



Molalla City Council

Meeting located at:
Molalla Adult Community Center
315 Kennel Avenue
Molalla, OR 97038

March 14, 2012

Regular Meeting Agenda

Work session: 6:30 p.m. The Council will review and discuss agenda items for the business meeting.

Business meeting: The meeting will begin at 7 p.m. The Council has adopted Public Participation Rules. Copies of these rules and public comment cards are available at the entry desk. Public comment cards must be turned into to the City Recorder prior to the start of the Council meeting.

The City will endeavor to provide a qualified bilingual interpreter, at no cost, if requested at least 48 hours prior to the meeting. To obtain services call the City Recorder at (503) 829-6855.

990th Regular Meeting

1. CALL TO ORDER

- A. Flag Salute.
- B. Roll Call.
- C. Approval of Minutes: February 8, 2012; February 13, 2012

2. COMMUNICATIONS

- A. Jughandle Project (HWY 213 Near I-205) Presentation from Doug Neeley, Mayor of Oregon City, Oregon
- B. Molalla Arts Commission Minutes for: February 13, 2012; February 27, 2012

3. AWARDS & RECOGNITIONS

- A. Swearing in of Police Chaplain Ken Wakefield

4. PUBLIC HEARINGS

5. CONTINUING BUSINESS

- A. Forensic Financial Investigation Introduction and Overview

6. NEW BUSINESS

- A. Introduce Budget Calendar for FY 2012-2013
- B. Appoint Member to the Planning Commission
- C. Appoint Members to the Budget Committee
- D. Communities that Care Funding
- E. Review FY 2011-12 Council Goals
- F. System Development Charge Annual Review
- G. Review Warrant Register for February
- H. Review Financial Statements for February 2012

7. ORDINANCES

8. RESOLUTIONS

- A. Resolution 2012-10: A Resolution Authorizing the City Manager to Forego the Personnel Recruitment and Selection Process in Appointing the Police Chief
- B. Resolution 2012-11: A Resolution Approving the Contract for City Prosecutorial Services

9. PROCLAMATIONS

10. REPORTS AND ANNOUNCEMENTS

- A. City Manager Report
- B. Upcoming Council Agenda Items
 - a. FY 2011-12 Supplemental Budget
 - b. Annexation of Properties Into City Limits
 - c. Formation of Stone Place Reimbursement District
 - d. Fee in Lieu of Parks Calculation

11. EXECUTIVE SESSION

12. ADJOURNMENT

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

ATTENDANCE: Mayor Mike Clarke, Absent; Councilor Stephen Clark, Present; Councilor Jim Needham, Present; Councilor George Pottle, Present; Council President Debbie Rogge Present; Councilor Jimmy Thompson, Present; Councilor Dennis Wolfe, Present.

STAFF IN-ATTENDANCE: City Manager, Ellen Barnes; Heather Penni, Finance Director; City Recorder Sadie Cramer; Present.

MINUTES

Councilor Needham made a motion to approve the minutes with noted changes during the work session to fix minor typing errors. Councilor Wolfe seconded. Motion approved (7-0) Mayor Clarke, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Pottle, Aye; Councilor Rogge, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye.

COMMUNICATIONS

Mary Lynn Jacob, Chair of the Molalla Arts Commission verbally presented and provided hard copies (Exhibit A) of the following annual report on behalf of the Molalla Arts Commission.



Annual Report – Year Ended December 31, 2011

Mission: Encourage greater opportunities for recognition of arts and the artists in the greater Molalla area.

Vision: Facilitate Molalla becoming an economically sound, aesthetically pleasing tourist destination, publicly perceived as an accessible and welcoming artisan center.

Organizational Accomplishments:

- Completed Guidelines & Policies for Molalla Arts Commission, outlining purpose, duties, structure, etc. of the commission. The Guidelines & Policies call for an annual review, which was completed. Some changes were made based on needs that were seen after a year of use.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

- Selected a logo to represent the Molalla Arts Commission. An outside logo contest was employed with selection by the commissioners.
- A request was made to the council to increase the number of commissioners from seven to nine.
- Terms of officers was increased from one year to two-year terms.

Cooperative Efforts:

- Cooperated with the Lake Oswego Arts Council in their grant application. The grant will enable students from the Molalla River School District to be bussed to Lake Oswego's Museum without Walls.
- Cooperated with The Artsmith get the basement of their store in condition for use during art shows.
- Cooperated with The Farmstead Restaurant and Pub as a location for art shows.
- Cooperated with teachers and students from Molalla High School on our second Student Art Show.
- Participated in an Arts' Leaders Gathering sponsored by Clackamas County Arts Alliance.
- Cooperated with Main Street Molalla Second Fridays.

Artistic Accomplishments:

- Student Art Show featuring work of Molalla High School students and teachers.
 - Western Art Show, which attracted artists from outside the Molalla area.
 - Farmstead Art Show & Sale, Spring and Fall
 - Block Party, featuring work of local unknown artists, from a block of wood.
 - Signed a contract with muralist David Gordon, well known throughout the country for his work, to complete the Logging/Timber Mural.
-

CONTINUING BUSINESS

FORENSIC AUDIT

During the January 25, 2012 City Council meeting, Council directed staff to research processes and costs associated with a forensic financial investigation. City Manager, Ellen Barnes communicated with other city managers who have gone through the process and learned that generally there is a preliminary investigation involving review of budget documents, recent audits, and current financial documents. Interviews with staff may be warranted, depending on the results of the initial review and requested scope of work.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

The following individuals/firms have been recommended and are interested in assisting the City, if Council chooses to have a financial investigation conducted:

- Financial Forensics, based in Lake Oswego. This company completed the recent West Linn, OR investigation.
- Acuity Group, based in Vancouver, WA. This is the firm hired to complete an investigation of Oakridge, OR
- Clark Dahl, private consultant, retired Department of Justice investigator living in Silverton, OR

The fiscal impact to the city is estimated to be \$1,500 to \$10,000 for a preliminary investigation that includes a narrow scope of work. They look at the budget, checks and financial data and once that is completed the auditors will recommend if a more extensive investigation is needed.

Councilor Clark asked FD Penni and CM Barnes if there has been any fraud or wrong doing with the financials, aside from bad management in the past. CM Barnes stated she doesn't believe that there is fraud or embezzlement after reviewing the materials. When she described the situation to the auditing firms she contacted they said there are red flag indicators and one should be considered. CM Barnes stated that after reviewing the financials she has been able to tease out basically what happened and does not believe there is fraud or embezzlement.

FD Penni stated she agreed with CM Barnes and the money spent on an investigation is only going to tell us what we already know.

Councilor Pottle asked if it's possible that prior city management exercised their right to instruct staff to do a specific task and if that staff member didn't do the task, the staff member could take the chance of losing their job. FD Penni stated "No, she doesn't think so." Councilor Pottle stated that based on citizen input he's received; the former Finance Director did a great job and should not be made to feel that she is being blamed for anything fraudulent or misconstrued. FD stated that he is correct and she agrees.

Councilor Needham and CM Barnes entered into brief discussion regarding his need for clarification regarding the former Finance Director and if the director resigned. CM Barnes stated that it's a personnel matter and it was not appropriate to discuss in an open public meeting.

Councilor Needham asked about advertising for a vacancy. CM Barnes stated that she could advertise for a vacancy but will not advertise an individual employee's decision, which is a confidential personnel matter. He stated that it was announced at a meeting that the former Finance Director had resigned and put into a different position. CM Barnes stated that the former

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

Finance Director did request a change in staffing and that was a change that council would have observed which is why that was announced.

Additional discussion between CM Barnes and Councilor Needham regarding the audit, the scope of work, time frame and how the auditors would discern discrepancies took place. It was explained that the auditors would be the ones to provide that information and that staff didn't have the answers at this time.

Councilor Wolfe asked CM Barnes if this audit was necessary. CM Barnes stated that she doesn't think it's necessary and does not believe fraud took place. It's going to take another year to work through the difficulties.

Councilor Wolfe asked if it's in the best interest of the city to move forward on forensic audit. Councilor Rogge asked "or just the preliminary?" CM Barnes stated just the preliminary, it might be money well invested.

Councilor Thompson added for clarification purposes that one of the time frames stated in the proposal from the Aquity Group mentions that they can begin work on Monday, March 5th and it would take between 35-50 hours based on their scope of work.

Councilor Rogge stated that she would opt for the preliminary audit so the city can bring clarity to the situation and set a bookmark on our finances from a neutral party to elevate the current citizens concerns. She feels that the money would be well spent to have a neutral party do the review and make a recommendation so the city can move forward.

Councilor Thompson asked about the payroll record review listed in the scope of work. He asked staff if there were discrepancies with the payroll records. FD Penni stated that there were none. There are controls in place monitoring the payroll process.

Councilor Thompson questioned if that is not an item of concern perhaps we can eliminate it from the scope of work and we can reduce the cost. He suggested that council look at the scope of work in the quotes and decides which items would be necessary to possibly help reduce the cost. He agrees with Councilor Rogge that they should have an outside source review the financials so we have a true sense of where we stand. This will assist us in moving forward faster in order to stabilize the current situation.

Councilor Needham mentioned that he has an obligation to the community and we will get to the causes and concerns as to why this situation exists.

FD Penni stated that staff needs guidance from council to define what the City of Molalla is in the business of doing moving forward.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

CM Barnes stated that it would be appropriate that the entity (the auditors) be responsive to the council because they are overseeing administration. The firm named “Financial Forensics” has a preference that they would want the city attorney to engage with them and their attorney’s during the auditing process because as they go through the data they may come across items that they are not able to disclose to the public especially at a forensic audit level.

Each council member named their firm of choice as follows:

- Financial Forensics – Needham
- Acuity Group – Thompson, Pottle, Wolfe, Clark
- Clark Dahl - Rogge

Councilor Clark motioned to move forward with acquiring Acuity Group based on council consensus. Councilor Wolfe seconded. Motion carried (5-1) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Nay; Councilor Thompson, Aye; Councilor Wolfe, Aye).

CM Barnes asked that 1 or 2 Councilor’s be assigned to assist staff to develop the scope of work. Councilor Thompson, Councilor Pottle and Councilor Clark offered to do so.

NOISE ORDINANCE

In response to complaints of over-amplified sound coming from concerts at the Buckeroo Grounds this summer, the City Council directed staff to review the noise ordinance and to suggest possible revisions. At the October 12, 2012 council meeting, staff presented their findings to Council. Council asked to table the issue for three months to give the Buckeroo Association an opportunity to identify means by which they can voluntarily take control of over-amplified sound from concerts this upcoming season.

Michelle Mills of the Molalla Buckeroo Association addressed the council regarding the proposed noise ordinance and the changes or possible solutions they have come up with to resolve the issue of over-amplification. She reported to the council that in an effort to resolve the issue she has used the city’s decibel meter and monitored sounds coming from the Buckeroo grounds from various locations. She has been proactive with talking to various groups and citizens asking if they had complaints reported to them regarding the noise issue and found none.

She contacted the Molalla River School District about any noise complaints they may have been received regarding their fireworks display at Heckard Field during a school event, none were received by the school district.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

The noise complaints seem to be isolated during the La Fortuna events that didn't extend past 10pm. The Molalla Buckeroo Association (MBA) looked at several options/items to fix the issue which affect the projection of noise from the grounds which includes the stage and speaker placement.

The MBA believes that it is a matter of self regulation and that Molalla Youth Services, Rotary, Kiwanis and other groups that hold or assist events at the Buckeroo grounds were opposed of the proposed ordinance change as well.

Councilor Wolfe asked who would monitor the noise. Mills said the Molalla Buckeroo Association (MBA) or the promoter. Mills stated the hand held decibel devices are not really accurate for monitoring sounds so another device will be used to assist with self regulation.

Councilor Thompson said he was in attendance at the Gretchen Wilson concert but at home they could hear the pre-events at his house. Mills said the Wilson concert didn't get any complaints.

