



Molalla City Council

Meeting located at: Molalla Adult Community Center
315 Kennel Avenue Molalla, OR 97038

March 27, 2013 - Revised **Regular Meeting Agenda**

Work session: 6:30 pm. The Council will review and discuss agenda items for the business meeting.

Business meeting: The meeting will begin at 7 p.m. The Council has adopted Public Participation Rules. Copies of these rules and public comment cards are available at the entry desk. Public comment cards must be turned into to the City Recorder prior to the start of the Council meeting.

The City will endeavor to provide a qualified bilingual interpreter, at no cost, if requested at least 48 hours prior to the meeting. To obtain services call the City Recorder at (503) 829-6855.

1,012th Regular Meeting

1. CALL TO ORDER

- A. Flag Salute
- B. Roll Call

2. COMMUNICATIONS AND PUBLIC COMMENT

A. Planning Commission Minutes

Verbal Presentations

- A. Paul and Alice Ericksen – Molalla's Wild River BBQ Cookoff

3. AWARDS & RECOGNITIONS

4. PUBLIC HEARINGS

A. Public Hearing – Supplemental Budget for FY 2012/2013

5. CONTINUING BUSINESS

- A. Ford Family Foundation Cohort #2 trail project
- B. Consider Draft Economic Development Action Plan and EID discussion and provide direction to staff to proceed with EID hearings process

6. NEW BUSINESS

- A. Lease agreement between City and Foothills Church regarding Foothills Church use of City Adult Center to support Older Americans Act funded services with Clackamas County acting through its Health, Housing, & Human Services Department, Social Services Division – **To be handed out at the meeting.**

7. ORDINANCES

8. RESOLUTIONS

- A. Resolution 2013-06 (Supplemental Budget for 2012-2013)

9. PROCLAMATIONS

10. REPORTS AND ANNOUNCEMENTS

- A. City Manager Report -
 1. *FYI re: City Attorney letter – legal counsel services*
- B. Upcoming Council Agenda Items:
1. Economic Improvement District
 2. Telecommunication Franchise Ordinance
 3. *Council Goals – date and time TBD*
 4. **Planning Commission Meeting on 03/19/13 - results: The annexation, comprehensive plan change and zone change for the proposed development commonly known as - Stoneplace West located on or near 13322 S. Highway 211(West Main Street) at Hezzie Lane was scheduled for Council consideration at the March 27, 2013 Council meeting as was the the proposed Annexation Ordinance. These items have now been rescheduled to go to the City Council at their April 10, 2013 Council meeting.**
 5. URA Work Session With Greg Ellis, Canby City Manager at 6:30 pm on Wednesday, April 24, 2013 – Molalla Adult Center

11. EXECUTIVE SESSION

12. ADJOURNMENT

Molalla Planning Commission, March 19, 2013

Minutes

Call to order, 6:35 p.m.

Members present: chair Glen Boreth, Jake Burroughs, Jerome Beattie, Patricia Torsen, Grant Sharp (arrives 7 minutes late)

Staff: planner Clay Glasgow, City Manager Mark Gervase, Public Works Director Marc Howatt

others: Mark Grenz, Kiril Ivanov, Dale Bolton

Chair Boreth reads script, regarding conduct of meeting. Notes this is continuation of the February 26th public hearing.

Planning Commission begins discussion of proposed annexation ordinance. Staff notes the proposal is similar to what other medium size cities in the area use.

Jake Burroughs is concerned about language regarding annexations initiated by the City. Looks as if the City can just take whatever they want. Suggests closer look at 19.22.010, last sentence.

Staff notes this is not a change from the current situation. Prior to the voter approval process the City had the ability to annex.

Jerome Beatty also has concerns.

Grant Sharp suggests changing language to allow City initiated annexation only if “non-hostile.” Also thinks annexation requests should be evaluated based on “value to the city.” Notes he had submitted a written list of suggestions, after the last hearing. That list will be e-mailed out to the PC members for review.

Staff reminds PC of the ballot measure approved by voter majority – requiring voter approval for annexation requests initiated by land owners. The proposed annexation ordinance is an attempt to codify what the voters want. Nothing more – and nothing less.

Discussion.

City Manager Mark Gervasi notes the proposed ordinance has been drafted by legal counsel, and suggests approval. Chair Boreth asks for vote on proposed annexation ordinance.

Jake Burroughs moves to further consider language at 19.22.010, last sentence. Otherwise suggests recommending the Council approve. Boreth seconds. Two “aye” votes, one “nay” (Beatty.)

M001-13, et al Stone Place Apartments including Zone Change, Annexation and Design Review. Staff report. Continuation of last month’s hearing on these items. The proposal involves a group of applications: annexation, zone change, site design review. Item was continued so all PC members would have enough time to thoroughly review materials and to provide for additional information to be submitted.

Staff reviews the processes involved. The PC will be making recommendation to the Council regarding this annexation request as well as the zone change request. The PC will make actual decision on the site design review aspect. ODOT has submitted comments relative to the traffic study from the applicant. Suggests City require applicant to participate in funding of signal at Molalla/Main and that the project be put on the CIP (Capital Improvement Plan) 5-yr list.

Mark Grenz, applicant representative gives brief overview of project. Notes traffic study was submitted. Essentially applicant proposes to expand the existing Stone Place apt. complex by adding 106 units on land currently under County jurisdiction. This requires annexation in to the City. Site specific issues discussed.

Glen Boreth moves to recommend approval of annexation and zone change. Second by Jake Burroughs. Unanimous, with conditions as requested by ODOT.

Grant Sharp talks, throughout meeting, of various policies and code provisions of the Molalla Plan and Zoning Ordinance he believes to be wrong or ineffective (staff note: essentially none of the comments have specific bearing on the proposals at hand.)

Mark Grenz gives information on proposed surface water detention facilities, as this question came up at the last hearing.

Grant Sharp talks, at length about the proposed surface water detention system.

Marc Howatt, Public Works – proposed stormwater management plan meets and exceeds City standards.

Jake Burroughs moves to recommend approval of zone change. Second by Jerome Beatty. Unanimous.

Grant Sharp continues, this time mostly about what is wrong with multi-family Plan designation along Highway 211 in this area. (staff note: based on his discussion it would appear he is opposed to any further development in Molalla until the Forest Road is reopened.)

Kiril Ivanov, applicant provides further detail and answers questions.

Staff note: due to extensive discussion of tangential issues, criteria applicable to this proposal are not being properly considered.

Mark Grenz – transportation study, recommendations from ODOT including extension of turn lane, frontage improvements. Sidewalk will be provided.

Glen Boreth closes public hearing.

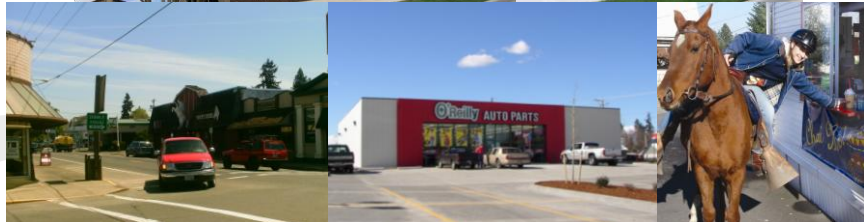
More discussion generally amongst PC and staff.

Jerome Beatty recommends approval of Site Design Review. Second by Jake Burroughs, with conditions as discussed (ODOT requirement for developer to contribute to cost of signalization of Molalla/Main and to put project on 5-yr CIP list. Street light added at entrance.

Staff notes scheduled Council hearing next week, March 27th.

8:45, hearing adjourned

DRAFT 3/18/13
**ECONOMIC DEVELOPMENT ACTION PLAN
FOR THE CITY OF MOLALLA**



March 2013

**Prepared by Jenifer Kay Hood,
Executive Director,
And the Board of the
Team for Economic Action in Molalla
With input from Mark Gervasi, interim City Manager,**

Preface

In compliance with ORS 223.117(1a)'s call for a description of "the economic improvement project to be undertaken or constructed" TEAM has prepared this Economic Development Action Plan for the benefit of the City of Molalla as they prepare the City's Economic Improvement District Ordinance. This plan outlines several projects which are likely to generate substantial costs (such as building new roads, street repairs and other infrastructure improvements) the cost of which will have to be determined at a later time. Therefore, the statute's call (223.117 - 1b) for "a preliminary estimate of the probable cost of the economic improvement," is based upon TEAM's approximate annual budget of \$61,740 and does not include whatever additional revenue or costs may be added later as a part of this plan. See Addendum 1 (page 16) for TEAM's 2013 Budget. Addendum 2 (page 18) represents "the boundaries of the district in which property will be assessed" as required by ORS 223.117 (1c).

PREPARATION OF THE ECONOMIC DEVELOPMENT ACTION PLAN

In preparing an Economic Development Action Plan members of the TEAM Board consulted members of other groups already active in the City, including the interim City Manager, Molalla Planning Commission, Molalla Area Chamber of Commerce, Molalla Historical Society, Molalla Centennial Committee and the Buckeroo Association.

TEAM also included recommendations based upon the County's Community Economic Preparedness Program (CEP) assessment. The CEP is designed to assist the community in identifying its economic development strengths and areas where improvements are recommended. The City (Ellen Barnes) and TEAM completed a Community Assessment which was based on the economic conditions of Molalla. The responses provided a reflection of the City's readiness to retain existing businesses; attract new businesses; and grow small businesses. With these results, Clackamas County Economic Development staff compiled recommendations designed to further the City's capacity in building opportunities for the community. Elements of the CEP were incorporated into this plan.

Preparation of the Plan commenced with the formulation of an overall goal for Molalla's economic development efforts. TEAM then analyzed the strengths and weaknesses of Molalla as a business location and developed nine objectives with the aim of enhancing Molalla's strengths and minimizing or eliminating the weaknesses. TEAM systematically examined each objective and devised strategies to attain each one.

TEAM will recommend this Community Economic Development Strategy for adoption by the Molalla City Council in March 2013 and is prepared to provide support and technical assistance to the City to complete elements of the plan.

Program Overview

This Economic Development Action Plan was developed after months of work by TEAM.

Major economic development goals reflected in this plan are:

- Update the Molalla Comprehensive Plan and Development Code to continue to allow Molalla to be more desirable for businesses to locate here.
- Update of water and sewer services and infrastructure.

- Update the Transportations System Plan (TSP) to map and plan for street improvements to Hwy 211 and Molalla Ave., including traffic signal improvements where needed. In addition, updates to the TSP should plan for ample growth for new business and residents which will create more efficient traffic movement for future needs. Also identify and develop additional parking in the downtown core, which will help promote and sustain local business.
- Participation with other agencies in planning for the South Road, Hwy. 213 Connector to the Molalla Forest Road.
- Continued funding for Economic Improvement District.
- Help property owners to redevelop strategic employment sites, create family wage jobs and increase assessed property value to support public services for the City.
- Promote all industrial lands in Molalla and work to get those lands ready for development.
- Preparation of a refinement plan addressing zoning and infrastructure for future industrial job creating development.
- Planning and development of the Molalla Main Street Redevelopment project in the central downtown area consisting of a mix of uses.
- Further commercial development to complement industrial growth.
- Joint planning with Clackamas County on future development of approximately 40 acres along west Main Street with a mix of office, retail, multifamily, and government uses to infill area between historic downtown and new development at crossroads of Highways 211 and 213.

The objectives and strategies contained in this plan are designed to more accurately identify actions which the City will be a partner in development.

This Plan is designed to be a guide to the City Council and staff in determining a course of action for economic development activities in cooperation with TEAM. It is not meant to be a component of the Comprehensive Plan and does not include an economic analysis of the City.

WHY AN ECONOMIC DEVELOPMENT PLAN?

Molalla has grown from a quaint community of 2,000 in 1970 to a small city of 8,200 in 2012. Molalla is a community that is looking for an identity. It is not content to serve merely as a “bedroom” to Portland. A strong plan would boost community spirit endeavoring to make Molalla a well-balanced city.

Large amounts of vacant, industrial land did not, of itself, lead TEAM to undertake an Economic Development Action Plan; but, looking at past efforts to attract new business in Molalla, it became apparent there was a need for a new overall look at Economic Development planning in Molalla.

CONTENT OF THE ECONOMIC DEVELOPMENT PLAN

The Plan begins with an Overall Goal for Molalla’s economic development efforts. Nine objectives are given as a method of obtaining that goal. To carry out each objective, specific strategies are listed by CEP category.

OVERALL GOAL

TO BECOME ONE OF THE PREMIER ECONOMIC ACTIVITY CENTERS OF CLACKAMAS COUNTY, ACHIEVING COMMERCIAL AND INDUSTRIAL GROWTH WITHIN THE FRAMEWORK OF HIGH ENVIRONMENTAL STANDARDS AND EXCELLENCE IN URBAN DESIGN.

THE NINE OBJECTIVES

1. Maintain an inventory of development related information with selected information published in an attractive manner.
2. Actively market Molalla as a business location to target groups such as commercial and industrial brokers, private sector developers, regional development agencies, Clackamas County Business Development office, and the Oregon Economic and Community Development Department (Business Oregon).
3. Continue working with State, County and Regional Agencies to guarantee that the South Road/213 Connector becomes a reality.
4. Periodically evaluate Molalla's permit process to ensure that it operates efficiently.
5. Promote, maintain and enhance standards for environmental protection and excellence in urban design.
6. Promote and maintain a healthy business climate to benefit new and existing businesses in the City.
7. Plan for future commercial development in Molalla to meet needs of the residents in the area.
8. Be prepared to address development of areas adjacent to the City of Molalla (northeast and southwest of Molalla) while honoring the City's traditional core.
9. Promote industrial lands as designated "Developable" or "Certified" under State and County programs.

THE STRATEGIES

A. Organizational Capacity for Economic Development

- The City Council, working with the City Manager and City Finance Director should develop five-year budget projections as a means of being prepared for potential economic development needs.
- The City should continue active participation in and cooperation with the Molalla Area Chamber of Commerce and TEAM.

- Continue to participate in discussions at the regional and local levels on the viability of developing land to the northeast, south, and southwest of the City and the impacts such development would have on the existing downtown commercial district.
- Maintain an inventory of development-related information.
- Periodically review internal permit processing procedures to find ways to improve efficiencies.
- Ordinance language should be prepared by the County Planning Department to address differences in size and status of building projects.
- Review procedures and policies of the Planning Commission in the development review process.
- Review the City's Community Design Standards periodically to ensure they are reflective of community values, changing construction methods, or development opportunities and meeting the strategy to assure high-quality development.

Recommendations: Develop a five year budget plan to anticipate expenses and revenues, including those of Urban Renewal District (Tax Increment Financing) and Economic Improvement District assessment (if applicable). Include recommended permit charge adjustments in the five-year financial planning processes and fiscal budget. Use available opportunities to market the City of Molalla and the region through groups such as the Molalla Area Chamber of Commerce, Clackamas County Economic Development Commission, Clackamas County Tourism and Business Development Departments, Port of Portland and Business Oregon. This involves attending meetings of these organizations, taking part in trade shows, and working on task groups to tackle common problems. As part of the effort to improve services to the public, the City will work with the County to insure that internal permit processes are periodically evaluated by staff. The routing procedures and flow of information should be as efficient as possible and result in rapid and accurate permit processing. Development Code should distinguish between large, new projects and small remodel projects in terms of language on what requires full architectural review or a less formalized review. The entire process should be periodically reviewed by Council to determine if it is fulfilling the original intent of statutes and in compliance with the County.

B. Strategies for Economic Development

- Periodically (at least once a year) evaluate Molalla's permit process to ensure that it operates efficiently.
- Since the County currently serves as the City's Planning Department, the City Council should work with the City Planning Commission to develop and communicate issues of a policy nature to the County.
- Review land use planning processes (at least annually) to determine where further delegation to County staff can reasonably occur.
- Evaluate needs for additional commercially-designated land in the City of Molalla.
- File paperwork with Business Oregon to designate industrial land as either "Developable" or "Certified."
- Notify Business Oregon and Clackamas County of developable or certified industrial areas.

Recommendations: Regional tours for development opportunities should be coordinated with Greater Portland Inc., the City's regional economic development partners, and Business Oregon, as needed. Establish a process for the Planning Commission to review codes in partnership with the County. Analyze past commercial development in the City by conducting a market study of

commercial needs and a review by Council of existing commercial zone policies. Identify industrial lands ready for development and help property owners navigate through the agencies and paperwork to perform an environmental report (Level 1 or 2) so the property will be available for development in the shortest possible time frame. Work with Oregon Department of Environmental Quality (DEQ) to notify property owners of availability of help to characterize any contaminants or areas of concern. Work with Oregon Department of State Lands (DSL) to determine wetland status on property and any mitigation resources available. Find resources to help property owners remediate any environmental contaminates and help prepare them for site visits for interested investors. Follow-up to make sure designation went through and actively work to correct problems hanging designation up. Update all “Expand In Oregon” listings with information on certification. Send press release regarding new designation to business journals, trade papers, local media and League of Oregon Cities. If funds are available, purchase advertising in Site Selection magazines or other business papers.

C: Business Retention/Expansion

- The City and TEAM should conduct regular business outreach efforts
- Create business recognition program
- Policies and standards should give particular attention to the needs of existing businesses who are attempting to expand or remodel as a way of promoting retention of current Molalla companies.
- Publicize available assistance to existing businesses.
- Create codes which address small remodel projects
- TEAM should provide business support services

Recommendations: Conduct annual meet and greets with business community and offer awards for outstanding contributions. Development Code should distinguish between what requires full architectural review or a less formalized review. In addition to providing a small business library free business consulting and planning services, TEAM should maintain close ties with the local Small Business Development Center (SBDC) and help businesses network with appropriate business partners.

D: Business Start Up/Recruitment

- Compile a “Resource Tool Kit”
- Create a “Rapid Response Team”
- Create a targeted industry analysis and marketing strategy
- Actively market Molalla as a business location to target groups such as commercial and industrial brokers, regional development agencies, Clackamas County and the Oregon Economic and Community Development.
- Target the groups which can most effectively “spread the word” on Molalla and ensure that they are aware of the benefits of Molalla as a business location.
- Maintain an updated list of contact persons in each brokerage, agency or organization.
- Recognize and be prepared to respond to major industrial prospects which serve as catalysts for further job creation.
- Compare permit charges to those of other regional jurisdictions (business license fees, System Development Charges (SDCs) etc.).

- Participate in site visits for private development of vacant industrial and commercial land on a regular basis.
- Continue to strengthen the City's policy of informing developers up front of all procedural requirements and costs in the permit process.
- Prepare letters welcoming new businesses to the City.

Recommendations: Generate a "tool kit" for prospective businesses. Put together a group of knowledgeable local persons as a "Rapid Response Team." Identify which industries are best suited to the area and create marketing strategy for reaching them. Contact commercial and industrial brokers who are conversant with business in Molalla, Molalla Area Chamber of Commerce, Portland Chamber of Commerce, North Clackamas Chamber of Commerce, Clackamas County Business and Economic Development, Portland Development Commission (PDC), Clackamas County Practitioner's Roundtable, League of Oregon Cities, Business Oregon, Port of Portland, Portland Ambassador Program, Local business journalists, Greater Portland Inc., Neighboring jurisdictions, Molalla River School District, Public utility economic development representatives (Molalla Communications, PGE, NW Natural). Implementation of this strategy is dependent on interest from potentially large developers. The City should be prepared to consider appropriate financial incentives and, for specific cases where sufficient probability of development exists, undertake travel to make presentations on Molalla. Develop a designated procedure by the City, Molalla Area Chamber of Commerce, and Molalla's regional economic development partners to respond to such requests. Periodically compare permit charges to other jurisdictions in the region to establish appropriate fees. Opportunities for site visits should be publicized to target groups.

E. Main Street Program

- Update design guidelines for Downtown to ensure design compatibility and high quality development.
- Re-institute the Community Design Awards Program as a recognition tool for quality urban design and new businesses in the community.
- Ensure a vibrant downtown by a continued commitment to development of Molalla's commercial core.
- Evaluate the need for public building facilities such as a community center, a new City Hall, and office space to meet the needs of the community and augment the commercial core or surrounding area.
- Utilize Main Street's Four-Point Approach™
- Establish and market coordinated shopping hours
- Conduct Downtown Parking analysis

Recommendations: Investigate viability of design guidelines applying to the entire commercial district. The commitment to pedestrian-oriented development with a variety of uses should continue to be stressed. Consider locating new public buildings within the commercial core to enhance the viability of commercial businesses. Assistance and trainings with Four-Point Approach can be provided by Clackamas County Main Street and Oregon Main Street upon request.

F. Tourism

- Complete a Tourism Analysis and Marketing Strategy
- In addition to its function as a rodeo venue (Buckeroo, La Fortuna, Ross Coleman Invitational), utilize the Buckeroo Grounds as a community concert venue.
- Work with the Molalla Area Chamber of Commerce and other interested groups to promote Molalla.
- The City, TEAM and the Buckeroo Association should work together on the development of the Rodeo Walk of Fame.
- Collaborate with Clackamas County Tourism and Cultural Affairs to promote and develop tourism opportunities.

Recommendations: Develop partnerships with the City, TEAM, Molalla Area Chamber of Commerce, Clackamas County Tourism and Cultural Affairs, Molalla Farm Loop and Molalla Buckeroo to identify, develop and promote activities and events. Complete a tourism asset inventory and marketing analysis in order to strategically plan for, market, and report back on the economic impact tourism has on the Molalla area. Clackamas County staff would be available to review and provide comment on said tourism analysis upon request.

G. Information for Economic Development

- Gather information on demographics, the amenities and business climate of Molalla.
- Print above types of information in a format which is attractive, easy to update and easy to read.
- Create short videos about how to do business with Molalla in easy to understand language could cover material that is longer range and unlikely to change very often.
- Prepare appropriate handouts, including flow charts and diagrams, addressing the various land use and building permit procedural requirements.
- The City should also consider a means of explaining System Development Charges (SDC's) in clearer language and demonstrating why they are necessary for infrastructure improvements and where the fees collected are used. Public information videos could be supplied as part of the application process.
- Include quality of life attributes in community profile and marketing materials.

Recommendations: Generate site information reports, marketing materials and links to other agencies' web sites within the region. Material should be divided into booklets to address different audiences, including one to explain what someone needs to know before developing land in Molalla, another to promote the area as a place to locate a business, and a third to attract business visitors. Avenues of joint planning of programs and marketing materials should be explored.

Material should include updated industrial/commercial development facts, demographic information on Molalla and region, characteristics of commercial and industrial sites including: existing and planned infrastructure, size and any unusual features, marketing agent, if any, property owners and their interest in site development, commercial support services available, development costs in Molalla, existing employers in Molalla, available business assistance and community amenities

Note: TEAM has begun the process of gathering this information and has some of it in draft form.

H. Labor Force

- Identify work force issues
- Work with local schools on developing local industry specific curriculum

Recommendations: Work with Worksource Oregon and Clackamas County BED to gather workforce data. Continue to work with Molalla River School District and Clackamas Community College satellite campus to insure graduating students have skills to meet needs of existing employers and sufficient community pride to return to Molalla after college.

