



Molalla City Council

Meeting located at: Molalla Adult Community Center
315 Kennel Avenue Molalla, OR 97038

December 12, 2012

Regular Meeting Agenda

Work session: 6:30 p.m. The Council will review and discuss agenda items for the business meeting.

Business meeting: The meeting will begin at 7 p.m. The Council has adopted Public Participation Rules. Copies of these rules and public comment cards are available at the entry desk. Public comment cards must be turned into to the City Recorder prior to the start of the Council meeting.

The City will endeavor to provide a qualified bilingual interpreter, at no cost, if requested at least 48 hours prior to the meeting. To obtain services call the City Recorder at (503) 829-6855.

1,006th Regular Meeting

1. CALL TO ORDER

- A. Flag Salute
- B. Roll Call

2. COMMUNICATIONS

- A. MAC Minutes – Information Only

3. AWARDS & RECOGNITIONS

- A. Outgoing Mayor and Councilor Recognitions

4. PUBLIC HEARINGS

5. CONTINUING BUSINESS

6. NEW BUSINESS

7. ORDINANCES

8. RESOLUTIONS

- A. Resolution 2012-41: A Resolution proclaiming the annexation of 4.640
- B. Resolution 2012-42: A Resolution repealing resolution 2005-11.

9. PROCLAMATIONS

10. REPORTS AND ANNOUNCEMENTS

- A. City Manager Report - Memo Included in Packet
- B. Upcoming Council Agenda Items
 - a. PGE Franchise Agreement
 - b. Stone Place Reimbursement Agreement
 - c. Natural Hazard Mitigation Plan Updates
 - d. Credit Card Use Policy
 - e. Telecommunication Franchise Ordinance
 - f. GIS Mapping Tech/Planner Position
 - g. City Grants Policy
 - h. Council Goals – Revisit
 - i. Accessibility of Vulnerable Populations to Safeway

11. EXECUTIVE SESSION

12. ADJOURNMENT

MAC Meeting Agenda | 2012

Molalla Arts Commission

Meeting Agenda

October 8, 2012 5:30 pm Molalla City Hall

Call to Order: Mary Lynn Jacob

Roll Call:

Commissioners

NAME	TITLE	ATTENDANCE
Mary Lynn Jacob	Chair, Commissioner	<input checked="" type="checkbox"/>
Alicia Cook	Vice Chair, Commissioner	<input checked="" type="checkbox"/>
Dave Jackson	Secretary, Commissioner	<input checked="" type="checkbox"/>
Karla Koch-Johnston	Treasurer, Commissioner	<input type="checkbox"/>
Jon Deshler	Commissioner	<input type="checkbox"/> Excused
Jude Strader	Commissioner	<input checked="" type="checkbox"/>
Dennis Stafford	Commissioner	<input type="checkbox"/>
Darla Lynn	Commissioner	<input checked="" type="checkbox"/>

Liaisons

NAME	TITLE	ATTENDANCE
Sadie Cramer	City of Molalla	<input type="checkbox"/>
Debbie Rogge	Molalla City Council	<input checked="" type="checkbox"/>

Guests

NAME	TITLE
Alissa Penna	Molalla HS Art Teacher
Timothy Perkins, Foster Martinsen, Haley Vandervort	Molalla HS Art Students

I Roll Call – Secretary Dave Jackson

Call to order 5:35 pm. Roll call as noted.

2 Approval of Minutes - Chair Mary Lynn Jacob

AUG and SEP minutes deferred to next meeting (copies not available to review at meeting).

3 Financial Report - Chair Mary Lynn Jacob

Report distributed. Not much activity this last month (\$84). \$1851.09 in the account.

Vice Chair Cook motioned to approve; Commissioner Darla Lynn seconded. All voted in favor.

4 Continuing Business

a. Molalla Vision Fence Art Project - Secretary Dave Jackson and Commissioner Strader

Overview: Place permanent or rotating art on the fence boundary of Molalla Vision and the neighboring property.

Action Items: Secretary Dave Jackson to get the project requirements list to Commissioner Strader and forward to Elizabeth Kline of the Clackamas Arts Alliance to work up a RFQ..

b. Student MAC Member - Vice Chair Cook

A review of the proposed changes to the MAC charter was made. The changes define the student art representatives. This was explained to the guest art students present for this purpose.

Motion to approve: Secretary Dave Jackson; Seconded Commissioner Darla Lynn; all approved.

A final draft is to be submitted to the city counsel for approval.

c. Grants/Future Project Ideas – Vice Chair Cook

A grant is being drafted for the centennial log; just 1 week to get it done.

Future grant opportunities exist.