Grant Sharp of 15450 Feyer Park Road in Molalla stated there are a number of things that can affect how the sound is projected such as the barometric pressure, cloud overcast and weather in general. Identifying how or why it is being over-projected is the key to fixing this issue. There were 4 complaints received out of 11,000 people in the area. DEQ has stringent regulations and asks that council allow the MBA the chance to self regulate the noise at events and resolve the issue.

Councilor Thompson stated that the MBA is aware and they are working with the community to resolve the issue. He feels that they can self regulate and doesn't think that the city needs to being monitoring it at this time.

Councilor Needham stated that when this issue was brought forward the MBA wanted to do what is reasonable and they are willing to voluntarily comply.

Councilor Rogge moved to table this item indefinitely. Councilor Wolfe seconded. Motion carried (5-1) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Nay; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

NEW BUSINESS

WARRANT REGISTER

During the January 4, 2012 City Council meeting staff recommended and Council approved implementing a process for Council to review and approve the City's warrant register each

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

month. A warrant register is a listing of every check the city has written within the presented cycle. This is reviewed by council and if there is an item that is questionable it can be addressed.

FD Penni reviewed with council why the “V’s” are present and what they represent. The V’s represent voided checks. As staff goes through to repair the reconciliation process there are a number stale items or voided items that were not done procedurally correct and are being noted on the warrant register because there is activity.

Councilor Rogge stated this is coming to council so there is total transparency to them and the public.

Councilor Clark asked what staff does with the voided checks. FD Penni stated void is written over the amount of the check; the signature is cut from it and held for 3 year retention.

Councilor Wolfe asked why staff would void or write a check for \$0. FD Penni stated it is correcting a mistake in procedure that was not done correctly initially.

SURPLUS ITEMS

In October 2007, the City of Molalla purchased the HP Designjet T1100 MPF scanner/plotter for use by the Planning Department. The scanner/plotter cost \$18,995. The City no longer has a use for this equipment. The service contract for the equipment was cancelled in October 2011. Per MCC 3.09.040 Disposal Process, a motion approved by the Council declaring the property as surplus is required before the scanner/plotter may be disposed of.

Councilor Clark motioned to declare the plotter and supplies as surplus. Councilor Thompson seconded.

After brief discussion between council and staff regarding if the plotter should be kept for use by the city or declaring it for surplus there was a call to vote. Motion carried (4-2) (Councilor Rogge, Aye; Councilor Pottle, Nay; Councilor Clark, Aye; Councilor Needham, Nay; Councilor Thompson, Aye; Councilor Wolfe, Aye).

EXTENDING TEAMSTERS UNION CONTRACT FOR ONE YEAR

The City receives medical insurance benefits through the Teamsters Union. Under the current union contract, the City is unable to provide tiered benefit options for employees to reduce costs. The contract requires the City to pay an employee and family rate, currently \$1,195, each month for every employee.

There are no options to pay only for an employee (without family) or for an employee to opt out of the benefit. The City is receiving a reduced rate by requiring all city employees (union and

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

non-union) to participate in the Teamsters medical insurance program. The City can't renegotiate medical benefits without opening the CCPOA (police union agreement), which will expire next year. Opening the CCPOA agreement prematurely could be disadvantageous for the City. Extending the Teamsters Union agreement one year will better position the City to renegotiate medical benefits for employees potentially reducing employee medical insurance expenses in subsequent fiscal years.

Councilor Thompson made a motion to approve the CCPOA contract extension for 1 year. Councilor Wolfe seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

TRANSPORTATION ADVISORY COMMITTEE

During the January 25, 2011 City Council meeting, Councilor Thompson asked that discussion regarding the Transportation Committee be added to the next agenda. Councilor Needham seconded the item to be added. Discussion and review of the citizens who applied for seats on this commission took place between council. After discussion and by council consensus they did the following:

Approval to appoint the following residents inside the city limits:

- Fred Countryman
- Linda Countryman
- Troy Klein

Councilor Needham volunteered to be the council liaison and mentioned that Mike Bezner who is the Transportation Engineering Manager for Clackamas County has volunteered to participate in the meetings as well as an ad-hoc member.

Approval to appoint the following residents outside the city limits:

- Thomas Eskridge

Approval to appoint the following business owners inside the city limits:

- Jim Taylor

After brief discussion between staff and council regarding amending the number of members for each member category by Council consensus, they instructed staff to revise the ordinance to allow for additional business owners who have applied so they can be appointed to the

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

committee at the next council meeting on March 14, 2012. Council asked that PWD Howatt be delegated the roll of staff liaison to this board.

REVIEW OF COMMITTEES, BOARDS AND COMMISSION MEMEBERS

The City has several vacancies to fill on various boards, committees and commissions. At this time the critical committees that have vacancies that need to be filled are the budget committee and the Molalla Planning Commission. The Centennial Committee is also of concern and this item is brought to council as an informational item.

Councilor Rogge stated that after meeting with TEAM today that the Main Street committees and sub committees would be will and beneficial to help facilitate the Centennial Committee.

Councilor Thompson asked if the current membership for the Parks and Rec Board was correct. CM Barnes stated she talked to the staff liaison and this was the current membership status.

No other council action was taken.

SELECTION OF AUDITING FIRM

On January 5, 2012 the City issued a Request for Proposals (RFP) from qualified accounting firms to provide auditing services for the City. The deadline for submitting proposals was February 2, 2012. The City received four proposals. A proposal review committee comprising two city councilors (Councilor Thompson and Councilor Clark), the Finance Director, the City Manager, and Mary Lunceford (citizen representative) will review all four proposals and rate them for technical qualifications (expertise and experience and audit approach) and cost. This committee will forward their recommendation to Council for approval.

After council reviewed the auditing firm proposals for the top 2 firms recommended by the review committee named as Oster Professional Group and Boldt, Carlisles & Smith, LLC. It was mentioned that Grove, Muller & Swank did not submit a RFP. The council briefly discussed the proposal amounts; qualifications listed and stated their preference of which firm they would prefer listed as follows:

- Oster Professional Group – Clark, Thompson, Wolfe, Pottle, Needham, Rogge

By council consensus it was decided that Oster Professional Group would be offered the contract.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

APPROVAL OF CONTRACT FOR PERMITTING SERVICES TO CLACKAMAS COUNTY

Planning permit fees collected for permits can only be expended for administrative costs associated with intake, processing of permits and for inspection services. Without a significant increase in building activity locally, it is not cost effective for the city to retain a permit technician and building inspector. There is a potential cost savings by contracting all of our planning services with Clackamas County.

Clackamas County Building Codes Division would retain permit fees collected as compensation for services provided. The city would still collect the city SDC's but all other fee collection and disbursements, such as the school excise tax, would be done by Clackamas County. A copy of the Intergovernmental Agreement has been included in the agenda packet.

Councilor Clark made a motion to approve the IGA for contracting planning, permitting and building services with Clackamas County Building Codes Division. Councilor Needham seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

ORDINANCES

ORDINANCE 2012-03 – BOARDS AND COMMISSION APPOINTMENT AND REMOVAL PROCESS

During the January 4, 2012 Council meeting, City Council directed staff to draft revisions to code to add language addressing the appointment and removal process for members of city boards, commissions and committees. Currently, no language exists in city code.

City Council reviewed an initial draft of this ordinance during the January 25, 2012 City Council meeting. Questions about conflicts with appointment to the Molalla Area Seniors Board were raised. Since the Molalla Mayor and Council do not make appointments to the Molalla Area Seniors Board, they would have no authority to remove members. This ordinance has been revised to remove reference to the Molalla Area Seniors Board in order to resolve the issue of this board needing Council and Mayor citizen appointment approval.

CM Barnes clarified that this was a committee appointed by the council but by council action the council did not want the power to appoint or remove members from the Molalla Area Seniors Board. This causes some conflict since this is a committee appointed by council and is subject to all the public meeting requirements. Currently, there is no control over this because the members are not appointed by the council.

The city attorney has recommended that the ordinance that created the board be repealed. This will not dissolve the committee it will allow it to be an advisory committee to the council. The

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

council can then pass by resolution that the committee is an advisory committee to the city and it will allow the committee to function as the council first intended; which was to have allow them to have an independence of its own but still provides guidance to the council.

Councilor Clark made the motion to approve by title only Ordinance 2012-03. Councilor Wolfe seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

Councilor Clark made the motion to approve by second reading title only Ordinance 2012-03. Councilor Wolfe seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

Councilor Thompson made the motion to adopt Ordinance 2012-03. Councilor Wolfe seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

ORDINANCE 2012-04 – AN ORDINANCE AMENDING THE DISCHARGE OF WEAPONS IN CITY LIMITS

The Molalla Municipal Code section 9.12.010 regulates the discharge of weapons within the city limits. Currently, the code only exempts cowboy shooting practices and competitions, using firearms loaded with blanks, within the Buckeroo Rodeo grounds. A question has come up through the VFW about allowing firing/discharge of blanks as part of a military funeral service or memorial. It is common practice to fire a weapon to salute a fallen military soldier or law enforcement officer.

Councilor Pottle made the motion to read by title only ordinance 2012-04. Councilor Clark seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

Councilor Pottle made the motion to read for the second time by title only ordinance 2012-04. Councilor Thompson seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

Councilor Pottle made the motion to adopt ordinance 2012-04. Councilor Wolfe seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye).

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

Councilor Rogge asked if there was any new business. There were no requests for new business by council this evening.

REPORTS AND ANNOUNCEMENTS

CITY MANAER REPORT

CM Barnes reported the following items:

- A meeting for the Kennel Avenue project took place about the logistics of the project with staff, the engineers and the CBGD funding sources in order to move forward on this project in March.
- The PGE franchise will be expiring in the next 6 months and staff is preparing for that renegotiation.
- Molalla Communications Company (MCC) has inquired about the telecom franchise for WAVEBROAD INC. Currently, WAVE does not pay a telecom franchise fee but Molalla Communications does. She will be talking to the attorney's to discussion resolution of this issue.
- Business Growth – Sauce Marine is growing and is now hiring. El Charrito is looking at expanding their restaurant as well.
- NW Natural Gas: Gas Leak – She commended all city staff for their outstanding response during a major gas leak that occurred on Monday that resulted in evacuations. The staff did an outstanding job responding and working with emergency personnel to assist with controlling the situation.

ANNOUNCEMENTS

Councilor Rogge announced that there will be a meeting to review the current budget and financials on Tuesday, February 15, 2012 at 6:30pm at Molalla City Hall.

FD Penni asked council if there is anything specific that council would like prepare for next upcoming financials meeting. There will be cost allocation costs prepared for council and will be taking a look at percentages of funds and large projects that could skew a project and can be discussed.

Councilor Thompson asked for possible scenarios for contracting out the Police Services and what the cost savings would be. He also requested a list of services the city absolutely has to provide and their specific costs so the council can discern what is necessary and what items are discretionary.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

Councilor Needham announced the following items:

- Thanked Michelle Mills and Grant Sharp for coming in and sharing their views and providing solutions regarding issues surrounding the proposed noise ordinance.
- Thanked Mary Lynn Jacobs for her outstanding Molalla Arts commission report.
- He attended the County TSP meeting last week and next year we might be able to take advantage of the vehicle registration fee option that we were unable to take advantage of last year because the money went towards bridge improvements in Portland. The money should be made available for Clackamas County transportation items.
- He spoke to an engineer who is part of the city's transportation board who could give us some estimates on what it would cost to fix the ditches along HWY 211 in town.
- He is saddened that the CTC building burnt down but they have relocated to the new Chamber Office. He hopes the city will be able to address the needs of CTC when we have the community summit to discuss ways the community can join together to help with current community needs so government funds are not relied upon.

Dennis Wolfe thanked everyone for their well wishes and prayers for his family during this difficult time.

Councilor Thompson stated that there may be an issue due to the situation that took place with CTC that will need to be addressed by council. He is willing to contact Lynn Blatter for a time that is convenient for her. He thanked CM Barnes and FD Penni for their hard work and efforts to resolve the issues with the financials.