I. Infrastructure Capacity

- Continue working with State, County, and Regional agencies to guarantee that the South Road/213 Connector becomes a reality.
- Actively monitor and be involved in regional committees affecting transportation in the Molalla area.
- Keep residents and businesses informed about the process and the benefits of building the South Road/213 Connector by use of City newsletter or other media.
- Determine requirements for off-site improvements such as streets, sidewalks, additional parking lots in the downtown core and street lights vis-à-vis development of public facilities.
- Encourage development as infill between Molalla Avenue and Highway 213.
- Generate a plan of action for growth within Urban Growth Boundary (UGB).

Recommendations: City Council and staff should continue to be involved in such committees as Clackamas Transportation Advisory Committee, Metro's Transportation Planning Advisory Committee (TPAC) and other committees which affect regional transportation issues. The City should continue to be actively involved in working with agencies concerning the South Road/213 Connector. As well as the City newsletter, virtual and actual Community Forums should continue to be used to provide information about the benefits of the southwesterly bypass to Highway 211. City requirements for off-site improvements such as streets, sidewalks and street lights should be related to the impacts generated by the development of public facilities. Many improvements are needed to the City's streets and sidewalks. The development of the Rodeo Walk of Fame should assist in this process as it will give the City access to ODOT's STIP, Historic, Humanities and Arts funding. Be prepared to address development of areas adjacent to the City of Molalla (northeast and southwest of Molalla) while honoring the City's traditional core.

J. Financial Resources

- Tap resources available to support business growth and development
- Work to pass and garner support for Economic Improvement District
- City and TEAM staff is knowledgeable of financing assistance programs and resources available to businesses.

Recommendations: Take advantage of funding opportunities through Urban Renewal, Enterprise Zone, Strategic Investment Zone, and Rural Renewable Energy Development Zone. Develop means of providing information on financing options to local business and property owners.. Another option

to consider; forming local improvement districts (LID's), which would provide an alternate method of financing the upgrading and repair of streets but which would require considerable education of citizens.

K. Quality of Life

- Maintain and enhance standards for environmental protection and excellence in development design.
- Environmental and design standards should be reviewed on a periodic basis to determine if changes are needed to assure high-quality development in the City.
- Evaluate how we can make our commercial and industrial areas more attractive.

Recommendations: Investigate options to create city-wide walking and biking paths which may include portions of the Bear Creek corridor. Also consider “rails to trails” walking and biking path along unused Oregon Pacific line. Look into pocket parks adjacent to commercial and industrial areas. Act to clean up commercial and industrial areas that are vacant and keep them litter and weed free.

Implementation Timeline (CITY'S PARTNERS ARE LISTED)

A. Organizational Capacity for Economic Development

	Recommended Action	Partnering Agencies	Timeline
	Provide Economic Development Trainings	TEAM, Clackamas County BED, Business Oregon, OR DEQ	2013, Annually
	The City Council, working with the City Manager and City Finance Director should develop five-year budget projections as a means of being prepared for potential economic development needs.	TEAM	2013
	The City should continue active participation in and cooperation with the Molalla Area Chamber of Commerce and TEAM.	Molalla Area Chamber of Commerce, TEAM	Ongoing
	Continue to participate in discussions at the regional and local levels on the viability of developing land to the northeast, south, and southwest of the City and the impacts such development would have on the existing downtown commercial district.	TEAM, Molalla Area Chamber of Commerce, Clackamas County BED, Business Oregon	Ongoing
	Maintain an inventory of development-related information	TEAM, Clackamas County BED, Business Oregon	Ongoing
	Periodically review internal permit processing procedures to improve efficiency.	Clackamas County Planning, TEAM	Ongoing
	Ordinance language should be prepared by the County Planning Department to address differences in size and status of building projects.	Clackamas County Planning	2013-14

City of Molalla Economic Development Plan

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	Review the role of the Planning Commission in development review.	Clackamas County Planning, TEAM	2013
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B. Strategies for Economic Development

	Recommended Action	Partnering Agencies	Timeline
	Review the City's Community Design Standards periodically to ensure they are reflective of community values, changing construction methods, or development opportunities and meeting the strategy to assure high-quality development.	Clackamas County Planning, TEAM	2013-14
	Continue Business Outreach	TEAM, Chamber	Ongoing
	Establish a Rapid Response Team	TEAM, Chamber	2013
	Periodically evaluate Molalla's permit process to ensure that it operates efficiently.	Clackamas County Planning	Ongoing
	Because the County currently serves as the City's Planning Department, the City Council should work with the City Planning Commission to develop and communicate issues of a policy nature to the County.	City Planning Commission, Clackamas County Planning	Ongoing
	Review land use planning processes to determine where further delegation to County staff can occur.	Planning Commission, Clackamas County Planning	2013-14
	Evaluate needs for additional commercially-designated land in the City of Molalla.	Clackamas County Planning	2015
	File paperwork to designate industrial land as either "Developable" or "Certified."	Business Oregon	2013
	Notify Business Oregon and Clackamas County of developable or certified industrial areas.	Business Oregon Clackamas County BED,	2013

C. Business Retention/Expansion:

	Recommended Action	Partnering Agencies	Timeline
	Create Business Recognition Program	TEAM, Chamber	2013-14
	The City and TEAM should conduct regular business outreach efforts	TEAM	Ongoing
	Policies and standards should give particular attention to the needs of existing businesses who are attempting to expand or remodel as a way of promoting retention of current Molalla companies.	City Planning Commission, Clackamas County Planning	2013-14
	Publicize available assistance to existing businesses.	TEAM, Chamber	Ongoing
	Create codes which address small remodel projects	Planning Commission, Clackamas County Planning	2013-14
	TEAM should provide business support services	SBDC, Clackamas County BED	Ongoing

D. Business Start Up/Recruitment:

	Recommended Action	Partnering Agencies	Timeline
	Complete a Targeted Industry Analysis and Marketing Strategy	TEAM, Clackamas County BED, Business Oregon and Greater Portland, Inc.	2013-14
	Establish a Rapid Response Team	TEAM, Chamber	2013
	Compile a Resource "Tool Kit"	TEAM, Clackamas County BED, Business Oregon and Greater Portland, Inc.	2013
	Actively market Molalla as a business location to target groups such as commercial and industrial brokers, regional development agencies, Clackamas County and Business Oregon.	TEAM, Clackamas County BED, Business Oregon and Greater Portland, Inc.	Ongoing
	Target the groups which can most effectively "spread the word" on Molalla and promote awareness of benefits of Molalla as a business location	TEAM, Chamber, Clackamas County BED, Business Oregon and Greater Portland, Inc.	Ongoing
	Maintain an updated list of contact persons in each brokerage, agency or organization.	TEAM, Chamber	Ongoing
	Recognize and be prepared to respond to major industrial prospects which serve as catalysts for further job creation.	TEAM, Clackamas County BED, Business Oregon	Ongoing
	Compare permit charges to those of other regional jurisdictions.	and Planning	2013-14
	Conduct site visits for private development of vacant industrial and commercial land on a regular basis.	Clackamas County BED, Business Oregon, Greater Portland, Inc., local Commercial Realtors Group	Ongoing, Quarterly?
	Continue to strengthen the City's policy of informing developers up front of all procedural requirements and costs in the permit process.	TEAM,	2013-14
	Prepare letters welcoming new businesses to the City.	TEAM, Chamber	2013

E. Main Street Program:

	Recommended Action	Partnering Agencies	Timeline
	Update design guidelines for Downtown to ensure design compatibility and high quality development.	TEAM, Clackamas County Planning, City Planning Commission	2013-14
	Re-institute the Community Design Awards Program as a recognition tool for quality urban design and new businesses in the community.	TEAM, Chamber	2013
	Ensure a vibrant downtown by a continued commitment to development of Molalla's commercial core.	TEAM	Ongoing

	Evaluate the need for public building facilities such as a community center, new City Hall, and office space to meet the needs of the community and augment the commercial core or surrounding area.	TEAM	2015
	Utilize Main Street's Four-Point Approach™	Clackamas County Main Street, Oregon Main Street	Ongoing
	Establish and market coordinated shopping hours	TEAM, Chamber	2013
	Conduct Downtown Parking analysis	TEAM, Chamber of Commerce	2013-14

F. Tourism:

	Recommended Action	Partnering Agencies	Timeline
	Complete a Tourism Analysis and Marketing Strategy	TEAM, Clackamas County Tourism	2013
	In addition to its function as a rodeo venue (Buckaroo, La Fortuna, Ross Coleman Invitational), utilize the Buckaroo Grounds as a community concert venue.	Buckaroo Association, Chamber	2013-14, Ongoing
	Work with the Molalla Area Chamber of Commerce and other interested groups to promote Molalla.	TEAM, Chamber	Ongoing
	The City should work with TEAM and the Buckaroo Association on the development of the Rodeo Walk of Fame.	TEAM, Buckaroo Association, Chamber and Clackamas County Tourism	2013-2018

G. Information for Economic Complete Community Profile Updates

	Recommended Action	Partnering Agencies	Timeline
	Gather information on demographics, the amenities and business climate of Molalla.	TEAM, Chamber, Clackamas County BED, Business Oregon	2013
	Print above types of information in a format which is attractive, easy to update and easy to read.	TEAM	2013
	Short videos about how to do business with Molalla in easy to understand language could cover material that is longer range and unlikely to change very often.	TEAM, Chamber	2013
	Prepare appropriate handouts, including flow charts and diagrams, addressing the various land use and building permit procedural requirements.	TEAM, Chamber, Clackamas County BED, Business Oregon	2013
	Explain System Development Charges (SDC's) in clearer language and demonstrating why they are necessary for infrastructure improvements and where the fees collected are used. Public information videos could be supplied as part of the application process.	TEAM, Clackamas County Planning	2013-14
	Include quality of life attributes in community profile and marketing materials.	TEAM, Chamber, and Tourism	Ongoing

H. Labor Force:

	Recommended Action	Partnering Agencies	Timeline
	Identify work force issues	TEAM, Worksource Oregon	2013-14
	Work with local schools on developing local industry specific curriculum	Molalla River School District, Clackamas Community College	Ongoing

I. Infrastructure Capacity:

	Recommended Action	Partnering Agencies	Timeline
	Continue working with State, County, and Regional agencies to guarantee that the South Road/213 Connector becomes a reality.	Clackamas County Planning, Transportation Departments, ODOT, TEAM	2013-Until complete
	Actively monitor and be involved in regional committees affecting transportation in the Molalla area.	TEAM	Ongoing
	Keep residents and businesses informed about the process and the benefits of building the South Road/213 Connector by use of City newsletter or other media.	TEAM	Ongoing
	Determine requirements for off-site improvements such as streets, sidewalks and street lights vis-à-vis development of public facilities.	ODOT, County Transportation Department	2014-15
	Encourage development as infill between Molalla Avenue and Highway 213.	TEAM, ODOT	Ongoing
	Be prepared to address development of areas adjacent to the City of Molalla (northeast and southwest of Molalla) while honoring the City's traditional core.	ODOT, TEAM	2015, Ongoing
	Participate in Clackamas County Asset Mapping	TEAM, Clackamas County BED	2013-14
	Prioritize projects to promote	TEAM, Chamber	2013

J. Financial Resources:

	Recommended Action	Partnering Agencies	Timeline
	Tap resources available to support business growth and development	TEAM, Clackamas County BED, Business Oregon, Greater Portland, Inc., Foundations	Ongoing
	Work to pass and garner support for and Economic Improvement District	TEAM	2013
	Provide financing assistance programs and resources available to businesses.	TEAM, Clackamas County BED, Business Oregon, Greater Portland, Inc., Foundations	Ongoing

K. Quality of Life:

	Recommended Action	Partnering Agencies	Timeline
	Maintain and enhance standards for environmental protection and excellence in development design.	Clackamas County Planning, Oregon DEQ, U.S. EPA	Ongoing
	Environmental and design standards should be reviewed on a periodic basis to determine if changes are needed to assure high-quality development in the City.	City Planning Commission, Clackamas County Planning, TEAM, Oregon DEQ	2013-14, Ongoing
	Evaluate how we can make our commercial and industrial areas more attractive.	Clackamas County BED and Tourism, TEAM, Business Oregon and Oregon DEQ	Ongoing

Addendum 1

TEAM 2013 BUDGET

(Budget is based on anticipated revenues and does not factor in grants or other resources which may increase operating capital)

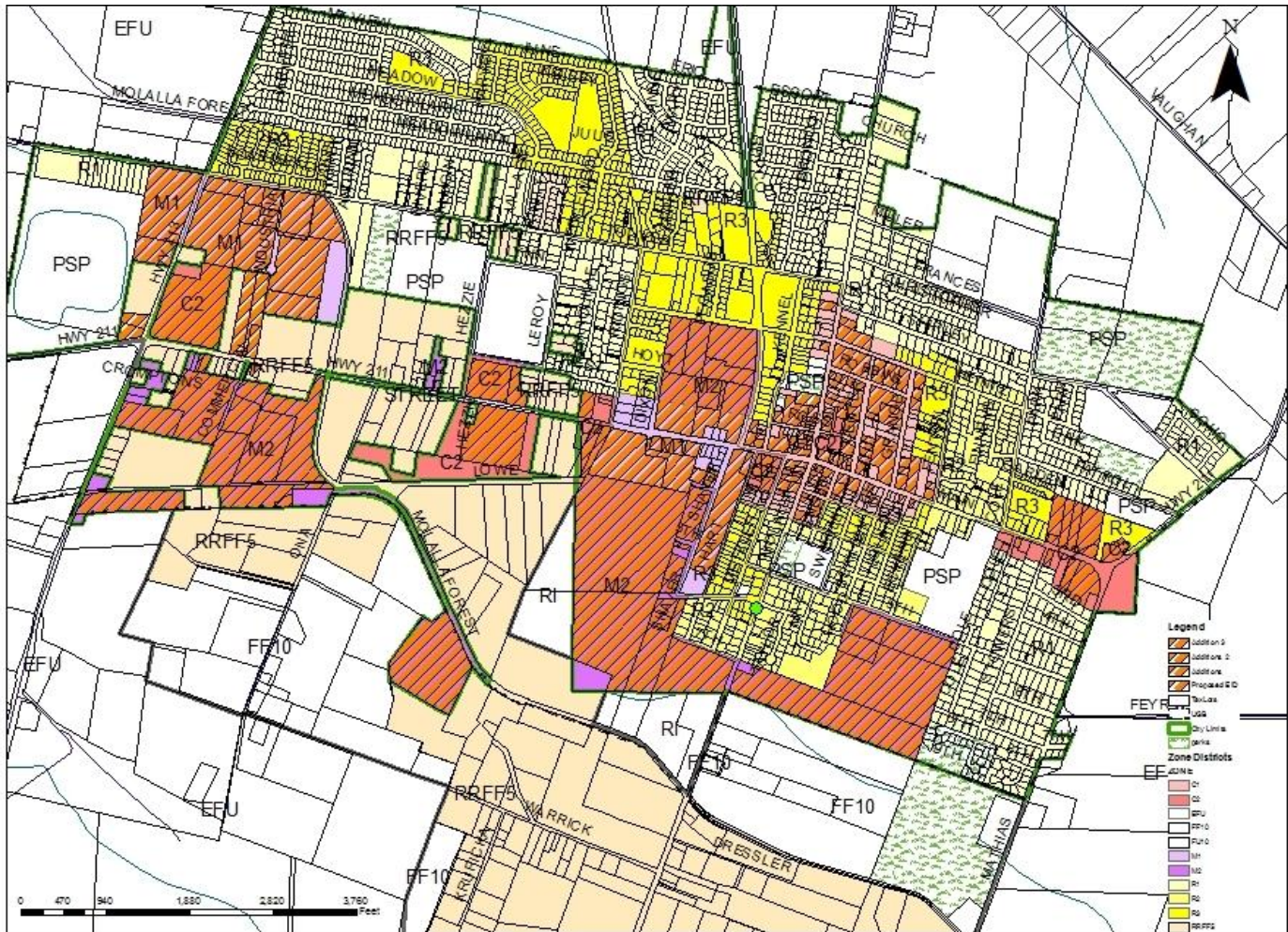
Cash Balance 2012	72,490.00	
Designated Funds	10,750.00	Rodeo Walk of Fame Charrette and Tourism Grants
Total Operating Cash Carry Forward	61,740.00	
Ordinary Income/Expense 2013		
Income		
E I D		
	E.I.D. Funds	50,000.00
Total E I D		50,000.00
Miscellaneous Income		
Total Income		50,000.00
Gross Profit		50,000.00
Expense		
Printing & Reproduction		
Dues & Subscriptions		720.00
Education & Training		600.00
Insurance		2,115.00
Meals		600.00
Mileage Reimbursement		612.00
Office Supplies		1,500.00
Payroll		
	Salary	45,996.00
	Payroll Taxes	4,620.00
Total Payroll		50,616.00
Postage & Delivery		144.00
Professional Services		
	Accounting	1,800.00
	Payroll Services	1,152.00
Total Professional Services		2,952.00
Rent		3,000.00
Tax		45.00
Telephone/Internet		1,680.00

City of Molalla Economic Development Plan

Travel	350.00
Utilities	<u>420.00</u>
Total Expense	<u>65,354.00</u>
Net Ordinary Income	-15,354.00
Other Income/Expense	
Other Income	
Main Street	
Grant 2nd Friday	<u>1,000.00</u>
Total Main Street	<u>1,000.00</u>
Total Other Income	1,000.00
Other Expense	
Main Street Expense	
Promotion Committee	
2nd Friday	<u>1,000.00</u>
Total Promotion Committee	<u>1,000.00</u>
Total Main Street Expense	<u>1,000.00</u>
Total Other Expense	<u>1,000.00</u>
Net Other Income	<u>0.00</u>
Cash Reserve 2013	<u><u>46,386.00</u></u>

Addendum 2

Proposed 2013-2017 Economic Improvement District





STAFF REPORT

TO: Honorable Mayor and Members of the City Council
THROUGH: Mark J. Gervasi, City Manager
FROM: Heather Penni, Finance Director

DATE: March 27, 2013

SUBJECT: Supplemental Budget for FY 2012/2013

ISSUES BEFORE THE COUNCIL:

Hold a public hearing to take public testimony regarding the proposed supplemental budget. Engage in discussions and make recommendations to staff.

RECOMMENDATION:

Adopt Resolution allowing the finance director to amend the current year budget.

EXECUTIVE SUMMARY:

The budget for fiscal year 2012/2013 was adopted by Molalla City Council on June 20, 2012. Since that time, adjustments have been identified as being necessary to ensure adequate appropriations are in place.

A supplemental budget is required to recognize additional revenues, increase appropriations, create new funds, reallocate appropriations, and appropriate for contingency. A public hearing to receive comments is required when a supplemental budget will adjust a fund by 10% or more of the expenditures of that fund. Notice of the public hearing inviting citizen comments was published in the Pioneer on March 20, 2013.

OUTCOMES OF DECISION:

After the public hearing, staff will make adjustments to the proposed supplemental budget as necessary and prepare resolutions required for adoption.

FINANCIAL IMPLICATIONS:

The impact is outlined in the narrative and again in the line item detail.

RESOLUTION 2013-06

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2012-13**

WHEREAS: The budget for fiscal year 2012/2013 was adopted by Molalla City Council on June 20, 2012. Since that time, adjustments have been identified as being necessary to ensure adequate appropriations are in place; and

WHEREAS: Unforeseen occurrences and staff changes have resulted in some requirements being under estimated; and

WHEREAS: A supplemental budget is required to recognize additional revenues, increase appropriations, create/remove new funds, reallocate appropriations, and appropriate for contingency; and

WHEREAS: The supplemental budget requires a public hearing before City Council because it will adjust funds by 10 percent or more of appropriation.

NOW, THEREFORE THE CITY OF MOLALLA RESOLVES: to adopt the FY 2012-13 supplemental budget, attached hereto as Exhibit A (Staff Report), Exhibit B (Supplemental Budget Changes Discussion), and Exhibit C (Supplemental Budget Spreadsheet with Molalla Pioneer Notification), and authorizes the appropriations attached hereto as Exhibit C.

Adopted by the City Council this 27th day of March, 2013.

Debbie Rogge
Mayor

ATTEST:

Sadie Cramer
City Recorder

Cost Allocation Plan

During the budget hearings in May 2012, the City of Molalla accepted the continuance of the cost allocation plan as a method of revenue recovery for the Office of Governance and Management (which includes City Manager, City Recorder, and Finance). During these hearings the city approved the monies to be moved by transfers in/out of the funds.

The auditors have reviewed this and have recommended that the cost allocation plan not be transfers; rather expenditures out of a fund that are received as revenues into another fund. We have followed the auditors recommendation in the year-to-date actual data. For the budget to reflect this change, we are proposing the following:

1. General Fund

101-102-330-2500 Cost Allocation Revenue \$341,696.00

101-102-390-4000 Cost Allocation Transfer (\$341,696.00)

*Both general ledger line items are contained in the general fund revenues,
the changes do not affect the overall revenue appropriation.*

2. Library Fund

103-301-520-2500 Cost Allocation Expense \$53,139.00

103-301-560-4000 Cost Allocation Transfer (\$53,139.00)

3. Street Fund

104-401-520-2500 Cost Allocation Expense \$49,092.00

104-401-560-4000 Cost Allocation Transfer (\$49,092.00)

4. Sewer Fund

105-501-520-2500 Cost Allocation Expense \$90,711.00

105-501-560-4000 Cost Allocation Transfer (90,711.00)

5. Water Fund

106-601-520-2500 Cost Allocation Expense \$81,811.00

106-601-560-4000 Cost Allocation Transfer (\$81,811.00)

6. Storm Water Fund

108-801-520-2500 Cost Allocation Expense \$7,425.00

108-801-560-4000 Cost Allocation Transfer (\$7,425.00)

7. Aquatic Center Fund

109-901-520-2500 Cost Allocation Expense \$29,775.00

109-901-560-4000 Cost Allocation Transfer (29,775.00)

8. Adult Center Fund

110-111-520-2500 Cost Allocation Expense \$29,743.00

110-111-560-4000 Cost Allocation Transfer (\$29,743.00)

*These changes
do affect the
appropriation
within these
funds. There will
be a decrease in
the transfer
requirements and
an increase in the
materials and
services
requirement. The
overall fund totals
do not change.*

Public Works Personnel Services Allocation

During the budget hearings in May 2012, the City of Molalla created a new fund for the public works personnel services. This fund functions like a cost allocation plan within a department. Currently, our public works staff covers work performed in streets, water, sewer, and storm. The crew works in all departments and with the personnel services allocated to the funds it clouded the data for expenditure evaluation. The change allows for a stronger management tool and transparency to the citizen. The budget committee approved this change and the allocations were set up as transfers in/out of the funds.

