

**Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday January 25, 2017**

ATTENDANCE: Mayor Jimmy Thompson, Councilor Leota Childress, Councilor Glen Boreth, Councilor Elizabeth Klein, Councilor Keith Swigart, Councilor Delise Palumbo, Councilor Cindy Dragowsky.

STAFF IN ATTENDANCE: Dan Huff, City Manager, Present; Gerald Fisher, Public Works Director, Present; Sadie Cramer, City Recorder, Present; Diana Hadley, Library Director, Present; Rod Lucich, Police Chief, Present.

MINUTES

Councilor Childress made the motion to approve the presented amended minutes of January 11, 2017. Councilor Boreth seconded. Motion carried (7-0), all ayes.

NEW BUSINESS

• **APPOINTMENT OF A CITY COUNCIL PRESIDENT**

Mayor Thompson defined the responsibilities of the City Council President, including presiding at meeting that the Mayor is absent from. Councilor Dragowsky nominated Councilor Klein as the City Council President. Councilor Boreth seconded. Mayor Thompson requested to abstain from this vote so the decision belongs to the Council. Vote call to select Councilor Klein as president carried, (6-0), all ayes.

RESOLUTIONS

• **2017-01 – RESOLUTION APPOINTING THE CITY MANAGER AS BUDGET OFFICER FOR FISCAL YEAR 2017-2018**

Municipal Budgeting requires the appointment of a Budget Officer to prepare and present the budget for the City of Molalla; and the City of Molalla is initiating preparation of its fiscal year 2017/2017 budget; and appoints City Manager, Dan Huff as Budget Officer for fiscal year 2017/2018. Councilor Boreth made the motion to approve the appointment of the City Manager as the Budget Officer for the FY 2017/2018. Councilor Palumbo seconded. Motion carried (7-0), all ayes.

EXECUTIVE SESSION

The Molalla City Council will meet in executive session held pursuant to Oregon Public Record Law under ORS 192.660 (2)(E) Real Property Transactions to consider information and records that are exempt by law from public.

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STAFF AND COUNCIL REPORTS

PWD Fisher gave an update of the Molalla Avenue project and the Long Park update of the bike pavilion. PGE installation of lights anticipated this week. In addition, PWD Fisher gave an update on the Bear Creek By-way Project and the punch list for completion.

CR Cramer noted a Council appointment pre-meeting for Council photos for the City Hall on February 8, 2017.

CM Huff invited all to attend the Bear Creek By-way grand opening on February 4, 2017. FD Seifried to hold a Budgeting 101 class, this will be a public meeting and open to all. Posed to Council topics for Town Hall meetings, what does the Council want to discuss with the community? Discussion ensued over a visioning meeting and goal setting and parameters/timelines for those meetings.

Councilor Dragowsky reported on her meeting with the CM/PC and tours of facilities. Encouraged all to do the same. In addition, she reported on the transition to the Library liaison.

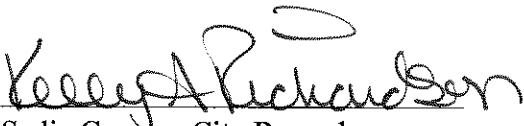
Councilor Palumbo gave an update on the Drive to Zero program, a town hall on February 28 will happen to involve the community. Brochures provided to Council members.

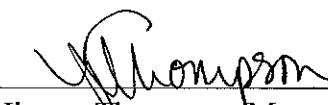
Councilor Boreth encouraged anyone in the community interested in serving on the budget committee to please participate in the Budgeting 101 class.

Councilor Childress gave an update in the Ford Family Cohort 3 banner project update.

Mayor Thompson requested from staff a complete list of all vacancies on boards & commission for the Council to actively encourage community members to participate where there is a need. In addition, he appointed Councilor Childress to the model code committee. He requested that the Second Friday event, including a City sponsorship, be added to a future meeting, the Council agreed.

Motion to adjourn made by Councilor Childress. Councilor Klein seconded. Motion carried (7-0), all ayes at 8:15 pm.


Sadie Cramer, City Recorder


Jimmy Thompson, Mayor

See Attached Letter



Administration – City Records Office

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December 8, 2017

This letter is to explain the attached minutes the minutes were not signed before the previous City Recorder left the employment of City of Molalla or the signed minutes couldn't be located. This was the best way to rectify the situation as the minutes were already approved they just needed signed.

Kelly Richardson, CMC
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