Councilor Clark thanked Mary Lynn for her report regarding the arts commission that is very informative and thorough and he would like better communications from the other boards. He concurred with Councilor Thompsons comments and thanked CM Barnes and FD Penni as well.

Councilor Pottle thanked staff for all that they do and hopes that the stress will elevate as we work through these issues with City Hall.

Councilor Rogge announced the following:

- There is a new office and a space that councilors can use as a station to meet people or do work at City Hall.
- Madi Gras Event will take place on Tuesday, February 21, 2012 at Key Carpets. She invited the public to attend.

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

- She thanked Sadie Cramer, Joyce White and Meaghan Sandberg for their hard work during this difficult couple of weeks and they have earned the support of council and the community.
- She encouraged the public to keep coming forward with suggestion or solutions to help the city move forward during this time as well.
- A request has been received for a Town Hall meeting for a general open forum for the public and the council is open to that, a date just needs to be set.
- She thanked the public that attended this evening and those who participated.

ADJOURNMENT

Councilor Rogge made a motion to adjourn. Councilor Clark seconded. Motion carried (6-0) (Councilor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Needham, Aye; Councilor Thompson, Aye; Councilor Wolfe, Aye). Meeting adjourned at 8:59pm.

Dated this 8th day of February, 2012.

City Recorder, Sadie Cramer

Mayor, Mike Clarke

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla Oregon 97038
Wednesday, February 8, 2012 7:00PM

Minutes of the Molalla City Council Special Meeting
Molalla City Hall
117 N. Molalla Ave. Molalla Oregon 97038
Wednesday, February 13, 2011 6:30 PM

ATTENDANCE: Mayor Mike Clarke, Absent; Councilor Stephen Clark, Present; Councilor George Pottle, Absent; Councilor Jimmy Thompson, Absent; Councilor Dennis Wolfe, Absent; Councilor Jim Needham, Present; Council President Debbie Rogge, Present.

STAFF IN-ATTENDANCE: City Manager, Ellen Barnes; City Recorder, Sadie Cramer; Finance Director, Heather Penni.

CONTINUING BUSINESS

REVIEW CITY FINANCIALS YEAR TO DATE AND DISCUSS STRATEGIES FOR CORRECTING PROJECTED GENERAL FUND AND STREETS FUND DEFICITS

This meeting is to review the City's current financial status and projections for the year ending June 30, 2012. CM Barnes addressed the request from the last Council meeting to provide a list of necessary or mandatory services that the city must provide. There are no required services that need to be provided and the city can contract out for any services they may need to. This includes Fire Department, Police, Water and Sewer. A list of services was provided to the Council and public and was entered in as Exhibit "D" shown below.

Molalla City Services

- Public Works
 - Water
 - Sewer
 - Streets
 - Storm Water
 - Parks & Recreation
- Police Services
- Planning (under contract with the County)
 - Permitting (under contract with the County)
- Aquatic Center
- Adult Center
- Municipal Court

Administration (city council, executive, city recorder, city attorney, finance) – serves all other departments and services.

CM Barnes reviewed the current financials with the Council and there is a projected deficit of \$325,000. Councilor Needham questioned the amount listed in the financials on page 5 as \$373,975.32 versus the \$325,000 she stated. CM Barnes stated that the amount is less because

Minutes of the Molalla City Council Special Meeting
Molalla City Hall
117 N. Molalla Ave. Molalla Oregon 97038
Wednesday, February 13, 2011 6:30 PM

staff has continued to work on the financials going through the budget line item by line. They have been able to reduce the expenditures since Friday to \$325,000. The projected deficit based on current operations at this time it's anticipated to be \$325,000 and this is just in the general fund, we are not looking at any other funds at this time.

FD Penni stated that one of the changes made since the amounts provided in the packet last Friday is because we are finalizing the costs for Planning Service contracted with the county. We are going through the Police Departments line items and eliminating non-essentials and the reduction is not a result of additional staffing cuts.

Councilor Needham asked which positions were effected with the staffing cuts. CM Barnes stated there were 3 positions: Assistant to the Chief of Police, Assistant City Recorder and the Assistant Finance Director. There is one contract that is being terminated which is the Building Inspector.

Councilor Needham questioned if the city can continue to completely, efficiently and effectively provide services to the city with reduced staff. CM Barnes stated yes.

Councilor Needham asked if staff can provide services efficiently after these reductions and asked why the reductions weren't made before. CM Barnes stated she was unable to answer that.

ADMINISTRATIVE COST ALLOCATIONS

CM Barnes explained that this is a tool that a number of municipalities use to equitably take general administrative costs that can't be assigned to specific line items. This includes City Council, City Recorder, City Attorney and Finance. Currently, the total costs of these administrative items are coming out of the general fund under administration. An example is the Finance Department does accounts payable for the Adult Center, Pool and Library. They have bills that need to be paid which is done by Finance. This service is only being paid out of the general fund at this time. This is not allocated for as a line item for those departments currently but can be created with a cost allocation plan.

There are 2 models presented tonight. These documents are entered into the agenda as Exhibit "C".

- The administrative and executive costs are reflected on page 1.
- The Full Time Employee (FTE) model is page 2. The city has 50.3 full time employees and you can see how the 50.3 are broken down with each fund. You take that FTE percentage after it has been distributed amongst each affected fund that provides a percentage. Take that percentage and apply it to the administrative costs of \$587,000 from page 1. This will give the dollar distribution that needs to be allocated from each department fund. If the Council chooses this option it will generate approximately

Minutes of the Molalla City Council Special Meeting
Molalla City Hall
117 N. Molalla Ave. Molalla Oregon 97038
Wednesday, February 13, 2011 6:30 PM

\$162,000 that will go back into the general fund. CM Barnes stated that Council needs to be aware that the Library will be affected the most based on the FTE dollar distribution.

- Page 3 is an option that looks at distributions based on each fund without Capitol Improvements included and is based again on percentages like in the first model. This reduces the amount to \$74,000 because of the reduction of removing the Capitol Improvements from the equation.

CM Barnes stated there are several ways to calculate cost allocations. You can account for all staff time dedicated to each fund based on time spent on various projects by tracking individual time. There just has to be a rationale for using the methodology the Council chooses.

After brief discussion with staff and Council regarding the options presented, creation of fund accounts for miscellaneous charitable items; such as the Molalla Arts Commission's mural which issue with this item is that the donations. Donations were received in last year's budget and those amounts need to be lifted from the general fund. Which in essence will increase the deficit by about \$25,000 FD Penni stated.

Councilor Clark asked if we can dissolve the (URA) Urban Renewal Agency. CM Barnes stated that it can be done legally by Council action. The agency has incurred no debt and the revenues collected would go back to those agencies once it is dissolved.

Councilor Clark questioned the Molalla Forest Road work and wanted to know if we could cancel the study since work has not started. CM Barnes stated that a scope of work has been completed and she would consider that item an obligation that needs to be followed through with.

CM Barnes also stated that if we were to dissolve the URA, the funding collected for the school district would not go to the schools it would go back to the state. They are the only exception.

Councilor Clark asked that the topic of dissolving the (URA) Urban Renewal Agency be added to the next Council agenda. By general Council consensus the item will be placed on the next agenda to address the pros and cons of this option so Council can move forward in a timely fashion based on commitments made by prior administration.

Councilor Rogge asked if the city has assets that can be utilized or liquidated. CM Barnes state the city does have land assets but the issue we are faced with is not just a 1 time occurrence or fix. Liquidating or utilizing assets would be a temporary fix and we need to find a long term solution.

CM Barnes discussed property tax increases and losses in revenues when projecting numbers for the upcoming budget cycles and would recommend projecting "flat" for the upcoming budget year. It would unrealistic to project a 3% increase in subsequent years. Council concurred. A

Minutes of the Molalla City Council Special Meeting
Molalla City Hall
117 N. Molalla Ave. Molalla Oregon 97038
Wednesday, February 13, 2011 6:30 PM

strand of e-mails discussing Property Tax Revenue Projections was distributed to Council and the public in attendance entered into the agenda as Exhibit "B".

Councilor Thompson asked if the PGE franchise fee has been renegotiated or can it be increased. CM Barnes stated that it is coming up for renewal and she would recommend that the percentage be increase from 3% to 5%. Brief discussion between staff and Council regarding how it affects funds and potential PGE rate increases took place.

Councilor Needham asked about the Police Personnel Incentives and questioned the amount of \$33,840. Officer Steve Long stated that they have certificate pay, firearms, defensive tactics and use of a taser incentives. CM Barnes stated this is a union negotiated item.

Councilor Needham questioned the Police Departments overtime budget numbers. FD Penni stated that the amount of over time that is currently happening is being paid from the Weed and Seed grant funds. The \$100,000 line item is a pass through account with a line item for revenues with expenditures showing such as Todos Juntos with some of them being earmarked for city business. The Police Department has been diligent with monitoring the over time line item.

Councilor Thompson asked staff to break down the transfer line item under administration listed in the City of Molalla Fiscal Year 2012 (July 2011-June 2012) included in the agenda. FD Penni stated that it is broken down as follows:

- \$200,000 – Adult Center
- \$139,000 – Aquatic Center
- \$27,000 – State Revenue Sharing to the Street Fund

Council moved onto requesting comments from any of the department heads in attendance at the meeting that would like to speak regarding the financials and cost allocations plans proposed.

Public Works Director, Marc Howatt stated if the fiscal impacts are significant it could impact enterprise funds, hinder projects relating to capitol and streets improvements.

Glenda Triebwasser, Library Director stated that the Library is funded mainly by county funds and if enough is taken out it can affect the library services offered.

Melissa Georgesen, Aquatic Center Director stated that it could significantly impact current staffing and operation hours but her department is flexible at this time.

Discussion between staff and Council about loan options and interfund transfers ensued. CM stated that these are short term solutions and the city will need to look for long term solutions since we will eventually need to pay those transfers or loans back. We need to figure out how to increase revenues or decrease expenditures.

Minutes of the Molalla City Council Special Meeting
Molalla City Hall
117 N. Molalla Ave. Molalla Oregon 97038
Wednesday, February 13, 2011 6:30 PM

FD Penni stated as we project out we are anticipating property tax compression, recession issues and increased cost in PERS rates.

Councilor Clark asked that contracting and cost savings scenarios for police services with the county be added to the next Council agenda. CM Barnes stated that she has been in contact after being asked by Council to do so and they are working on a proposal for Molalla based on our current police department functioning and status. This information will be provided to Council once it has been received and has a meeting this Wednesday with the Clackamas County Sheriff's department.

Councilor Thompson asked that each Director let us know how these cost allocation costs would impact their departments. He said it seems like a long term and viable solution but would like to hear from each director once they have reviewed the information on how it would affect them.

Councilor Needham asked if the contingency funds are in place. CM Barnes stated they have not been expended but we have a negative ending fund balance and over expending of appropriations to be concerned about. CM Barnes said she will need to use those funds to fix those 2 items.

Councilor Thompson asked about increasing current planning fees that the county charges for us to assist with the deficit. CM Barnes stated that using the funds for that purpose would not be allowed. Planning permit fees have to be use for very specific item that would not be one of them.

Councilor Clark asked if the city could file bankruptcy. CM Barnes stated it is not allowed in the State of Oregon such as the State of California.

Brief discussion between Council and staff regarding the separation of the Adult Center, Library and the Pool were brought up as an option to be looked at along with increasing water rates and increasing the park and recreation fee from \$4.25 to \$5.00. These are items that can be discussed in detail during the next Council meeting allowing staff to research these items for Council.

Councilor Thompson reiterated that we could borrow money, implement the cost allocation plan to allow for fiscal stability and pay back towards the loans that are taken out in subsequent years if the Council decides to do that. CM stated that it's doable for a few years but it doesn't provide a long term solution.

Councilor Clark commended the Police Chief for his efforts on controlling expenditures such as over-time.