An alternative to the log is getting lights for the existing timber mural.

d. Clackamas Arts Alliance Molalla Tour - Chair Mary Lynn Jacob

Requested to be rescheduled by the CAA due to some internal scheduling issue.

e. Website - Secretary Dave Jackson

A method to obtain domain redirection has been found for just \$12.99 a year (domain registration).

A motion to approve by Vice Chair Cook; second by Commissioner Darla Lynn; All approved.

Action Item: Secretary Dave Jackson to obtain the domain molallaARTS.com and set up the redirection to the city website for our department.

Action item: Secretary Dave Jackson to get the artist list to Commissioner Darla Lynn.

Action item: Secretary Dave Jackson to get the contact list up into the "cloud" so that we call can access it to add/delete/modify and use.

f. MAC Retreat

Hosted at Secretary Dave Jackson's place this year. Minutes to follow.

g. Farmstead Art Show/Sale IV

Execution of the event is on schedule. Media blitz in progress. People already signing up. Decided that STUDENT ART should not be charged a fee, in order to help encourage their participation.

5 New Business

h. Resignations - Chair Mary Lynn Jacob

It comes with sad regrets that the resignations from Treasurer Karla Koch-Johnston and Commissioner Stafford have been submitted. The commission recognizes their individual situations that have led to this outcome, and we appreciate their valuable contributions to the organization and to the arts in Molalla. Commissioner Strader made a passionate argument to encourage continued participation.

Motion to accept by Commissioner Darla Lynn, seconded by Secretary Dave Jackson;

Commissioner Strader voted nay, all others aye. The motion carried to accept the resignations. The door remains open for continued participation in whatever capacity they can contribute.

i. Elections Next Month - Chair Mary Lynn Jacob

Elections for all positions (chair, vice chair, secretary, and treasurer) are to be open for next month. Candidates can identify themselves for positions of interest.

6 Member/ Guest Sharing

The HS art student guests related their interest into the efforts of art in Molalla, and their interests in MAC. This is great to see such interest in the youth of our town!

7 Adjournment

Adjourned 6:45 pm.

8 Next meeting:

October 22, 2012, 5:30 pm, Cowboy Coffee

November 12, 2012, 5:30 pm, Molalla City Hall

MAC Meeting Agenda | 2012

Molalla Arts Commission

Meeting Agenda

September 10, 2012 5:30 pm Molalla City Hall

Call to Order: Mary Lynn Jacob

Roll Call:

Commissioners

NAME	TITLE	ATTENDANCE
Mary Lynn Jacob	Chair, Commissioner	<input checked="" type="checkbox"/>
Alicia Cook	Vice Chair, Commissioner	<input checked="" type="checkbox"/>
Dave Jackson	Secretary, Commissioner	<input checked="" type="checkbox"/>
Karla Koch-Johnston	Treasurer, Commissioner	<input type="checkbox"/>
Jon Deshler	Commissioner	<input checked="" type="checkbox"/>
Jude Strader	Commissioner	<input checked="" type="checkbox"/>
Dennis Stafford	Commissioner	<input type="checkbox"/> Excused

Liaisons

NAME	TITLE	ATTENDANCE
Sadie Cramer	City of Molalla	<input type="checkbox"/>
Debbie Rogge	Molalla City Council	<input checked="" type="checkbox"/>

Guests

NAME	TITLE
Darla Lynn	Artist
Elizabeth Klein	CCA

1 Roll Call - Dave Jackson

Call to order 7:35 pm. Roll call as noted.

2 Approval of Minutes

No minutes. Deferred to next meeting.

3 Financial Report – Karla Koch-Johnston

None. Not present.

4 Continuing Business

a. Logging Mural – Jude Strader/Elizabeth Klein

The balance in the Mural Fund is \$774. There is still work remaining to be done on the project, such as the plaque and lighting. Additional funds will need to be raised. We do not know the status of a security grant, supposedly given by MCC. Sadie would have that information and she was not present. The Mural Committee will be consulted for naming suggestions for the murals.

Elizabeth Klein with Clackamas County Arts Alliance, who managed the mural project, had hoped to submit an article for a national publication based on the Molalla Timber Mural, but was too late for their issue on “Places”. She wants to include information about the mural because it is unique in that it was funded totally by contributions and not a percent for art, as in most communities. Too late to get article into national “Places” blurb. Need to prepare for next bi-annual pub date. Naming the mural is proposed. Committee to discuss.

b. Lake Oswego Arts – Karla Koch-Johnston

No report.

c. Made in Molalla Store – Dave Jackson

Little response from artist social. Still cannot account for critical mass. Will have to regroup with Team Molalla.

d. Dr. Walker – Dave Jackson

Proposal of talking points discussed. Now, need to formalize and present to Molalla Vision. Issues are funding, ideas, and potential contributors.

