



## MEETING MINUTES

### CITY OF MOLALLA SAFETY COMMITTEE

September 20, 2022

9:00AM

City Hall Conference Room  
117 N. Molalla Avenue, Molalla, OR 97038

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#### 1. CALL TO ORDER AND ROLL CALL

Staff Present: Michelle Satyna, Asst. Director - Library; Christie Teets, City Recorder – City Hall; Ronda Lee, Planning Specialist – Civic Center; Suzanne Baughman, Executive Admin Asst. – City Hall, Devin Oei, Utility Worker II – PW Shops

Christie called the meeting to order at 9:00am.

#### 2. OLD BUSINESS

Christie gave a brief update regarding the OR-OSHA Training Calendar that Admin had been working on. She relayed that it was not ready to implement with employees at this time. Christie hoped that the program would be ready to implement by October.

#### 3. NEW BUSINESS

The group viewed CIS's video SAIF Safety basics – Accident analysis recorder webinar together. A few items that came from the session is to reframe how we think about Accident Analysis. The following are suggested in changing the way they are approached:

- Replace Investigation with Analysis
- Replace Fault with Facts
- Replace Common Sense with Best Practices

The group discussed each of these items and how to apply them to everyday practice.

The next meeting is scheduled for October 18, 2022, at 9:00am at City Hall Conference Room.

#### 4. ADJOURN

Christie adjourned the meeting at 10:06am.

ATTEST: Christie Teets, Safety Committee Chair  
City Recorder