The auditors have reviewed this and have recommended that the public works personnel service allocation not be transfers; rather expenditures out of a fund that are received as revenues into public works personnel service fund. We have followed the auditor recommendation in the year-to-date actual data. For the budget to reflect this change we are proposing the following:

1. Street Fund

104-401-520-2600	PW Personnel Service Expense	\$315,000.00
104-401-560-4100	PW Personnel Service Transfer	(\$315,000.00)

2. Sewer Fund

105-501-520-2600	PW Personnel Service Expense	\$420,000.00
105-501-560-5800	PW Personnel Service Transfer	(\$420,000.00)

3. Water Fund

106-601-520-2600	PW Personnel Service Expense	\$545,000.00
106-601-560-4000	PW Personnel Service Transfer	(\$545,000.00)

4. Storm Fund

108-801-520-2600	PW Personnel Service Expense	\$35,000.00
108-801-560-5800	PW Personnel Service Transfer	(\$35,000.00)

Economic Improvement District Fund

During the budget hearings the committee elected to create a new fund for the economic improvement district resources and requirements. This fund would have housed the FY 2013 valuations. The current economic improvement district has been dissolved. Finance would suggest the following budget adjustments and the closing of this fund. If in the future another EID is created, we suggest a resolution to create a new fund associated with the new EID.

1. EID Revenue

170-501-360-0300	EID Assessment Revenue	(\$45,000.00)
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2. EID Expenditure

170-501-520-0400	TEAM Molalla	(\$45,000.00)
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Close EID Assessment Fund.

Recognize Unbudgeted Revenue & Corresponding Expenditure

In June 2012, after the FY 2012/2013 budget was council approved, the City of Molalla water fund loaned the general fund \$50,000.00 to end the FY 2011/2012 without a deficit. This transfer has been reflected in the actual valuations but needs to be reflected in the budget.

1. General Fund
101-102-560-9150 Transfer to Water Proprietary (\$50,000.00)
2. Water Fund
106-601-390-1300 Transfer from General Fund \$50,000.00

The City of Molalla Police Department has received two grants that were unknown at the time of budget preparation. First, the Emergency Operations Center Grant from Homeland Security to help develop an EOC responding center in the event of a major emergency. Second, a DUII Grant from ODOT was received to increase DUII patrol. Revenues were received into the general fund revenues and resources will be expended through the Police department fund.

1. General Fund
101-102-360-1125 EOC SHSP Grant (Revenue) \$11,052.00
101-102-360-1150 DUII Patrol Grant (Revenue) \$1,160.00
101-103-520-3000 EOC Grant (Expenditure) \$11,052.00
101-103-510-6700 PD Grant OT (Expenditure) \$1,160.00

The City of Molalla Police Department has a PD Restricted Revenue Fund. This fund houses the Emergency Vehicle allocation (from Court assessments), K9 Donations, PD Payroll Deductions (for scholarship fund), and PD Youth Fund (from surplus sales). In FY 2012/2013 this fund has received revenues that were not budgeted. The following recognizes the revenue and makes it available for use if needed in the specific category received.

1. PD Restricted Revenue Fund
145-501-360-0300 Emergency Vehicle (Revenue) \$4,500.00
145-501-360-0350 K9 Donation (Revenue) \$2,500.00
145-501-360-0450 Police Auction/Youth Fund \$2,000.00
145-501-520-0325 PD Vehicle Replacement \$4,500.00
145-501-520-0350 Youth Athletic Scholarships \$2,000.00
145-501-520-0375 K9 \$2,500.00

Transfer Adjustment

Historically, the City of Molalla receives all State Revenue Share revenues and transfers funds to other allocations. The funds are being received into the designated funds and the transfer is no longer needed.

1. General Fund Revenues
101-102-320-1200 State Revenue Share (\$40,000.00)
101-102-560-8915 Transfer to Street Fund \$40,000.00

Re-Allocation within the same Appropriation

The police department actively staffs and manages a high functioning reserve department. Historically, the costs associated with the reserve recruitment process which includes medical screening, drug screening, psychological exam, background investigation, police academy costs, and ammunition & equipment are melded into the active PD general ledger line codes. This FY the department has elected to extract those costs into a separate line item for tracking purposes and to be used as a management tool for future recruitment and budgeting.

1. General Fund – Police Department		
101-103-520-0650	Reserve Recruitment	\$8,000.00
101-103-520-7800	Supplies / Equipment	(\$8,000.00)

Note- the Supplies & Equipment line item is an active budgeted account with \$50,000.00 as an approved budget. The above change will REDUCE the budgeted amount to \$42,000.00.

Re-Allocation NOT in the same Appropriation

Historically, the City of Molalla has put the requirements of the municipal court judge into the materials and services allocation of the court services. During the on-site audit review, we were instructed that this requirement should be in personnel services for the court as the judge is paid through payroll and his compensation tabulates as wages.

1. General Fund – Municipal Court		
101-104-510-XXXX	Municipal Court Judge	\$20,400.00
101-104-520-3200	Municipal Court Judge	(\$20,400.00)

Capital Project Adjustment

The Kennel Avenue project was originally slated to have the CDBG funds and the STP fund to filter through the City to the contractor. As project progressed the CDBG and STP have gone direct to the engineer and contractor.

The following is a budget adjustment to reflect the funds no longer filtering through the City of Molalla.

1. Street Fund		
104-401-330-1300	CDBG (Revenue)	(\$240,000.00)
104-401-330-1400	STP (Revenue)	(\$82,000.00)
104-401-540-1000	Kennel Avenue Capital Imp.	(\$322,000.00)

Contingency Allocation

As noted on the previous page, the Kennel Avenue project was originally slated to have the CDBG funds and the STP fund to filter through the City to the contractor. As project progressed the CDBG and STP have gone direct to the engineer and contractor. The City of Molalla has expenses associated with Kennel Avenue that are our portion of the project or to accommodate equipment needed for completion. Those costs have been expended in the Capital Improvements general ledger line codes of the correct department affected. The following adjustments from contingencies are reductions to actual adopted budget valuations:

1. Sewer Fund

105-501-540-1050 Sewer Equipment (Capital Acct) \$10,000.00

105-501-570-9000 Sewer Fund Contingency (\$10,000.00)

(Original budgeted contingency for the Sewer fund was \$100,000.00, it will now be \$90,000.00)

2. Water Fund

106-601-540-1000 Water Capital Improvements \$40,000.00

106-601-570-9000 Water Fund Contingency (\$40,000.00)

(Original budgeted contingency for the Water fund was \$250,000.00, it will now be \$210,000.00)

3. Storm Fund

108-801-540-1000 Storm Capital Improvements \$2,500.00

108-801-570-9000 Storm Fund Contingency (\$2,500.00)

(Original budgeted contingency for the Storm fund was \$8720.12, it will now be \$6,220.12)

4. Street Fund

104-401-540-1000 Street Capital Improvements \$5,000.00

104-401-570-9000 Street Contingency (\$5,000.00)

(Original budgeted contingency for the Street fund was \$50,000.00, it will now be \$45,000)

Before fiscal year end (06/30/2013), the Office of Governance and Management (general fund) will also have expenses regarding the recruitment of the new City Manager.

Therefore, finance is requesting the following change:

1. General Fund – Office of Governance and Management

101-102-510-2100 City Administrator \$20,000.00

101-102-520-1000 Professional Services \$35,000.00

101-102-520-1050 City Manager Recruitment \$10,000.00

101-102-520-3700 Annexation & Elections \$2,500.00

101-102-570-9000 Operating Contingency (\$67,500.00)

(Original budgeted expenditure for the City Administrator was \$86,520.00, it is now \$106,520.00

Original budgeted expenditure for professional services was \$17,500.00, it is now \$52,500.00

Original budgeted contingency was \$100,000.00, it is now \$32,500.00)

The Molalla Aquatic Center has needed to make unforeseen repairs to the facility. This has caused the building/equipment repair and maintenance funds to be over the allocation. In addition, the director position and associated benefits were split 50/50 with Adult Center fund. Originally, this change was to occur 07/01/2012 – it did not occur until 09/01/2012 and will now need to be re-allocated back to the aquatic center 04/01/2013. Reallocation of duties as of 04/01/2013 will require the allocation of some contingency funds to personnel service.

1. Molalla Aquatic Center

109-901-510-0200 PERS	\$3,125.00
109-901-510-0600 Insurance	\$1,800.00
109-901-510-2200 Community Services Director	\$10,000.00
109-901-520-0550 Equipment Upkeep & Repair	\$15,000.00
109-901-570-9000 Aquatic Center Contingency	(\$29,925.00)

(Original budget expenditure for the Aquatic Center equipment repair & maintenance was \$5,000.00, it will now be \$20,000.00.

Original budgeted contingency for the Aquatic Center was \$42,507.75, it will now be \$12,582.75.

Original director allocation was \$30,000.00, it will now be \$40,000.00.

Original PERS allocation was \$6,875.00, it will now be \$10,000.00)

The Molalla Police Department has exhausted the full amount allocated for overtime in FY 2012/2013. The department is very heavy laden in calls and short staffed. Although every effort is being made to relieve overtime costs, the relief is not seen in the foreseeable future. During the budget process in May 2012, the committee elected to put \$25,000.00 into a police department overtime contingency and \$20,000.00 into a vehicle maintenance contingency. The allocation is now needed in personnel service and finance recommends the following change. This change moves all dollars set in reserve for overtime and vehicle maintenance to the personnel service overtime line item.

1. General Fund – Police Department

101-103-510-5200 PD Overtime	\$45,000.00
101-102-570-9100 PD Contingency	(\$45,000.00)

(Original budget expenditure for PD OT was \$50,000.00, it is now \$95,000.00.

Contingency was \$45,000.00, it is now \$0.00)

The City of Molalla General Fund has experienced some unbudgeted expenditures with the departure of the previous City Manager and the Asset Management Evaluation. Both have costs associated with them that we were unaware of at budget time. Also, the City created a new expenditure line item for tracking of annexation and election expenses.

Actual 2010/11	Actual 2011/12	GENERAL FUND RESOURCES Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
\$ (52,169.26)	\$ (458,963.60)	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
		<u>PROPERTY TAX</u>			
\$ 2,211,716.18	\$ 2,269,754.34	CURRENT PROPERTY TAXES	\$ 2,200,000.00	\$ -	\$ 2,200,000.00
\$ 75,727.10	\$ 54,880.15	PRIOR PROPERTY TAXES	\$ 50,000.00	\$ -	\$ 50,000.00
		<u>INTERGOVERNMENTAL</u>			
\$ 58,691.57	\$ 65,692.33	STATE REVENUE SHARING	\$ 55,000.00	\$ (40,000.00)	\$ 15,000.00
\$ 5,520.00	\$ -	CAPITAL IMPROVEMENT REVENUE	\$ -	\$ -	\$ -
\$ 92,849.56	\$ 105,228.37	LIQUOR TAX	\$ 105,000.00	\$ -	\$ 105,000.00
\$ 11,057.56	\$ 12,848.23	CIGARETTE TAX	\$ 12,000.00	\$ -	\$ 12,000.00
		<u>ADMIN CHARGES FOR SERVICES</u>			
\$ -	\$ -	COST ALLOCATION PLAN	\$ -	\$ 341,696.00	\$ 341,696.00
\$ 30,492.50	\$ 29,769.50	BUSINESS LICENSES	\$ 25,000.00	\$ -	\$ 25,000.00
\$ -	\$ 170.00	LEINS	\$ -	\$ -	\$ -
\$ 301.94	\$ 13,109.86	INTEREST	\$ 24,000.00	\$ -	\$ 24,000.00
\$ 154,122.64	\$ 37,799.15	REFUNDS & REBATES	\$ 40,000.00	\$ -	\$ 40,000.00
\$ (6,995.26)	\$ 6,090.50	WATER/SEWER DEPOSIT	\$ -	\$ -	\$ -
\$ -	\$ 1,345.50	PARK IN LIEU	\$ -	\$ -	\$ -
		<u>FRANCHISE FEES</u>			
\$ 43,962.76	\$ 47,395.37	NW NATURAL GAS FRANCHISE	\$ 47,000.00	\$ -	\$ 47,000.00
\$ 19,188.91	\$ 16,265.86	TELEPHONE FRANCHISE	\$ 16,000.00	\$ -	\$ 16,000.00
\$ 32,691.81	\$ 31,498.67	TV FRANCHISE	\$ 30,000.00	\$ -	\$ 30,000.00
\$ 78,603.42	\$ 76,769.99	SEWER LICENSE FEE	\$ 75,000.00	\$ -	\$ 75,000.00
\$ 63,893.17	\$ 64,052.44	WATER LICENSE FEE	\$ 70,000.00	\$ -	\$ 70,000.00
\$ 3,532.18	\$ 4,684.01	STORM WATER LICENSE FEE	\$ 4,650.00	\$ -	\$ 4,650.00
\$ 95,000.00	\$ 40,000.00	PGE FRANCHISE	\$ 40,000.00	\$ -	\$ 40,000.00
		<u>PD/COURT CHARGES FOR SERVICES</u>			
\$ 245.00	\$ 1,335.00	ALARM PERMITS	\$ 1,600.00	\$ -	\$ 1,600.00
\$ 232.50	\$ 1,665.00	FINGERPRINTS	\$ 1,700.00	\$ -	\$ 1,700.00
\$ 519.18	\$ 1,735.29	TOW FEES	\$ 1,800.00	\$ -	\$ 1,800.00
\$ -	\$ -	POLICE REPORTS	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 28.25	\$ 16,318.92	PD REFUNDS & REBATES	\$ 2,500.00	\$ -	\$ 2,500.00
\$ 230,126.73	\$ 259,561.13	POLICE FINES & BAILS	\$ 275,000.00	\$ -	\$ 275,000.00
\$ 4,268.94	\$ 4,887.01	EVF COURT ASSESSMENTS	\$ 5,500.00	\$ -	\$ 5,500.00
		<u>GRANTS/PASS THRU REVENUES</u>			
\$ 12,346.96	\$ 54,537.00	ECONOMIC IMPROVEMENT DIST.	\$ -	\$ -	\$ -
\$ 80.00	\$ -	SCHOOL OFFICER REIMBURSE	\$ -	\$ -	\$ -
\$ 25,899.45	\$ 2,439.53	COPFAST GRANTS	\$ -	\$ -	\$ -
\$ -	\$ -	E.O.C. SHSP GRANT	\$ -	\$ 11,052.00	\$ 11,052.00
\$ -	\$ -	DUII PATROL GRANT	\$ -	\$ 1,160.00	\$ 1,160.00
\$ 14,611.87	\$ 21,076.26	WEED & SEED PD OT GRANT	\$ -	\$ -	\$ -
\$ -	\$ 10,000.00	ODOT RADAR GRANT	\$ -	\$ -	\$ -
\$ 11,951.61	\$ 8,817.02	WEED & SEED DIVERSION GRANT	\$ -	\$ -	\$ -
\$ 131,356.65	\$ 230,971.45	WEED & SEED GRANT	\$ -	\$ -	\$ -
\$ 4,300.00	\$ -	WEYERHAUSER CONTRACT OT	\$ -	\$ -	\$ -
\$ 38,441.10	\$ 39,918.88	911 PHONE TAX	\$ -	\$ -	\$ -
\$ 2,276.39	\$ 135.10	YOUTH FUND DONATIONS	\$ -	\$ -	\$ -
\$ 670.00	\$ 525.00	COFFEE PAYROLL DEDUCTION	\$ 450.00	\$ -	\$ 450.00
\$ -	\$ 2,715.00	COMMUNITIES THAT CARE	\$ -	\$ -	\$ -
		<u>PLANNING FEES</u>			
\$ 24,904.89	\$ 4,205.83	PLANNING MISCELLANEOUS	\$ -	\$ -	\$ -

\$ 15,384.52	\$ 13,922.42	PLANNING FEES	\$ 25,000.00	\$ -	\$ 25,000.00
\$ 22,811.21	\$ 50,898.15	BUILDING PERMITS	\$ -	\$ -	\$ -
\$ 7,828.22	\$ 10,082.77	ELECTRICAL PERMITS	\$ -	\$ -	\$ -
\$ -	\$ 1,142.68	ENGINEERING REVIEW	\$ -	\$ -	\$ -
\$ -	\$ 18,055.00	SCHOOL EXCISE TAX	\$ -	\$ -	\$ -

TRANSFERS

\$ -	\$ 339,693.00	COST ALLOCATION PLAN	\$ 341,696.00	\$ (341,696.00)	\$ -
\$ 44,857.00	\$ 15,000.00	TRANSFER FROM SEWER FUND	\$ -	\$ -	\$ -
\$ 44,857.00	\$ 65,000.00	TRANSFER FROM WATER FUND	\$ -	\$ -	\$ -
\$ 10,000.00	\$ -	TRANSFER FROM STATE REVEN	\$ -	\$ -	\$ -
\$ 3,566,184.25	\$ 3,593,028.11	TOTAL GENERAL FUND RESOURCES	\$ 3,449,896.00	\$ (27,788.00)	\$ 3,422,108.00

Actual 2010/11	Actual 2011/12	OFFICE OF GOVERNANCE & MGMT Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>PERSONNEL SERVICES</u>					
\$ 29,824.84	\$ 36,402.27	PERS	\$ 28,000.00	\$ -	\$ 28,000.00
\$ 340.83	\$ 286.31	SAIF	\$ 400.00	\$ -	\$ 400.00
\$ 23,464.65	\$ 21,386.07	FICA	\$ 17,000.00	\$ -	\$ 17,000.00
\$ 67,414.13	\$ 57,426.85	INSURANCE	\$ 46,250.00	\$ -	\$ 46,250.00
\$ -	\$ -	UNEMPLOYMENT LIABILITY	\$ 18,400.00	\$ -	\$ 18,400.00
\$ 97,767.23	\$ 92,761.69	CITY ADMINISTRATOR	\$ 86,520.00	\$ 20,000.00	\$ 106,520.00
\$ 41,853.98	\$ 33,372.24	ASSISTANT TO CITY RECORDER	\$ -	\$ -	\$ -
\$ 66,121.92	\$ 68,082.12	FINANCE DIRECTOR	\$ 71,000.00	\$ -	\$ 71,000.00
\$ 58,942.56	\$ 66,656.12	CITY RECORDER	\$ 66,000.00	\$ -	\$ 66,000.00
\$ 29,256.28	\$ 20,099.54	ASST. FINANCE DIRECTOR	\$ -	\$ -	\$ -
\$ 414,986.42	\$ 396,473.21	TOTAL PERSONNEL SERVICE	\$ 333,570.00	\$ 20,000.00	\$ 353,570.00

MATERIALS & SERVICES

\$ 16,000.71	\$ 9,139.24	POWER	\$ 8,000.00	\$ -	\$ 8,000.00
\$ 20,245.58	\$ 20,658.90	PHONE	\$ 21,000.00	\$ -	\$ 21,000.00
\$ 108,000.50	\$ 80,951.47	OPERATIONS & MAINTENANCE	\$ 85,000.00	\$ -	\$ 85,000.00
\$ 12,070.36	\$ 7,021.13	BUILDING MAINTENANCE	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 20,388.73	\$ 3,029.72	TRAINING & CONF. TRAVEL	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 9,511.98	\$ 9,433.29	DUES & MEMBERSHIP	\$ 16,000.00	\$ -	\$ 16,000.00
\$ 2,982.69	\$ 7,167.99	POSTAGE	\$ 15,000.00	\$ -	\$ 15,000.00
\$ 4,897.45	\$ 7,627.71	PRINTING & PUBLICATIONS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 15,865.20	\$ 20,237.69	PROFESSIONAL SERVICES	\$ 17,500.00	\$ 35,000.00	\$ 52,500.00
\$ -	\$ -	CITY MANAGER RECRUITMENT	\$ -	\$ 10,000.00	\$ 10,000.00
\$ 5,047.95	\$ 7,237.41	INSURANCE/LIABILITY/GEN	\$ 7,500.00	\$ -	\$ 7,500.00
\$ (2,235.22)	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 10,623.00	\$ 4,133.00	CUSTODIAN	\$ -	\$ -	\$ -
\$ 4,069.52	\$ 5,596.68	CUSTODIAL SUPPLIES	\$ 6,000.00	\$ -	\$ 6,000.00
\$ 6,510.61	\$ 4,628.15	OFFICE SUPPLIES	\$ 6,000.00	\$ -	\$ 6,000.00
\$ -	\$ -	MOLALLA FIRE DEPT READER BOARD	\$ 1,200.00	\$ -	\$ 1,200.00
\$ 9,017.03	\$ 35,155.25	CITY ATTORNEY	\$ 40,000.00	\$ -	\$ 40,000.00
\$ -	\$ 4,280.94	COMPUTER SERVICES	\$ 35,000.00	\$ -	\$ 35,000.00
\$ 17,215.00	\$ 29,237.36	AUDITS & BUDGETS	\$ 17,500.00	\$ -	\$ 17,500.00
\$ -	\$ -	ANNEXATION & ELECTION	\$ -	\$ 2,500.00	\$ 2,500.00
\$ 2,800.00	\$ 1,575.00	MEETINGS BROADCASTING	\$ 3,500.00	\$ -	\$ 3,500.00
\$ 9,925.00	\$ 12,597.25	COUNCIL MEETINGS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ -	\$ (98.01)	CASH, OVER/SHORT	\$ -	\$ -	\$ -
\$ 2,482.51	\$ 1,914.50	COFFEE & COFFEE SUPPLIES	\$ 1,750.00	\$ -	\$ 1,750.00
\$ 5,231.07	\$ 5,231.07	SPWF LOAN	\$ 5,400.00	\$ -	\$ 5,400.00
\$ 116.58	\$ 1,200.00	CHARITABLE COMMUNITY DONATIONS	\$ -	\$ -	\$ -
\$ 7,095.00	\$ 8,585.00	CHAMBER OF COMMERCE	\$ 7,500.00	\$ -	\$ 7,500.00
\$ 1,007.94	\$ -	CTC GRANT	\$ -	\$ -	\$ -
\$ 122,137.32	\$ 132,040.71	WEED & SEED GRANT	\$ -	\$ -	\$ -

\$ 13,701.16	\$ 54,493.00	ECONOMIC DEVELOPMENT DIST.	\$ -	\$ -	\$ -
\$ -	\$ 13,728.49	WATER/SEWER DEPOSIT REFUNDS	\$ -	\$ -	\$ -
\$ 973.01	\$ 9,747.65	COMMUNITES THAT CARE	\$ -	\$ -	\$ -
\$ 1,495.40	\$ (1,495.40)	MOLALLA ARTS COMMISSION	\$ -	\$ -	\$ -
\$ 2,181.49	\$ 2,797.23	FLOWER BASKETS	\$ -	\$ -	\$ -
\$ 429,357.57	\$ 497,852.42	TOTAL MATERIALS & SERVICES	\$ 328,850.00	\$ 47,500.00	\$ 376,350.00

CAPITAL IMPROVEMENTS

\$ -	\$ 5,584.79	CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -
\$ -	\$ 5,584.79	TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -

TRANSFERS

\$ -	\$ -	TRANSFER FEE IN LIEU OF PARK	\$ 1,345.50	\$ -	\$ 1,345.50
\$ 182,337.00	\$ 195,252.00	TRANSFER TO SENIOR CENTER	\$ 64,000.00	\$ -	\$ 64,000.00
\$ 4,000.00	\$ -	TRANSFER TO ADULT CENTER	\$ -	\$ -	\$ -
\$ 21,000.00	\$ 27,000.00	TRANSFER TO STREET FUND	\$ 40,000.00	\$ (40,000.00)	\$ -
\$ 10,000.00	\$ -	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -
\$ 87,120.00	\$ -	TRANSFER TO WATER	\$ -	\$ 50,000.00	\$ 50,000.00
\$ 139,000.00	\$ 139,000.00	TRANSFER TO PARKS & REC	\$ 104,743.00	\$ -	\$ 104,743.00
\$ 443,457.00	\$ 361,252.00	TOTAL TRANSFERS	\$ 210,088.50	\$ 10,000.00	\$ 220,088.50

Actual 2010/11	Actual 2011/12	POLICE SERVICES Description of Resources and Requirements	Budget 2012/13	Approved 2013/14	Adopted 2013/14
<u>PERSONNEL SERVICES</u>					
\$ 113,592.41	\$ 163,525.57	PERS	\$ 135,000.00	\$ -	\$ 135,000.00
\$ 26,826.51	\$ 34,409.33	SAIF	\$ 30,000.00	\$ -	\$ 30,000.00
\$ 93,071.91	\$ 84,715.98	FICA	\$ 80,000.00	\$ -	\$ 80,000.00
\$ 233,709.03	\$ 209,677.93	INSURANCE	\$ 210,000.00	\$ -	\$ 210,000.00
\$ -	\$ -	UNEMPLOYMENT LIABILITY	\$ 36,800.00	\$ -	\$ 36,800.00
\$ 83,165.76	\$ 79,656.22	POLICE CHIEF	\$ 76,000.00	\$ -	\$ 76,000.00
\$ 224,441.22	\$ 237,221.77	SERGEANTS	\$ 235,000.00	\$ -	\$ 235,000.00
\$ 531,400.12	\$ 535,630.50	PATROL OFFICERS	\$ 465,000.00	\$ -	\$ 465,000.00
\$ 47,214.48	\$ 30,268.00	SECRETARY	\$ -	\$ -	\$ -
\$ 42,764.10	\$ 46,330.92	POLICE CLERK	\$ 47,000.00	\$ -	\$ 47,000.00
\$ 30,389.54	\$ 31,013.61	CERTIFICATE PAY	\$ 29,000.00	\$ -	\$ 29,000.00
\$ 39,381.80	\$ 37,767.80	HOLIDAY BUYOUT	\$ 42,500.00	\$ -	\$ 42,500.00
\$ 107,880.17	\$ 40,024.48	OVERTIME	\$ 50,000.00	\$ 45,000.00	\$ 95,000.00
\$ -	\$ 9,742.40	WEED & SEED OVERTIME	\$ -	\$ -	\$ -
\$ 4,000.00	\$ 9,808.85	BUCKEROO OVERTIME	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 4,774.90	\$ -	CONTRACT O.T.	\$ -	\$ -	\$ -
\$ 52,653.93	\$ 57,076.41	PROPERTY OFFICER	\$ 55,250.00	\$ -	\$ 55,250.00
\$ 14,611.87	\$ 10,000.00	GRANT OVERTIME	\$ -	\$ 1,160.00	\$ 1,160.00
\$ 1,649,877.75	\$ 1,616,869.77	TOTAL PERSONNEL SERVICES	\$ 1,501,550.00	\$ 46,160.00	\$ 1,547,710.00

MATERIALS & SERVICES

\$ -	\$ 5,741.51	POWER	\$ 8,000.00	\$ -	\$ 8,000.00
\$ 18,334.31	\$ 17,923.35	PHONE	\$ 12,000.00	\$ -	\$ 12,000.00
\$ -	\$ -	CONNECTIVITY	\$ 25,500.00	\$ -	\$ 25,500.00
\$ 47,644.83	\$ 27,820.61	OPERATIONS & MAINTENANCE	\$ 30,000.00	\$ -	\$ 30,000.00
\$ 6,579.70	\$ 5,463.04	BUILDING MAINTENANCE	\$ 7,000.00	\$ -	\$ 7,000.00
\$ 12,093.21	\$ 5,619.75	TRAINING & CONF. TRAVEL	\$ 11,000.00	\$ -	\$ 11,000.00
\$ -	\$ -	RESERVE RECRUITMENT	\$ -	\$ 8,000.00	\$ 8,000.00
\$ 535.00	\$ 1,821.00	DUES & MEMBERSHIP	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 1,883.80	\$ 1,235.22	POSTAGE	\$ 1,800.00	\$ -	\$ 1,800.00
\$ 4,659.95	\$ 3,615.30	PROFESSIONAL SERVICES	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 16,125.85	\$ 25,930.68	INSURANCE/LIABILITY/GEN	\$ 26,000.00	\$ -	\$ 26,000.00
\$ 66,997.76	\$ 48,612.75	VEHICLE FUEL	\$ 55,000.00	\$ -	\$ 55,000.00
\$ 15,463.19	\$ 26,794.63	VEHICLE REPAIR	\$ 20,000.00	\$ -	\$ 20,000.00

\$ 10,737.56	\$ 8,335.43	UNIFORMS	\$ 12,000.00	\$ -	\$ 12,000.00
\$ 7,793.41	\$ 16,870.34	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 1,409.00	\$ 4,218.00	JANITOR	\$ -	\$ -	\$ -
\$ 1,088.42	\$ 2,291.15	JANITOR SUPPLIES	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 266.95	\$ 3,629.58	OFFICE SUPPLIES	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 13,273.34	\$ 260.00	RADIO REPAIR	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 41,571.75	\$ 83,935.00	CENTRAL DISPATCH	\$ 61,000.00	\$ -	\$ 61,000.00
\$ -	\$ 89.46	SPECIAL INVESTIGATION	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 7,503.22	\$ 7,895.71	OFFICE MACHINES & MAINT	\$ 6,500.00	\$ -	\$ 6,500.00
\$ 4,056.56	\$ 873.85	K-9 UNITS	\$ -	\$ -	\$ -
\$ 572.43	\$ 6,071.64	FIREARMS	\$ 7,500.00	\$ -	\$ 7,500.00
\$ 15,451.61	\$ 2,500.00	DIVERSION GRANT	\$ -	\$ -	\$ -
\$ 1,481.82	\$ 109.00	DRUG INVESTIGATIONS	\$ -	\$ -	\$ -
\$ -	\$ -	EOC GRANT	\$ -	\$ 11,052.00	\$ 11,052.00
\$ 33,373.45	\$ 553.25	911 DISPATCH	\$ -	\$ -	\$ -
\$ 1,160.00	\$ 741.00	YOUTH FUND	\$ -	\$ -	\$ -
\$ -	\$ -	JUVENILE DIVERSION PANEL FEE	\$ 2,500.00	\$ -	\$ 2,500.00
\$ 24,954.18	\$ 13,940.36	COMPUTER REPAIR & UPGRADE	\$ 15,000.00	\$ -	\$ 15,000.00
\$ 464.03	\$ 21,611.16	SUPPLIES / EQUIPMENT	\$ 50,000.00	\$ (8,000.00)	\$ 42,000.00
\$ -	\$ -	TACTICAL TEAM EQUIPMENT	\$ -	\$ -	\$ -
\$ 1,321.46	\$ 161.93	CRIME SCENE INV SUPPLIES	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 356,796.79	\$ 344,664.70	TOTAL MATERIALS & SERVICES	\$ 373,800.00	\$ 11,052.00	\$ 384,852.00

CAPITAL IMPROVEMENTS

\$ 81,685.83	\$ 16,391.26	POLICE EQUIPMENT	\$ -	\$ -	\$ -
\$ 14,116.84	\$ 50,033.50	EMERGENCY VEHICLES	\$ -	\$ -	\$ -
\$ 95,802.67	\$ 66,424.76	CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	MUNICIPAL COURT SERVICES Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>PERSONNEL SERVICES</u>					
\$ 6,018.98	\$ 7,549.31	PERS	\$ 6,750.00	\$ -	\$ 6,750.00
\$ 587.57	\$ 856.79	SAIF	\$ 450.00	\$ -	\$ 450.00
\$ 6,863.11	\$ 6,592.59	FICA	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 21,684.02	\$ 19,095.79	INSURANCE	\$ 16,000.00	\$ -	\$ 16,000.00
\$ -	\$ -	MUNICIPAL COURT JUDGE	\$ -	\$ 20,400.00	\$ 20,400.00
\$ 38,537.06	\$ 47,860.95	COURT CLERK	\$ 46,000.00	\$ -	\$ 46,000.00
\$ 29,256.27	\$ 18,557.80	ASST. FINANCE DIRECTOR	\$ -	\$ -	\$ -
\$ -	\$ 77.61	OVERTIME	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 102,947.01	\$ 100,590.84	TOTAL PERSONNEL SERVICES	\$ 78,200.00	\$ 20,400.00	\$ 98,600.00

MATERIALS & SERVICES

\$ 19,124.86	\$ 1,299.18	OPERATIONS & MAINTENANCE	\$ 4,500.00	\$ -	\$ 4,500.00
\$ 1,750.51	\$ 380.12	TRANING & CONF. TRAVEL	\$ 750.00	\$ -	\$ 750.00
\$ 135.00	\$ 40.00	DUES & MEMBERSHIP	\$ 250.00	\$ -	\$ 250.00
\$ 941.80	\$ 1,214.57	POSTAGE	\$ 1,500.00	\$ -	\$ 1,500.00
\$ 453.71	\$ 1,178.98	PRINTING & PUBLICATIONS	\$ 2,500.00	\$ -	\$ 2,500.00
\$ 6,343.41	\$ 6,590.07	PROFESSIONAL SERVICES	\$ 8,000.00	\$ -	\$ 8,000.00
\$ -	\$ 1,608.31	INSURANCE/LIABILITY/GEN	\$ 1,750.00	\$ -	\$ 1,750.00
\$ 2,584.15	\$ 382.24	OFFICE SUPPLIES	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 10,712.25	\$ 12,077.03	LEGAL EXPENSES	\$ 10,300.00	\$ -	\$ 10,300.00
\$ 20,500.00	\$ 20,400.00	MUNICIPAL COURT JUDGE	\$ 20,400.00	\$ (20,400.00)	\$ -
\$ 19,311.00	\$ 16,114.83	COURT APPOINTED ATTORNEY	\$ 14,000.00	\$ -	\$ 14,000.00
\$ -	\$ 7,344.50	BAIL REFUND	\$ 9,000.00	\$ -	\$ 9,000.00
\$ -	\$ 4,607.04	CLACKAMAS COUNTY	\$ 9,300.00	\$ -	\$ 9,300.00
\$ -	\$ 11,303.66	OR DEPT OF REVENUE	\$ 22,000.00	\$ -	\$ 22,000.00
\$ -	\$ 4,488.00	OJD	\$ 3,000.00	\$ -	\$ 3,000.00
\$ -	\$ 3,162.06	VICTIM RESTITUTION	\$ 6,000.00	\$ -	\$ 6,000.00

\$	81,856.69	\$	92,190.59	TOTAL MATERIALS & SERVICES	\$	114,250.00	\$	(20,400.00)	\$	93,850.00
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Actual 2010/11	Actual 2011/12	PLANNING SERVICES Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
PERSONNEL SERVICES					
\$ 8,191.01	\$ 1,397.54	PERS	\$ -	\$ -	\$ -
\$ 64.14	\$ 5.52	SAIF	\$ -	\$ -	\$ -
\$ 8,512.13	\$ 6,212.15	FICA	\$ -	\$ -	\$ -
\$ 27,009.55	\$ 2,506.51	INSURANCE	\$ -	\$ -	\$ -
\$ -	\$ -	UNEMPLOYMENT LIABILITY	\$ 37,500.00	\$ -	\$ 37,500.00
\$ 68,138.05	\$ 39,575.55	PLANNER	\$ -	\$ -	\$ -
\$ 10,612.20	\$ -	PERMIT TECH	\$ -	\$ -	\$ -
\$ 25,584.53	\$ -	BUILDING INSPECTOR	\$ -	\$ -	\$ -
\$ 4,093.06	\$ -	CODE ENFORCEMENT OFFICER	\$ -	\$ -	\$ -
\$ 152,204.67	\$ 49,697.27	TOTAL PERSONNEL SERVICES	\$ 37,500.00	\$ -	\$ 37,500.00

MATERIALS & SERVICES					
\$ 101,090.02	\$ 28,378.53	OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -
\$ 1,900.92	\$ -	TRANING & CONF. TRAVEL	\$ -	\$ -	\$ -
\$ 285.00	\$ 146.00	DUES & MEMBERSHIP	\$ -	\$ -	\$ -
\$ 1,971.80	\$ 186.00	POSTAGE	\$ -	\$ -	\$ -
\$ 227.11	\$ 52.60	PRINTING & PUBLICATIONS	\$ -	\$ -	\$ -
\$ 42,151.02	\$ 18,863.80	PROFESSIONAL SERVICES	\$ 20,000.00	\$ -	\$ 20,000.00
\$ -	\$ 16,460.00	PROFESSIONAL SERVICES - ARCARI	\$ -	\$ -	\$ -
\$ -	\$ 32,844.03	PROFESSIONAL SERVICE - GLASCOW	\$ 40,000.00	\$ -	\$ 40,000.00
\$ -	\$ 22,158.50	CLACKAMAS COUNTY INSPECTIONS	\$ -	\$ -	\$ -
\$ -	\$ 34,092.24	CLACK CNTY INSPECTIONS BACKPAY	\$ 45,000.00	\$ -	\$ 45,000.00
\$ 560.88	\$ 804.16	INSURANCE/LIABILITY/GEN	\$ -	\$ -	\$ -
\$ 9,479.50	\$ -	REIMBURSEMENT	\$ -	\$ -	\$ -
\$ 2,834.67	\$ 119.57	GAS & VEHICLE MAINTENANCE	\$ -	\$ -	\$ -
\$ 154.13	\$ 18.50	VEHICLE REPAIR	\$ -	\$ -	\$ -
\$ -	\$ 19,946.71	SCHOOL EXCISE TAX	\$ -	\$ -	\$ -
\$ 160,655.05	\$ 174,070.64	TOTAL MATERIALS & SERVICES	\$ 105,000.00	\$ -	\$ 105,000.00

TRANSFERS					
\$ -	\$ 35,144.00	PLANNING TO WATER REPAYMENT	\$ 140,576.00	\$ -	\$ 140,576.00
\$ -	\$ 35,144.00	TOTAL TRANSFERS	\$ 140,576.00	\$ -	\$ 140,576.00

Actual 2010/11	Actual 2011/12	GENERAL FUND SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
\$ (52,169.26)	\$ (458,963.60)	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ 2,287,443.28	\$ 2,324,634.49	PROPERTY TAX	\$ 2,250,000.00	\$ -	\$ 2,250,000.00
\$ 168,118.69	\$ 183,768.93	INTERGOVERNMENTAL	\$ 172,000.00	\$ (40,000.00)	\$ 132,000.00
\$ 413,342.42	\$ 373,786.86	CHARGES FOR SERVICES	\$ 378,100.00	\$ 341,696.00	\$ 719,796.00
\$ 241,934.03	\$ 371,135.24	GRANTS / PASS THRU	\$ 450.00	\$ 12,212.00	\$ 12,662.00
\$ 336,872.25	\$ 280,666.34	FRANCHISE FEES	\$ 282,650.00	\$ -	\$ 282,650.00
\$ 70,928.84	\$ 98,306.85	PLANNING	\$ 25,000.00	\$ -	\$ 25,000.00
\$ 99,714.00	\$ 419,693.00	TRANSFERS IN	\$ 341,696.00	\$ (341,696.00)	\$ -
\$ 3,566,184.25	\$ 3,593,028.11	TOTAL RESOURCES	\$ 3,449,896.00	\$ (27,788.00)	\$ 3,422,108.00

REQUIREMENTS					
\$ 414,986.42	\$ 396,473.21	PERSONNEL SERVICE - OGM	\$ 333,570.00	\$ 20,000.00	\$ 353,570.00
\$ 1,649,877.75	\$ 1,616,869.77	PERSONNEL SERVICE - POLICE	\$ 1,501,550.00	\$ 46,160.00	\$ 1,547,710.00
\$ 102,947.01	\$ 100,590.84	PERSONNEL SERVICE - COURT	\$ 78,200.00	\$ 20,400.00	\$ 98,600.00
\$ 152,204.67	\$ 49,697.27	PERSONNEL SERVICE - PLANNING	\$ 37,500.00	\$ -	\$ 37,500.00
TOTAL PERSONNEL SERVICES					

\$ 429,357.57	\$ 497,852.42	MATERIALS & SERVICES - OGM	\$ 328,850.00	\$ 47,500.00	\$ 376,350.00
\$ 356,796.79	\$ 344,664.70	MATERIALS & SERVICES - POLICE	\$ 373,800.00	\$ 11,052.00	\$ 384,852.00
\$ 81,856.69	\$ 92,190.59	MATERIALS & SERVICE - COURT	\$ 114,250.00	\$ (20,400.00)	\$ 93,850.00
\$ 160,655.05	\$ 174,070.64	MATERIALS & SERVICE - PLANNING	\$ 105,000.00	\$ -	\$ 105,000.00
		TOTAL MATERIALS & SERVICE			
\$ -	\$ 5,584.79	CAPITAL OUTLAY - OGM	\$ -	\$ -	\$ -
\$ 95,802.67	\$ 66,424.76	CAPITAL OUTLAY - POLICE	\$ -	\$ -	\$ -
\$ 443,457.00	\$ 361,252.00	TRANSFERS - OGM	\$ 210,088.50	\$ 10,000.00	\$ 220,088.50
\$ -	\$ 35,144.00	TRANSFERS - PLANNING	\$ 140,576.00	\$ -	\$ 140,576.00
\$ -	\$ -	CONTINGENCY	\$ 100,000.00	\$ (67,500.00)	\$ 32,500.00
\$ -	\$ -	RESERVE - POLICE	\$ 45,000.00	\$ (45,000.00)	\$ -
\$ 137,206.23		UNAPPROPRIATED ENDING BALANCE/AJE	\$ 81,511.50	\$ (50,000.00)	\$ 31,511.50
\$ 4,025,147.85	\$ 3,740,814.99	TOTAL RESOURCES	\$ 3,449,896.00	\$ (27,788.00)	\$ 3,422,108.00
\$ (458,963.60)	\$ (147,786.88)	NET RESOURCES OVER EXPENDITURES	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	LIBRARY SERVICES Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		<u>LIBRARY RESOURCES</u>			
\$ 479,360.97	\$ 576,435.11	BEGINNING FUND BALANCE	\$ 666,833.14	\$ -	\$ 666,833.14
\$ 664,015.00	\$ 620,343.00	COUNTY FUNDS	\$ 615,000.00	\$ -	\$ 615,000.00
\$ 5,405.05	\$ 3,186.00	GRANTS	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 882.24	\$ 203.73	INTEREST	\$ -	\$ -	\$ -
\$ 2,097.20	\$ 3,117.92	COPIER INCOME	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 1,626.96	\$ 957.91	MISC	\$ 500.00	\$ -	\$ 500.00
\$ 26,265.16	\$ 28,668.25	FINES	\$ 27,500.00	\$ -	\$ 27,500.00
\$ 13.00	\$ -	LOST BOOKS	\$ -	\$ -	\$ -
\$ 1,973.12	\$ 2,257.23	DONATIONS	\$ 1,500.00	\$ -	\$ 1,500.00
\$ 1,181,638.70	\$ 1,235,169.15	TOTAL LIBRARY RESOURCES	\$ 1,315,333.14	\$ -	\$ 1,315,333.14

		<u>PERSONNEL SERVICES</u>			
\$ 20,221.55	\$ 29,164.08	PERS	\$ 35,000.00	\$ -	\$ 35,000.00
\$ 123.69	\$ 445.71	SAIF	\$ 500.00	\$ -	\$ 500.00
\$ 18,637.11	\$ 17,665.82	FICA	\$ 25,000.00	\$ -	\$ 25,000.00
\$ 49,837.26	\$ 45,137.69	INSURANCE	\$ 63,850.00	\$ -	\$ 63,850.00
\$ 5,145.58	\$ 3,836.34	CITY ADMINISTRATOR	\$ -	\$ -	\$ -
\$ 59,786.40	\$ 62,624.62	LIBRARIAN	\$ 63,825.00	\$ -	\$ 63,825.00
\$ -	\$ -	CHILDREN'S LIBRARIAN	\$ 38,400.00	\$ -	\$ 38,400.00
\$ 53,473.12	\$ 55,919.50	ASST CITY LIBRARIAN	\$ 57,245.00	\$ -	\$ 57,245.00
\$ 302.88	\$ -	OVERTIME	\$ 250.00	\$ -	\$ 250.00
\$ -	\$ -	FULL TIME ASSISTANTS	\$ 33,500.00	\$ -	\$ 33,500.00
\$ 112,714.95	\$ 107,656.14	PART TIME ASSISTANTS	\$ 90,000.00	\$ -	\$ 90,000.00
\$ -	\$ -	ACCRUED PAYROLL LIABILITY	\$ 50,000.00	\$ -	\$ 50,000.00
\$ 3,673.44	\$ 2,778.84	FINANCE DIRECTOR	\$ -	\$ -	\$ -
\$ 323,915.98	\$ 325,228.74	TOTAL PERSONNEL SERVICES	\$ 457,570.00	\$ -	\$ 457,570.00

		<u>MATERIALS & SERVICES</u>			
\$ 7,755.43	\$ 8,784.84	POWER	\$ 9,000.00	\$ -	\$ 9,000.00
\$ 4,368.88	\$ 4,695.65	PHONE	\$ 5,000.00	\$ -	\$ 5,000.00
\$ -	\$ 135.08	NW NATURAL GAS	\$ 6,000.00	\$ -	\$ 6,000.00
\$ 6,728.33	\$ 5,218.50	OPERATIONS & MAINTENANCE	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 3,647.25	\$ 4,139.95	BUILDING MAINTENANCE	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 1,087.40	\$ 563.11	TRAINING & CONF. TRAVEL	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 1,369.10	\$ 175.00	DUES & MEMBERSHIP	\$ 500.00	\$ -	\$ 500.00
\$ 180.00	\$ 525.00	POSTAGE	\$ 300.00	\$ -	\$ 300.00
\$ 2,729.41	\$ 1,811.40	PROFESSIONAL SERVICES	\$ 3,000.00	\$ -	\$ 3,000.00

\$ 5,063.54	\$ 6,123.63	INSURANCE/LIABILITY/GEN	\$ 6,500.00	\$ -	\$ 6,500.00
\$ 305.00	\$ -	MATERIALS, REBINDING	\$ -	\$ -	\$ -
\$ 95.00	\$ 41.93	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 8,506.00	\$ 7,892.00	CUSTODIAN	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 8,347.46	\$ 8,382.93	OFFICE SUPPLIES	\$ 10,000.00	\$ -	\$ 10,000.00
\$ -	\$ -	COST ALLOCATION PLAN	\$ -	\$ 53,139.00	\$ 53,139.00
\$ 691.64	\$ 77.97	FURNITURE & FIXTURES	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 8,264.86	\$ 6,731.28	COPIER EXPENSES	\$ 8,000.00	\$ -	\$ 8,000.00
\$ 3,788.57	\$ 4,608.24	PROGRAMS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 4,164.12	\$ 4,006.70	PERIODICALS	\$ 6,000.00	\$ -	\$ 6,000.00
\$ 1,224.55	\$ 1,256.29	EQUIPMENT	\$ 1,500.00	\$ -	\$ 1,500.00
\$ 68,316.54	\$ 65,169.50	TOTAL MATERIALS & SERVICES	\$ 92,800.00	\$ 53,139.00	\$ 145,939.00

