

**Minutes of the Molalla City Council Regular Meeting**  
**Molalla Adult Center**  
**315 Kennel Ave. Molalla, OR 97038**  
**Wednesday, August 9, 2017**

**ATTENDANCE:** Mayor Jimmy Thompson, Absent; Councilor Leota Childress, Present; Councilor Glen Boreth, Present; Councilor Elizabeth Klein, Present; Councilor Keith Swigart, Present; Councilor DeLise Palumbo, Absent; Councilor Cindy Dragowsky, Present.

**STAFF IN ATTENDANCE:** Dan Huff, City Manager, Present; Gerald Fisher, Public Works Director, Present; Chaunee Seifried, Present.

**COMMUNICATIONS, PRESENTATIONS & PUBLIC COMMENT**

**Minutes:** July 26, 2017 – Boreth made the motion to approve the minutes as revised that noted the vote on the enterprise zone renewal at the last meeting. Swigart seconded. Motion carried 6-0.

**Library Minutes – Informational Only**

Representative Rick Lewis for House District 18 informed Council of several House Bills that were passed at the last session. He announced that Molalla will be receiving an additional \$750,000 for the Highway 211 improvements and \$230,000 per year for the next 8-10 years from the implemented fuel tax for local infrastructure and maintenance. There is also opportunity for grant funding through the Safe Routes to School Program and grant funding for bike and pedestrian improvements. Boreth and Thompson thanked Lewis for attending the meeting and providing the community with the information. The both stated that they appreciate his efforts and support for Molalla in his position because that was not really received from his past predecesors.

Frank Walker of Frank Walker and Associates from Salem, Oregon spoke on behalf of his client submittal for an urban growth boundry expansion. He urged the Council to encourage and support city staff in their efforts to review and consider the application. Huff stated that an application has been received but the city is not considering a UGB expansion at this time or in the near future based on other critieria the city has to meet in order to do so.

**NEW BUSINESS**

**Letter of Support for Graves Church**

Thompson stated he was approached by Graves Church in Molalla for a letter of support for a grant opportunity for them to replace the roof on that facility. The church is and has been used for emergency preparedness activities if a disaster should happen. There was no opposition from then Council regarding the request so Thompson will draft the letter and provide it to them.

**Utilities Rate Study Discussion and Presentation**

Steve Donovan of Donovan Enterprises, Inc gave a presentation that covered the information in the Utilities Rate Study included in the agenda. Discussion between staff and Council took place in regard to the rates being proposed and what each one can do and affect the community as a whole. The item will come back to Council at the next meeting.

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**Street Maintenance Fee Discussion**

Fisher reviewed the staff report in the agenda packet with Council. Council was focused on page 1 of Pavement Management Options, Fishers staff report memo and the maps with each rate scenario included in the study. After lengthy discussion about a possible gas tax, and each rate option in the study, the Council concluded that a town hall meeting should take place so the public has a chance to weigh in on the topic before Council acts. A town hall meeting has been set for Wednesday, September 20, 2017 at 6:30pm. Location will be at the Molalla Adult Center.

**Contract Award – PDG/Dyer Partnership for Wastewater Facility and Infrastructure Master Plan**

Boreth made the motion to allow the contract award. Dragowsky seconded. Motion 6-0

**Contract Award – PDG/Dyer Partnership for TMDL Implementation Plan (17-14)**

Boreth made the motion to allow the contract award. Swigart seconded. Motion 6-0

**Contract Award - Waste Water Treatment Plant Headworks Rebuild**

Boreth made the motion to allow the contract award. Childress seconded. Motion 6-0

**RESOLUTIONS**

Resolution 2017-11: A Resolution Initiating Street Vacation Proceedings for Shirley Street

Boreth made the motion to approve the resolution. Childress seconded. Motion 6-0

**REPORTS AND ANNOUNCEMENTS**

**Visioning Project Process, Council Goal Setting and Continued Professional Training**

Klien and Childress announced that the third piece of process of sending out the community wide survey will be happening in September. Council decided on a goal setting training date of November 3<sup>rd</sup> and 4<sup>th</sup> and staff will be giving an update at the next meeting regarding other training opportunities coming up.

**League of Oregon Cities Conference** – Registrations need to be turned into Cramer this week to meet the deadlines. Councilors Dragowsky, Boreth, Klien and Palumbo will be attending.

**September 13, 2017 Meeting Reset to September 20, 2017**

Thompson made the motion to cancel the September 13, 2017 meeting and have a town hall on September 20, 2017. Klien seconded. Motion carried 6-0. The next regular meeting will be September 27, 2017.

Childress thanked the staff for all the hard work presented in tonight's agenda.

Klein reported she attended the C4 Retreat on behalf of the city that was held near Mt. Hood.

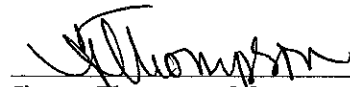
Thompson thanked Klien for overseeing the last meeting in his absence, she did a great job.

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**ADJOURNMENT**

Councilor Boreth then motioned, seconded by Councilor Swigart to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at approximately 7:49pm.

  
Sadie Cramer, City Recorder

  
Jimmy Thompson, Mayor

*See Attached*



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December 8, 2017

This letter is to explain the attached minutes the minutes were not signed before the previous City Recorder left the employment of City of Molalla or the signed minutes couldn't be located. This was the best way to rectify the situation as the minutes were already approved they just needed signed.

Kelly Richardson, CMC  
City Recorder  
City of Molalla  
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503.829.6855 Ext. 291