engineering Design Review Fee</i>	3% of project cost, min. \$770	Includes 1 initial review and 1 follow-up review only.
<i>Construction Permit Fee</i>	2% of project cost, min. \$330	Includes 1 final inspection and 1 re-inspection only.
<i>Additional Design Review or Additional Final Inspection</i>	\$82.50/hr (each staff member)	1 initial inspection/review and 1 follow-up inspection/review is included in permit/review fee
<i>Right-of-Way Permit Fees</i>		
<i>Right-of-Way Permit Fees</i>	\$ 165.00	
<i>Right-of-Way Permit Fees with Street Cut/Repair</i>	\$ 220/cut	
<i>Driveway/Sidewalk/Curb & Gutter Construction Permit Fee</i>	\$ 220.00	
<i>Additional Final Inspection</i>	\$82.50/hr (each staff member)	1 initial inspection and 1 follow-up inspection is included in review fee
<i>Fire Hydrant Flow Test</i>	\$247.50/first hydrant	\$165 each additional hydrant
<i>Plotter Fees</i>		
<i>Base Rate Per Request</i>	\$ 15.00	plus paper size fee each sheet
<i>Page Size - 24"x18"</i>	\$ 0.30	
<i>Page Size - 24"x30"</i>	\$ 0.45	
<i>Page Size - 24"x36"</i>	\$ 0.55	
<i>Page Size - 36"x44"</i>	\$ 1.00	

Recording Fees (Easements and ROW Dedications)	Actual Recording Cost plus Staff/Vehicle time	Payment required prior to occupancy/project acceptance.
After hours non-city call out	Actual Cost of Staff/Vehicle time + 10%	
Equipment Rates - Hourly (does not include operator/staff charged at actual rate)		
<i>Backhoe</i>	\$ 126.50	
<i>Dump Truck (large)</i>	\$ 165.00	
<i>Dump Truck (small)</i>	\$ 88.00	
<i>Mower</i>	\$ 38.50	
<i>Pickup</i>	\$ 33.00	
<i>Street Sweeper</i>	\$ 220.00	
<i>Utility Service Truck</i>	\$ 121.00	
<i>Utility Truck</i>	\$ 44.00	
<i>Utility Truck w/ Liftgate</i>	\$ 66.00	
<i>Vactor Truck</i>	\$ 275.00	
<i>Water Tanker</i>	\$ 137.50	
<i>Other Public Works Equipment (varies)</i>	\$ 22.00-137.50	
Parks Division		
<i>Parks Key Deposit (refundable)</i>	\$ 25.00	
<i>Special Event Permits</i>	\$ 1,000.00	
<i>Special Event Rentals</i>	\$50 per barrier for one day; \$20 per barrier each add'l day	Includes drop-off/pick up

FINANCE DEPARTMENT	Amount	Notes
Utility Billing Division		
<i>Service Shutoff/Reconnect Fee</i>	\$ 50.00	
<i>Late Fee</i>	\$ 15.00	
<i>Utility Service Deposit Residential & Commercial</i>	\$ 100.00	refundable
<i>Water/Sewer/Storm Base and Use Rates</i>		By Separate Resolution
Administrative Division		
<i>Annual Budget/Audit copies</i>	\$ 25.00	Available online
<i>Business License - New</i>	\$ 100.00	50% for new licenses issued July 1- Dec 31
<i>Business License - Annual Renewal</i>	\$ 70.00	
<i>Business License - Late Fee</i>	\$ 30.00	per month delinquent
<i>Business License - Printed Copy of List</i>	\$ 20.00	
<i>Business License - Temporary</i>	\$25 per day/permit required	MMC 5.24.021
<i>Certified Copy</i>	\$ 5.00	per page
<i>Lien Fee</i>	\$ 110.00	
<i>Lien Search</i>	\$ 30.00	
<i>Fax - Local</i>	\$ 1.00	per page
<i>Fax - Long Distance</i>	\$ 3.00	per page
<i>Liquor License - New</i>	\$ 100.00	Limited by ORS 471.166 (8)
<i>Liquor License - Renewal</i>	\$ 35.00	Limited by ORS 471.166 (8)
<i>Photocopying - Black & White</i>	\$ 0.15	per page
<i>Photocopying - Color</i>	\$ 0.30	per page
<i>Public Records Requests</i>	Charges based on actual cost	See Public Records Request form for specifics
<i>Administrative Invoicing Rate</i>	10% of invoice	For compiling and billing out insurance or other non-routine costs
<i>Returned Check Fee</i>	\$ 35.00	
<i>Incorrect Bank Account Fee</i>	\$ 15.00	
<i>Copy of Council Meeting Video (flash drive)</i>	\$ 10.00	Available online
<i>Overnight Parking - Daily</i>	\$ 5.00	Permit required
<i>Overnight Parking - Weekly</i>	\$ 25.00	Permit required
<i>Overnight Parking - Monthly</i>	\$ 100.00	Permit required
Municipal Court Division		
Administrative Fees		
<i>Bench Warrant - Failure to Appear</i>	\$ 50.00	
<i>Bench Warrant - Probation Violation</i>	\$ 50.00	
<i>Bench Warrant - Other Type</i>	\$ 50.00	
<i>Bench Probation - Monitored</i>	\$ 100.00	
<i>Returned or NSF Check</i>	\$ 50.00	
<i>Collection Fee</i>	\$ 100.00	or 25% of the presumptive fine, whichever is greater, not to exceed \$250 per statute.
<i>Court Appointed Attorney Fee - Pretrial</i>	\$ 200.00	
<i>Court Appointed Attorney Fee - Pretrial - DUII</i>	\$ 350.00	
<i>Court Appointed Attorney Fee - PV Hearing</i>	\$ 150.00	
<i>Court Appointed Attorney Fee - Bench Trial</i>	\$ 350.00	
<i>Court Appointed Attorney Fee - Bench Trial - DUII</i>	\$ 450.00	
<i>Court Appointed Attorney Fee - Jury Trial</i>	\$ 500.00	
<i>Court Appointed Attorney Fee - Jury Trial - DUII</i>	\$ 600.00	
<i>Deferred Sentencing Fee</i>	\$ 150.00	
<i>Discovery Fee - Outside Counsel</i>	\$ 50.00	
<i>Diversion Fee - Seatbelt</i>	\$ 65.00	
<i>Diversion Fee - Traffic School</i>	\$50 less than presumptive fine	