e. Artists’ Reception – Mary Lynn Jacob

Generally successful. Would have liked to see more people participate. The location was fantastic and weather good. Food and drink offerings were top notch. There were several new artists that attended the reception that can be added to the MAC artist data base for inclusion in future shows. Thanks to Out in the Garden Nursery owners Carol and Dale Westergreen for use of their display gardens as the beautiful location for the event. Guests were entertained and fed in a relaxed atmosphere.

f. Student MAC Member – Alicia Cook

New guidelines to be discussed at retreat.

g. Grants/Future Project Ideas – Alicia Cook

No defined project for an October submission. There may still be time to prepare a grant submission to the Clackamas Cultural Coalition before the October deadline, if a suitable project can be determined..

h. Call to Artists Promo – Jon Deshler

Good job! Lots of hard effort made to get the word out. Beautiful flyers made. Thanks, Jon!

i. MAC Banner – Mary Lynn Jacob

Thanks to Dennis and Son for getting the banner down.

5 New Business

j. Clackamas Arts Alliance Field Trip – Jude

Set for our October 8th at the Timber Mural. Expect about 12 people max.

k. MAC Commissioner Application – All

An application for MAC Commissioner was submitted by Darla Lynn. After reviewing the application and acknowledging Darla's participation in MAC, a motion was made by Vice Chair Cook to recommend Darla to City Council for appointment. Commissioner Deshler seconded. All voted in favor. Commission Chair Jacob will submit the application to City Council for Darla's appointment as a commissioner prior to their September 26th meeting.

l. Web site:

Need a dedicated URL that points to our city site. All voted in favor of spending the money to obtaining a dedicated URL. Choice: <http://MolallaARTS.com>

m. MAC Retreat – All

Set for September 30th at Secretary Dave Jackson's Charlie Horse Ranch. 10 am to 4 pm.

6 Member Sharing

Artist Joan Pottle donated a stained glass piece to be used as a fund raising project for MAC. No decision was made about the type of fund raiser. Thanks to Mrs. Pottle for this beautiful artwork.

7 Adjournment

Adjourned 7:04 pm.

MAC Meeting Agenda | 2012

8 Next meeting:

September 24, 2012, 5:30 pm, Location to be discussed

October 8, 2012, 5:30 pm, Molalla City Hall

MAC Meeting Agenda | 2012

Molalla Arts Commission

Meeting Agenda

August 13, 2012 5:30 pm Molalla City Hall

Call to Order: Mary Lynn Jacob

Roll Call:

Commissioners

NAME	TITLE	ATTENDANCE
Mary Lynn Jacob	Chair, Commissioner	<input checked="" type="checkbox"/>
Alicia Cook	Vice Chair, Commissioner	<input checked="" type="checkbox"/>
Dave Jackson	Secretary, Commissioner	<input checked="" type="checkbox"/>
Karla Koch-Johnston	Treasurer, Commissioner	<input type="checkbox"/> Excused
Jon Deshler	Commissioner	<input type="checkbox"/> Excused
Jude Strader	Commissioner	<input checked="" type="checkbox"/>

Liaisons

NAME	TITLE	ATTENDANCE
Sadie Cramer	City of Molalla	<input checked="" type="checkbox"/>
Debbie Rogge	Molalla City Council	<input checked="" type="checkbox"/>

Guests

NAME	TITLE
Darla Lynn	Artist

1 Roll Call – Dave Jackson

Called to order 5:30. Roll as noted.

2 Approval of Minutes

All approved last month's minutes.

3 Financial Report – Karla Koch-Johnston

No report – not present.

4 Continuing Business

a. Logging Mural – Jude Strader

The only outstanding activity is to make a plaque and get it installed.

b. Lake Oswego Arts – Karla Koch-Johnston

To resume discussion/scheduling once school kicks off again.

c. Made in Molalla Store – Dave Jackson

Still tepid response from local artists. Will shoot for more interests at the artist social.

d. Dr. Walker – Dave Jackson

Talking points sent out for review for a proposal. To discuss at next formal meeting.

e. July 18th Meeting with Parks & Rec – Alicia Cook

P&R commended MAC for a good execution of the mural.

f. Gallery Without Walls Field Trip – Mary Lynn Jacob
Postponed. Can't seem to get us all scheduled.

g. Artists' Reception – Mary Lynn Jacob
Planning underway for September 9th at Out in the Garden, Molalla. Massive get the word out campaign underway.

h. MAC New Commissioners Search – All
Darla Lynn has expressed an interest.

