

City of Molalla – Administration Office 117 N Molalla Avenue | PO Box 248 | Molalla, Oregon 97038 Phone: (503) 829-6855 Fax: (503) 829-3676

**Citizen Concern/Inquiry Form** 

| Name of Citizen:  |
|---|
| Address/Email:  |
| Phone Number:   |
| Report Regards:   |
| City of Molalla Employee: YESNO Employee's Name (if known)  |
| A City of Molalla Policy or Procedure: YESNO  |
| General Report YESNO  |
| Date of the incident:   |
| Time of the incident:   |
| Location of the incident:   |
| Who else may have witnessed the incident:   |
| DESCRIPTION (Attach additional sheets if necessary):  |
|   |
|   |
| Signature:Date:AAtE:AAtE: |
| Please return to City Hall or email to cityrecorder@cityofmolalla.com   |
| For Internal Use Only:  |
| Date Received:Time Received:Received by:  |
| Reviewed by City Manager:Date:  |
| Action Taken: Taken By: Date:   |