Councilor Needham asked about interfund transfers and interest. CM Barnes stated the interest would come from the borrowing fund which would have to be calculated into the projected amounts. Ideally we should become cash positive before incurring debt so we are not paying debt with debt.

Minutes of the Molalla City Council Special Meeting
Molalla City Hall
117 N. Molalla Ave. Molalla Oregon 97038
Wednesday, February 13, 2011 6:30 PM

Councilor Needham asked what would happen to DARE, Weed & Seed and PAL if we were to contract with the county for police services. CM Barnes stated she can ask the question to the Clackamas County Sheriff's Department at the upcoming meeting and report back to council.

ACD Georgesen asked for clarification of what Council would like her to report specifically relating to the pool. Councilor Thompson stated that any suggestions or scenarios that she could bring to the Council would be very helpful. He feels that transfers from the general fund should not be made because the city is using those funds to subsidize a function that only a portion of the public uses.

Concern from Councilor Clark regarding monitoring of part-time employees to not exceed their hour limits which prohibits costly benefits from being incurred and if we can drop the Red Cross certification status which is why we raised the swim lesson fees. FD Penni stated that all departments watch that closely and it hasn't happened in a long time. ACD Georgesen stated that if they drop the Red Cross status the life guards will still retain it; the city would just not pay Red Cross to use their cards. She stated that currently there has been protesting from entities addressing this current Red Cross practice and as a result they are looking at possibly readjusting that fee.

Councilor Rogge asked Council to think about a date for a Town Hall meeting that can be set at the next regular.

Councilor Needham asked to discuss at the next meeting the legality of a Facebook meeting and Oregon's electronic public meeting laws that surround a meeting like that. Councilor Clark stated that it would be cost prohibitive for the city to incur costs for staff and legal time to research if a electronic meeting can be held; it should be the responsibility of the requestor.

ADJOURNMENT

Work session adjourned at 8:25PM.

Dated this 13th Day of 2012.

Sadie Cramer, City Recorder

Mike Clarke, Mayor



MAC Regular Meeting Minutes

Molalla Arts Commission

Regular Meeting Minutes for February 13th, 2012

Commissioners

NAME	TITLE	ATTENDANCE
Mary Lynn Jacob	Chair, Commissioner	<input checked="" type="checkbox"/>
Alicia Cook	Vice Chair, Commissioner	<input checked="" type="checkbox"/>
Dave Jackson	Secretary, Commissioner	<input type="checkbox"/> excused
Karla Koch-Johnston	Treasurer, Commissioner	<input checked="" type="checkbox"/>
Jon Deshler	Commissioner	<input checked="" type="checkbox"/>
Karalie Vest	Commissioner	<input type="checkbox"/>
Jude Strader	Commissioner	<input type="checkbox"/>
Dennis Stafford	Commissioner, Alternate	<input checked="" type="checkbox"/>

Liaisons

NAME	TITLE	ATTENDANCE
Sadie Cramer	City of Molalla	<input checked="" type="checkbox"/>
Debbie Rogge	Molalla City Council	<input checked="" type="checkbox"/>

Guests

NAME	TITLE
Alissa Penna	Molalla High School Art Department Chair
Marie Ramburg	
Sheri Thompson	
Barb Steltz	

-
- 1. Call to Order – Chair Mary Lynn Jacob – 5:35**
 - 2. Roll Call – Alicia Cook – 5:32**
 - 3. Approval of Minutes - Chair Mary Lynn Jacob – 5:35**

Treasurer Karla Koch-Johnston motioned to accept
Commissioner Cook 2nd

All approved.

- 4. Financial Report – Treasurer Karla Koch-Johnston – 5:40**
- 5. Public Comments – 5:45**
written or verbal (3 minute limit per person/group)

Alissa – Tri-Valley Art Showcase hosted in Molalla. Group is looking for fine art painters to participate. Date is set for 4/24/12. Presenters, door prizes needed. 72 kids total.

Commissioner Strader mentioned that it would be nice to have a student liaison be represented on MAC. Requirements to be drafted and given to Alissa for consideration.



MAC Regular Meeting Minutes

Sheri and Barb – Auction 5/19 6pm for Clark Elementary School. Needs artists. Commissioner Jacob asked for letter with what is needed so we can send to artist in our database.

6. Continuing Business –

5:50

a. Logging Mural Project

Artist in town Thursday. Meeting at 4:15 pm at MCC.
McCullough saw shop has a \$1k outstanding. Need to follow up.

b. Artists' Social

Report given by Commissioner Cook.

c. 2012 Event calendar

Commissioner Jackson to Deliver (It has been found!)

d. Flower Basket Program

No new status.

e. Lake Oswego Arts Council Coordination

No new status.

f. MAC 2nd Meeting (January)

Were notes supposed to be sent out from this meeting?

g. Art, Wine & Chocolate Show

Multiply coordination, planning, and logical issues discussed. See image of notes and end of this document.

7. New Business –

6:30

a. Community Art Event (gift bags opportunity)

No new status. Commissioner Deshler suggested to have them printed with the MAC logo and use as promotion.

b. Mural Maintenance

No new status. Sadie Cramer to bring info as to what is required for next meeting.



MAC Regular Meeting Minutes

c. Webmail and communications management

No new status.

d. Chamber of Commerce fee membership dues

Dues are due.

e. Centennial Art

Need logo. Suggest to send out a call to artist for opportunities.
Meeting at Prairie Inn at 6pm Tuesday.

f. Student Art Show

Treasurer Karla Koch-Johnston offered the dance studio for a meeting place if needed.

g. Rural Dell Study Group Request for Speaker

Looking for artists to speak 3/15/21 – Commissioner Stafford stepped forward.

h. Air Force Academy Band in Concert

4/15 MAC to sponsor the band in Mt Angle. Members to attend and be represented. Commissioner Deshler is the point-man.

i. MAC 2nd Meeting (February)

Looking for a venue. Looks like at MCC.

8. Member Sharing –

6:55

See image notes at end of this document.

9. Adjournment –

7:00

Motion to Adjourn -
Seconded -
Vote -
Result -
Discussion -



MAC Regular Meeting Minutes

MAC 1/9

1/17 5pm MCC

Fri 5pm Art Social

Joe Choc. Fountain

1/23

Jude will check w/ Farmstead on whether they're buying a chocolate fountain

If not will let me know

Wear Red!

● Bring idea for 2013 project to next meeting

2/13 Jon, MaryLynn, Dennis, Debbie, Karla, Sadie

Guests - Alissa, Marie Rambang, Sheri Thompson, Barb Steltz

Call to order 5:35

Karla motioned to accept min, Alicia 2nd

-32.50 on art show

Roses @ Jills + gym

MaryLynn will ask Jude to check w/ Farmstead on splitting gc \$25 each

Karla moved to pay spec edibles, Jon 2nd, vote, appr.

Alissa - Tri Valley Art Show^{will} hosted in Molalla, looking for painters (fine arts) to participate, 4/24. Presenters, door prizes needed, 72 kids total, also needs



MAC Regular Meeting Minutes

Jude mentioned student liaison role for MAC, Alissa looking for qualifications, will look for students

Shuri + BARB - Auction 5/19 for Clark Elem, needs artists, ML asked for letter w/ whats needed so we can send to artist DB, 6pm @ the school

ML shared LD gallery w/at walls project upcoming, Clark may be interested in participating. Contact Barb @ the school

Logging Mural - artist in town Thurs, meeting 4:15 @ MCE. McCullough

Saw Shop \$1K outstanding - need to follow up

Artists Social, Alicia reported

Dave working to get copy of events cal from Danielle

Chamber continuing flower basket program

LD coordinator - Karla volunteered

Dave hasn't sent notes from 2nd Jan meeting

Art, wine + chow - well attended, good vendors, some new stuff,

Gift bags still potential - ML will know by next months meeting

Jon's idea - print MAC logo and use for promotion

Mural Maint - Sadie will confirm who maintains. ^{also} Time for another clear coat. Sadie will get info on what's used

Webmail + Comms - wait for Dave to be back

Chamber - membership fee due - motion Alicia, Jon 2nd, apr

Centennial Ideas - Karla - cent. comm. needs logo - MAC help send out



MAC Regular Meeting Minutes

to artists, logo contest?

Cont. Comm meeting 6pm Wed @ B+B

We can send email to artists + graphic art students via Alissa

Karla will send info from cont comm on what they're looking for

Student Art Show - In May, Karla offered studio if needed

Would like to expand to more than the high school

ML will check on actual date for SF then determine lead

Rural Del Study Group looking for artist to speak @ study group

3/15 (ish) - Dennis

Air Force Band ^{& CO} 4/15 (ish) ^{19th} - MAC want to sponsor concert

Jon thinks OR Gardens - He will lead

2nd Feb meeting - El Charito, Cowboys or [Jill's] on 2/27

Karla - Cert of appreciation for others bringing art (ie McD)

will bring sample next month, Karla will let folks do art classes upstairs

Alisa - PGE Printing @ cost

Jon - was in New Orleans - working on Jazz show. NE Will Valley Piedmont marketing venture

Karla - invite members from neighboring Arts Comms?

ML, Dennis + Jade went to Arts leaders meeting. Shared our work gave annual report to Council last week



MAC Regular Meeting Minutes

Next month- manage Docs better- maybe Google Docs
Karla would like to officially represent MAC for 2nd Fri- next month
discussion

Molalla Arts Commission

2nd Meeting Minutes (informal) @ MCC

9 March 2012

Meeting Start: 5:30 pm**Attendance:**

Commissioners

NAME	TITLE	ATTENDANCE
Mary Lynn Jacob	Chair, Commissioner	<input checked="" type="checkbox"/>
Alicia Cook	Vice Chair, Commissioner	<input checked="" type="checkbox"/>
Dave Jackson	Secretary, Commissioner	<input checked="" type="checkbox"/>
Karla Koch-Johnston	Treasurer, Commissioner	<input type="checkbox"/>
Jon Deshler	Commissioner	<input checked="" type="checkbox"/>
Karalie Vest	Commissioner	<input checked="" type="checkbox"/>
Jude Strader	Commissioner	<input checked="" type="checkbox"/>
Dennis Stafford	Commissioner	<input checked="" type="checkbox"/>

Liaisons

NAME	TITLE	ATTENDANCE
Sadie Cramer	City of Molalla	<input type="checkbox"/>
Debbie Rogge	Molalla City Council	<input checked="" type="checkbox"/>

Guests

NAME	TITLE
Elizabeth Klien	CCA

1 Events:

March – no events planned

April – Air Force Band on the 19th in Mt Angle. Commissioners to make an appearance.

May – Spring Fling @ Karla's Dance Studio; Dennis is the pointman

2 Presentation

Elizebeth Klien presented the mural designs along with the artist on the computer projected video phone link techie thing. All thought it was very nice. The artist responded to questions from the group.

3 Votes

Vote #1: Approve the mural designs; all present voted in favor

Vote #2: Sponsor Air Force Band; all present voted in favor

Vote #3: Should Dennis Staffor (alt commissioner) be a full commissioner; all voted in favor.

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Forensic Financial Investigation Introduction and Overview

Staff Recommendation: Informational Item

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: Unknown. Extent of the services will depend upon what is discovered. It is anticipated to cost between \$4,000 and \$10,000.

Background:

At the February 8th council meeting, Council directed staff to engage Acuity Group for accounting review services. The focus of the review will be to attempt to reconcile accounting irregularities and investigate whether any misappropriation of City assets could have occurred. Acuity Group began their investigation of the City's records on March 12, 2012. The initial investigation is expected to take between three and five days.

SUBMITTED BY: Ellen Barnes, City Manager

Agenda Item

5.A

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.



February 6, 2012

City of Molalla, Oregon
Attn: Ellen Barnes, City Manager
117 N. Molalla Avenue
Molalla, OR 97038

Dear Ms. Barnes:

Re: Accounting Review

Acuity Group PLLC (Acuity) is pleased to confirm its engagement with the City of Molalla, Oregon (the City) in the above-mentioned matter. This letter outlines our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

We understand the purpose of our engagement is to review the accounting records of the City in an attempt to a) reconcile accounting irregularities and b) to conduct an internal investigation to determine whether any misappropriation of City assets could have occurred. If necessary, we will provide litigation support consulting services, as well as expert witness testimony as you may require in connection with this matter. During the course of our engagement, we will report to you and will submit all reports, communications, and work product to you.