5 New Business

a. Student MAC Member – Alicia Cook

New guidelines being defined. To be discussed at next retreat.

b. Grants/Future Project Ideas – Alicia Cook

Not much time to meet October deadline. Need to have a well defined project before submission, which we don't have.

c. Call to Artists Promo – Jon Deshler

Flyers being printed and distributed.

d. MAC Banner – Mary Lynn Jacob

Needs to be removed from the gallery.

6 Member Sharing

Informal meeting at Cowboy Coffee for 8/27/2012.

7 Adjournment

Call to adjourn 7pm.

8 Next meeting:

August 27, 2012, 5:30 pm, Location to be discussed

September 10, 2012, 5:30 pm, Molalla City Hall

City Of Molalla

City Council Meeting

Agenda Category: **RESOLUTION**

Subject: Resolution Proclaiming the Annexation of 4.640

Recommendation: Council Approval

Date of Meeting to be Presented: December 12, 2012

Fiscal Impact: None

Background:

An application for annexation was received by the City of Molalla and after the city followed processes outlined by state law the matter was referred to the voter's of Molalla.

The annexation was placed on the November 6, 2012 ballot. Certified numbers have been received and with a vote of 1,818 (yes) to 869 (no) the majority of the voters approved the annexation of the proposed 4.640 acres.

The next step is for the Council to acknowledge the certification so the 4.640 can be officially annexed into the territory and recorded at local, county and state levels that the council acknowledges the certification of the election results for this item.

SUBMITTED BY: Sadie Cramer, City Recorder MMC
APPROVED BY: Mark Gervasi, City Manager

Agenda Item

8A

CITY OF MOLALLA RESOLUTION 2012-41

**A RESOLUTION OF THE MOLALLA CITY COUNCIL PROCLAIMING
ANNEXATION OF 4.640 ACRES INTO THE CITY LIMITS**

WHEREAS, Karl Ivonov on behalf of Stone Place West submitted a petition to the City requesting that Tax Lot 1100 owned by the Mary E Tiffin Trustee and tax lot 1200 is owned jointly by Brian C and Amy J Collins, all of whom have given their permission to Karl Ivonov to file the application for annexation into the City of Molalla. The City, following its Charter, placed this matter before the voters for approval following state law guidelines.

WHEREAS, the Molalla City Council August 22, 2012 conducted a public hearing on the proposal per state law; and

WHEREAS, after proper notices and publications the Molalla City Council conducted a public hearing on August 22, 2012 voted to approve the annexation request by Resolution 2012-39 to submit it to a vote of the City electors at the next available election; and

WHEREAS, the Molalla City Council adopted Resolution 2012-39 at their August 22, 2012 meeting calling for a measure election to submit to the electors of the City the question of annexation of 4.640 acres into the City limits; and

WHEREAS, on November 6, 2012 there was an election held and the question of this annexation was asked of all electors inside the City of Molalla and the outcome was 1,818 yes votes to 869 no votes, therefore a majority of the electors approved the annexation.

NOW, THEREFORE IT IS ORDERED THAT the territory described in Exhibit "A" is annexed to the City of Molalla according to the City Council findings.

PASSED and effective this 12th day of December, 2012.

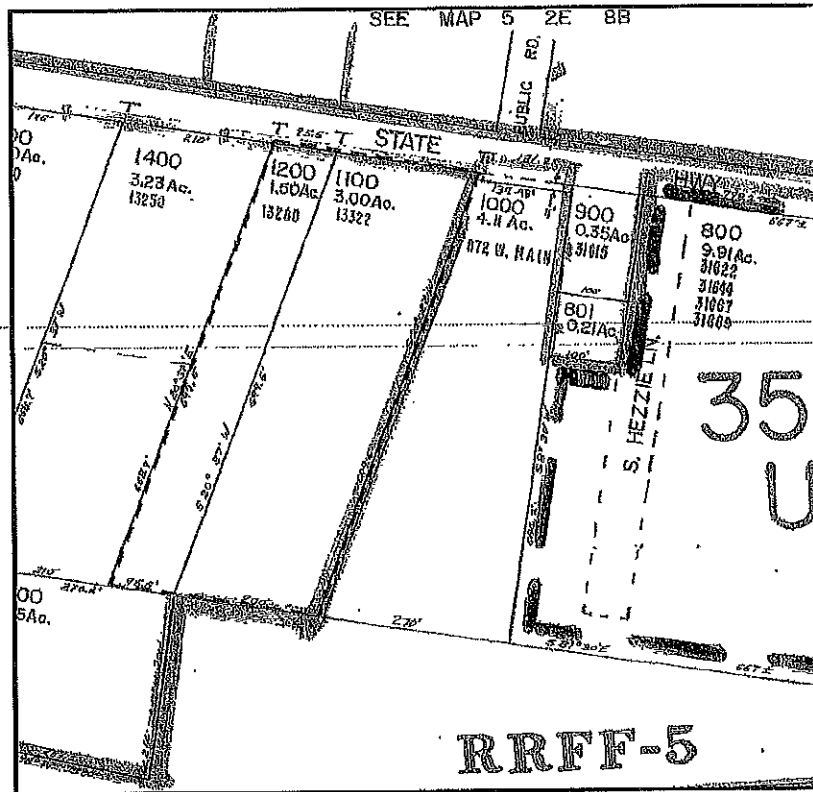
Mayor

ATTEST:

City Recorder

ITEM 8A

STONE PLACE WEST ANNEXATION



ANNEXATION REQUEST:

The subject property is currently zoned Clackamas County RRFF-5 (Rural Residential Farm/Forest 5-Acre District). The applicant is requesting that 52E08C/Tax Lots 1100 and 1200 be annexed into the City of Molalla.

The territory to be annexed will not create an enclave. The City limits line borders the east property line of Tax Lot 1100. On May 21, 2012, a pre-application meeting was held with the applicant and City staff to discuss annexation and development of the subject property.

The annexation will permit new development. Private utilities will be provided with under grounding of electrical, gas, telephone and cable lines. It is timely to process the annexation of the subject property now, as it will be a minimum of one year before actual development can take place.

The public interest is best served by referring the matter to the voters in November 2012.

2S/B #52E08B

Legal Description of Tax Lots 1100 & 1200, Map # 52E08C

Beginning at a point on the North line of the Rachel Larkins Donation Land Claim being 628.87 feet South 81°30'00" East of the Northwest Corner of said D.L.C., located in the Southwest Quarter of Section 8, Township 5 South, Range 2 East, of the Willamette Meridian, Clackamas County, Oregon; thence South 20°37'37" West 698.86; thence South 81°29'52" East 295.50 feet; thence North 20°37'36" East 698.87 feet to the North line of said D.L.C.; thence along said North line North 81°30'00" West 295.50 feet to the point of beginning and containing 4.640 acres of land plus or minus.

RESOLUTION 2012-39

**A RESOLUTION CALLING FOR AN ELECTION ON AND APPROVING A BALLOT
TITLE FOR ANNEXATION OF TAX LOTS 1100 AND 1200 OF TAX MAP 52E08C
LOCATED AT 13322 S. HIGHWAY 211 AND 13288 S HIGHWAY 211 FOR THE
NOVEMBER 6, 2012 ELECTION**

WHEREAS: Karl Ivanov of I & E Construction, on behalf of the owners of tax lots 1100 and 1200 of Tax Map 52E08C located at 13322 S. Highway 211 and 13288 S Highway 211, has submitted an application for annexation of 4.640 acres into the City of Molalla; and

WHEREAS: Pursuant to the provisions of the Molalla City Charter, the approval of the proposed annexation must be referred to the electorate of the City of Molalla for an election; and

WHEREAS: ORS 250.035 requires a notice of ballot measure be prepared by the City and submitted to the Clackamas County Elections Department by September 6, 2012 in order to appear on the ballot for the November 6, 2012 election; and

WHEREAS: Pursuant to the Molalla Municipal Code 2.02.170, the Molalla City Attorney and Molalla City Manager have prepared a ballot title and explanatory statement to be submitted to the Clackamas County Elections Division for publication for the November 6, 2012 as provided by state law.

NOW THEREFORE, THE CITY OF MOLALLA RESOLVES, as follows:

Section 1: A City election on the annexation of tax lots 1100 and 1200 of Tax Map 52E08C located at 13322 S. Highway 211 and 13288 S. Highway 211 is called for November 6, 2012.

Section 2: The ballot title will read as follows:

CAPTION: AUTHORIZATION TO APPROVE ANNEXATION OF 4.640 ACRES
INTO CITY

QUESTION: Should the City Council approve annexing 4.640 acres on the southern
City boundary into the City of Molalla?

SUMMARY: Approval of this ballot measure will authorize the Molalla City Council to
approve annexation of 4.640 acres into the city if the application for

annexation complies with state law. The property to be annexed consists of two separate tax lots, tax lots 1100 and 1200 on Tax Map 52E08C. The tax lots are located at 13322 S. Highway 211 and 13288 S Highway 211. The area to be annexed lies generally on the south side of Highway 211 (W. Main Street) located west of Ona Way and east of Hezzie Lane. The properties currently are each zoned Rural Residential Farm/Forest 5 (RRFF-5). Molalla's Comprehensive Plan Map designates the properties as Multi-family Residential (MFR) upon annexation into the city. Any future development of the properties must comply with state land use laws and receive approval of the City Council.