<u>CAPITAL IMPROVEMENTS</u>					
\$ 151,780.60	\$ 2,733.81	CAPITAL IMPROVEMENTS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 45,542.31	\$ 42,699.63	BOOKS	\$ 65,000.00	\$ -	\$ 65,000.00
\$ 2,870.01	\$ 1,180.05	READY TO READ MATERIAL	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 12,778.15	\$ 14,241.34	AUDIO-VISUAL MATERIAL	\$ 16,000.00	\$ -	\$ 16,000.00
\$ -	\$ 2,496.50	DATA BASES	\$ 6,500.00	\$ -	\$ 6,500.00
\$ -	\$ -	MUSIC	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 212,971.07	\$ 63,351.33	TOTAL CAPITAL IMPROVEMENTS	\$ 104,500.00	\$ -	\$ 104,500.00

<u>TRANSFERS</u>					
\$ -	\$ 70,000.00	COST ALLOCATION PLAN	\$ 53,139.00	\$ (53,139.00)	\$ -
\$ -	\$ 70,000.00	TOTAL TRANSFERS	\$ 53,139.00	\$ (53,139.00)	\$ -

<u>CONTINGENCY</u>					
\$ -	\$ -	OPERATING CONTINGENCY	\$ 50,000.00	\$ -	\$ 50,000.00
\$ -	\$ -	TOTAL CONTINGENCY	\$ 50,000.00	\$ -	\$ 50,000.00

Actual 2010/11	Actual 2011/12	LIBRARY SERVICES - Continued Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESERVES</u>					
\$ -	\$ -	CAPITAL IMPROVEMENT RESERVE	\$ 300,000.00	\$ -	\$ 300,000.00
\$ -	\$ -	TECHNOLOGY RESERVE	\$ 50,000.00	\$ -	\$ 50,000.00
\$ -	\$ -	TOTAL RESERVES	\$ 350,000.00	\$ -	\$ 350,000.00

Actual 2010/11	Actual 2011/12	LIBRARY SERVICES SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
\$ 479,360.97	\$ 576,435.11	BEGINNING BALANCE	\$ 666,833.14	\$ -	\$ 666,833.14
\$ 664,015.00	\$ 620,343.00	CLACKAMAS COUNTY LIBRARY DISTRICT	\$ 615,000.00	\$ -	\$ 615,000.00
\$ 5,405.05	\$ 3,186.00	GRANTS	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 32,857.68	\$ 35,205.04	LIBRARY CHARGES FOR SERVICES	\$ 31,500.00	\$ -	\$ 31,500.00
\$ 1,181,638.70	\$ 1,235,169.15	TOTAL RESOURCES	\$ 1,315,333.14	\$ -	\$ 1,315,333.14

<u>REQUIREMENTS</u>					
\$ 323,915.98	\$ 325,228.74	PERSONNEL SERVICE	\$ 457,570.00	\$ -	\$ 457,570.00
\$ 68,316.54	\$ 65,169.50	MATERIALS & SERVICES	\$ 92,800.00	\$ 53,139.00	\$ 145,939.00
\$ 212,971.07	\$ 63,351.33	CAPITAL IMPROVEMENTS	\$ 104,500.00	\$ -	\$ 104,500.00
\$ -	\$ 70,000.00	TRANSFERS	\$ 53,139.00	\$ (53,139.00)	\$ -
\$ -	\$ -	CONTINGENCY	\$ 50,000.00	\$ -	\$ 50,000.00
\$ -	\$ -	RESERVE	\$ 350,000.00	\$ -	\$ 350,000.00
\$ -	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 207,324.14	\$ -	\$ 207,324.14
\$ 605,203.59	\$ 523,749.57	TOTAL REQUIREMENTS	\$ 1,315,333.14	\$ -	\$ 1,315,333.14
\$ 576,435.11	\$ 711,419.58	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	STREET FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>STREET RESOURCES</u>					
\$ 269,278.98	\$ 446,160.17	BEGINNING FUND BALANCE	\$ 31,361.24	\$ -	\$ 31,361.24
\$ 376,661.82	\$ 441,780.80	STATE GAS TAX	\$ 410,000.00	\$ -	\$ 410,000.00
\$ 77,631.41	\$ 147,618.50	PGE FRANCHISE FEE	\$ 140,000.00	\$ -	\$ 140,000.00
\$ 152,676.56	\$ -	CDBG	\$ 240,000.00	\$ (240,000.00)	\$ -
\$ -	\$ -	STP ALLOCATION	\$ 82,000.00	\$ (82,000.00)	\$ -
\$ 4,990.56	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 3,385.19	\$ 4,731.93	REBATES & REFUNDS	\$ -	\$ -	\$ -
\$ 21,000.00	\$ 27,000.00	STATE REVENUE SHARE	\$ 40,000.00	\$ -	\$ 40,000.00
\$ 905,624.52	\$ 1,067,291.40	TOTAL RESOURCES	\$ 943,361.24	\$ (322,000.00)	\$ 621,361.24

<u>PERSONNEL SERVICES</u>					
\$ 17,216.44	\$ 33,227.96	PERS	\$ -	\$ -	\$ -
\$ 12,103.17	\$ 14,675.46	SAIF	\$ -	\$ -	\$ -
\$ 17,432.66	\$ 16,756.44	FICA	\$ -	\$ -	\$ -
\$ 54,426.28	\$ 55,109.24	INSURANCE	\$ -	\$ -	\$ -
\$ 29,911.77	\$ 30,551.83	PW DIRECTOR	\$ -	\$ -	\$ -
\$ 23,221.43	\$ 24,031.20	FOREMAN	\$ -	\$ -	\$ -
\$ 110,039.47	\$ 106,254.90	CREW	\$ -	\$ -	\$ -
\$ 14,102.25	\$ 14,454.00	PW DIRECTOR ASSISTANT	\$ -	\$ -	\$ -
\$ -	\$ 8,097.61	CODE ENFORCEMENT	\$ -	\$ -	\$ -
\$ 32,300.91	\$ 33,776.55	OVERTIME	\$ -	\$ -	\$ -
\$ 310,754.38	\$ 336,935.19	TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -

<u>MATERIALS & SERVICES</u>					
\$ 80,218.24	\$ 83,427.86	POWER	\$ 83,000.00	\$ -	\$ 83,000.00
\$ 6,338.81	\$ 7,003.29	PHONE	\$ 7,500.00	\$ -	\$ 7,500.00
\$ 1,381.27	\$ 1,065.76	NATURAL GAS	\$ 1,250.00	\$ -	\$ 1,250.00
\$ 39,725.69	\$ 21,861.81	OPERATIONS & MAINTENANCE	\$ 30,000.00	\$ -	\$ 30,000.00
\$ 11,926.90	\$ 10,652.34	OPERATION & MAINTENANCE(PARKS)	\$ 13,500.00	\$ -	\$ 13,500.00
\$ 5,521.06	\$ 2,418.65	BUILDING MAINTENANCE	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 2,616.96	\$ 854.41	TRANING & CONF. TRAVEL	\$ -	\$ -	\$ -
\$ 310.00	\$ 345.00	DUES & MEMBERSHIP	\$ 500.00	\$ -	\$ 500.00
\$ -	\$ 910.37	POSTAGE	\$ -	\$ -	\$ -
\$ 435.95	\$ 189.87	COMPUTER HARDWARE & SOFTWARE	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 39,597.34	\$ 5,764.05	PROFESSIONAL SERVICES	\$ 2,500.00	\$ -	\$ 2,500.00
\$ 6,730.60	\$ 8,041.57	INSURANCE/LIABILITY/GEN	\$ 8,500.00	\$ -	\$ 8,500.00
\$ 7,271.54	\$ 9,263.25	GAS & VEHICLE MAINTENANCE	\$ 10,500.00	\$ -	\$ 10,500.00
\$ 3,172.15	\$ 5,905.95	GAS & VEHICLE MAINT. (PARKS)	\$ 6,000.00	\$ -	\$ 6,000.00
\$ 4,275.26	\$ 2,976.92	VEHICLE REPAIR	\$ 2,500.00	\$ -	\$ 2,500.00
\$ 644.25	\$ 229.57	VEHICLE REPAIR (PARKS)	\$ 500.00	\$ -	\$ 500.00
\$ 5,857.75	\$ 3,933.58	UNIFORMS & SAFETY GEAR	\$ 5,500.00	\$ -	\$ 5,500.00
\$ 60.00	\$ -	UNIFORMS & SAFETY GEAR (PARKS)	\$ 500.00	\$ -	\$ 500.00
\$ (669.70)	\$ 705.00	MISCELLANEOUS	\$ 250.00	\$ -	\$ 250.00
\$ -	\$ -	COST ALLOCATION PLAN	\$ -	\$ 49,092.00	\$ 49,092.00
\$ -	\$ -	PW PERSONNEL SERVICE	\$ -	\$ 315,000.00	\$ 315,000.00
\$ 197.76	\$ 1,555.37	STREET REPAIRS	\$ 8,000.00	\$ -	\$ 8,000.00
\$ 3,629.42	\$ 2,566.94	SIGNS	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 1,141.15	\$ -	NEW STREET LIGHTS	\$ -	\$ -	\$ -
\$ -	\$ 44.76	FOOTPATH/BICYCLE TRAILS	\$ -	\$ -	\$ -
\$ 220,382.40	\$ 169,716.32	TOTAL MATERIALS & SERVICES	\$ 187,500.00	\$ 364,092.00	\$ 551,592.00

<u>CAPITAL IMPROVEMENTS</u>					
\$ 2,610.81	\$ 272,886.01	CAPITAL IMPROVEMENTS	\$ 322,000.00	\$ (317,000.00)	\$ 5,000.00
\$ 2,112.76	\$ 83,427.39	STREET IMPROVEMENTS	\$ -	\$ -	\$ -
\$ (58,207.00)	\$ -	STREET EQUIPMENT (RESO2011-05)	\$ -	\$ -	\$ -
\$ (18,189.00)	\$ -	PARK EQUIPMENT (RESO2011-05)	\$ -	\$ -	\$ -

\$	(71,672.43)	\$	356,313.40	TOTAL CAPITAL IMPROVEMENTS	\$	322,000.00	\$	(317,000.00)	\$	5,000.00
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TRANSFERS

\$	-	\$	39,582.00	COST ALLOCATION PLAN	\$	49,092.00	\$	(49,092.00)	\$	-
\$	-	\$	-	TRANSFER TO PW PERSONNEL SVCS	\$	315,000.00	\$	(315,000.00)	\$	-
\$	-	\$	39,582.00	TOTAL TRANSFERS	\$	364,092.00	\$	(364,092.00)	\$	-

CONTINGENCY

\$	-	\$	-	OPERATING CONTINGENCY	\$	50,000.00	\$	(5,000.00)	\$	45,000.00
\$	-	\$	-	TOTAL CONTINGENCY	\$	50,000.00	\$	(5,000.00)	\$	45,000.00

Actual 2010/11	Actual 2011/12	STREET FUND SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
\$ 269,278.98	\$ 446,160.17	BEGINNING BALANCE	\$ 31,361.24	\$ -	\$ 31,361.24
\$ 397,661.82	\$ 468,780.80	STATE GAS TAX/REVENUE SHARE	\$ 450,000.00	\$ -	\$ 450,000.00
\$ 77,631.41	\$ 147,618.50	PGE FRANCHISE FEE	\$ 140,000.00	\$ -	\$ 140,000.00
\$ 152,676.56	\$ -	GRANTS/PASS THRU	\$ 322,000.00	\$ (322,000.00)	\$ -
\$ 8,375.75	\$ 4,731.93	CHARGES FOR SERVICES	\$ -	\$ -	\$ -
\$ 905,624.52	\$ 1,067,291.40	TOTAL RESOURCES	\$ 943,361.24	\$ (322,000.00)	\$ 621,361.24
<u>REQUIREMENTS</u>					
\$ 310,754.38	\$ 336,935.19	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 220,382.40	\$ 169,716.32	MATERIALS & SERVICES	\$ 187,500.00	\$ 364,092.00	\$ 551,592.00
\$ (71,672.43)	\$ 356,313.40	CAPITAL IMPROVEMENTS	\$ 322,000.00	\$ (317,000.00)	\$ 5,000.00
\$ -	\$ 39,582.00	TRANSFERS	\$ 364,092.00	\$ (364,092.00)	\$ -
\$ -	\$ -	CONTINGENCY	\$ 50,000.00	\$ (5,000.00)	\$ 45,000.00
\$ -	\$ -	RESERVE	\$ -	\$ -	\$ -
\$ -	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 19,769.24	\$ -	\$ 19,769.24
\$ 459,464.35	\$ 902,546.91	TOTAL REQUIREMENTS	\$ 943,361.24	\$ (322,000.00)	\$ 621,361.24
\$ 446,160.17	\$ 164,744.49	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	SEWER FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>SEWER RESOURCES</u>					
\$ 1,150,017.50	\$ 244,189.14	BEGINNING FUND BALANCE	\$ 523,057.34	\$ -	\$ 523,057.34
\$ 1,552.80	\$ 1,147.09	INTEREST	\$ -	\$ -	\$ -
\$ 4,322.83	\$ 6,355.95	MISCELLANEOUS	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 1,543,961.57	\$ 1,526,487.66	MONTHLY USER FEE	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
\$ 6,416.00	\$ 15,600.00	SERVICE CONNECTIONS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 195,000.00	\$ -	TRANSFER FROM SEWER FUND	\$ -	\$ -	\$ -
\$ 2,901,270.70	\$ 1,793,779.84	TOTAL RESOURCES	\$ 2,038,057.34	\$ -	\$ 2,038,057.34

PERSONNEL SERVICES

\$ 10,758.98	\$ 27,882.91	PERS	\$ -	\$ -	\$ -
\$ 5,048.88	\$ 6,200.35	SAIF	\$ -	\$ -	\$ -
\$ 15,792.46	\$ 16,821.83	FICA	\$ -	\$ -	\$ -
\$ 52,921.97	\$ 61,442.62	INSURANCE	\$ -	\$ -	\$ -
\$ 7,477.99	\$ 4,668.25	PW DIRECTOR	\$ -	\$ -	\$ -
\$ 60,318.06	\$ 49,823.72	PLANT OPERATOR	\$ -	\$ -	\$ -
\$ 23,494.43	\$ 48,141.22	ASSNT PLANT OPERATOR	\$ -	\$ -	\$ -
\$ 6,276.05	\$ 6,495.12	FOREMAN	\$ -	\$ -	\$ -
\$ 2,158.30	\$ 17,963.24	LAB TECHNICIAN	\$ -	\$ -	\$ -
\$ 29,893.89	\$ 35,313.41	CREW	\$ -	\$ -	\$ -
\$ 14,102.25	\$ 14,454.00	PW DIRECTOR ASSISTANT	\$ -	\$ -	\$ -
\$ 7,326.24	\$ 150.48	UTILITY BILLING CLERK	\$ -	\$ -	\$ -

\$ 42,373.65	\$ 39,164.13	EXTRA HELP	\$ -	\$ -	\$ -
\$ 277,943.15	\$ 328,521.28	TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -

<u>MATERIALS & SERVICES</u>					
\$ 133,991.95	\$ 132,006.48	POWER	\$ 125,000.00	\$ -	\$ 125,000.00
\$ 3,328.71	\$ 4,067.24	PHONE	\$ 3,750.00	\$ -	\$ 3,750.00
\$ 1,955.05	\$ 1,398.59	NATURAL GAS	\$ 1,750.00	\$ -	\$ 1,750.00
\$ 92,789.51	\$ 94,508.56	OPERATIONS & MAINTENANCE	\$ 82,000.00	\$ -	\$ 82,000.00
\$ 4,048.68	\$ 5,302.83	BUILDING MAINTENANCE	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 3,682.12	\$ 4,855.72	TRANING & CONF. TRAVEL	\$ 3,500.00	\$ -	\$ 3,500.00
\$ 197.00	\$ 2,669.50	DUES & MEMBERSHIP	\$ 500.00	\$ -	\$ 500.00
\$ 6,347.05	\$ 6,291.49	POSTAGE	\$ 6,000.00	\$ -	\$ 6,000.00
\$ 344.50	\$ 189.87	COMPUTER HARDWARE & SOFTWARE	\$ 1,500.00	\$ -	\$ 1,500.00
\$ 91.45	\$ 522.02	COMPUTER HARDWARE	\$ -	\$ -	\$ -
\$ 18,927.28	\$ 12,488.86	PROFESSIONAL SERVICES	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 5,608.83	\$ 8,041.57	INSURANCE/LIABILITY/GEN	\$ 8,500.00	\$ -	\$ 8,500.00
\$ 23,587.46	\$ 8,406.68	GAS & VEHICLE MAINTENANCE	\$ 15,000.00	\$ -	\$ 15,000.00
\$ 815.80	\$ 432.84	VEHICLE REPAIR	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 4,403.55	\$ 6,557.79	IRRIGATION FUEL	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 5,332.42	\$ 4,338.35	UNIFORMS & SAFETY GEAR	\$ 5,500.00	\$ -	\$ 5,500.00
\$ 190.00	\$ 5,000.00	MISCELLANEOUS	\$ 1,000.00	\$ -	\$ 1,000.00
\$ -	\$ -	COST ALLOCATION PLAN	\$ -	\$ 90,711.00	\$ 90,711.00
\$ -	\$ -	PW PERSONNEL SERVICES	\$ -	\$ 420,000.00	\$ 420,000.00
\$ -	\$ -	LITIGATION PAYOUT	\$ 20,000.00	\$ -	\$ 20,000.00
\$ 155,423.47	\$ 156,100.55	CHLORINE & CHEMICALS	\$ 145,000.00	\$ -	\$ 145,000.00
\$ -	\$ 1,844.00	REHABILITATION	\$ 2,500.00	\$ -	\$ 2,500.00
\$ 77,421.08	\$ 76,769.99	LICENSE FEE	\$ 80,000.00	\$ -	\$ 80,000.00
\$ 538,485.91	\$ 531,792.93	TOTAL MATERIALS & SERVICES	\$ 528,500.00	\$ 510,711.00	\$ 1,039,211.00

<u>CAPITAL IMPROVEMENTS</u>					
\$ 152,034.50	\$ 76,878.44	CAPITAL IMPROVEMENTS		\$ 10,000.00	\$ 10,000.00
\$ (26,678.00)	\$ 18,689.31	SEWER EQUIPMENT	\$ -	\$ -	\$ -
\$ 125,356.50	\$ 95,567.75	TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ 10,000.00	\$ 10,000.00

<u>TRANSFERS</u>					
\$ -	\$ 37,777.00	COST ALLOCATION PLAN	\$ 90,711.00	\$ (90,711.00)	\$ -
\$ 44,857.00	\$ 15,000.00	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -
\$ 12,900.00	\$ -	TRANSFER TO EQUIPMENT FND	\$ -	\$ -	\$ -
\$ 892,509.00	\$ 215,000.00	TRANSFER TO SEWER CAPITAL	\$ -	\$ -	\$ -
\$ 765,030.00	\$ 109,156.98	TRANSFER TO SEWER SDC FUND	\$ -	\$ -	\$ -
\$ -	\$ -	TRANSFER TO SEWER DEBT	\$ 215,000.00	\$ -	\$ 215,000.00
\$ -	\$ -	TRANSFER TO CWSRF	\$ 200,000.00	\$ -	\$ 200,000.00
\$ -	\$ -	TRANSFER TO PW PERSONNEL SVCS	\$ 420,000.00	\$ (420,000.00)	\$ -
\$ 1,715,296.00	\$ 376,933.98	TOTAL TRANSFERS	\$ 925,711.00	\$ (510,711.00)	\$ 415,000.00

Actual 2010/11	Actual 2011/12	SEWER FUND - Continued Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>CONTINGENCY</u>					
\$ -	\$ -	OPERATING CONTINGENCY	\$ 100,000.00	\$ (10,000.00)	\$ 90,000.00
\$ -	\$ -	TOTAL CONTINGENCY	\$ 100,000.00	\$ (10,000.00)	\$ 90,000.00

Actual 2010/11	Actual 2011/12	SEWER FUND SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
\$ 1,150,017.50	\$ 244,189.14	BEGINNING BALANCE	\$ 523,057.34	\$ -	\$ 523,057.34
\$ 1,543,961.57	\$ 1,526,487.66	MONTHLY USER FEES	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
\$ 6,416.00	\$ 15,600.00	SERVICE CONNECTIONS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 5,875.63	\$ 7,503.04	CHARGES FOR SERVICES	\$ 5,000.00	\$ -	\$ 5,000.00

\$ 195,000.00	\$ -	TRANSFERS IN	\$ -	\$ -	\$ -
\$ 2,901,270.70	\$ 1,793,779.84	TOTAL RESOURCES	\$ 2,038,057.34	\$ -	\$ 2,038,057.34
REQUIREMENTS					
\$ 277,943.15	\$ 328,521.28	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 538,485.91	\$ 531,792.93	MATERIALS & SERVICES	\$ 528,500.00	\$ 510,711.00	\$ 1,039,211.00
\$ 125,356.50	\$ 95,567.75	CAPITAL IMPROVEMENTS	\$ -	\$ 10,000.00	\$ 10,000.00
\$ 1,715,296.00	\$ 376,933.98	TRANSFERS	\$ 925,711.00	\$ (510,711.00)	\$ 415,000.00
\$ -	\$ -	CONTINGENCY	\$ 100,000.00	\$ (10,000.00)	\$ 90,000.00
\$ -	\$ -	RESERVE	\$ -	\$ -	\$ -
\$ -	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 483,846.34	\$ -	\$ 483,846.34
\$ 2,657,081.56	\$ 1,332,815.94	TOTAL REQUIREMENTS	\$ 2,038,057.34	\$ -	\$ 2,038,057.34
\$ 244,189.14	\$ 460,963.90	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	WATER FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
RESOURCES					
\$ 1,469,696.22	\$ 593,201.75	BEGINNING FUND BALANCE	\$ 780,564.77	\$ -	\$ 780,564.77
\$ 7,265.46	\$ 4,269.81	INTEREST	\$ -	\$ -	\$ -
\$ 9,915.48	\$ 6,904.10	MISCELLANEOUS	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 1,262,913.86	\$ 1,272,341.36	MONTHLY USER FEE	\$ 1,300,000.00	\$ -	\$ 1,300,000.00
\$ 4,800.00	\$ 15,600.00	SERVICE CONNECTIONS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ -	\$ 35,144.00	PLANNING LOAN REPAYMENT	\$ 140,576.00	\$ -	\$ 140,576.00
\$ 81,600.00	\$ -	TRANSFER FROM GENERAL	\$ -	\$ 50,000.00	\$ 50,000.00
\$ 40,000.00	\$ -	TRANSFER FROM SEWER DEBT	\$ -	\$ -	\$ -
\$ 2,876,191.02	\$ 1,927,461.02	TOTAL RESOURCES	\$ 2,236,140.77	\$ 50,000.00	\$ 2,286,140.77

