

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, December 13, 2017

1. **CALL TO ORDER OF THE MOLALLA CITY COUNCIL MEETING;** the regular meeting of December 13, 2017 was called to order by Mayor Jimmy Thompson at 7:00 P.M.

ATTENDANCE:

Mayor Jimmy Thompson - Present
Councilor Elizabeth Klein - Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo - Present
Councilor Glen Boreth – Present
Councilor Cindy Dragowsky - Present
Councilor Keith Swigart – Present

STAFF IN ATTENDANCE:

Dan Huff, City Manager - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director - Present
Rod Lucich, Police Chief - Absent
Kelly Richardson, City Recorder – Present
Diana Hadley, Library Director - Absent
Chad Jacobs, City Attorney – Absent

2. COMMUNICATIONS, PRESENTATIONS, and PUBLIC COMMENT

- a) Ceremonies - Appointment to the Molalla Planning Commission applicant Brar Hardeer gave a brief background summary and explained to the council that he wanted to get involved in the community in which he lives.
- **Councilor Boreth** wanted to confirm the applicant did or did not live within the city limits. At which time it was determined that the criteria for the seat position available had been met.

Councilor Boreth made a motion to allow Mayor Thompson to appoint the applicant to the MPC and is seconded by Councilor Dragowsky. Motion carries (7-0) all ayes.

- b) Ceremonies – Appointment to the Wastewater Facility & Collection System Master Plan Project Advisory Committee; Applicant Nathan Williams was not in attendance however in his application Williams expressed in his application with his knowledge of the Wastewater Treatment and Collections systems he, would be an asset.
- There was no council discussion at this time.

Councilor Boreth made a motion to allow Mayor Thompson to appoint the applicant to the Wastewater Facility & Collection System Master Plan Project Advisory Committee and is seconded by Councilor Swigart. Motion carries (7-0) all ayes.

**Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, December 13, 2017**

3. ADOPTION OF THE AGENDA

- a) Mayor Thompson moved a few of the items to the consent agenda as he thought the items were housekeeping items and no discussion was necessary. The items as follows;
- 5b Resolution Number 2017-19
 - 6a Public Works Projects
 - 6c PAL Building as a warming center

Councilor Boreth made the motion to approve the changes per Mayor Thompson to the consent agenda of December 13, 2017 and was seconded by Councilor Swigart. Motion carries (7-0), all ayes.

4. CONSENT AGENDA

- a) City Council Minutes – October 11, 2017 & October 25, 2017 November 8, 2017 and Council Retreat November 4, 2017.
- b) Library Board Minutes – July 20, 2017
- c) Correspondence – NA
- d) **Resolution 2017-19.**
- e) **6a Public Works Projects.**
- f) **6c PAL Building as a warming center.**

Motion is made by Councilor Boreth to table the minutes and is seconded by Councilor Swigart. Motion carries 7-0. All ayes.

Motion is made by Councilor Palumbo to approve the amended consent agenda and is seconded by Councilor Dragowsky. Motion carries (7-0) all ayes.

5. ORDINANCES, RESOLUTION AND PROCLAMATIONS

- a) **Discussion and/or Action** on Resolution Number **2017-20** A Resolution of the City of Molalla, to Reauthorize the Molalla Enterprise Zone.

Council opened a public hearing on this matter by motion from Councilor Boreth and seconded by Councilor Childress. Motion carries (7-0) all ayes.

Hearing no discussion a motion is made by Councilor Boreth and a second by Councilor Swigart to close the Public Hearing. Motion carries (7-0) all ayes.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, December 13, 2017

comments included utilizing a gas tax, bond, and/or combination of all revenue options. Staff requests direction from City Council on what funding option they would like to be brought back for approvals.

- Councilors following PWD Fisher's data discussed the options and the data weighing carefully the impacts. CM Huff explained to the Council they could always change their minds regarding the terms of the fee council was not locked into anything. The main thing the Councilors could all agree is that the citizens of Molalla want their streets fixed. PWD Fisher did want to add that one citizen thought the best way to handle this fairly was to base the fee off of trips generated. Council discussed the option in brief but felt that it was not really the best option as they would pay one way or another.
- Council directed staff to move forward with a draft resolution with an \$11.00 fee and to provide citizens with 60 days' notice to begin on/or about March 12, 2018 and revisit the fee after 1 year.

