



Molalla City Council

Meeting located at: Molalla City Hall
117 N. Molalla Ave. Molalla, OR 97038

April 17, 2013

Special Meeting Agenda

Work session: No work session.

Executive Session: The meeting will begin at approx. 6:45pm. **Meeting is closed to the public.**

Business meeting: The meeting will begin at 6:30pm. **No public comment will be taken.**

The City will endeavor to provide a qualified bilingual interpreter, at no cost, if requested at least 48 hours prior to the meeting. To obtain services call the City Recorder at (503) 829-6855.

1. CALL TO ORDER

- A. Flag Salute
- B. Roll Call

2. NEW BUSINESS

- A. Employment Contract

3. EXECUTIVE SESSION – Immediately Following the Business Meeting

- A. Pursuant to Oregon Public Record Law under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

4. ADJOURNMENT

TEMPORARY FULL-TIME EMPLOYMENT CONTRACT

This Agreement made this ____ day of _____, 2013 is by and between the City of Molalla (City) and _____ (Employee) whose address and taxpayer identification number are listed under the Employee's signature at the end of this Agreement.

Now therefore in consideration of the mutual promises contained herein, the parties hereto covenant and agree as follows:

1. The City agrees to employ the Employee and the Employee agrees to be employed by the City to perform the lower level administrative services and duties as/or assigned by Administrative staff for a period commencing on April ____, 2013 and terminating on July 31, 2013.
2. The City agrees to pay the Employee \$20 per hour for up to 40 hours of work per week in accordance with time sheets submitted by the Employee and the City's pay schedule. The Employee is not authorized to work more than 40 hours per week and is not eligible for overtime unless authorized in writing and in advance by City.
3. Employee is not eligible or entitled to City paid health insurance, sick leave, vacation leave or other benefits that full-time City employees are eligible for.
4. Employee is eligible for Public Employee Retirement System (PERS) benefits in accordance with the City's policy on providing PERS benefits to its full-time employees.
5. Employee agrees to faithfully and personally perform the Services under the supervision of and in a manner satisfactory to the City and in such manner the City may from time to time direct. The Services to be performed shall be in accordance with all applicable federal, state and local laws and the City's personnel policies.
6. This is an employment at-will agreement and can be terminated for any reason by either party; provided however, the Employee will be paid for work done up to the termination. Each party will be responsible for providing at least 7 days notice of the termination.
7. The Employee agrees that there is no expectation of renewal or extension of this Agreement beyond the termination date of the Agreement.
8. At the termination of this Agreement in any manner, the payment to the Employee of compensation earned through the date of such termination shall be a full satisfaction of all claims against the City.
9. This Agreement is the sole and total agreement of the parties hereto and supersedes any previous documents, conversations, or oral understandings related to this Agreement, which are not consistent with or contained herein. The Agreement may be amended only in writing signed by both parties.

The City and Employee have executed this Agreement of temporary employment as of the date first written above.

City of Molalla

Mark Gervasi, Interim City Manger

Date

Temporary Employee

Date

Address:

Taxpayer Identification Number:
