



City of Molalla  
City Council – Regular Meeting  
Minutes – May 27, 2026  
Molalla Civic Center | 315 Kennel Ave. | Molalla, OR

**CALL TO ORDER**

The Molalla City Council Regular Meeting for May 27, 2026 was called to order by Mayor Scott Keyser at 6:00 pm.

**COUNCIL ATTENDANCE**

Present: Mayor Scott Keyser, Council President Eric Vermillion, Councilor Leota Childress, Councilor Terry Shankle, Councilor Doug Gilmer, Councilor Martin Bartholomew, and Councilor K.C. Bisenius.

**STAFF IN ATTENDANCE**

Dan Huff, City Manager; Mac Corthell, Assistant City Manager; Cindy Chauran, Finance Director; Seth Kelly, Water Quality Superintendent; Christie Teets, City Recorder.

**APPROVAL OF AGENDA**

As presented.

**CONSENT AGENDA**

A. City Council Meeting Minutes - May 13, 2026

**ACTION:**

Councilor Gilmer made a motion to approve Consent Agenda as presented; Councilor Shankle seconded. Motion passed 7-0.

AYES: Gilmer, Shankle, Childress, Vermillion, Bartholomew, Bisenius, Keyser.

NAYS: None.

ABSTENTIONS: None.

**PRESENTATIONS, PROCLAMATIONS, CEREMONIES**

None.

**PUBLIC COMMENT**

None.

**PUBLIC HEARING**

None.

**ORDINANCES AND RESOLUTIONS**

**A. Resolution No. 2026-14: Amending the Financial Policy for Purchasing and the Usage of Purchase Orders**

Finance Director Chauran presented a Resolution amending the City's Purchasing and Usage of Purchase Orders Policy. It was explained that the policy was originally adopted in 2023 to support implementation of the City's purchase order system and amendments were needed to reflect organizational changes and updated purchasing practices.

**ACTION:**

Council President Vermillion moved to approve Resolution No. 2026-14: A Resolution of the City of Molalla Amending the Financial Policy for Purchasing and the Use of Purchase Orders by Title only; Councilor Shankle seconded. Motion passed 7-0.

AYES: Gilmer, Shankle, Childress, Vermillion, Bartholomew, Bisenius, Keyser.

NAYS: None.

ABSTENTIONS: None.

**B. Resolution No. 2026-15: Updating Local Public Contracting Rules**

Assistant City Manager Corthell presented Resolution No. 2026-15 updating the City's public contracting rules. He explained the City utilizes a combination of state model rules and local contracting rules and the proposed amendments would align the City's contracting thresholds with statutory limits adopted by the Oregon Legislature in 2024. The resolution would also tie future threshold adjustments to state law and remove redundant provisions already addressed in the state model rules.

**ACTION:**

Councilor Childress moved to approve Resolution No. 2026-15: A Resolution of the City of Molalla Updating Public Contracting Rule by Title Only; Councilor Bisenius seconded. Motion passed 7-0.

AYES: Gilmer, Shankle, Childress, Vermillion, Bartholomew, Bisenius, Keyser.

NAYS: None.

ABSTENTIONS: None.

## **GENERAL BUSINESS:**

### **A. Waste Water Treatment Plant Construction Progress Update**

Water Quality Superintendent Kelly provided an update on the Wastewater Treatment Plant project and discussed an opportunity to update the City's biosolids management plan. Staff reported that securing DEQ approval for land application sites could result in additional project savings and provide long-term operational cost benefits. Staff also presented a construction progress update, including ongoing facility improvements, upcoming project milestones, and the anticipated start of biosolids removal in July.

## **STAFF COMMUNICATION**

- **Finance Director Chauran:** Reported that the City received its third award for the Annual Comprehensive Financial Report and noted that audit preparations are underway.
- **Water Quality Superintendent Kelly:** Reported the water intake project is nearing the 30% design milestone and provided a brief update on project progress.
- **Assistant City Manager Corthell:** No Report.
- **City Recorder Teets:** Announced an opening on the Planning Commission for a City resident and reminded the public that the candidate filing period for City Council elections would open on June 3, 2026.
- **City Manager Huff:** Shared an Urban Renewal Agency meeting will be held at the next Council meeting to consider expansion of the Urban Renewal District in coordination with the Fire District based on 2011 agreements.

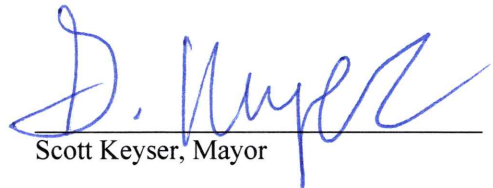
## **COUNCIL COMMUNICATION**

- **Councilor Bisenius:** Requested public to be mindful of children and pedestrians out in the community during nice weather.
- **Councilor Bartholomew:** No report.
- **Councilor Gilmer:** No report.
- **Councilor Shankle:** No report.
- **Councilor Childress:** Reported she, Councilors Bisenius and Gilmer, will meet with members of the MRSD Board to continue intergovernmental coordination efforts. She also provided an update on the light pole banner project and noted that requests for bids will be distributed to area vendors.
- **Council President Vermillion:** Reported on the successful completion of the City's Budget process and recognized staff for their work on financial reporting and ongoing projects. He also noted his upcoming attendance at the C4 conference.
- **Mayor Keyser:** Reported on a recent tour of Willamette Falls Media Studios and shared information regarding the organization's media production, training, and community outreach programs.

[For the complete video account of the City Council Meeting, please go to YouTube  
City of Molalla | Oregon – May 27, 2026](#)

## **ADJOURN**

Mayor Keyser adjourned the meeting at 6:33 PM.

  
Scott Keyser, Mayor

PREPARED BY:

  
Crystal Robles, Deputy City Recorder

ATTEST:

  
Christie Teets, CMC - City Recorder

Meeting Attachments:

- Water Quality Update Presentation

# Molalla, OR

## City of Molalla Wastewater Updates



**Seth Kelly**  
**Water Quality Superintendent**



# WWTP Overview



# New Since The Last Update



Grit Removal Moving Forward



Electrical Room Progress



Lab  
Equipment  
Installs





# Sequencing Batch Reactor (SBR) Progress

North Side of SBR



Effluent Boxes & Catwalks



# Equalization (EQ) Basin



EQ Basin is structurally complete with final concrete work and plumbing tie ins all that is left.



## What's coming Next

- Continued Installation of Electrical Cabinets in the Control Building
- Continue to put the Screw Press, Biosolids handling equipment, and Blowers together.
- Complete the EQ Basin piping connections and conduct leak testing
- Biosolids removal expected to start in July
- Handrail Install on the Catwalks
- Mechanical Components to be Installed on the SBR

Questions...?