Section 3: The explanatory statement will read as follows:

This measure would authorize the Molalla City Council to approve annexation of 4.640 acres into the City of Molalla. The properties to be annexed are known as Tax Lots 1100 and 1200 of Tax Map 52E08C and are located generally in the southern western part of the City. Tax Lots 1100 and 1200 are currently zoned RRFF-5 (Rural Residential Farm/Forest 5-5 Acre District) under County zoning. If annexation into the City is approved by the voters and by City Council, the parcels will become multi-family residential under the City's Comprehensive Plan. A zone change will be required to align the City's Zoning Map with the Comprehensive Plan Map.

Tax Lot 1100 is owned by the Mary E Tiffin Trustee and tax lot 1200 is owned jointly by Brian C and Amy J Collins, all of whom have given their permission to Karl Ivonov to file the application for annexation into the City of Molalla. The City, following its Charter, is placing this matter before the voters for approval.

The parcels front the south side of Highway 211 (W. Main Street). Tax lot 1100, located at 13322 S. Highway 211, currently has a single family home on it. Tax lot 1200, located at 13288 S Highway 211, also currently has a single family home on it. The property adjacent to Tax lot 1100 to the east is inside the current city limits and is zoned General Commercial (C-2). The property is occupied by Stone Place Apartments. The adjacent property to the west of Tax lot 1200 is outside the city limits and zoned RRFF-5. It is occupied by the Church of Jesus Christ of Latter Day Saints. The subject properties will be recognized by the City's Comprehensive Plan Map as Multi-family Residential upon annexation. The applicant will have to apply for a zone change to align the City's Zone Map with the City's Comprehensive Plan if annexation is approved by voters. The applicant indicates they will construct a one hundred-unit apartment complex, which will be allowed by the City's Comprehensive Plan but will require a zone change. Annexation alone does not set the future uses to be built on the property. Any further development will have to comply with state and local land use laws and will be subject to public review.

The Molalla City Council voted _____ Ayes and _____ Nays to refer the annexation to a vote of the Molalla electorate.

Section 4: The City Recorder will publish the ballot title as provided by state law.

Section 5: This resolution is effective upon adoption by the City Council.

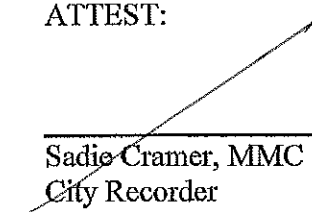
This Resolution shall take effect on August 22, 2012.

ADOPTED this 22nd day of August, 2012, by the Molalla City Council.



Mike Clarke
Mayor

ATTEST:

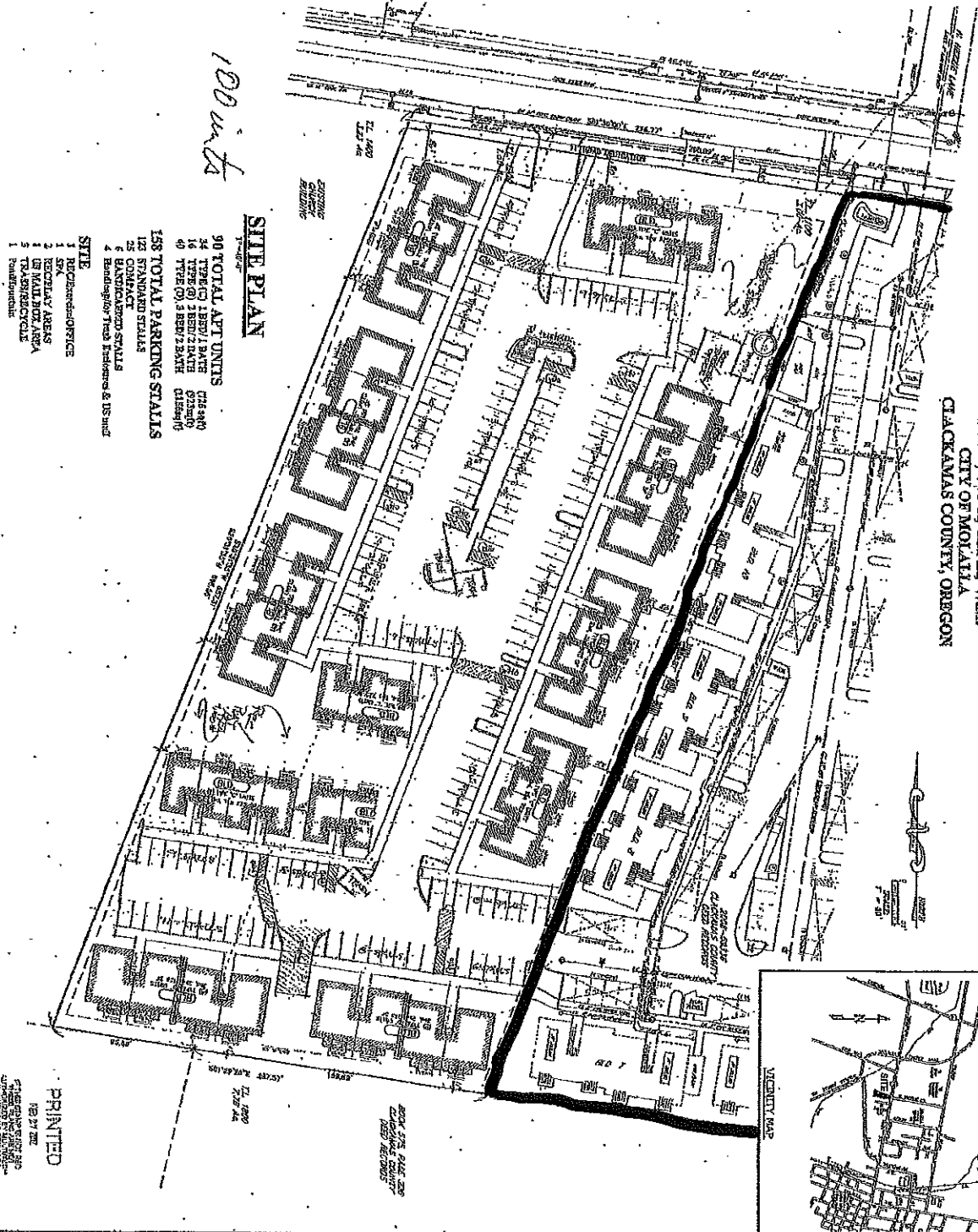


Sadie Cramer, MMC
City Recorder

PHASE 2
DARK OUTLINED AREA

STONE PLACE WEST

SEC. 8, T. 5S., R. 3E., W. 4E.
CITY OF MOLALLA
CLACKAMAS COUNTY, OREGON



SITE PLAN

- 90 TOTAL APT UNITS
34 TYPE (C) 1 BED/1 BATH C135-410
34 TYPE (C) 2 BED/2 BATH C135-410
22 TYPE (C) 3 BED/2.5 BATH C135-410
158 TOTAL PARKING STALLS
125 STANDARD STALLS
33 COMPACT
6 HANDICAPED STALLS
4 Handicap/Truck Pooling & US Mail
- SITE**
1 Access/Office
2 Rec/Play Areas
3 Mail Box Area
4 Trash/Recycle
5 Landscaping
6 Handicap/Truck Pooling & US Mail

PRINTED
NO. 27 200

THESE PLANS AND
SPECIFICATIONS ARE
FOR THE USE OF THE
CLACKAMAS COUNTY
ENGINEERING DIVISION

1 OF 1

NO CHANGES, MODIFICATIONS OR
REVISIONS TO THESE PLANS OR
SPECIFICATIONS HAVE BEEN MADE
SINCE THE DATE OF THE LAST
REVISION.

PROPOSED:
90 UNIT APARTMENT COMPLEX
"STONE PLACE WEST"
MOLALLA, OR

LAYOUT

MULTI/TECH
ENGINEERING AND ARCHITECTURE, LLC
1000 1st Ave. NW, Suite 200, Seattle, WA 98101
Tel: 206.461.1111 Fax: 206.461.1112
www.multitech-engineering.com

City Of Molalla

City Council Meeting

Agenda Category: RESOLUTION

Subject: Resolution Repealing 2005-11 Setting the \$20.00 Fee from each Business License

Recommendation: Council Approval

Date of Meeting to be Presented: December 12, 2012

Fiscal Impact: In Excess of \$6,000

Background: Current standard for business license fiscal management: Annual Fee \$70.00, City retains \$50.00 and \$20.00 goes to the chamber. Prior to the resolution, the general fund contributed \$10,000 per year to the Chamber Administration. In 2005-2006 the Chamber partnered with the City on grant writing and events. At that time, due to services done by the Chamber on the City's behalf it was appropriate for a fiscal contribution.