Court Administrative Fees (cont.)		
<i>Failure to Appear Notice</i>	\$ 25.00	
<i>Fixit Ticket Program Fee</i>	\$ 50.00	per offense
<i>Installment Agreement - Payment Plan Fee</i>	\$ 30.00	
<i>Installment Agreement - City Assessment</i>	\$ 10.00	per offense
<i>License Suspension Fee (FTA)</i>	\$ 25.00	per offense
<i>Order to Appear Letter</i>	\$ 25.00	
<i>Order to Show Cause Letter</i>	\$ 25.00	
<i>Certified Copy</i>	\$ 5.00	
<i>Photocopying - Black & White</i>	\$ 0.15	per page
<i>Photocopying - Color</i>	\$ 0.30	per page
<i>Public Records Requests</i>	Charges based on actual cost	See Public Records Request form for specifics
Statutory Fees		
Appeals		
<i>Appeal to higher court from municipal court of action for commission of a state violation or for violating city ordinance</i>	\$ 281.00	
<i>Appeal from license suspension for refusal of breath test, appellant</i>	\$ 281.00	
DUII Diversion Agreement		
<i>Petition for diversion</i>	\$ 490.00	
<i>Petition to extend diversion period</i>	\$ -	
Setting Aside a Conviction, Arrest, Citation or Charge		
<i>Motion for order setting aside a conviction</i>	\$ -	
<i>Motion for order to set aside a judgment of guilty except for insanity</i>	\$ -	
<i>Motion for order to set aside an arrest, issuance of a criminal citation, or a criminal charge</i>	\$ -	
<i>Motion under ORS 475B.401 to set aside a qualifying marijuana conviction</i>	\$ -	
Presumptive Fines - Violations		
<i>Standard presumptive fines for violations</i>		
<i>Class A</i>	\$ 440.00	
<i>Class B</i>	\$ 265.00	
<i>Class C</i>	\$ 165.00	
<i>Class D</i>	\$ 115.00	
Court Statutory Fees - Presumptive Fines (cont.)		
<i>Special zone presumptive fines for traffic violations</i>		
<i>Class A</i>	\$ 875.00	
<i>Class B</i>	\$ 525.00	
<i>Class C</i>	\$ 325.00	
<i>Class D</i>	\$ 225.00	
Fines for Misdemeanors, Maximum		
<i>Class A</i>	\$ 6,250.00	
<i>Class B</i>	\$ 2,500.00	
<i>Class C</i>	\$ 1,250.00	

LIBRARY DEPARTMENT	Amount	Notes
<i>Out of District Library Card</i>	\$ 95.00	per year
<i>Overdue Fines</i>	\$ 0.10	per day; Cap of \$1.00 per item, all items
<i>Lost or damaged beyond repair library items</i>	Cost of Replacement	
<i>Missing and/or damaged parts</i>	Cost of Replacement	
<i>Black & White Copies (from computer and/or copy machine)</i>	\$ 0.10	per side
<i>Color Copies (from computer and/or copy machine)</i>	\$ 0.25	per side
<i>Conference Room Refundable Cleaning Deposit</i>	\$ 50.00	
<i>Book Sale Items</i>	\$0.50-\$2.00	Varies by item and sales

POLICE DEPARTMENT	Amount	Notes
<i>Fingerprinting</i>	\$25; \$15 each add'l card	
<i>Vehicle Release Impound Fee</i>	\$ 150	
<i>Special Events - Officer Rate</i>	\$105/hr	
<i>Special Events - Sergeant Rate</i>	\$125/hr	
<i>Police Report</i>	\$15 up to 10 pages	\$0.25 each additional page
<i>Police Report Printed Color Photographs</i>	\$ 0.50	per 8.5" x11" sheet
<i>Police Report Photos/Audio/Video on USB</i>	\$20 + staff time	
<i>Police Report Photos/Audio/Video by digital download</i>	\$15 + staff time	
<i>Hourly Research/Redaction Fee</i>	\$40/hr	@ 15 minute intervals
Alarm Permit Fees		
<i>Registration/Renewal - Residential</i>	\$ 30.00	
<i>Registration/Renewal - Commercial</i>	\$ 50.00	
<i>Registration/Renewal - Over 65/Low Income/Disabled</i>	\$ -	
<i>Late Fee</i>	\$ 25.00	
<i>False Alarm - 1st</i>	\$ 50.00	
<i>False Alarm - 2nd</i>	\$ 100.00	
<i>False Alarm - 3rd and up (each)</i>	\$ 150.00	
<i>Reinstatement of Revoked Permit</i>	\$ 100.00	
<i>Failure to Report New Install</i>	\$ 250.00	