We cannot and do not predict results or final developments in this matter.

We will maintain all work papers and other documents used by us during the course of this engagement in segregated files. At the completion of our engagement, we will return the original documents and all copies thereof to you. When we return the records to you, it will be your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

In addition, you acknowledge and agree that upon expiration of a 3-year period from the date the case settles or any appeal becomes final, Acuity shall be free to destroy its records related to this engagement.

Ms. Ellen Barnes, City Manager
City of Molalla Engagement Letter
February 6, 2012

Fees, Billing, and Payment

I, Tiffany Couch, will participate as Engagement Partner, maintaining overall substantive and administrative responsibility for the engagement, including billing and client relations. Our fees for this matter are based on an hourly rate plus expenses incurred, and are not contingent on the outcome of our work.

Our current established hourly rates are as follows:

Expert Witness Testimony & Trial Prep	\$275
Analysis and Review (CPA Time)	\$195
Information Processing (Paraprofessional Time)	\$100

Our practice is to request a retainer, which is **\$2,500** for this engagement. The retainer is not intended to be an estimate of the total cost of the engagement. The retainer will be deposited into our general account and may be commingled with our other funds. No interest shall accrue or be paid on the funds held as a retainer. If the retainer is exhausted during the engagement, we will require one or more additional advance retainer fee deposits. The amount of the additional retainer will depend on the amount of work remaining. If work is in progress when the initial retainer or additional retainers are exhausted, we will have no obligation to continue with this engagement until additional retainer fee deposits have been received.

We will submit our billing monthly, with the understanding that it will be due on presentation. Invoices not paid within 30 days will be subject to a late charge of 1 percent per month. We reserve the right to defer providing further services until payment on past due invoices is received.

Indemnification

This engagement shall be governed by the laws of the State of Oregon, without giving effect to any conflicts of laws principles. If a dispute arises out of or relates to the engagement described herein and if the dispute cannot be settled through negotiations, the parties agree first to try in good faith to settle the dispute by mediation before resorting to litigation or some other dispute resolution procedure. If the claim or dispute cannot be settled through mediation, it shall be submitted to a court of applicable jurisdiction in Clackamas County, Oregon, and each party hereby consents to the jurisdiction and venue of such court as the exclusive jurisdiction to hear and decide such disputes.

Ms. Ellen Barnes, City Manager
City of Molalla Engagement Letter
February 6, 2012

The obligations of Acuity are solely corporate obligations, and no officer, director, employee, agent, shareholder, or controlling person will be subjected to any personal liability whatsoever to any person, nor will any such claim be asserted by or on behalf of any other party to the agreement or any person relying on the conclusions. Acuity will perform all services under the agreement as an independent contractor with corresponding obligations and independence.

Acuity agrees to maintain in strict confidentiality and to protect all information that is disclosed or comes to its attention related to or concerning the work contemplated by this agreement. Acuity will maintain in the strictest confidence and take all reasonable steps necessary to prevent the disclosure of any such information by asserting all applicable rights and privileges with respect to such information, and shall cooperate fully in any judicial proceeding relating thereto.

You will advise us, with sufficient notice, of the work to be performed by us. If information becomes known that would make our continued involvement in this engagement inappropriate, we reserve the right to withdraw from this engagement. We may refuse to perform any act that we deem a violation of law, public policy, or our professional ethical standards, and in such event we may withdraw from the engagement without penalty.

In no event will Acuity be liable for incidental or consequential damages to you, even if we have been advised of the possibility of such damages occurring. Our liability to you, whether in tort, contract, or otherwise, with the exception of claim of fraud, is limited to the amount of fees paid to us for our services in this engagement.

Any materials we prepare in connection with this engagement are to be used solely by management for the purpose of the afore-mentioned matter, or any other internal business control, and may not be published or used for any other purpose without our written consent.

If any portion of this engagement letter is deemed invalid or unenforceable, said finding will not invalidate the remainder of the engagement letter.

Acceptance of Engagement Terms

We are prepared to proceed with the engagement upon your acceptance of this letter. By acknowledging acceptance of the terms of this engagement, you represent and warrant that you have the authority to employ Acuity on the terms and conditions set forth herein, including but not limited to the provisions above with respect to arbitration of disputes and claims.

Ms. Ellen Barnes, City Manager
City of Molalla Engagement Letter
February 6, 2012

If this is in accordance with your understanding and meets with your approval, please sign and date one copy of this letter in the space provided below. Please return the signed document to Acuity. Fax or electronic signatures will be construed as originals. Please retain a copy of this engagement letter for your files.

We trust the terms of this letter accurately reflect the terms and objectives of our engagement by you. If you have questions or comments, please call me at 360.573.5158.

We look forward to working with you in this matter and appreciate the opportunity.

Respectfully,

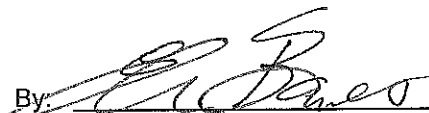


Tiffany R. Couch, CPA/CFF, CFE

The services described in this letter are in accordance with our requirements and are acceptable.

By: 
Mike Clarke, Mayor Council President

Date: 2/28/12

By: 
Ellen Barnes, City Manager

Date: 2/27/12

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Introduce Budget Calendar for FY 2012-2013

Staff Recommendation: Informational Item

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: no additional fiscal impact to the city

Background:

Establishing a budget calendar is not required by law, but is highly recommended. The budget calendar identifies critical steps and deadlines in the Oregon local budget process. Scheduling these in a calendar helps ensure that requirements are not missed and sufficient time is allowed to complete the budget process before June 30. The budget calendar can be amended anytime as needed.

SUBMITTED BY: Ellen Barnes, City Manager

Agenda Item

6.A

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.



City of Molalla 2012-13 Budget Calendar

District _____ City of Molalla
Budget Officer _____ Ellen Barnes, City Manager
Newspaper (ORS 193.010) _____ Molalla Pioneer

January 4Appoint budget officer

April 16.....Department directors submit budget recommendations to finance

April 25.....Publish first legal notice of budget committee meeting

May 2.....Publish second legal notice of budget committee meeting

May 8.....A copy of the proposed budget is filed at City Hall and copies delivered to budget committee members

May 9.....Publish legal notice of second budget committee meeting

May 15.....First meeting of the budget committee

1. Presiding officer is elected
2. Budget officer presents proposed budget and budget message
3. Public hearing on proposed budget and State Revenue Sharing
4. Pass a motion recommending to the City Council a budget for Fiscal Year 2012-13 and approving an amount or rate of total property taxes to be certified for collection (*if consensus on an approved budget is reached*)

May 16.....Publish legal notice of third budget committee meeting

May 22.....Second meeting of the budget committee (*if needed*)

1. Pass a motion recommending to the City Council a budget for Fiscal Year 2012-13 and approving an amount or rate of total property taxes to be certified for collection (*if consensus on an approved budget is reached*)

May 29.....Third meeting of the budget committee (*if needed*)

1. Pass a motion recommending to the City Council a budget for Fiscal Year 2012-13 and approving an amount or rate of total property taxes to be certified for collection

June 6.....Publish first legal notice "Financial Summary and Notice of Budget Hearing" scheduled for June 27 and advertisement of 2012-13 Budget including summary budget statements

June 13.....City Council meeting adopting the FY 2012-13 Budget

1. Public hearing on the recommended 2012-13 Budget and proposed use of State Revenue Sharing funds

2. City Council adopts a resolution making appropriations and levying property taxes
3. Adopts an ordinance declaring the city's election to receive State Revenue Sharing funds

July 15Certify property tax levy to county assessor

All Budget Committee meetings are scheduled to begin at 7:00 p.m. on the dates identified. They will be held at the Molalla Adult Community Center at 315 Kennel Avenue, Molalla, Oregon.

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Planning Commission Appointment

Staff Recommendation: Appoint Citizen to Planning Commission

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: NA

Background:

According to City Charter the authority to appoint members of boards, commissions and committees is vested with the Mayor, with consent of council.

MMC 16.20.100 outlines the composition of the Molalla Planning Commission.

Mr. Bill Hood has been an active member of the Molalla Planning Commission. His term expired in December 2011. His application is a request to be reappointed to another 4-year term on the Molalla Planning Commission.

SUBMITTED BY: Sadie Cramer, City Recorder
APPROVED BY: Ellen Barnes, City Manager

ADMIN USE ONLY

Agenda Item

6.B

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

City of Molalla

Application for Appointment to Citizen Committee



Date: 2-22-2012

Board/Committee of Interest:

Planning Commission

Name:

Address:

State

Zip

Home Phone:

Work Phone:

*E-Mail

William (Bill) Hood	
13968 S Vick Rd., Molalla	
OREGON	
97038	
503-341-9224	
503-991-7170	
bill.hood@cityofmolalla.com	
Years of Residence Inside City	9
Years of Residence in Community	40

Current or Previous

Community Affiliations or Activities:

Planning Commission
Urban Renewal Commission
Asst. Leader with the Molalla area Boy Scouts Troop

Please explain why you would like to serve on this committee and give any other background you might have in this area.

I have served with this committee for several years and have a good understanding of what the committee would like to achieve.
--

If applying for re-appointment to this Commission/Board/Committee/Task Force, please indicate what has been the key accomplishment of the group during your service.

The key accomplishment during my term of service would have been the completion of the New Comprehensive Plan

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

We all strive to do the best for the community.

*Signature or type name:

Bill Hood

To submit electronically:

After completing the form, save it to your hard drive.

Email the completed form as an attachment to:
cityrecorder@molalla.net

Or print the completed form and mail to:

City Recorder
City of Molalla
PO Box 248
Molalla, OR 97038
Or FAX it to: 503-829-3676

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Budget Committee Appointments

Staff Recommendation: Appoint Citizens to Budget Committee

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: NA

Background:

According to City Charter the authority to appoint members of boards, commissions and committees is vested with the Mayor, with consent of council.

According to ORS 294.414, municipalities must establish a local budget committee to review and approve the local budget before it is adopted by Council. The budget committee must consist of the members of the governing body and an equal number of voters from the district. Only qualified electors from the service district are eligible to serve on the budget committee. Appointed members serve for staggered, three year terms.

Ms. Mary Lynn Jacob and Mr. Roy Cramer have submitted applications to serve on the budget committee. Both are qualified to serve, according to state statute.

SUBMITTED BY: Sadie Cramer, City Recorder
APPROVED BY: Ellen Barnes, City Manager

ADMIN USE ONLY

Agenda Item

6.C

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

City of Molalla

Application for Appointment to Citizen Committee



Date: March 7, 2012

Board/Committee of Interest:

BUDGET

Name:

Address:

State

Zip

Home Phone:

Work Phone:

*E-Mail

Mary Lynn Jacob	
712 Toliver Dr	
Molalla, OR 97038	
971-244-2623	
503-829-6008	
mjacob@ReycarpetsLLC.com	
Years of Residence Inside City	6
Years of Residence in Community	6

Current or Previous

Community Affiliations or Activities:

Arts Commission, Chair
Chamber of Commerce, Board
Centennial Committee, Board

Please explain why you would like to serve on this committee and give any other background you might have in this area.

My desire is to help Molalla become all that it can be.
Handle FINANCES FOR MY BUSINESS

If applying for re-appointment to this Commission/Board/Committee/Task Force, please indicate what has been the key accomplishment of the group during your service.

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

Not enough info to know
first-hand.

*Signature or type name:

Mary Lynn Jacob

To submit electronically:

After completing the form, save it to your hard drive.