Historically, the idea was to give the Chamber a percentage of the business licenses collected that maintain a City of Molalla store front location and a percentage to the planning department for the licenses issued to contractor. As the resolution is written it requires the full percentage to go to the chamber. The partnership between the two organizations no longer exists at a level to quantify a compensatory contribution given the current state of the city finances and ROI. The City of Molalla pro-rates the business license fee and the percentage allocated to the Chamber of Commerce as follows:

Full Year	\$70.00 Fee	=	\$50.00 City - \$20.00 Chamber
Issued after 04/01	\$52.50 Fee	=	\$37.50 City - \$15.00 Chamber
Issued after 07/01	\$35.00 Fee	=	\$25.00 City - \$10.00 Chamber
Issued after 10/01	\$17.50 Fee	=	\$12.50 City - \$ 5.00 Chamber

As a result of this resolution the City has contributed the following:

2009 \$7,290.00
2010 \$8,521.00
2011 \$6,440.00
2012 \$7,615.00

Total: \$29,866.00

SUBMITTED BY: Heather Penni, Finance Director
APPROVED BY: Mark Gervasi, City Manager

Agenda Item
8B

City of Molalla Resolution No. 2012-42

**A RESOLUTION REPEALING THE SET BUSINESS LICENSE FEE PORTION
ALLOTTED BY COUNCIL ON APRIL 27, 2005**

WHEREAS: On April 27, 2005 the Council approved Resolution 2005-11 to establish a fee in the amount of \$20.00 per business license on a pro-rated quarterly basis be contributed to the Molalla Area Chamber of Commerce; and

WHEREAS: The city's administrator and council at that time had the expectation that the Chamber would assist with joint community grants, marketing, and tourism promotion and facilitate assistance with economic growth.

WHEREAS: As the Molalla Area Chamber of Commerce is an independent non-profit; and

WHEREAS: The Molalla Area Chamber of Commerce is not a City Department and due to the city's current financial condition; and

WHEREAS: Having the city Administer and enforce the resolution is negatively impacting the general fund in excess of \$6,000 minimally annually; and

WHEREAS: The fees and processing are posing an undue burden on City of Molalla and city staff.

NOW, THEREFORE, the City of Molalla ordains as follows: Resolution 2005-11 a resolution of the City Council of the City of Molalla setting the amount of the business license fee passed on April 27, 2005 be repealed.

Adopted on this ____ day of _____, 2012.

Approved:

Mike Clarke, Mayor

ATTEST this ____ day of _____ 2012.

Sadie Cramer, City Recorder

RESOLUTION 2005- 11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOLALLA
SETTING THE AMOUNT OF THE BUSINESS LICENSE FEE**

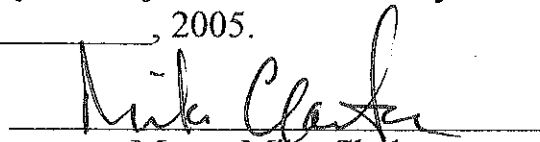
WHEREAS, Section 5.24.025 of the Molalla Municipal Code establishes a business license fee, and directed that the amount of the fee be set by Council Resolution; and

WHEREAS, Section 5.24.005 of the Molalla Municipal Code directs revenues of the business license fee may include marketing, tourism promotion, and economic development; and

WHEREAS, the City of Molalla identifies the Molalla Chamber of Commerce as a vital role in promoting Molalla's marketing, tourism promotion and economic development.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Molalla that the business license fee is now established in the amount of \$70.00 per year, in which \$20 will be contributed to Molalla Chamber of Commerce.

DULY ADOPTED by the City Council of the City of Molalla this 27th day of April, 2005.



Mayor Mike Clarke

Attest this 27th day of April, 2005:



City Recorder Melanie Maben

To: Mayor Clarke and Members of the Council
From: Gene Green, City Manager
Date: April 27, 2005
Subject: Business License Increase

In the past, the City of Molalla has contributed to the Chamber of Commerce by budgeted funding and also acquiring grants for their needs such as brochures and rental subsidies.

We propose by the submitted Resolution that the Business License fee increase from \$50 to \$70 effective January 1, 2006. The \$20 increase will be designated for the Chamber of Commerce and will generate approximately \$9,600 per year.

The Chamber is a vital part of our city and crucial to our economic development and our downtown revitalization efforts. The increase will help provide stable funding for the Chamber at a time where our general fund is not able.

Thank you for your consideration and please let me know if you have any questions.

Memorandum



To: Mayor and City Council

From: Mark Gervasi, Interim CM

Date: 12/7/2012

Re: Interim CM Report on last two weeks – November 26 – December 7, 2012

Have met most of the city staff and I am impressed with the caliber of the employees working for the city. They all seem dedicated to their jobs and the public service. I hope to meet the rest of the employees in public works soon.

My immediate goals (next two months) are as follows:

1. Get up to speed with issues facing the city.
2. Have the PGE franchise agreement ready for council approval by no later than the January 23, 2013 council meeting.
3. Work with the City Attorney's office to prepare an Annexation Ordinance for Council approval. Have this document ready by no later than the January 23, 2013 council meeting.
4. Work with the City and Council and interested parties to resolve matters concerning the Adult Center.

Work on to do list - next four months through March of 2013:

5. Work on the projects list given to me by the former City Manager – Ellen Barnes. See attached list.