



MEETING MINUTES
Parks Community Program Committee (CPC)
February 20, 2025 | 5:30 PM
Molalla City Hall | 117 N Molalla Ave, Molalla, OR 97038

1. CALL TO ORDER

Chair Kristy Hodgkinson called meeting to order at 5:34p

2. ROLL CALL

A. In Attendance:

Chair Kristy Hodgkinson Vice Chair Nicole Jung
Member Betty White Member Jody Newland

Council Liaison Eric Vermillion | Staff Liaison Crystal Robles

3. CONSENT AGENDA

A. Parks CPC Meeting Minutes – January 16, 2025

Chair Kristy moved to approve CPC Meeting Minutes from January 16, 2025; Member Jody seconded.
Motion carried 4-0

1. GENERAL BUSINESS

A. Welcome Member Regina Sheaves

Member Sheaves did not attend the meeting.

B. Last Fundraiser Update: Sees Candy
Fundraisers raised \$123.51 in profit.

C. Future Fundraisers:

a. Sign Class Date and Samples

Kristy reserved the library for the next Sign Class: Spring/Easter Theme. The class is scheduled for April 6th from 2-4pm, at the Molalla Public Library.

b. Krispy Kreme

Tentative schedule for the next Krispy Kreme Sale will be May 3, 2025, from 9 to noon.

c. Movies in Park/ El Charrito / Bingo – CR

Staff Liaison Crystal presented the CPC with details and cost estimates for obtaining a license to show a movie in the park. After extensive discussion, the CPC agreed to revisit the proposal after further research on key aspects, including the screen, projector, sound system, and overall event logistics. The Staff Liaison was tasked with reaching out to nearby cities that have hosted similar events to gather feedback and best practices.

Additionally, the Staff Liaison will connect with the owners of El Charrito to explore the possibility of hosting a "Proceeds to Parks CPC" fundraising event on April 18th or 19th, pending their availability.

d. Comedian/Date Night – JN

Member Newland shared information from community member Amy Williams regarding comedian Mandy Simonson. Jody noted that she had emailed video links to liaison to forward to the CPC to review and provide feedback.

The CPC discussed various aspects of the proposed Comedian Night event, including potential locations, childcare accommodation, and overall logistics. All members agreed that the event would need to be planned well in advance to ensure its success.

Member Newland was tasked with obtaining further confirmation on pricing and additional details.

e. Flowers – KH/BW

Member Betty White was tasked with reaching out to the High School again to gather details regarding the Flower Sale. Chair Kristy shared insights from her research on local nurseries, noting that most require pre-scheduling for fundraising efforts. She confirmed that she would ensure the CPC is added to the 2026 rotation schedule with local nurseries.

f. Miscellaneous

i. Signage Pickleball Court – KH

City Manager Huff has confirmed that signage will be posted at the Pickleball Courts stating that dogs are not permitted on the courts.

ii. Ivor Davies Brush Clearing/Homeless Camping – KH

Cit Manager Huff shared information with Code Compliance Officer Murphey to further investigate. Chair Kristy requested focus be on the overgrown brush at the path section, in efforts to have more visibility.

iii. Fox Park Toddler Section -KH

At this time the focus will be shifted to Clark Park.

iv. Future Planning – Distribution of Fundraising Funds⁵

v. Strawberry Park Repairs

City Manager Huff noted that temperatures must consistently remain above 50 degrees before repairs can begin at Strawberry Park. While no specific timeline is available at this time, repairs will be addressed as soon as weather conditions allow.

g. Staff Liaison Report

i. 01/16/2025 Follow-up details to questions re: Gazebo, Fox Park, Strawberry Park etc.

After discussion, the CPC reached a consensus to focus efforts on Clark Park, with the primary goal of rebuilding the gazebo/pavilion. Various options were considered, based on previous information provided by City Manager Huff, the CPC agreed on the suggestion to purchase a design plan and seek community partnerships for materials, with the possibility of a local contractor constructing the gazebo/pavilion. The CPC also briefly discussed launching a Butter Braided Bread Fundraiser for the month of March, marking the first fundraising effort for Clark Park.

NEXT MEETING

March 20, 2024

ADJOURN

Chair Hodgkinson adjourned the meeting at 6:49p

Agenda Attachments:

CPC Member Rules Acknowledgement 2025 | Meeting Minutes 01/16/2025 | City Manager Letter to CPC 01/16/25| OGE

Meeting Minutes Submitted by: Crystal Robles | Molalla Parks CPC Staff Liaison