Email the completed form as an attachment to:
cityrecorder@molalla.net

Or print the completed form and mail to:

City Recorder
City of Molalla
PO Box 248
Molalla, OR 97038

Or FAX it to: 503-829-3676

City of Molalla

Application for Appointment to Citizen Committee

Date: 3.8.12



RECEIVED
MAR 09 2012

BY: Susan C Ham

Board/Committee of Interest: BUDGET COMMITTEE

Name:

Address:

State

Zip

Home Phone:

Work Phone:

*E-Mail

RORY CRAMER
701 W. MAIN ST.
OR.
97038
503-600-0082
503-329-3343
EMN88@PRIMERICA.COM
Years of Residence Inside City 29 +
Years of Residence in Community 49

Current or Previous

Community Affiliations or Activities:

Please explain why you would like to serve on this committee and give any other background you might have in this area.

WOULD LIKE TO HELP WITH POSITIVE CHANGE
IN MY COMMUNITY. MY LAST 18 YEARS OF WORK HAVE
BEEN IN FINANCIAL BUSINESS

If applying for re-appointment to this Commission/Board/Committee/Task Force, please indicate what has been the key accomplishment of the group during your service.

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

I'M NOT REALLY SURE AT THIS POINT
DUE TO LACK OF KNOWLEDGE OF WHERE WE SIT AT
THIS CURRENT TIME BUT WOULD WELCOME ANY
OPPORTUNITY TO HELP

*Signature or type name:

Rory L. Cramer

To submit electronically:

After completing the form, save it to your hard drive.

Email the completed form as an attachment to:
cityrecorder@molalla.net

Or print the completed form and mail to:

City Recorder

City of Molalla

PO Box 248

Molalla, OR 97038

Or FAX it to: 503-829-3676

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Communities that Care

Staff Recommendation: Discussion

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: \$0 to \$8,000

Background:

Since 2010, the City of Molalla has served as the fiscal agent for Communities that Care. The intent was for the City to receive funding on behalf of Communities that Care (CTC) and pay for CTC expenses from the revenues it received. According to the Executive Director, CTC has its 501(c)3 non-profit designation. As a functioning 501(c)3, there is no need for the City to serve as the organization's fiscal agent. The relationship between the City and CTC has evolved to an extent that it creates a liability risk to the City and potentially a risk to CTC's non-profit status. Revenues for CTC have not come in at a level to offset expenses. The City has been subsidizing CTC expenses. The City has been assisting with utility expenses and providing free water service, which is contrary to the terms of the sublease agreement.

SUBMITTED BY: Ellen Barnes, City Manager

ADMIN USE ONLY

Agenda Item

6.D

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

Sublease Agreement Between Communities That Care and the City of Molalla

This Sublease Agreement is made and effective April 1, 2010 by and between The City of Molalla ("Lessor") and Communities That Care ("Tenant").

Grace Lutheran Church ("Landlord") is the owner of land and improvements ("premises") commonly known and numbered as 212 5th Street, Molalla, OR 97038 and more particularly described as Tax Lot Number 52E16BB01100.

Lessor desires to sublease the premises to Tenant, at the rental and upon the covenants, conditions and provisions herein set forth.

THEREFORE, in consideration of the mutual promises herein, contained and other good and valuable consideration, it is agreed:

1. Term.

Lessor hereby subleases the premises to Tenant on a month-to-month basis beginning April 1, 2010. Lessor may terminate this sublease for any reason upon one month's written notice to Tenant.

2. Rental.

A. Tenant shall pay to Lessor during the Initial Term rental of \$1.00 per month to be reviewed after 6 (six) months. Payment shall be due in advance on the first day of calendar month during the sublease term to Lessor at 117 N. Molalla Ave., Molalla, OR 97038 or at such other place designated by written notice from Lessor or Tenant. The rental payment amount for any partial calendar months included in the Sublease term shall be prorated on a daily basis.

B. Use

Tenant may use the subleased premises for community outreach and for no other purpose without Landlord's and Lessor's written consent. Tenant will not use the premises in a manner that obstructs, annoys, or interferes with the rights of other occupants of the premises. Tenant will not cause any nuisance nor permit any objectionable fumes, electromagnetic waves, vibration, noise, light, or radiation to be emitted from the premises.

Tenant shall not use the subleased premises for the purposes of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance, chemical, thing or device and shall otherwise comply with all laws regarding Hazardous Substances.

Tenant acknowledges that the provisions of the Americans with Disabilities Act (the "ADA") allow allocation of responsibility for compliance with the terms and conditions of the ADA in this sublease. Responsibility for compliance with the ADA is allocated as set forth in this Section. Tenant is responsible for compliance with the applicable provisions of the ADA with respect to all improvements on or within the premises.

The term *Hazardous Substances* means and includes all hazardous and toxic substances, waste, or materials, any pollutant or contaminant, including, without limitation, PCBs, asbestos, asbestos-containing materials, and raw materials that are included under or regulated by any Environmental laws. For purposes of this sublease, the term *Environmental Laws* means and includes all federal, state, and local statutes, ordinances, regulations, and rules presently in force or hereafter enacted relating to environmental quality, contamination, and clean-up of Hazardous Substances. References in this sublease to *Laws* are deemed to include Environmental laws.

Tenant will indemnify and hold harmless Landlord and Lessor and its and their respective partners, directors, officers, agents, and employees from and against any and all claims arising from or in connection with the violation of Laws including but not limited to the ADA and Environmental laws, occurring in, at, or about the Building and the Land due to the acts or omissions of Tenant or its partners, directors, officers, agents, and employees, together with all costs, expenses, and liabilities incurred or in connection with each such claim, action, proceeding, or appeal, including, without limitation, all attorney fees and expenses.

3. Joint Use.

Tenant understands and agrees that Landlord may occupy the premises at times. Tenant will have the use and possession of the premises from 6:00 a.m. until 6:00 p.m. on Monday through Friday except for Vacation Bible School. Landlord retains the use and possession of the premises at all other times. In addition, Landlord will have use and possession of the property for one week in the summer for Vacation Bible School which will run for one week Monday through Friday. The week of Vacation Bible School will be agreed upon by Landlord and Tenant. In the event that either party has need of use and possession of the property during the other's time as above, the parties will confer and try to reach an agreement to accommodate each other's needs.

4. Sublease.

Tenant shall have the right, subject to Lessor's express prior written consent, to further sublease all or any part of the subleased premises to a nonprofit corporation or organization, such consent not to be unreasonably withheld or delayed but request can be denied for any reason by Lessor.

5. Repairs.

During the sublease term, Tenant shall make, at Tenant's expense, all necessary repairs to the subleased premises. Repairs shall include such items as routine repairs of floors, walls, ceilings, and other parts of the subleased premises damaged or worn through normal occupancy, except for major mechanical systems or the roof, subject to the obligations of the parties otherwise set forth in this sublease.

6. Alterations and Improvements.

As long as the modification, alteration, or change does not materially interfere with the operation by Tenant of its business in the premises, Landlord may modify, alter, or change any improvements in the building, the parking area, and other common areas.

Tenant, at Tenant's expense, shall have the right following Landlord's express prior written consent to remodel, redecorate, and make improvements and replacements of and to all or any part of the subleased premises from time to time as Tenant may deem desirable, provided the same are made in a workmanlike manner and utilizing good quality materials of substantially the same kind as are currently existing in the premises. Tenant shall have the right to place and install personal property, trade fixtures, equipment and other temporary installations in and upon the subleased premises, and fasten the same to the premises. All personal property, equipment, machinery, trade fixtures and temporary installations, whether acquired by Tenant at the commencement of the sublease term or placed or installed on the subleased premises by Tenant thereafter, shall remain Tenant's property free and clear of any claim by Landlord. Tenant shall have the right to remove the same at any time during the term of this sublease provided that all damage to the premises are repaired and restored to the same or better quality as existed prior to the removal. Tenant shall make such removal, and the attendant repair and restoration upon notice from Landlord. All such repair and restoration to be completed within the term of the sublease. Tenant will obtain at Tenant's expense all necessary governmental permits and approvals for alterations, improvements and restoration and deliver copies thereof to Landlord.

7. Insurance.

A. If the subleased premises are damaged by fire or other casualty resulting from any act or negligence of Tenant or any of Tenant's agents, employees or invitees, rent shall not

be diminished or abated while such damages are under repair, and Tenant shall be responsible for the costs of repair not covered by insurance.

B. Lessor shall maintain fire and extended coverage insurance on the Building and the subleased premises in such amounts as Landlord shall deem appropriate. Tenant shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property, including removable trade fixtures, located in the subleased premises and naming the Lessor as a secondary insured on the Tenant's insurance binder.

C. Tenant shall maintain a policy or policies of comprehensive general liability insurance with respect to the activities on the premises, such insurance to afford minimum protection of not less than \$2,000,000 combined single limit coverage of bodily injury, property damage or combination thereof and the Lessor shall be listed as an additional insured on Tenant's policy or policies of comprehensive general liability insurance, and Tenant shall provide Lessor with current Certificates of Insurance evidencing Tenant's compliance with this Paragraph. Tenant shall obtain the agreement of Tenant's insurers to notify Lessor that a policy will be terminated or is due to expire at least (20) days prior to such termination or expiration. Landlord shall not be required to maintain insurance against thefts within the subleased premises or the Building.

8. Utilities.

Tenant shall pay all charges for water, sewer, gas, electricity, telephone and other services and utilities used by Tenant on the subleased premises during the term of this sublease unless otherwise expressly agreed in writing by Lessor. In the event that any utility or service provided to the subleased premises is not separately metered, Landlord shall pay the amount due and separately invoice Tenant for Tenant's pro rata share of the charges. Tenant shall pay such amounts within fifteen (15) days of invoice. Tenant acknowledges that the subleased premises are designed to provide standard office use electrical facilities and standard office lighting. Tenant shall not use any equipment or devices that utilizes excessive electrical energy or which may, in Landlord's reasonable opinion, overload the wiring or interfere with electrical services to other tenants or other parts of the Landlord's property not subleased by Tenant.

9. Signs.

Following Landlord's consent, Tenant shall have the right to place on the subleased premises, any signs which are permitted by applicable city ordinances. Lessor may assist at no cost or expense to Landlord and cooperate with Tenant in obtaining any necessary permission from governmental authorities or adjoining owners and occupants for Tenant to place or construct the foregoing signs. Tenant shall repair all damage to the subleased premises resulting from the removal of signs installed by Tenant.

10. Entry.

Landlord or the Lessor shall have the right to enter upon the subleased premises at reasonable hours to inspect the same, provided Landlord or Lessor shall not thereby unreasonably interfere with Tenant's business on the subleased premises.

11. Parking.

During the term of this sublease, Tenant shall have the non-exclusive use in common with Landlord, other tenants of the Building, their guests and invitees, of the non-reserved common automobile parking areas, driveways, and footways, subject to rules and regulations for the use thereof as prescribed from time to time by Landlord.

12. Building Rules.

Tenant will comply with the rules of the building adopted and altered by Landlord or Lessor from time to time and will cause all of its agents, employees, invitees and visitors to do so; all changes to such rules will be sent by Landlord or Lessor to Tenant in writing.

13. Damage and Destruction.

Subject to Section 7 A. above, if the subleased premises or any part thereof or any appurtenance thereto is so damaged by fire, casualty or structural defects that the same cannot be used for Tenant's purposes, then Tenant shall have the right within ninety (90) days following damage to elect by notice to Landlord to terminate this sublease as of the date of such damage. In the event of minor damage to any part of the subleased premises, and if such damage does not render the subleased premises unusable for Tenant's purposes, Landlord shall promptly repair such damage at the cost of the Landlord. In making the repairs called for in this paragraph, Landlord shall not be liable for any delays resulting from strikes, governmental restrictions, inability to obtain necessary materials or labor or other matters which are beyond the reasonable control of Landlord. Tenant shall be relieved from paying rent and other charges during any portion of the sublease term that the subleased premises are inoperable or unfit for occupancy, or use, in whole or in part, for Tenant's purposes. Rentals and other charges paid in advance for any such periods shall be credited on the next ensuing payments, if any, but if no further payments are to be made, any such advance payments shall be refunded to Tenant by the Landlord. The provisions of this paragraph extend not only to the matters aforesaid, but also to any occurrence which is beyond Tenant's reasonable control and which renders the subleased premises, or any appurtenance thereto, inoperable or unfit for occupancy or use, in whole or in part, for Tenant's purposes.