Motion to direct staff to move forward with a draft resolution for the next council meeting is made by Councilor Swigart and is seconded by Councilor Boreth. Motion carries (7-0) all ayes.

8. REPORTS AND ANNOUNCEMENTS

a) **City Manager**, Huff had nothing to report.

b) **Staff**,

- ❖ FD Seifried informs Council staff will be sending out the final letter to approximately 1000 water customers and wanted council to know there will be a shut off attached to it for those that don't comply by the end of January. Mayor Thompson asks that staff share the information on Facebook and to run it in the newspaper we want to get the word out. If at all possible Council wants to avoid shutting water off. However council and staff all agree that citizens have had ample time to comply.
- Secondly the city will need to reconvene the Budget Committee because of the fees and rate changes that were approved it will put city over the 10% mark. We are looking at the end of January or first part of February so keep that in mind.
- ❖ PWD Fisher, Informs Council about his meeting with the Clackamas County Engineering group regarding topics of transferring jurisdictional roadways within the city limits to the city. Currently the city has two County roads (section of Ona Way and Lowe Rd.) Lowe Rd. is a portion that is a public street that is not maintained by the County the city is working on an IGA for control.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, December 13, 2017

If the city had control during the Stone Place development, city could have had them perform half street improvements and sidewalks instead city has ditches. Secondly Ona Way following the over lay. Will be transferred to City of Molalla. Therefore all roadways within the City will be owned by the City or the State. PWD Fisher other topics were of the enormous amount of growth in the surrounding areas that will at some point come our way. Thirdly, PW conducted a smoke test as part of our Wastewater Master Plan and there were varied results. The test results revealed a lot of broken connections, storm connections about 51% of the issues were clean outs either at right-away or by residences, 21% leaking manholes, 13% catch basins, 1% mains, 9% leaking drains, 4% roof drains. Currently staff has met with contractors to begin the repairs as necessary in the areas mentioned. Even though City doesn't have the Master Plan done staff has already started the repairs.

- ❖ City Recorder Richardson explains to Council in an attempt to organize the packets better the 3 ring binders in front of you, which should help line up with the agenda. Since the goal is to stay current on the minutes council can always email any edits a head of time.

- c) **City Councilors**, Councilor Palumbo thanked CR Richardson for the binder along with the others. Swigart challenged the rest of the Councilors to donate their stipend check to a community outreach program or charity of their choice. Councilor Boreth wishes everyone a safe and happy holiday season. Councilor Childress thanks Council and City for allowing the use of the PAL building as a warming center this winter. Childress, on behalf of the Ford Institute Banner sponsor program presented a check in the amount of \$1,262.96 as funds not used for the project back to the City for maintenance of the program.

Councilor Klein gives a brief update regarding the visioning process currently the city is pushing towards 500 surveys to be completed by the end of January. Following that we will roll out the next phase of the project.

- d) **Mayor**, Thompson wanted to issue his own challenge to everyone to volunteer at the warming center for a shift. Thompson wished Merry Christmas and Happy Holidays to everyone.

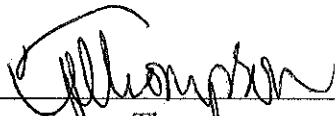
9. EXECUTIVE SESSION

- a) NA.

**Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, December 13, 2017**

10. ADJOURN

Motion to adjourn the December 13, 2017 meeting is made by Councilor Boreth and is seconded by Councilor Swigart. Motion carries (7-0), all ayes at 8:16 pm.

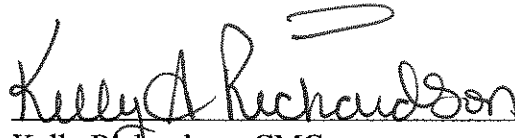


Mayor, Jimmy Thompson

1/10/18

Date

ATTEST:



Kelly Richardson, CMC
City Recorder