RE: CPC Parks Committee Meeting

Date: Thursday, August 4, 2022

Time: 5:30p

Location: Fox Park Pavilion

In attendance: Crystal Robles, Rae Botsford, Rebecca Hendrickson, Betty Martin

(Arrival at 5:30 waited for more to attend. Meeting began at 5:40p)

Topics of Discussion: Celebrate Molalla and Fundraising

- Booth at Celebrate Molalla
    - All in attendance agreed with having a booth if it was a possibility.
    - Raffle Prizes discussed
        - Raffle tickets – cost to follow (Rebecca suggested 1/$2.00, 3/$5.00, 10/$8.00 – would still need to would out pricing)
        - Rebecca – will be having a sale in efforts to raise money for softball and would pick through and see if there are any items or baskets CPC could use.
        - Crystal – currently has two donors for raffle prizes
        - Betty mentioned she has a friend who embroiders and is sure she can obtain items to raffle off
    - Rae messaged Leota Childress through FB Messenger and sent a text to ask for booth availability at Celebrate Molalla

Question was brought up by Rae regarding Non-Profit status. Suggested we would need to partner with local non-profit to secure Donation Receipts for local businesses interested in donating.

Rae mentioned some businesses would rather donation a sum of money than to donate items to our Celebrate Molalla cause. The Parks City Fund was mentioned and asked if community was able to donate into this fund – how are receipts obtained for donation? I informed Rae and rest in attendance I would follow up with Dan.

Partnering with a local non-profit brought a question by Rebecca, " What would be the Admin Fee for Fiscal Agent?" Rae noted it would be something to discuss with local non-profit.

Rae and Rebecca both asked what the money raised would be used for? Or where should the attention be placed? Suggested we should have a selling point in efforts to be more successful with fundraising.

We discussed Chief Yelkus Park as a selling point or additional work to be done at fox park. Also mentioned having a goals list and working funds by a list.

Rebecca noted there were different action items she was working on such as MYS Fields. Mentioned:

- Sheets Field
    - New drainage, outfield becomes a swamp
        - Mentioned Dan had previously noted there was already a plan in place.
        - Follow up?

- Clark Parks
  - Different field levels
- Separate committee for MYS Fields?
  - Rebecca already has donors in place and a large group interested in volunteering and moving on action items
  - Currently working on an MLB Grant for underserved communities.
- Dugout covers on Sheets Field – noted this was a separate item

Moving back to Celebrate Molalla as a group we discussed the following Action Items:

1. Questions for Dan to help with:
   a. How may CPC allocate Park CPC Funds
      i. Is there a current goal?
      ii. Should we discuss a goals list
      iii. Need for a selling point for Celebrate Molalla (What are we fundraising for?)
   b. City Parks Donation Fund (?)
      i. How is community able to donate and receive receipts for donation?
   c. Since two local Non-Profits in town have Council Members associated – is there a conflict to team-up with either non-profit?
   d. Signage / Posters / Handouts
      i. Is this something City can assist with for booth at Celebrate Molalla?

2. Letter to local business for possible donation of items to raffle off at Celebrate Molalla
   a. Gift cards
   b. Merchandise

3. Confirm with Leota Childress for space availability at Celebrate Molalla

Items needed for Celebrate Molalla

1. Raffle Tickets
2. Tables – Rae and Crystal
3. Table Cloths
4. Pop Up Tent – Rae
5. Schedule – who can work booth which hours
   a. Rae (available for a couple hours)
   b. Rebecca may be able to assist with set-up
   c. Betty (available for a couple hours)
   d. Crystal (Will work hours needed)

6. **Next Meeting: Thursday, August 11, 2022 at 5:00p – Fox Park Pavilion**

Meeting adjourned at 6:30p