14. Default.

If default shall at any time be made by Tenant in the payment of rent when due to Lessor as herein provided or if default shall be made in any of the other covenants or conditions to be kept, observed and performed by Tenant, and such default shall continue for thirty (30) days after notice thereof in writing to Tenant by Lessor without correction thereof then having been commenced and thereafter diligently prosecuted, Lessor may declare the term of this sublease ended and terminated by giving Tenant written notice of such intention, and if possession of the subleased premises is not surrendered, Lessor may reenter said premises. Lessor shall have, in addition to the remedy above provided, any other right or remedy available to Lessor on account of any Tenant default, either in law or equity. Lessor shall use reasonable efforts to mitigate its damages.

Lessor may, but will not be obligated to, make any payment or perform any obligation under this sublease that Tenant has failed to perform, as and when required hereunder. Tenant will pay Lessor for all expenditures and costs incurred by Lessor in performing any obligation of Tenant, upon demand, with interest thereon at the rate of twelve percent (12%) per month, but in no event at a rate in excess of that allowed by law. Lessor's right to cure any Tenant default is for the sole protection of Landlord and in no event will Tenant be released from any obligation to perform all of Tenant's obligations and covenants under this sublease, and the contents of this Section will not be deemed a waiver by Lessor of any other right that Lessor may have arising from any default of this sublease by Tenant, whether or not Lessor exercises its rights under this Section.

15. Quiet Possession.

Lessor covenants and warrants that upon performance by Tenant of its obligations hereunder, Lessor will keep and maintain Tenant in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the subleased premises during the term of this sublease.

16. Condemnation.

If any legally, constituted authority condemns the building or such part thereof which shall make the subleased premises unsuitable for leasing, this sublease shall cease when the public authority takes possession, and Tenant shall account for rental as of that date. Any and all awards payable by the condemning authority in connection with a taking will be the sole property of Landlord; however, nothing contained herein will prevent Tenant from prosecuting a separate claim for the value of its interest, as long as that award does not diminish the award that Landlord would otherwise be entitled to as a result of the taking.

17. Subordination.

Tenant accepts this sublease subject and subordinate to any mortgage, deed of trust or other lien presently existing or hereafter arising upon the subleased premises, or upon the building and to any renewals, refinancing and extensions thereof, but Tenant agrees that any such mortgagee shall have the right at any time to subordinate such mortgage, deed of trust or other lien to this sublease on such terms and subject to such conditions as such mortgagee may deem appropriate in its discretion.

18. Indemnity.

Tenant will indemnify, defend, and hold harmless Landlord, Lessor and its agents and employees from any claim, liability, damage, or loss, or any cost or expense in connection therewith (including reasonable attorney fees), whether suffered directly or from a third-party claim arising out of (a) any damage to any person or property occurring in, on, or about the premises or the Property of which the premises are a part, (b) use by Tenant or its agents, invitees, or contractors of the Common Area and the premises, and/or (c) Tenant's breach or violation of any term of this sublease.

19. Notice.

Any notice required or permitted under this sublease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to: Grace Lutheran Church

[Landlord] Grace Lutheran Church

[Landlord's Address] 510 May St, Molalla, OR 97038

If to Lessor to:

[Lessor] City of Molalla

[Lessor's Address] 117 N. Molalla Ave, PO Box 248, Molalla, OR 97038

If to Tenant to:

[Tenant] Communities That Care

[Tenant's Address] 212 5th Street, Molalla, OR 97038

Landlord, Lessor and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party. Notice is effective 48 hours after such deposit in the U.S. Mail.

21. Brokers.

Tenant represents that Tenant was not shown the premises by any real estate broker or agent and that Tenant has not otherwise engaged in, any activity which could form the basis for a claim for real estate commission, brokerage fee, finder's fee or other similar charge, in connection with this sublease.

22. Arbitration.

Any dispute between the parties relating to the interpretation of their rights and obligations under this sublease will be resolved solely by arbitration. Notwithstanding the foregoing, this Section will not be applicable to any dispute concerning the payment of Rent or use of the premises.

Such arbitration will be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association as then in effect (the "Arbitration Rules"), except as provided below. Any such arbitration will be held and conducted before one (1) arbitrator who will be selected by mutual agreement of the parties; if agreement is not reached on the selection of an arbitrator within fifteen (15) days of receipt of a written demand for arbitration as set forth below, then an arbitrator will be appointed by the presiding judge of the Circuit Court of Clackamas County, Oregon. The provisions of the Arbitration Rules will apply and govern the arbitration subject, however, to the following:

Any demand for arbitration must be in writing and must be made within ninety (90) days after the claim, dispute, or other matter in question has arisen. The arbitration proceeding must commence within thirty (30) days of appointment of the arbitrator, and all document exchange and other discovery of evidence must be completed within twenty (20) days of the appointment.

The arbitrator appointed must be a former or retired judge or practicing attorney with at least ten (10) years experience in real property and commercial matters.

The arbitrator will resolve the controversy in accordance with the Arbitration Rules, applicable law, and the terms and conditions of this sublease. Thereafter, the arbitrator will prepare in writing and provide to the parties his or her decision, including factual findings and reasons on which the decision is based.

The arbitration proceeding must be conducted and completed within five (5) days after its commencement, and the decision of the arbitrator must be made within sixty (60) days from the date of receipt of the written demand for arbitration.

The prevailing party will be awarded reasonable attorneys' fees, expert and non-expert witness costs and expenses, and other costs and expenses incurred in connection with the arbitration, unless the arbitrator, for good cause, determines otherwise.

Costs and fees of the arbitrator will be borne by the non-prevailing party.

The decision of the arbitrator, which may include equitable relief, will be final, and judgment may be entered on the decision in accordance with applicable Law in any court having jurisdiction over the matter.

23. Waiver.

No waiver of any default of Landlord, Lessor or Tenant hereunder shall be implied from any omission to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Landlord, Lessor or Tenant shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.

24. Memorandum of sublease.

The parties hereto contemplate that this sublease should not and shall not be filed for record, but in lieu thereof, at the request of either party, Lessor and Tenant shall execute a Memorandum of sublease to be recorded for the purpose of giving record notice of the appropriate provisions of this sublease.

25. Headings.

The headings used in this sublease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this sublease.

26. Successors.

The provisions of this sublease shall extend to and be binding upon Lessor and Tenant and their respective legal representatives, successors and assigns.

27. Consent.

Lessor shall not unreasonably withhold or delay its consent with respect to any matter for which Lessor's consent is required or desirable under this sublease.

28. Performance.

If there is a default with respect to any of Lessor's covenants, warranties or representations under this sublease, and if the default continues more than thirty (30) days after notice in writing from Tenant to Lessor specifying the default, Tenant may, at its option and without affecting any other remedy hereunder, cure such default and deduct the cost thereof from the next accruing installment or installments of rent payable hereunder until Tenant shall have been fully reimbursed for such expenditures, together with interest thereon at a rate equal to the lesser of twelve percent (12%) per annum or the then highest lawful rate. If this Sublease terminates prior to Tenant's receiving full reimbursement, Lessor shall pay the unreimbursed balance plus accrued interest to Tenant on demand.

29. Compliance with Law.

Tenant shall comply with all laws, orders, ordinances and other public requirements now or hereafter pertaining to Tenant's use of the subleased premises. Lessor shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the subleased premises.

30. Final Agreement.

This Agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties.

IN WITNESS WHEREOF, the parties have executed this sublease as of the day and year first above written.

[Tenant]Signature

Lynne Blatter

DATE

4/2/2010

[Lessor]Signature

Jim H. Atkins, Jr.

DATE

04-01-10

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Review FY 2011-12 Council Goals

Recommendation: Review, discussion and staff direction as necessary

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: NA

Background:

At a special (public) meeting on Feb. 26, 2011, the Council discussed and tentatively identified its goals for the coming fiscal year. Those goals were adopted by Council at the March 23, 2011 city council meeting.

During the council meeting on February 22, 2012, Council requested that a review of the council goals be added to the agenda.

SUBMITTED BY: Ellen Barnes, City Manager

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON
THE THURSDAY BEFORE THE SCHEDULED COUNCIL MEETING.
LATE ITEMS WILL BE SUBMITTED TO THE CITY MANAGER
FOR CONSIDERATION.

Agenda Item

6.E.

City Recorder Use Only

Council Goals--2011-12

Goal No. COMMUNICATIONS

- 1** Council Work Sessions quarterly/semi annually
- 2** More Council involvement in community activities
- 3** Improve staff research/information to Council
- 4** Partner with other entities to achieve economies of scale and eliminate redundancies and duplications.

ECONOMY

- 5** Encourage and manage economic growth and development
- 6** Partner with businesses to improve economic development and business growth
- 7** Eliminate interfund borrowing
- 8** Incorporate strategic budgeting/zero based budgeting techniques in budget development
 - Economic development policy as a tool and guide
- 10** Explore contracting services
- 11** Consolidate City departments and share resources to meet needs of the City of Molalla
- 12** Revise commercial and residential Park SDCs
- 13** Improve bond with Molalla River Schools district; utilizing Middle School facilities for Parks and Recreation

INFRASTRUCTURE

- 14** Improve livability through improved infrastructure and parks and recreation
- 15** Improve business development and infrastructure
- 16** Improve roads
- 17** Urban Renewal as a business development resource
- 18** Plan and consolidate growth infill in City of Molalla (Annex county "islands")
- 19** Prepare infrastucture report and recommendations

OTHER

- 20** Resolve Bohlander field
- 21** Complete City Charter revision with public and Council involvement
- 22** Develop a stratgic plan for the city.
- 23** Play a leadership role in planning for the Molalla Centennial Celebration

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: System Development Charge Annual Review

Staff Recommendation: Informational Item

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: NA

Background:

Both Molalla Municipal Code (13.14.120) and state statute (ORS 223.311) require an annual accounting of systems development charges showing the total amount of system development charge revenues collected for each system and the projects that were funded in the previous fiscal year. The accounting must include a list of the amount spend on each project funded, in whole or in part, with system development charge revenues and the amount of revenue collected by the local government from SDCs and attributed to the costs of complying with the provisions of the state statute.