PERSONNEL SERVICES					
\$ 40,282.00	\$ 48,995.43	PERS	\$ -	\$ -	\$ -
\$ 13,267.40	\$ 13,019.94	SAIF	\$ -	\$ -	\$ -
\$ 27,571.26	\$ 26,487.47	FICA	\$ -	\$ -	\$ -
\$ 92,888.06	\$ 87,375.29	INSURANCE	\$ -	\$ -	\$ -
\$ 29,911.68	\$ 32,604.06	PW DIRECTOR	\$ -	\$ -	\$ -
\$ 59,951.64	\$ 62,365.20	PLANT OPERATOR	\$ -	\$ -	\$ -
\$ 53,530.29	\$ 55,195.20	ASSNT PLANT OPERATOR	\$ -	\$ -	\$ -
\$ 26,987.42	\$ 27,928.32	FOREMAN	\$ -	\$ -	\$ -
\$ 125,795.35	\$ 130,727.47	CREW	\$ -	\$ -	\$ -
\$ 14,102.25	\$ 14,454.00	PW DIRECTOR ASSISTANT	\$ -	\$ -	\$ -
\$ 18,516.39	\$ (170.47)	UTILITY BILLING CLERK	\$ -	\$ -	\$ -
\$ 12,880.03	\$ 13,366.39	CODE ENFORCEMENT	\$ -	\$ -	\$ -
\$ 11,828.90	\$ 9,778.50	OVERTIME	\$ -	\$ -	\$ -
\$ 527,512.67	\$ 522,126.80	TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -

MATERIALS & SERVICES					
\$ 48,235.55	\$ 55,488.07	POWER	\$ 50,000.00	\$ -	\$ 50,000.00
\$ 3,392.87	\$ 3,806.74	PHONE	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 55,399.58	\$ 42,995.28	OPERATIONS & MAINTENANCE	\$ 46,500.00	\$ -	\$ 46,500.00
\$ 1,799.77	\$ 2,367.06	BUILDING MAINTENANCE	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 1,497.22	\$ 2,012.01	TRANING & CONF. TRAVEL	\$ 1,750.00	\$ -	\$ 1,750.00
\$ 1,570.30	\$ 2,179.57	DUES & MEMBERSHIP	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 6,387.91	\$ 6,041.51	POSTAGE	\$ 6,500.00	\$ -	\$ 6,500.00
\$ 435.94	\$ 711.90	COMPUTER HARDWARE & SOFTWARE	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 13,474.77	\$ 7,646.81	PROFESSIONAL SERVICES	\$ 11,500.00	\$ -	\$ 11,500.00
\$ 5,890.83	\$ 8,041.57	INSURANCE/LIABILITY/GEN	\$ 8,400.00	\$ -	\$ 8,400.00
\$ 6,334.46	\$ 7,645.01	GAS & VEHICLE MAINTENANCE	\$ 8,250.00	\$ -	\$ 8,250.00
\$ 716.63	\$ 1,194.64	VEHICLE REPAIR	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 5,216.94	\$ 3,293.39	UNIFORMS & SAFETY GEAR	\$ 4,000.00	\$ -	\$ 4,000.00
\$ -	\$ -	COST ALLOCATION PLAN	\$ -	\$ 81,811.00	\$ 81,811.00

\$ -	\$ -	PW PERSONNEL SERVICES	\$ -	\$ 545,000.00	\$ 545,000.00
\$ 23,031.72	\$ 26,434.89	CHLORINE & CHEMICALS	\$ 32,500.00	\$ -	\$ 32,500.00
\$ 220.00	\$ 309.62	WATER LINE REPAIR	\$ -	\$ -	\$ -
\$ 1,230.61	\$ 8,964.24	NEW WATER CONNECTIONS	\$ 12,500.00	\$ -	\$ 12,500.00
\$ 40,606.53	\$ 38,487.34	NEW WATER METERS	\$ 30,000.00	\$ -	\$ 30,000.00
\$ 63,893.17	\$ 64,052.44	LICENSE FEE	\$ 68,500.00	\$ -	\$ 68,500.00
\$ 279,334.80	\$ 281,672.09	TOTAL MATERIAL & SERVICES	\$ 292,400.00	\$ 626,811.00	\$ 919,211.00

<u>CAPITAL IMPROVEMENTS</u>					
\$ 113,243.34	\$ 154,201.07	CAPITAL IMPROVEMENTS	\$ -	\$ 40,000.00	\$ 40,000.00
\$ (119,984.54)	\$ -	WATER EQUIPMENT (RESO2011-05)	\$ -	\$ -	\$ -
\$ (6,741.20)	\$ 154,201.07	TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ 40,000.00	\$ 40,000.00

<u>TRANSFERS</u>					
\$ -	\$ 57,568.00	COST ALLOCATION PLAN	\$ 81,811.00	\$ (81,811.00)	\$ -
\$ 44,857.00	\$ 65,000.00	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -
\$ 950,000.00	\$ -	TRANSFER TO WATER SDC	\$ -	\$ -	\$ -
\$ 15,000.00	\$ -	TRANSFER TO EQUIPMENT FND	\$ -	\$ -	\$ -
\$ 473,026.00	\$ 240,000.00	TRANSFER TO WATER EXPANSI	\$ 266,000.00	\$ -	\$ 266,000.00
\$ -	\$ -	TRANSFER TO PW PERSONNEL SVCS	\$ 545,000.00	\$ (545,000.00)	\$ -
\$ 1,482,883.00	\$ 362,568.00	TOTAL TRANSFERS	\$ 892,811.00	\$ (626,811.00)	\$ 266,000.00

Actual 2010/11	Actual 2011/12	WATER FUND - Continued Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>CONTINGENCY</u>					
\$ -	\$ -	OPERATING CONTINGENCY	\$ 250,000.00	\$ 10,000.00	\$ 260,000.00
\$ -	\$ -	TOTAL CONTINGENCY	\$ 250,000.00	\$ 10,000.00	\$ 260,000.00

Actual 2010/11	Actual 2011/12	WATER FUND SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
\$ 1,469,696.22	\$ 593,201.75	BEGINNING BALANCE	\$ 780,564.77	\$ -	\$ 780,564.77
\$ 1,262,913.86	\$ 1,272,341.36	MONTHLY USER FEES	\$ 1,300,000.00	\$ -	\$ 1,300,000.00
\$ 4,800.00	\$ 15,600.00	SERVICE CONNECTIONS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 17,180.94	\$ 11,173.91	CHARGES FOR SERVICES	\$ 5,000.00	\$ -	\$ 5,000.00
\$ 121,600.00	\$ 35,144.00	TRANSFERS IN	\$ 140,576.00	\$ 50,000.00	\$ 190,576.00
\$ 2,876,191.02	\$ 1,927,461.02	TOTAL RESOURCES	\$ 2,236,140.77	\$ 50,000.00	\$ 2,286,140.77

<u>REQUIREMENTS</u>					
\$ 527,512.67	\$ 522,126.80	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 279,334.80	\$ 281,672.09	MATERIALS & SERVICES	\$ 292,400.00	\$ 626,811.00	\$ 919,211.00
\$ (6,741.20)	\$ 154,201.07	CAPITAL IMPROVEMENTS	\$ -	\$ 40,000.00	\$ 40,000.00
\$ 1,482,883.00	\$ 362,568.00	TRANSFERS	\$ 892,811.00	\$ (626,811.00)	\$ 266,000.00
\$ -	\$ -	CONTINGENCY	\$ 250,000.00	\$ 10,000.00	\$ 260,000.00
\$ -	\$ -	RESERVE	\$ -	\$ -	\$ -
\$ -	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 800,929.77		\$ 800,929.77
\$ 2,282,989.27	\$ 1,320,567.96	TOTAL REQUIREMENTS	\$ 2,236,140.77	\$ 50,000.00	\$ 2,286,140.77
\$ 593,201.75	\$ 606,893.06	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	PW PERSONNEL SERVICES FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					

\$	-	\$	-	STREET FUND	\$	315,000.00	\$	-	\$	315,000.00
\$	-	\$	-	SEWER FUND	\$	420,000.00	\$	-	\$	420,000.00
\$	-	\$	-	WATER FUND	\$	545,000.00	\$	-	\$	545,000.00
\$	-	\$	-	STORM FUND	\$	35,000.00	\$	-	\$	35,000.00
\$	-	\$	-	TOTAL RESOURCES	\$	1,315,000.00	\$	-	\$	1,315,000.00

PERSONNEL SERVICES

\$	-	\$	-	PERS	\$	106,750.00	\$	-	\$	106,750.00
\$	-	\$	-	SAIF	\$	39,000.00	\$	-	\$	39,000.00
\$	-	\$	-	FICA	\$	64,500.00	\$	-	\$	64,500.00
\$	-	\$	-	INSURANCE	\$	226,500.00	\$	-	\$	226,500.00
\$	-	\$	-	PUBLIC WORKS DIRECTOR	\$	83,493.86	\$	-	\$	83,493.86
\$	-	\$	-	ASST TO PUBLIC WORKS DIRECTOR	\$	58,399.26	\$	-	\$	58,399.26
\$	-	\$	-	FOREMAN	\$	61,942.72	\$	-	\$	61,942.72
\$	-	\$	-	WATER PLANT OPERATOR	\$	58,041.84	\$	-	\$	58,041.84
\$	-	\$	-	ASST WATER PLANT OPERATOR	\$	76,624.99	\$	-	\$	76,624.99
\$	-	\$	-	WWTP OPERATOR	\$	53,228.35	\$	-	\$	53,228.35
\$	-	\$	-	ASST WWTP OPERATOR	\$	48,017.38	\$	-	\$	48,017.38
\$	-	\$	-	CREW	\$	234,426.96	\$	-	\$	234,426.96
\$	-	\$	-	CODE ENFORCEMENT	\$	52,094.88	\$	-	\$	52,094.88
\$	-	\$	-	OVERTIME	\$	65,000.00	\$	-	\$	65,000.00
\$	-	\$	-	CERTIFICATE PAY	\$	34,000.00	\$	-	\$	34,000.00
\$	-	\$	-	LONGEVITY	\$	4,500.00	\$	-	\$	4,500.00
\$	-	\$	-	ACCRUED PAYROLL LIABILITY	\$	15,000.00	\$	-	\$	15,000.00
\$	-	\$	-	TRAINING & CERTIFICATES	\$	8,500.00	\$	-	\$	8,500.00
\$	-	\$	-	TOTAL PERSONNEL SERVICES	\$	1,290,020.24	\$	-	\$	1,290,020.24

CONTINGENCY

\$	-	\$	-	OPERATING CONTINGENCY	\$	24,979.76	\$	-	\$	24,979.76
\$	-	\$	-	TOTAL CONTINGENCY	\$	24,979.76	\$	-	\$	24,979.76

Actual 2010/11	Actual 2011/12	PW PERSONNEL SERVICES SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
RESOURCES					
\$ -	\$ -	TRANSFERS IN	\$ 1,315,000.00	\$ -	\$ 1,315,000.00
\$ -	\$ -	TOTAL RESOURCES	\$ 1,315,000.00	\$ -	\$ 1,315,000.00
REQUIREMENTS					
\$ -	\$ -	PERSONNEL SERVICES	\$ 1,290,020.24	\$ -	\$ 1,290,020.24
\$ -	\$ -	CONTINGENCY	\$ 24,979.76	\$ -	\$ 24,979.76
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 1,315,000.00	\$ -	\$ 24,979.76
\$ -	\$ -	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ 1,290,020.24

Actual 2010/11	Actual 2011/12	STORM WATER FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		RESOURCES			
\$ 256,743.79	\$ 106,681.69	BEGINNING FUND BALANCE	\$ 3,970.12	\$ -	\$ 3,970.12
\$ 748.32	\$ 636.38	INTEREST	\$ -	\$ -	\$ -
\$ 886.80	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 94,324.92	\$ 93,653.30	MONTHLY USER FEE	\$ 94,000.00	\$ -	\$ 94,000.00
\$ 352,703.83	\$ 200,971.37	TOTAL RESOURCES	\$ 97,970.12	\$ -	\$ 97,970.12

PERSONNEL SERVICES

\$	3,178.68	\$	7,500.49	PERS	\$	-	\$	-	\$	-
\$	2,999.09	\$	3,781.69	SAIF	\$	-	\$	-	\$	-
\$	5,311.22	\$	4,719.39	FICA	\$	-	\$	-	\$	-

\$ 17,117.23	\$ 15,630.74	INSURANCE	\$ -	\$ -	\$ -
\$ 7,477.98	\$ 8,285.58	PW DIRECTOR	\$ -	\$ -	\$ -
\$ 6,276.05	\$ 6,495.12	FOREMAN	\$ -	\$ -	\$ -
\$ 31,721.44	\$ 32,640.19	CREW	\$ -	\$ -	\$ -
\$ 14,102.43	\$ 14,453.52	PW DIRECTOR ASSISTANT	\$ -	\$ -	\$ -
\$ 1,322.58	\$ (35.65)	UTILITY BILLING CLERK	\$ -	\$ -	\$ -
\$ 89,506.70	\$ 93,471.07	TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -

<u>MATERIALS & SERVICES</u>					
\$ 12,829.78	\$ 16,071.71	OPERATIONS & MAINTENANCE	\$ 15,000.00	\$ -	\$ 15,000.00
\$ 4,037.53	\$ 5,183.40	PROFESSIONAL SERVICES	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 2,243.53	\$ 3,216.63	INSURANCE/LIABILITY/GEN	\$ 3,300.00	\$ -	\$ 3,300.00
\$ 9,855.34	\$ 11,253.91	GAS & VEHICLE MAINTENANCE	\$ 10,750.00	\$ -	\$ 10,750.00
\$ 11,955.36	\$ 1,410.94	VEHICLE REPAIR	\$ 1,750.00	\$ -	\$ 1,750.00
\$ 218.16	\$ 160.50	UNIFORMS & SAFETY GEAR	\$ 500.00	\$ -	\$ 500.00
\$ -	\$ -	COST ALLOCATION PLAN	\$ -	\$ 7,425.00	\$ 7,425.00
\$ -	\$ -	PW PERSONNEL SERVICE	\$ -	\$ 35,000.00	\$ 35,000.00
\$ 4,714.52	\$ 4,684.01	LICENSE FEE	\$ 4,700.00	\$ -	\$ 4,700.00
\$ 755.00	\$ 5,101.00	STORM DRAINS	\$ 3,000.00	\$ -	\$ 3,000.00
\$ 46,609.22	\$ 47,082.10	TOTAL MATERIALS & SERVICES	\$ 41,000.00	\$ 42,425.00	\$ 83,425.00

<u>CAPITAL IMPROVEMENTS</u>					
\$ 5,439.50	\$ 38,275.75	CAPITAL IMPROVEMENTS	\$ -	\$ 2,500.00	\$ 2,500.00
\$ (18,189.00)	\$ -	STORM EQUIPMENT (RESO2011-05)	\$ -	\$ -	\$ -
\$ (12,749.50)	\$ 38,275.75	TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ 2,500.00	\$ 2,500.00

<u>TRANSFERS</u>					
\$ -	\$ 13,194.00	COST ALLOCATION PLAN	\$ 7,425.00	\$ (7,425.00)	\$ -
\$ 124,000.00	\$ -	TRANSFER TO STORM WATER SDC'S	\$ -	\$ -	\$ -
\$ -	\$ -	TRANSFER TO PW PERSONNEL SVCS	\$ 35,000.00	\$ (35,000.00)	\$ -
\$ 124,000.00	\$ 13,194.00	TOTAL TRANSFER	\$ 42,425.00	\$ (42,425.00)	\$ -

<u>CONTINGENCY</u>					
\$ -	\$ -	CONTINGENCY	\$ 8,720.12	\$ (2,500.00)	\$ 6,220.12
\$ -	\$ -	TOTAL CONTINGENCY	\$ 8,720.12	\$ (2,500.00)	\$ 6,220.12

Actual 2010/11	Actual 2011/12	STORM WATER FUND SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
\$ 256,743.79	\$ 106,681.69	BEGINNING BALANCE	\$ 3,970.12	\$ -	\$ 3,970.12
\$ 94,324.92	\$ 93,653.30	MONTHLY USER FEES	\$ 94,000.00	\$ -	\$ 94,000.00
\$ 1,635.12	\$ 636.38	CHARGES FOR SERVICES	\$ -	\$ -	\$ -
\$ 352,703.83	\$ 200,971.37	TOTAL RESOURCES	\$ 97,970.12	\$ -	\$ 97,970.12
<u>REQUIREMENTS</u>					
\$ 89,506.70	\$ 93,471.07	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 46,609.22	\$ 47,082.10	MATERIALS & SERVICES	\$ 41,000.00	\$ 42,425.00	\$ 83,425.00
\$ (12,749.50)	\$ 38,275.75	CAPITAL IMPROVEMENTS	\$ -	\$ 2,500.00	\$ 2,500.00
\$ 124,000.00	\$ 13,194.00	TRANSFERS	\$ 42,425.00	\$ (42,425.00)	\$ -
\$ -	\$ -	CONTINGENCY	\$ 8,720.12	\$ (2,500.00)	\$ 6,220.12
\$ -	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 5,825.00	\$ -	\$ 5,825.00
\$ 247,366.42	\$ 192,022.92	TOTAL REQUIREMENTS	\$ 97,970.12	\$ -	\$ 97,970.12
\$ 105,337.41	\$ 8,948.45	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	AQUATIC CENTER FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					

\$ 65,104.92	\$ 117,756.91	BEGINNING FUND BALANCE	\$ 7,164.75	\$ -	\$ 7,164.75
\$ 179,010.92	\$ 166,891.54	PARK & RECREATION FEES	\$ 170,000.00	\$ -	\$ 170,000.00
\$ 139,000.00	\$ 139,000.00	TRANSFER FROM GENERAL FUND	\$ 104,743.00	\$ -	\$ 104,743.00
\$ 115,706.92	\$ 101,026.81	RECREATION FEE	\$ 100,000.00	\$ -	\$ 100,000.00
\$ 498,822.76	\$ 524,675.26	TOTAL RESOURCES	\$ 381,907.75	\$ -	\$ 381,907.75

PERSONNEL SERVICES

\$ 8,847.27	\$ 9,693.11	PERS	\$ 6,875.00	\$ 3,125.00	\$ 10,000.00
\$ 7,298.23	\$ 7,023.92	SAIF	\$ 7,000.00	\$ -	\$ 7,000.00
\$ 13,019.14	\$ 12,231.22	FICA	\$ 11,000.00	\$ -	\$ 11,000.00
\$ 15,797.47	\$ 15,641.28	INSURANCE	\$ 8,000.00	\$ 1,800.00	\$ 9,800.00
\$ 48,769.70	\$ 51,217.44	COMMUNITIES SERVICES DIRECTOR	\$ 30,000.00	\$ 10,000.00	\$ 40,000.00
\$ 118,572.60	\$ 109,789.70	PART TIME EMPLOYEES	\$ 115,000.00	\$ -	\$ 115,000.00
\$ 212,304.41	\$ 205,596.67	TOTAL PERSONNEL SERVICES	\$ 177,875.00	\$ 14,925.00	\$ 192,800.00

MATERIALS & SERVICES

\$ 32,336.46	\$ 31,819.82	POWER	\$ 30,000.00	\$ -	\$ 30,000.00
\$ 3,438.16	\$ 3,864.10	PHONE	\$ 3,750.00	\$ -	\$ 3,750.00
\$ 40,522.78	\$ 40,649.41	NATURAL GAS	\$ 41,000.00	\$ -	\$ 41,000.00
\$ 36,623.70	\$ 13,967.05	OPERATION & MAINTENANC	\$ 16,500.00	\$ -	\$ 16,500.00
\$ 21,178.83	\$ 12,796.64	BUILDING MAINTENANCE	\$ 2,500.00	\$ -	\$ 2,500.00
\$ -	\$ 18,290.41	EQUIPMENT MAINTENANCE & REPAIR	\$ 5,000.00	\$ 15,000.00	\$ 20,000.00
\$ 3,433.08	\$ 6,313.34	TRAINING	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 410.00	\$ 710.00	DUES & MEMBERSHIP	\$ 750.00	\$ -	\$ 750.00
\$ -	\$ 300.00	POSTAGE	\$ -	\$ -	\$ -
\$ 280.00	\$ 11,489.96	PRINTING & PUBLICATION	\$ 6,250.00	\$ -	\$ 6,250.00
\$ 231.82	\$ 2,376.40	PROFESSIONAL SERVICES	\$ 500.00	\$ -	\$ 500.00
\$ 11,621.37	\$ 15,142.19	INSURANCE/LIABILITY/GEN	\$ 15,500.00	\$ -	\$ 15,500.00
\$ 50.17	\$ -	GAS & VEHICLE MAINTENANCE	\$ -	\$ -	\$ -
\$ -	\$ -	COST ALLOCATION PLAN	\$ -	\$ 29,775.00	\$ 29,775.00
\$ 218.54	\$ 681.87	OFFICE SUPPLIES	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 1,757.79	\$ 1,079.49	CONCESSION SUPPLIES	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 4,484.47	\$ 4,501.68	CHLORINE & CHEMICAL	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 156,587.17	\$ 163,982.36	TOTAL MATERIALS & SERVICES	\$ 131,750.00	\$ 44,775.00	\$ 176,525.00

CAPITAL IMPROVEMENT

\$ 12,174.27	\$ 70,076.00	CAPITAL IMPROVEMENT	\$ -	\$ -	\$ -
\$ 12,174.27	\$ 70,076.00	TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -

TRANSFERS

\$ -	\$ 65,971.00	COST ALLOCATION PLAN	\$ 29,775.00	\$ (29,775.00)	\$ -
\$ -	\$ 65,971.00	TOTAL TRANSFERS	\$ 29,775.00	\$ (29,775.00)	\$ -

CONTINGENCY

\$ -	\$ -	OPERATING CONTINGENCY	\$ 42,507.75	\$ (29,925.00)	\$ 12,582.75
\$ -	\$ -	TOTAL CONTINGENCY	\$ 42,507.75	\$ (29,925.00)	\$ 12,582.75

Actual 2010/11	Actual 2011/12	AQUATIC CENTER SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 65,104.92	\$ 117,756.91	BEGINNING BALANCE	\$ 7,164.75	\$ -	\$ 7,164.75
\$ 294,717.84	\$ 267,918.35	CHARGES FOR SERVICES	\$ 270,000.00	\$ -	\$ 270,000.00
\$ 139,000.00	\$ 139,000.00	TRANSFERS IN	\$ 104,743.00	\$ -	\$ 104,743.00
\$ 498,822.76	\$ 524,675.26	TOTAL RESOURCES	\$ 381,907.75	\$ -	\$ 381,907.75
<u>REQUIREMENTS</u>					
\$ 212,304.41	\$ 205,596.67	PERSONNEL SERVICE	\$ 177,875.00	\$ 14,925.00	\$ 192,800.00
\$ 156,587.17	\$ 163,982.36	MATERIALS & SERVICES	\$ 131,750.00	\$ 44,775.00	\$ 176,525.00
\$ 12,174.27	\$ 70,076.00	CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -

\$ -	\$ 65,971.00	TRANSFERS	\$ 29,775.00	\$ (29,775.00)	\$ -
\$ -	\$ -	CONTINGENCY	\$ 42,507.75	\$ (29,925.00)	\$ 12,582.75
\$ 381,065.85	\$ 505,626.03	TOTAL REQUIREMENTS	\$ 381,907.75	\$ -	\$ 381,907.75
\$ 117,756.91	\$ 19,049.23	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	ADULT CENTER FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 51,414.91	\$ 65,229.75	BEGINNING FUND BALANCE	\$ 28,888.94	\$ -	\$ 28,888.94
\$ 14,897.62	\$ 4,375.31	GRANTS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 13,925.82	\$ 15,487.80	TITLE III-B OUTREACH	\$ 15,747.00	\$ -	\$ 15,747.00
\$ -	\$ -	TITLE III - MEAL SITE MANAGMNT	\$ 8,058.00	\$ -	\$ 8,058.00
\$ -	\$ -	TITLE III - NSIP FUNDS	\$ 1,744.00	\$ -	\$ 1,744.00
\$ 1,741.26	\$ 2,161.73	VTI MEDICAL TRANSPORTATIO	\$ 1,037.00	\$ -	\$ 1,037.00
\$ 10,529.40	\$ 21,231.61	VTI NONMEDICAL TRANSPORT	\$ 1,763.00	\$ -	\$ 1,763.00
\$ -	\$ -	STF/RIDE CONNECTION (Out Dist)	\$ 18,023.00	\$ -	\$ 18,023.00
\$ 2,637.88	\$ 250.25	MEDICAID MATCH TITLE XIX	\$ 17,804.00	\$ -	\$ 17,804.00
\$ 8,664.42	\$ 19,984.30	TRANSPORTATION GRANT	\$ -	\$ -	\$ -
\$ 24,163.14	\$ 24,267.43	TRANSPORT. CONTRACT SERVI	\$ 33,192.00	\$ -	\$ 33,192.00
\$ 1,869.00	\$ 1,895.04	WELLNESS	\$ 1,560.00	\$ -	\$ 1,560.00
\$ -	\$ -	ENERGY ASSISTANCE (LIEAP)	\$ 325.00	\$ -	\$ 325.00
\$ 2,815.98	\$ 7,189.78	CENTER GIFTS & DONATIONS	\$ 7,000.00	\$ -	\$ 7,000.00
\$ 8,806.50	\$ 8,851.61	CENTER RENTALS	\$ 15,000.00	\$ -	\$ 15,000.00
\$ 25,464.54	\$ 24,857.45	CLIENT DONATION/MEALS	\$ 20,000.00	\$ -	\$ 20,000.00
\$ 13,019.55	\$ 10,643.79	FUNDRAISER	\$ 20,000.00	\$ -	\$ 20,000.00
\$ 20,911.68	\$ 18,278.64	MEDICAID MEALS	\$ -	\$ -	\$ -
\$ 582.00	\$ 3,036.08	DONATION & MEMORIALS	\$ 4,000.00	\$ -	\$ 4,000.00
\$ -	\$ -	MOLALLA COMMUNICATION DONATION	\$ 100,000.00	\$ -	\$ 100,000.00
\$ 2,750.40	\$ 3,343.75	TRANSPORTATION DONATIONS	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 182,337.00	\$ 191,252.00	TRANSFER FROM GENERAL FUN	\$ 60,000.00	\$ -	\$ 60,000.00
\$ 4,000.00	\$ 4,000.00	TRANSFER FROM STATE REVEN	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 390,531.10	\$ 426,336.32	TOTAL RESOURCES	\$ 372,141.94	\$ -	\$ 372,141.94

<u>PERSONNEL SERVICES</u>					
\$ 10,023.21	\$ 16,704.43	PERS	\$ 16,572.15	\$ -	\$ 16,572.15
\$ 3,982.37	\$ 4,496.01	SAIF	\$ 4,600.00	\$ -	\$ 4,600.00
\$ 12,015.49	\$ 11,990.45	FICA	\$ 10,272.04	\$ -	\$ 10,272.04
\$ 42,854.01	\$ 45,649.10	INSURANCE	\$ 38,547.60	\$ -	\$ 38,547.60
\$ -	\$ -	UNEMPLOYMENT LIABILITY	\$ 18,400.00	\$ -	\$ 18,400.00
\$ 48,616.02	\$ 50,852.65	CENTER DIRECTOR	\$ 30,000.00	\$ -	\$ 30,000.00
\$ 32,678.36	\$ 34,644.77	NUTRITION MANAGER	\$ 34,250.00	\$ -	\$ 34,250.00
\$ 43,937.92	\$ 51,109.94	CLIENT SERVICES COORDINAT	\$ 50,775.00	\$ -	\$ 50,775.00
\$ 3,143.00	\$ -	ADMINISTRATIVE ASSISTANT	\$ -	\$ -	\$ -
\$ 16,676.24	\$ 16,574.31	VAN DRIVERS	\$ 16,500.00	\$ -	\$ 16,500.00
\$ 3,673.44	\$ 2,778.84	FINANCE DIRECTOR	\$ -	\$ -	\$ -
\$ 4,360.64	\$ 2,473.00	EXTRA HELP	\$ 2,750.00	\$ -	\$ 2,750.00
\$ 221,960.70	\$ 237,273.50	TOTAL PERSONNEL SERVICES	\$ 222,666.79	\$ -	\$ 222,666.79

<u>MATERIALS & SERVICES</u>					
\$ 6,372.41	\$ 8,621.42	POWER	\$ 7,800.00	\$ -	\$ 7,800.00
\$ 3,203.94	\$ 3,903.76	PHONE	\$ 4,200.00	\$ -	\$ 4,200.00
\$ 4,358.51	\$ 4,584.69	NATURAL GAS	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 10,721.92	\$ 11,492.90	OPERATIONS & MAINTENANCE	\$ 13,000.00	\$ -	\$ 13,000.00
\$ 3,888.04	\$ 10,708.33	BUILDING MAINTENANCE	\$ 2,500.00	\$ -	\$ 2,500.00
\$ 2,315.33	\$ 921.52	TRANING & CONF. TRAVEL	\$ 500.00	\$ -	\$ 500.00
\$ 659.00	\$ 284.00	DUES & MEMBERSHIP	\$ 300.00	\$ -	\$ 300.00
\$ 301.42	\$ 459.72	POSTAGE	\$ 125.00	\$ -	\$ 125.00

\$ 3,381.96	\$ 6,375.20	PRINTING & PUBLICATIONS	\$ 4,000.00	\$ -	\$ 4,000.00
\$ 5,047.95	\$ 7,237.41	INSURANCE/LIABILITY/GEN	\$ 7,600.00	\$ -	\$ 7,600.00
\$ -	\$ 638.00	REIMBURSEMENT	\$ -	\$ -	\$ -
\$ 13,462.33	\$ 7,728.08	GAS & VEHICLE MAINTENANCE	\$ 8,000.00	\$ -	\$ 8,000.00
\$ 1,787.74	\$ 459.14	VEHICLE REPAIR	\$ 1,000.00	\$ -	\$ 1,000.00
\$ 1,422.18	\$ 1,463.28	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 8,176.00	\$ 8,978.39	CUSTODIAN	\$ -	\$ -	\$ -
\$ 3,979.46	\$ 2,381.20	CUSTODIAL SUPPLIES	\$ 3,000.00	\$ -	\$ 3,000.00
\$ 2,239.54	\$ 2,215.63	OFFICE SUPPLIES	\$ 1,500.00	\$ -	\$ 1,500.00
		COST ALLOCATION PLAN		\$ 29,743.00	\$ 29,743.00
\$ 913.87	\$ 175.63	VOLUNTEER RECOGNITION	\$ 250.00	\$ -	\$ 250.00
\$ 428.71	\$ -	III F WELLNESS	\$ -	\$ -	\$ -
\$ 1,781.17	\$ 55.43	FUNDRAISING EXPENSES	\$ 500.00	\$ -	\$ 500.00
\$ 8,442.67	\$ 8,506.61	HDM MILEAGE REIMBURSEMENT	\$ 8,000.00	\$ -	\$ 8,000.00
\$ 5,294.92	\$ 6,358.69	FOOD EXPENSES	\$ 7,800.00	\$ -	\$ 7,800.00
\$ 4,117.04	\$ 5,001.88	HDM SUPPLIES	\$ 5,500.00	\$ -	\$ 5,500.00
\$ 927.00	\$ 2,947.28	TRANSPORT. CONTRACTED SER	\$ 2,000.00	\$ -	\$ 2,000.00
\$ 93,223.11	\$ 101,498.19	TOTAL MATERIALS & SERVICES	\$ 81,575.00	\$ 29,743.00	\$ 111,318.00

Actual 2010/11	Actual 2011/12	ADULT CENTER FUND - Cont Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		<u>CAPITAL IMPROVEMENTS</u>			
\$ 10,117.54	\$ -	CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -
\$ 10,117.54	\$ -	TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -

		<u>TRANSFERS</u>			
\$ -	\$ 55,601.00	COST ALLOCATION PLAN	\$ 29,743.00	\$ (29,743.00)	\$ -
\$ -	\$ 55,601.00	TOTAL TRANSFERS	\$ 29,743.00	\$ (29,743.00)	\$ -

		<u>CONTINGENCY</u>			
\$ -	\$ -	OPERATING CONTINGENCY	\$ 38,157.15	\$ -	\$ 38,157.15
\$ -	\$ -	TOTAL CONTINGENCY	\$ 38,157.15	\$ -	\$ 38,157.15

Actual 2010/11	Actual 2011/12	AQUATIC CENTER SUMMARY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		<u>RESOURCES</u>			
\$ 51,414.91	\$ 65,229.75	BEGINNING BALANCE	\$ 28,888.94	\$ -	\$ 28,888.94
\$ 84,442.60	\$ 103,556.80	CLACKAMAS COUNTY CONTRACT	\$ 99,253.00	\$ -	\$ 99,253.00
\$ 14,897.62	\$ 4,375.31	GRANTS	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 53,438.97	\$ 57,922.46	CHARGES FOR SERVICES / DONATIONS	\$ 170,000.00	\$ -	\$ 170,000.00
\$ 186,337.00	\$ 195,252.00	TRANSFERS IN	\$ 64,000.00	\$ -	\$ 64,000.00
\$ 390,531.10	\$ 426,336.32	TOTAL RESOURCES	\$ 372,141.94	\$ -	\$ 372,141.94
		<u>REQUIREMENTS</u>			
\$ 221,960.70	\$ 237,273.50	PERSONNEL SERVICE	\$ 222,666.79	\$ -	\$ 222,666.79
\$ 93,223.11	\$ 101,498.19	MATERIALS & SERVICES	\$ 81,575.00	\$ 29,743.00	\$ 111,318.00
\$ 10,117.54	\$ -	CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -
\$ -	\$ 55,601.00	TRANSFERS	\$ 29,743.00	\$ (29,743.00)	\$ -
\$ -	\$ -	CONTINGENCY	\$ 38,157.15	\$ -	\$ 38,157.15
\$ 325,301.35	\$ 394,372.69	TOTAL REQUIREMENTS	\$ 372,141.94	\$ -	\$ 372,141.94
\$ 65,229.75	\$ 31,963.63	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	911 STATE REVENUE Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	911 STATE REVENUE	\$ 19,000.00	\$ -	\$ 19,000.00
\$ -	\$ -	TOTAL RESOURCES	\$ 19,000.00	\$ -	\$ 19,000.00

<u>MATERIALS & SERVICES</u>					
\$ -	\$ -	CLACKAMAS COUNTY DISPATCH	\$ 19,000.00	\$ -	\$ 19,000.00
\$ -	\$ -	TOTAL MATERIALS & SERVICES	\$ 19,000.00	\$ -	\$ 19,000.00

Actual 2010/11	Actual 2011/12	911 STATE REVENUE Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	911 STATE REVENUE	\$ 19,000.00	\$ -	\$ 19,000.00
\$ -	\$ -	TOTAL RESOURCES	\$ 19,000.00	\$ -	\$ 19,000.00
<u>REQUIREMENTS</u>					
\$ -	\$ -	MATERIALS & SERVICES	\$ 19,000.00	\$ -	\$ 19,000.00
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 19,000.00	\$ -	\$ 19,000.00
\$ -	\$ -	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	PD RESTRICTED REVENUES Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ 2,545.00	\$ -	\$ 2,545.00
\$ -	\$ 9,250.57	EMERGENCY VEHICLE FUND	\$ -	\$ 4,500.00	\$ 4,500.00
\$ -	\$ -	K9 DONATIONS	\$ -	\$ 2,500.00	\$ 2,500.00
\$ -	\$ 1,492.50	POLICE PAYROLL DONATIONS	\$ 1,320.00	\$ -	\$ 1,320.00
\$ -	\$ -	POLICE AUCTION / YOUTH FUND	\$ -	\$ 2,000.00	\$ 2,000.00
\$ -	\$ 10,743.07	TOTAL RESOURCES	\$ 3,865.00	\$ 9,000.00	\$ 12,865.00

<u>MATERIALS & SERVICES</u>					
\$ -	\$ -	YOUTH ATHLETIC SCHOLARSHIPS	\$ -	\$ 2,000.00	\$ 2,000.00
\$ -	\$ -	K9	\$ -	\$ 2,500.00	\$ 2,500.00
\$ -	\$ -	PD VEHICLE REPLACEMENT	\$ -	\$ 4,500.00	\$ 4,500.00
\$ -	\$ -	COLLEGE SCHOLARSHIP ALLOCATION	\$ 3,865.00	\$ -	\$ 3,865.00
\$ -	\$ -	TOTAL MATERIALS & SERVICES	\$ 3,865.00	\$ 9,000.00	\$ 12,865.00

Actual 2010/11	Actual 2011/12	PD RESTRICTED REVENUE Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ 2,545.00	\$ -	\$ 2,545.00
\$ -	\$ 10,743.07	PD RESTRICTED REVENUE	\$ 1,320.00	\$ 9,000.00	\$ 12,865.00
\$ -	\$ 10,743.07	TOTAL RESOURCES	\$ 3,865.00	\$ 9,000.00	\$ 15,410.00

REQUIREMENTS						
\$	-	\$	-	MATERIALS & SERVICES	\$ 3,865.00	\$ 9,000.00 \$ 15,410.00
\$	-	\$	-	TOTAL REQUIREMENTS	\$ 3,865.00	\$ 9,000.00 \$ 15,410.00
\$	-	\$	10,743.07	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ - \$ -

Actual 2010/11	Actual 2011/12	MOLALLA MURAL FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
RESOURCES					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ 12,678.95	\$ -	\$ 12,678.95
\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ -	\$ 93.37	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ -	\$ 26,328.95	MURAL DONATIONS	\$ -	\$ -	\$ -
\$ -	\$ 26,422.32	TOTAL RESOURCES	\$ 12,678.95	\$ -	\$ 12,678.95
MATERIALS & SERVICES					
\$ -	\$ 2,904.72	OPERATIONS & MAINTENANCE	\$ 5,000.00	\$ -	\$ 5,000.00
\$ -	\$ -	PRINTING & PUBLICATIONS	\$ 1,000.00	\$ -	\$ 1,000.00
\$ -	\$ 18,000.00	PROFESSIONAL SERVICES	\$ 6,678.95	\$ -	\$ 6,678.95
\$ -	\$ 20,904.72	TOTAL MATERIALS & SERVICES	\$ 12,678.95	\$ -	\$ 12,678.95

Actual 2010/11	Actual 2011/12	MOLALLA MURAL FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
RESOURCES					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ 12,678.95	\$ -	\$ 12,678.95
\$ -	\$ 26,328.95	DONATIONS	\$ -	\$ -	\$ -
\$ -	\$ 93.37	CHARGES FOR SERVICES	\$ -	\$ -	\$ -
\$ -	\$ 26,422.32	TOTAL RESOURCES	\$ 12,678.95	\$ -	\$ 12,678.95
REQUIREMENTS					
\$ -	\$ 20,904.72	MATERIALS & SERVICES	\$ 12,678.95	\$ -	\$ 12,678.95
\$ -	\$ 20,904.72	TOTAL REQUIREMENTS	\$ 12,678.95	\$ -	\$ 12,678.95
\$ -	\$ 5,517.60	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	PAVILLION FUND	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
Description of Resources and Requirements					
RESOURCES					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ 7,100.00	\$ -	\$ 7,100.00
\$ -	\$ 10,300.00	PAVILLION DONATIONS	\$ -	\$ -	\$ -
\$ -	\$ 5,000.00	TRANSFER FROM SALLY FOX PARK	\$ -	\$ -	\$ -
\$ -	\$ 11,640.00	TRANSFER FROM PARK SDC	\$ -	\$ -	\$ -
\$ -	\$ 26,940.00	TOTAL RESOURCES	\$ -	\$ -	\$ 7,100.00
MATERIALS & SERVICES					
\$ -	\$ 21,288.50	OPERATIONS & MAINTENANCE	\$ 7,100.00	\$ -	\$ 7,100.00

\$	-	\$	-	PRINTING & PUBLICATIONS	\$	-	\$	-
\$	-	\$	1,975.75	PROFESSIONAL SERVICES	\$	-	\$	-
\$	-	\$	23,264.25	TOTAL MATERIALS & SERVICES	\$	7,100.00	\$	7,100.00

Actual 2010/11	Actual 2011/12	PAVILLION FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$	-	\$	-	\$	-
\$	-	\$	7,100.00	\$	7,100.00
\$	-	\$	-	\$	-
\$	-	\$	-	\$	-
\$	-	\$	7,100.00	\$	7,100.00
<u>REQUIREMENTS</u>					
\$	-	\$	7,100.00	\$	7,100.00
\$	-	\$	7,100.00	\$	7,100.00
\$	-	\$	-	\$	-
\$	-	\$	-	\$	-

Actual 2010/11	Actual 2011/12	MOLALLA ARTS COMMISSION Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$	-	\$	850.00	\$	850.00
\$	-	\$	-	\$	-
\$	-	\$	-	\$	-
\$	-	\$	850.00	\$	850.00
<u>REQUIREMENTS</u>					
\$	-	\$	-	\$	-
\$	-	\$	850.00	\$	850.00
\$	-	\$	-	\$	-
\$	-	\$	850.00	\$	850.00

Actual 2010/11	Actual 2011/12	MOLALLA ARTS COMMISSION FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$	-	\$	850.00	\$	-
\$	-	\$	-	\$	850.00
\$	-	\$	-	\$	-
\$	-	\$	850.00	\$	850.00
<u>REQUIREMENTS</u>					
\$	-	\$	850.00	\$	850.00
\$	-	\$	850.00	\$	850.00
\$	-	\$	-	\$	-
\$	-	\$	-	\$	-

Actual 2010/11	Actual 2011/12	WATER/SEWER DEPOSIT FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ -	\$ -	WATER/SEWER DEPOSITS	\$ 2,500.00	\$ -	\$ 2,500.00
\$ -	\$ -	OPEN NEW FUND GF TRANSFER	\$ -	\$ -	\$ -
\$ -	\$ -	TOTAL RESOURCES	\$ 2,500.00	\$ -	\$ 2,500.00

<u>MATERIALS & SERVICES</u>					
\$ -	\$ -	WATER/SEWER DEPOSITS REFUNDED	\$ 2,500.00	\$ -	\$ 2,500.00
\$ -	\$ -	TOTAL MATERIALS & SERVICES	\$ 2,500.00	\$ -	\$ 2,500.00

Actual 2010/11	Actual 2011/12	WATER/SEWER DEPOSIT FUND Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ -	\$ -	DEPOSITS	\$ 2,500.00	\$ -	\$ 2,500.00
\$ -	\$ -	TRANSFERS IN	\$ -	\$ -	\$ -
\$ -	\$ -	TOTAL RESOURCES	\$ 2,500.00	\$ -	\$ 2,500.00
<u>REQUIREMENTS</u>					
\$ -	\$ -	MATERIALS & SERVICES	\$ 2,500.00	\$ -	\$ 2,500.00
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 2,500.00	\$ -	\$ 2,500.00
\$ -	\$ -	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	EID Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ -	\$ -	E.I.D. ASSESSMENTS	\$ 45,000.00	\$ (45,000.00)	\$ -
\$ -	\$ -	TOTAL RESOURCES	\$ 45,000.00	\$ (45,000.00)	\$ -

<u>MATERIALS & SERVICES</u>					
\$ -	\$ -	TEAM MOLALLA	\$ 45,000.00	\$ (45,000.00)	\$ -
\$ -	\$ -	TOTAL MATERIALS & SERVICES	\$ 45,000.00	\$ (45,000.00)	\$ -

Actual 2010/11	Actual 2011/12	EID Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ -	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ -	\$ -	DEPOSITS	\$ -	\$ -	\$ -
\$ -	\$ -	TRANSFERS IN	\$ 45,000.00	\$ (45,000.00)	\$ -
\$ -	\$ -	TOTAL RESOURCES	\$ 45,000.00	\$ (45,000.00)	\$ -
<u>REQUIREMENTS</u>					
\$ -	\$ -	MATERIALS & SERVICES	\$ 45,000.00	\$ (45,000.00)	\$ -

\$	-	\$	-	TOTAL REQUIREMENTS	\$	45,000.00	\$	(45,000.00)	\$	-
\$	-	\$	-	NET RESOURCES OVER REQUIREMENTS	\$	-	\$	-	\$	-

\$ 525.00	\$ -	INTEREST	\$ 250.00	\$ -	\$ 250.00
\$ 68,038.00	\$ 106,600.61	TOTAL RESOURCES	\$ 132,250.00	\$ -	\$ 132,250.00

DEBT SERVICE

\$ 32,625.00	\$ 5,558.00	2010 GO WATER BOND INTEREST	\$ 12,250.00	\$ -	\$ 12,250.00
\$ -	\$ 55,000.00	2010 GO WATER BOND PRINCIPAL	\$ 55,000.00	\$ -	\$ 55,000.00
\$ 32,625.00	\$ 60,558.00	TOTAL DEBT SERVICE	\$ 67,250.00	\$ -	\$ 67,250.00

RESERVE

\$ -	\$ -	2010 GO WATER BOND RESERVE	\$ 65,000.00	\$ -	\$ 65,000.00
		TOTAL RESERVE			

Actual 2010/11	Actual 2011/12	BONDED DEBT Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 13,345.43	\$ 35,413.00	BEGINNING FUND BALANCE	\$ 39,537.00	\$ -	\$ 39,537.00
\$ 54,167.57	\$ 71,187.61	PROPERTY TAX	\$ 92,463.00	\$ -	\$ 92,463.00
\$ 525.00	\$ -	INTEREST	\$ 250.00	\$ -	\$ 250.00
\$ 68,038.00	\$ 106,600.61	TOTAL RESOURCES	\$ 132,250.00	\$ -	\$ 132,250.00
<u>REQUIREMENTS</u>					
\$ 32,625.00	\$ 60,558.00	DEBT SERVICE	\$ 67,250.00	\$ -	\$ 67,250.00
\$ -	\$ -	RESERVE	\$ 65,000.00	\$ -	\$ 65,000.00
\$ 32,625.00	\$ 60,558.00	TOTAL REQUIREMENTS	\$ 132,250.00	\$ -	\$ 132,250.00
\$ 35,413.00	\$ 46,042.61	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	SEWER DEBT RETIREMENT Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 336,073.52	\$ 726,094.60	BEGINNING FUND BALANCE	\$ 621,321.59	\$ -	\$ 621,321.59
\$ 300.41	\$ 3,029.09	INTEREST	\$ -	\$ -	\$ -
\$ 697,509.00	\$ 215,000.00	TRANSFER FROM SEWER FUND	\$ 215,000.00	\$ -	\$ 215,000.00
\$ 1,033,882.93	\$ 944,123.69	TOTAL RESOURCES	\$ 836,321.59	\$ -	\$ 836,321.59

DEBT SERVICE

\$ 97,788.33	\$ 122,802.10	2010 SEWER REV BOND - INTEREST	\$ 122,500.00	\$ -	\$ 122,500.00
\$ 170,000.00	\$ 200,000.00	2010 SEWER REV BOND - PRINCIPA	\$ 200,000.00	\$ -	\$ 200,000.00
\$ 267,788.33	\$ 322,802.10	TOTAL DEBT SERVICE	\$ 322,500.00	\$ -	\$ 322,500.00

TRANSFERS

\$ 40,000.00	\$ -	TRANSFER TO WATER CAPITAL	\$ -	\$ -	\$ -
\$ 40,000.00	\$ -	TOTAL TRANSFERS	\$ -	\$ -	\$ -

RESERVE

\$ -	\$ -	2010 SEWER REV BOND - RESERVE	\$ 322,500.00	\$ -	\$ 322,500.00
\$ -	\$ -	RATE STABILIZATION	\$ 191,321.59	\$ -	\$ 191,321.59
\$ -	\$ -	TOTAL RESERVE	\$ 513,821.59	\$ -	\$ 513,821.59

Actual 2010/11	Actual 2011/12	SEWER DEBT RETIREMENT Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 336,073.52	\$ 726,094.60	BEGINNING FUND BALANCE	\$ 621,321.59	\$ -	\$ 621,321.59
\$ 300.41	\$ 3,029.09	INTEREST	\$ -	\$ -	\$ -
\$ 697,509.00	\$ 215,000.00	TRANSFER IN	\$ 215,000.00	\$ -	\$ 215,000.00
\$ 1,033,882.93	\$ 944,123.69	TOTAL RESOURCES	\$ 836,321.59	\$ -	\$ 836,321.59
<u>REQUIREMENTS</u>					

\$ 267,788.33	\$ 322,802.10	DEBT SERVICE	\$ 322,500.00	\$ -	\$ 322,500.00
\$ -	\$ -	RESERVE	\$ 513,821.59	\$ -	\$ 513,821.59
\$ 267,788.33	\$ 322,802.10	TOTAL REQUIREMENTS	\$ 836,321.59	\$ -	\$ 836,321.59
\$ 766,094.60	\$ 621,321.59	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	WATER DEBT RETIREMENT Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 737,362.85	\$ 821,287.97	BEGINNING FUND BALANCE	\$ 698,315.00	\$ -	\$ 698,315.00
\$ 5,599.12	\$ 3,339.95	INTEREST	\$ -	\$ -	\$ -
\$ 473,026.00	\$ 240,000.00	TRANSFER FROM WATER FUND	\$ 266,000.00	\$ -	\$ 266,000.00
\$ 1,215,987.97	\$ 1,064,627.92	TOTAL RESOURCES	\$ 964,315.00	\$ -	\$ 964,315.00

<u>DEBT SERVICE</u>					
\$ 39,700.00	\$ 66,308.00	2010 REVENUE BOND - INTEREST	\$ 66,500.00	\$ -	\$ 66,500.00
\$ 355,000.00	\$ 300,000.00	2010 REVENUE BOND - PRINCIPAL	\$ 300,000.00	\$ -	\$ 300,000.00
\$ 394,700.00	\$ 366,308.00	TOTAL DEBT SERVICE	\$ 366,500.00	\$ -	\$ 366,500.00

<u>RESERVE</u>					
\$ -	\$ -	2010 REVENUE BOND - RESERVE	\$ 366,500.00	\$ -	\$ 366,500.00
\$ -	\$ -	RATE STABILIZATION	\$ 231,315.00	\$ -	\$ 231,315.00
\$ -		TOTAL RESERVE	\$ 597,815.00	\$ -	\$ 597,815.00

Actual 2010/11	Actual 2011/12	WATER DEBT RETIREMENT Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 737,362.85	\$ 821,287.97	BEGINNING FUND BALANCE	\$ 698,315.00	\$ -	\$ 698,315.00
\$ 5,599.12	\$ 3,339.95	INTEREST	\$ -	\$ -	\$ -
\$ 473,026.00	\$ 240,000.00	TRANSFER IN	\$ 266,000.00	\$ -	\$ 266,000.00
\$ 1,215,987.97	\$ 1,064,627.92	TOTAL RESOURCES	\$ 964,315.00	\$ -	\$ 964,315.00

<u>REQUIREMENTS</u>					
\$ 394,700.00	\$ 366,308.00	DEBT SERVICE	\$ 366,500.00	\$ -	\$ 366,500.00
\$ -	\$ -	RESERVE	\$ 597,815.00	\$ -	\$ 597,815.00
\$ 394,700.00	\$ 366,308.00	TOTAL REQUIREMENTS	\$ 964,315.00	\$ -	\$ 964,315.00
\$ 821,287.97	\$ 698,319.92	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	CWSRF Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ 166,614.00	BEGINNING FUND BALANCE	\$ 186,264.00	\$ -	\$ 186,264.00
\$ 357,517.00	\$ 210,000.00	TRANSFER FROM SEWER SDC FUND	\$ -	\$ -	\$ -
\$ -	\$ -	TRANSFER FROM SEWER	\$ 200,000.00	\$ -	\$ 200,000.00
\$ 357,517.00	\$ 376,614.00	TOTAL RESOURCES	\$ 386,264.00	\$ -	\$ 386,264.00

<u>DEBT SERVICE</u>					
\$ 12,289.00	\$ 11,736.00	CWSRF - ADMIN FEE	\$ 12,000.00	\$ -	\$ 12,000.00
\$ 69,576.00	\$ 66,501.00	CWSRF - INTEREST	\$ 66,500.00	\$ -	\$ 66,500.00
\$ 109,038.00	\$ 112,113.00	CWSRF - PRINCIPAL	\$ 115,000.00	\$ -	\$ 115,000.00
\$ 190,903.00	\$ 190,350.00	TOTAL DEBT SERVICE	\$ 193,500.00	\$ -	\$ 193,500.00

<u>RESERVE</u>					
\$ -	\$ -	CWSRF - RESERVE	\$ 192,764.00	\$ -	\$ 192,764.00
\$ -	\$ -	TOTAL RESERVE	\$ 192,764.00	\$ -	\$ 192,764.00

Actual 2010/11	Actual 2011/12	CWSRF Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ -	\$ 166,614.00	BEGINNING FUND BALANCE	\$ 186,264.00	\$ -	\$ 186,264.00
\$ 357,517.00	\$ 210,000.00	TRANSFER IN	\$ 200,000.00	\$ -	\$ 200,000.00
\$ 357,517.00	\$ 376,614.00	TOTAL RESOURCES	\$ 386,264.00	\$ -	\$ 386,264.00
<u>REQUIREMENTS</u>					
\$ 190,903.00	\$ 190,350.00	DEBT SERVICE	\$ 193,500.00	\$ -	\$ 193,500.00
\$ -	\$ -	RESERVE	\$ 192,764.00	\$ -	\$ 192,764.00
\$ 190,903.00	\$ 190,350.00	TOTAL REQUIREMENTS	\$ 386,264.00	\$ -	\$ 386,264.00
\$ 166,614.00	\$ 186,264.00	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	SDC - SEWER Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ (55,357.32)	\$ -	BEGINNING FUND BALANCE	\$ 242,530.34	\$ -	\$ 242,530.34
\$ -	\$ 301.74	INTEREST	\$ -	\$ -	\$ -
\$ 26,852.64	\$ 100,541.28	SEWER SDC'S	\$ 39,030.00	\$ -	\$ 39,030.00
\$ 765,030.00	\$ 109,156.98	TRANSFER FROM SEWER CAPITAL	\$ -	\$ -	\$ -
\$ 736,525.32	\$ 210,000.00	TOTAL RESOURCES	\$ 281,560.34	\$ -	\$ 281,560.34
<u>TRANSFER</u>					
\$ 357,517.00	\$ 210,000.00	TRANSFER TO SEWER CWSRF FUND	\$ -	\$ -	\$ -
\$ 357,517.00	\$ 210,000.00	TOTAL TRANSFERS	\$ -	\$ -	\$ -
<u>RESERVE</u>					
\$ -	\$ -	RESERVE	\$ 281,560.34	\$ -	\$ 281,560.34
\$ -	\$ -	TOTAL RESERVE	\$ 281,560.34	\$ -	\$ 281,560.34

Actual 2010/11	Actual 2011/12	SDC - SEWER Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ (55,357.32)	\$ -	BEGINNING FUND BALANCE	\$ 242,530.34	\$ -	\$ 242,530.34
\$ -	\$ 301.74	INTEREST	\$ -	\$ -	\$ -
\$ 26,852.64	\$ 100,541.28	SDC	\$ 39,030.00	\$ -	\$ 39,030.00
\$ 765,030.00	\$ 109,156.98	TRANSFER IN	\$ -	\$ -	\$ -
\$ 736,525.32	\$ 210,000.00	TOTAL RESOURCES	\$ 281,560.34	\$ -	\$ 281,560.34
<u>REQUIREMENTS</u>					
\$ 357,517.00	\$ 210,000.00	TRANSFER OUT	\$ -	\$ -	\$ -
\$ -	\$ -	RESERVE	\$ 281,560.34	\$ -	\$ 281,560.34
\$ 357,517.00	\$ 210,000.00	TOTAL REQUIREMENTS	\$ 281,560.34	\$ -	\$ 281,560.34
\$ 379,008.32	\$ -	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	SDC - WATER Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 69,440.52	\$ 1,174,013.01	BEGINNING FUND BALANCE	\$ 1,052,290.78	\$ -	\$ 1,052,290.78
\$ -	\$ 844.22	INTEREST	\$ -	\$ -	\$ -

\$ 14,537.44	\$ 54,317.60	WATER SDC'S	\$ 21,130.00	\$ -	\$ 21,130.00
\$ 950,000.00	\$ -	TRANSFER FROM WATER CAPITAL	\$ -	\$ -	\$ -
\$ 1,033,977.96	\$ 1,229,174.83	TOTAL RESOURCES	\$ 1,073,420.78	\$ -	\$ 1,073,420.78

		<u>RESERVE</u>			
\$ -	\$ -	RESERVE	\$ 1,073,420.78	\$ -	\$ 1,073,420.78
		TOTAL RESERVE	\$ 1,073,420.78	\$ -	\$ 1,073,420.78

Actual 2010/11	Actual 2011/12	SDC - WATER Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		<u>RESOURCES</u>			
\$ 69,440.52	\$ 1,174,013.01	BEGINNING FUND BALANCE	\$ 1,052,290.78	\$ -	\$ 1,052,290.78
\$ -	\$ 844.22	INTEREST	\$ -	\$ -	\$ -
\$ 14,537.44	\$ 54,317.60	SDC	\$ 21,130.00	\$ -	\$ 21,130.00
\$ 950,000.00	\$ -	TRANSFER IN	\$ -	\$ -	\$ -
\$ 1,033,977.96	\$ 1,229,174.83	TOTAL RESOURCES	\$ 1,073,420.78	\$ -	\$ 1,073,420.78
		<u>REQUIREMENTS</u>			
\$ -	\$ -	RESERVE	\$ 1,073,420.78	\$ -	\$ 1,073,420.78
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 1,073,420.78	\$ -	\$ 1,073,420.78
\$ 1,033,977.96	\$ 1,229,174.83	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	SDC - STREET Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		<u>RESOURCES</u>			
\$ 139,271.55	\$ 100,347.52	BEGINNING FUND BALANCE	\$ 294,068.68	\$ -	\$ 294,068.68
\$ -	\$ -	TRANSFER FROM STREET	\$ -	\$ -	\$ -
\$ 28,274.16	\$ 75,064.33	STREET SDC'S	\$ 29,390.00	\$ -	\$ 29,390.00
\$ 167,545.71	\$ 175,411.85	TOTAL RESOURCES	\$ 323,458.68	\$ -	\$ 323,458.68
		<u>REQUIREMENTS</u>			
\$ -	\$ -	RESERVE	\$ 323,458.68	\$ -	\$ 323,458.68
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 323,458.68	\$ -	\$ 323,458.68

Actual 2010/11	Actual 2011/12	SDC - STREET Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		<u>RESOURCES</u>			
\$ 139,271.55	\$ 100,347.52	BEGINNING FUND BALANCE	\$ 294,068.68	\$ -	\$ 294,068.68
\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 28,274.16	\$ 75,064.33	SDC	\$ 29,390.00	\$ -	\$ 29,390.00
\$ 167,545.71	\$ 175,411.85	TOTAL RESOURCES	\$ 323,458.68	\$ -	\$ 323,458.68
		<u>REQUIREMENTS</u>			
\$ -	\$ -	RESERVE	\$ 323,458.68	\$ -	\$ 323,458.68
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 323,458.68	\$ -	\$ 323,458.68

\$	167,545.71	\$	175,411.85	NET RESOURCES OVER REQUIREMENTS	\$	-	\$	-	\$	-
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Actual 2010/11	Actual 2011/12	SDC - PARK Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 26,006.40	\$ 492,089.48	BEGINNING FUND BALANCE	\$ 80,616.32	\$ -	\$ 80,616.32
\$ 6,212.64	\$ 22,358.28	PARK SDC'S	\$ 9,030.00	\$ -	\$ 9,030.00
\$ 32,219.04	\$ 514,447.76	TOTAL RESOURCES	\$ 89,646.32	\$ -	\$ 89,646.32
<u>RESERVE</u>					
\$ -	\$ 11,640.00	RESERVE	\$ 89,646.32	\$ -	\$ 89,646.32
\$ -	\$ 11,640.00	TOTAL RESERVE	\$ 89,646.32	\$ -	\$ 89,646.32

Actual 2010/11	Actual 2011/12	SDC - PARK Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 26,006.40	\$ 492,089.48	BEGINNING FUND BALANCE	\$ 80,616.32	\$ -	\$ 80,616.32
\$ 6,212.64	\$ 22,358.28	SDC	\$ 9,030.00	\$ -	\$ 9,030.00
\$ 32,219.04	\$ 514,447.76	TOTAL RESOURCES	\$ 89,646.32	\$ -	\$ 89,646.32
<u>REQUIREMENTS</u>					
\$ -	\$ 11,640.00	RESERVE	\$ 89,646.32	\$ -	\$ 89,646.32
\$ -	\$ 11,640.00	TOTAL REQUIREMENTS	\$ 89,646.32	\$ -	\$ 89,646.32
\$ 32,219.04	\$ 502,807.76	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	SDC - STORM Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 13,675.34	\$ 141,152.73	BEGINNING FUND BALANCE	\$ 145,085.30	\$ -	\$ 145,085.30
\$ 1,988.32	\$ 7,444.64	STORM WATER SDC'S	\$ 2,890.00	\$ -	\$ 2,890.00
\$ 124,000.00	\$ -	TRANSFER FROM STORM WATER CAP	\$ -	\$ -	\$ -
\$ 139,663.66	\$ 148,597.37	TOTAL RESOURCES	\$ 147,975.30	\$ -	\$ 147,975.30
<u>RESERVE</u>					
\$ -	\$ -	RESERVE	\$ 147,975.30	\$ -	\$ 147,975.30
		TOTAL RESERVE	\$ 147,975.30	\$ -	\$ 147,975.30

Actual 2010/11	Actual 2011/12	SDC - STORM Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 13,675.34	\$ 141,152.73	BEGINNING FUND BALANCE	\$ 145,085.30	\$ -	\$ 145,085.30
\$ 124,000.00	\$ -	TRANSFERS IN	\$ -	\$ -	\$ -
\$ 1,988.32	\$ 7,444.64	SDC	\$ 2,890.00	\$ -	\$ 2,890.00

\$ 139,663.66	\$ 148,597.37	TOTAL RESOURCES	\$ 147,975.30	\$ -	\$ 147,975.30
<u>REQUIREMENTS</u>					
\$ -	\$ -	RESERVE	\$ 147,975.30	\$ -	\$ 147,975.30
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 147,975.30	\$ -	\$ 147,975.30
\$ 139,663.66	\$ 148,597.37	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Actual 2010/11	Actual 2011/12	SALLY FOX PARK Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 108,738.06	\$ 102,157.71	BEGINNING FUND BALANCE	\$ 96,303.00	\$ -	\$ 96,303.00
\$ 186.97	\$ 790.57	INTEREST	\$ -	\$ -	\$ -
\$ 108,925.03	\$ 102,948.28	TOTAL RESOURCES	\$ 96,303.00	\$ -	\$ 96,303.00

<u>MATERIALS & SERVICES</u>					
\$ 6,767.32	\$ 6,560.28	PARK IMPROVEMENTS	\$ -	\$ -	\$ -
\$ 6,767.32	\$ 6,560.28	TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -

<u>RESERVE</u>					
\$ -	\$ -	PRINCIPAL ENDOWMENT	\$ 96,303.00	\$ -	\$ 96,303.00
\$ -	\$ -	TOTAL RESERVE	\$ 96,303.00	\$ -	\$ 96,303.00

Actual 2010/11	Actual 2011/12	SALLY FOX PARK Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 108,738.06	\$ 102,157.71	BEGINNING FUND BALANCE	\$ 96,303.00	\$ -	\$ 96,303.00
\$ 186.97	\$ 790.57	INTEREST	\$ -	\$ -	\$ -
\$ 108,925.03	\$ 102,948.28	TOTAL RESOURCES	\$ 96,303.00	\$ -	\$ 96,303.00

<u>REQUIREMENTS</u>					
\$ 6,767.32	\$ 6,560.28	MATERIALS & SERVICES	\$ -	\$ -	\$ -
\$ -	\$ -	RESERVE	\$ 96,303.00	\$ -	\$ 96,303.00
\$ -	\$ -	TOTAL REQUIREMENTS	\$ 96,303.00	\$ -	\$ 96,303.00

\$ 108,925.03	\$ 102,948.28	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -
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Actual 2010/11	Actual 2011/12	URBAN RENEWAL AGENCY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
<u>RESOURCES</u>					
\$ 34,410.91	\$ 158,559.74	BEGINNING FUND BALANCE	\$ 361,225.77	\$ -	\$ 361,225.77
\$ 134,091.70	\$ 222,432.79	PROPERTY TAX	\$ 215,000.00	\$ -	\$ 215,000.00
\$ 57.13	\$ 37.44	INTEREST	\$ -	\$ -	\$ -
\$ 168,559.74	\$ 381,029.97	TOTAL RESOURCES	\$ 576,225.77	\$ -	\$ 576,225.77

<u>MATERIALS & SERVICES</u>					
\$ -	\$ -	OPERATION & MAINTENANCE	\$ 25,000.00	\$ -	\$ 25,000.00
\$ 10,000.00	\$ 10,000.00	PROFESSIONAL SERVICES	\$ 10,000.00	\$ -	\$ 10,000.00
\$ 10,000.00	\$ 10,000.00	TOTAL MATERIALS & SERVICES	\$ 35,000.00	\$ -	\$ 35,000.00

<u>CAPITAL IMPROVEMENTS</u>					
\$ -	\$ -	CAPITAL IMPROVEMENTS	\$ 100,000.00	\$ -	\$ 100,000.00
\$ -	\$ -	TOTAL CAPITAL IMPROVEMENTS	\$ 100,000.00	\$ -	\$ 100,000.00

CONTINGENCY

\$	-	\$	-	CONTINGENCY	\$	86,225.77	\$	-	\$	86,225.77
\$	-	\$	-	TOTAL CONTINGENCY	\$	86,225.77	\$	-	\$	86,225.77

				<u>RESERVE</u>						
\$	-	\$	-	RESERVE	\$	355,000.00	\$	-	\$	355,000.00
\$	-	\$	-	TOTAL RESERVE	\$	355,000.00	\$	-	\$	355,000.00

Actual 2010/11	Actual 2011/12	URBAN RENEWAL AGENCY Description of Resources and Requirements	Budget 2012/13	Supplemental Adjustment	Revised Budget 2013/14
		<u>RESOURCES</u>			
\$ 34,410.91	\$ 158,559.74	BEGINNING FUND BALANCE	\$ 361,225.77	\$ -	\$ 361,225.77
\$ 134,091.70	\$ 222,432.79	PROPERTY TAX	\$ 215,000.00	\$ -	\$ 215,000.00
\$ 57.13	\$ 37.44	INTEREST	\$ -	\$ -	\$ -
\$ 168,559.74	\$ 381,029.97	TOTAL RESOURCES	\$ 576,225.77	\$ -	\$ 576,225.77
		<u>REQUIREMENTS</u>			
\$ 10,000.00	\$ 10,000.00	MATERIALS & SERVICES	\$ 35,000.00	\$ -	\$ 35,000.00
\$ -	\$ -	CAPITAL IMPROVEMENTS	\$ 100,000.00	\$ -	\$ 100,000.00
\$ -	\$ -	CONTINGENCY	\$ 86,225.77	\$ -	\$ 86,225.77
\$ -	\$ -	RESERVE	\$ 355,000.00	\$ -	\$ 355,000.00
\$ 10,000.00	\$ 10,000.00	TOTAL REQUIREMENTS	\$ 576,225.77	\$ -	\$ 576,225.77
\$ 158,559.74	\$ 371,029.97	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -



Beery Elsner
& Hammond LLP

March 18, 2013

City of Molalla
Mark Gervasi, Interim City Manager
PO Box 248
Molalla, OR 97038

Re: Legal Counsel Services

Dear Mark:

It is our pleasure to continue to serve as legal counsel for the City of Molalla. We are in the process of performing an annual review of all of our existing service agreements to be sure they are up-to-date. Our current contract with the City became effective in 2008 and continues until terminated under the terms of the agreement.

We write to let you know that we have decided to forgo any request for a rate increase for the fiscal year 2013-2014. However, in order for us to keep up with rising costs and inflation, a future rate adjustment is likely in 2014-2015. We hope that our deferral of a rate adjustment this fiscal year will in some small measure help the City manage its budget in the coming year.

Please feel free to call with any questions, and our sincere thanks for the opportunity to provide service to the City of Molalla.

Sincerely,

Pamela J. Beery
Managing Partner

PJB/sb

cc: Chad Jacobs

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