SUBMITTED BY: Ellen Barnes, City Manager

Agenda Item

5.F

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

SEWER SDC's

Beginning Balance as of 07/01/2010 **(\$55,357.32)**

Revenues:

Jul-10	\$0.00	
Aug-10	\$11,709.00	8/23 (3) 3/4" Meters, no builder referenced in receipt
Sep-10	\$3,903.00	9/3 3/4" Meter, no builder referenced in receipt
Oct-10	\$0.00	
Nov-10	\$765,030.00	Transfer from Sewer Capital Account
Dec-10	(\$468.36)	12/02 3/4" Meter, no builder reference, JE Qrtly Transfer (\$4,371.36)
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$3,903.00	03/18/2011 3/4" Meter, no builder referenced on receipt.
Apr-11	\$0.00	
May-11	\$0.00	
Jun-11	\$7,806.00	06/14/2011 (2) 3/4" Meters, no builder referenced on receipt.
Jul-11	\$2,966.28	07/20/2011 3/4" Meter - Randy Spanfellner, JE Qrtly Transfer (\$936.72)
Aug-11	\$11,859.87	8/5,8/17,8/25 3/4" Meters - Raasch
Sep-11	\$7,806.00	09/08, 09/26 3/4" Meters - Raasch
Oct-11	\$15,612.00	10/05 3/4" Raasch, 10/24 3/4" Quality Plus, 10/24 (2) 3/4" H&R Homes
Nov-11	\$3,903.00	11/03 3/4" Raasch
Dec-11	\$0.00	

Expenditures:

Jul-10	\$0.00	
Aug-10	\$0.00	
Sep-10	\$0.00	
Oct-10	\$0.00	
Nov-10	\$357,517.00	Transfer for CWSRF loan payment
Dec-10	\$0.00	
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$0.00	
Apr-11	\$0.00	
May-11	\$0.00	
Jun-11	\$0.00	
Jul-11	\$0.00	
Aug-11	\$0.00	
Sep-11	\$0.00	
Oct-11	\$0.00	
Nov-11	\$0.00	
Dec-11	\$210,000.00	Transfer for CWSRF loan payment

Ending Balance as of 12/31/2011 **\$211,155.47**

WATER SDC's

Beginning Balance as of 07/01/2010 **\$69,440.52**

Revenues:

Jul-10	\$0.00	
Aug-10	\$6,339.00	8/23 (3) No builder referenced in receipt
Sep-10	\$2,113.00	9/3 No builder referenced in receipt
Oct-10	\$0.00	
Nov-10	\$950,000.00	Transfer from Water Capital Account
Dec-10	(\$253.56)	12/02 No builder reference, JE Qrtly Transfer (\$2,366.56)
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$2,113.00	03/18/2011 No builder referenced on receipt.
Apr-11	\$0.00	
May-11	\$0.00	
Jun-11	\$4,226.00	06/14/2011 (2) No builder referenced on receipt.
Jul-11	\$1,492.60	07/20/2011 Randy Spanfellner, JE Qrtly Transfer (\$620.40)
Aug-11	\$6,761.11	8/5,8/17,8/25 Raasch, LGPI Interest \$422.11
Sep-11	\$4,226.00	09/08, 09/26 Raasch
Oct-11	\$8,452.00	10/05 Raasch, 10/24 Quality Plus, 10/24 (2) H&R Homes
Nov-11	\$2,113.00	11/03 Raasch
Dec-11	\$0.00	

Expenditures:

Jul-10	\$0.00	
Aug-10	\$0.00	
Sep-10	\$0.00	
Oct-10	\$0.00	
Nov-10	\$0.00	
Dec-10	\$0.00	
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$0.00	
Apr-11	\$0.00	
May-11	\$0.00	
Jun-11	\$0.00	
Jul-11	\$0.00	
Aug-11	\$10,000.00	Stowers Road Project
Sep-11	\$0.00	
Oct-11	\$12,058.00	Stowers Road Project
Nov-11	\$0.00	
Dec-11	\$0.00	

Ending Balance as of 12/31/2011 **\$1,034,964.67**

STREET SDC's

Beginning Balance as of 07/01/2010 **\$139,271.55**

Revenues:

Jul-10	\$0.00	
Aug-10	\$8,817.00	8/23 (3) No builder referenced in receipt
Sep-10	\$2,939.00	9/3 No builder referenced in receipt
Oct-10	\$0.00	
Nov-10	\$0.00	
Dec-10	(\$352.68)	12/02 No builder reference, JE Qrtly Transfer (\$3,219.68)
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$2,939.00	03/18/2011 No builder referenced on receipt.
Apr-11	\$8,053.84	
May-11	\$0.00	
Jun-11	\$5,878.00	06/14/2011 (2) No builder referenced on receipt.
Jul-11	\$1,589.33	07/20/2011 Randy Spanfellner, JE Qrtly Transfer (\$1,349.67)
Aug-11	\$8,817.00	8/5,8/17,8/25 Raasch, LGPI Interest \$422.11
Sep-11	\$5,878.00	09/08, 09/26 Raasch
Oct-11	\$11,756.00	10/05 Raasch, 10/24 Quality Plus, 10/24 (2) H&R Homes
Nov-11	\$2,939.00	11/03 Raasch
Dec-11	\$116,282.00	Transfer from Street Fund by JE

Expenditures:

Jul-10	\$0.00	
Aug-10	\$0.00	
Sep-10	\$0.00	
Oct-10	\$0.00	
Nov-10	\$0.00	
Dec-10	\$0.00	
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$0.00	
Apr-11	\$0.00	
May-11	\$0.00	
Jun-11	\$0.00	
Jul-11	\$0.00	
Aug-11	\$29,127.36	Stowers Road Project
Sep-11	\$0.00	
Oct-11	\$0.00	
Nov-11	\$0.00	
Dec-11	\$15,123.00	Stowers Road Project

Ending Balance as of 12/31/2011 **\$270,556.68**

PARK SDC's

Beginning Balance as of 07/01/2010 **\$26,006.40**

Revenues:

Jul-10	\$0.00	
Aug-10	\$2,709.00	8/23 (3) No builder referenced in receipt
Sep-10	\$903.00	9/3 No builder referenced in receipt
Oct-10	\$0.00	
Nov-10	\$0.00	
Dec-10	(\$108.36)	12/02 No builder reference, JE Qrtly Transfer (\$1,011.36)
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$903.00	03/18/2011 No builder referenced on receipt.
Apr-11	\$0.00	
May-11	\$0.00	
Jun-11	\$1,806.00	06/14/2011 (2) No builder referenced on receipt.
Jul-11	\$686.28	07/20/2011 Randy Spanfellner, JE Qrtly Transfer (\$216.72)
Aug-11	\$2,709.00	8/5,8/17,8/25 Raasch, LGPI Interest \$422.11
Sep-11	\$1,806.00	09/08, 09/26 Raasch
Oct-11	\$3,612.00	10/05 Raasch, 10/24 Quality Plus, 10/24 (2) H&R Homes
Nov-11	\$903.00	11/03 Raasch
Dec-11	\$44,000.00	Transfer from Park Capital

Expenditures:

Jul-10	\$0.00
Aug-10	\$0.00
Sep-10	\$0.00
Oct-10	\$0.00
Nov-10	\$0.00
Dec-10	\$0.00
Jan-11	\$0.00
Feb-11	\$0.00
Mar-11	\$0.00
Apr-11	\$0.00
May-11	\$0.00
Jun-11	\$0.00
Jul-11	\$0.00
Aug-11	\$0.00
Sep-11	\$0.00
Oct-11	\$0.00
Nov-11	\$0.00
Dec-11	\$0.00

Ending Balance as of 12/31/2011 **\$85,935.32**

STORM SDC's

Beginning Balance as of 07/01/2010 **\$13,675.34**

Revenues:

Jul-10	\$0.00	
Aug-10	\$867.00	8/23 (3) No builder referenced in receipt
Sep-10	\$289.00	9/3 No builder referenced in receipt
Oct-10	\$0.00	
Nov-10	\$124,000.00	Transfer from Storm Water Capital
Dec-10	(\$34.68)	12/02 No builder reference, JE Qrtly Transfer (\$323.68)
Jan-11	\$0.00	
Feb-11	\$0.00	
Mar-11	\$289.00	03/18/2011 No builder referenced on receipt.
Apr-11	\$0.00	
May-11	\$0.00	
Jun-11	\$578.00	06/14/2011 (2) No builder referenced on receipt.
Jul-11	\$219.64	07/20/2011 Randy Spanfellner, JE Qrtly Transfer (\$69.36)
Aug-11	\$867.00	8/5,8/17,8/25 Raasch, LGPI Interest \$422.11
Sep-11	\$578.00	09/08, 09/26 Raasch
Oct-11	\$1,156.00	10/05 Raasch, 10/24 Quality Plus, 10/24 (2) H&R Homes
Nov-11	\$289.00	11/03 Raasch
Dec-11	\$0.00	

Expenditures:

Jul-10	\$0.00
Aug-10	\$0.00
Sep-10	\$0.00
Oct-10	\$0.00
Nov-10	\$0.00
Dec-10	\$0.00
Jan-11	\$0.00
Feb-11	\$0.00
Mar-11	\$0.00
Apr-11	\$0.00
May-11	\$0.00
Jun-11	\$0.00
Jul-11	\$0.00
Aug-11	\$0.00
Sep-11	\$0.00
Oct-11	\$0.00
Nov-11	\$0.00
Dec-11	\$0.00

Ending Balance as of 12/31/2011 **\$142,773.30**

Chapter 13.14

SYSTEMS DEVELOPMENT CHARGES

Sections:

13.14.010	Purpose.
13.14.020	Scope.
13.14.030	Definitions.
13.14.040	System development charge established.
13.14.050	Methodology.
13.14.060	Authorized expenditures.
13.14.070	Expenditure restrictions.
13.14.080	Improvement plan.
13.14.090	Collection of charge.
13.14.095	Deferred and installment payments.
13.14.100	Exemptions.
13.14.110	Credits.
13.14.120	Segregation and use of revenue.
13.14.130	Appeal procedure.
13.14.140	Prohibited connection.
13.14.150	Penalty.
13.14.160	Construction.

13.14.010 Purpose.

The purpose of the system development charge is to impose a portion of the cost of capital improvements for water, sanitary sewer, stormwater, transportation, and park systems, and any other systems for which system development charges are authorized under Oregon law, upon those developments that create the need for or increase the demands on capital improvements. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.020 Scope.

The system development charge imposed by this chapter is separate from and in addition to any applicable tax, assessment, charge, or fee otherwise provided by law or imposed as a condition of development. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.030 Definitions.

For purposes of this chapter, the following words shall have the meanings set forth in this section:

A. "Capital improvements" means facilities or assets used for:

1. Water supply, treatment and distribution;
2. Sewer collection, transmission, treatment and disposal;
3. Stormwater collection, transmission and disposal;
4. Drainage and flood control;
5. Transportation;
6. Parks and recreation;
7. Any other systems for which system development charges are allowable under Oregon law.

B. "Development" means building or making a physical change in the use or appearance of a structure or land.

C. "Improvement fee" means a fee for costs associated with capital improvements to be constructed after the date the fee is adopted pursuant to Section 13.14.040.

D. "Owner" means the owner or owners of record title or the purchaser or purchasers under a recorded sales agreement, and other persons having an interest of record in the described real property.

E. "Parcel of land" means a lot, parcel, block or other tract of land that is occupied or may be occupied by a structure or structures or other use, and that includes the yards and other open spaces required under the zoning, subdivision, or other development chapters.

F. "Qualified public improvement" means a capital improvement that is:

1. Required as a condition of development approval;
2. Identified in the plan adopted pursuant to Section 13.14.080; and either
 - a. Not located on or contiguous to property that is the subject of the development approval; or

b. Located in whole or in part on or contiguous to property that is the subject of development approval and required to be built larger or with greater capacity than is necessary for the particular development project to which the improvement fee is related.

G. "Reimbursement fee" means a fee for costs associated with capital improvements already constructed or under construction on the date the fee is adopted pursuant to Section 13.14.040.

H. "System development charge" means a reimbursement fee, an improvement fee or a combination thereof assessed or collected at the time of increased usage of a capital improvement, at the time of issuance of a development permit or building permit, or at the time of connection to the capital improvement. "System development charge" includes that portion of a sewer or water system connection charge that is greater than the amount necessary to reimburse the City for its average cost of inspecting and installing connections with water and sewer facilities. "System development charge" does not include fees assessed or collected as part of a local improvement district or a charge in lieu of a local improvement district assessment, or the cost of complying with requirements or conditions imposed by a land use decision, expedited land division or limited land use decision. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.040 System development charge established.

A. System development charges shall be established and may be revised by resolution of the Council.

B. Unless otherwise exempted by the provisions of this chapter or other local or state law, a system development charge is hereby imposed upon all parcels of land within the City, and upon all lands outside the boundary of the City that connect to or otherwise use the capital improvements of the City. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.050 Methodology.

A. The methodology used to establish the reimbursement fee shall consider the cost of then-existing facilities, prior contributions by then-existing users, the value of unused capacity, rate-making principles employed to finance publicly owned capital improvements, and other relevant factors identified by the Council. The methodology shall promote the objective that future systems users shall contribute no more than an equitable share of the cost of then-existing facilities.

B. The methodology used to establish the improvement fee shall consider the cost of projected capital improvements needed to increase the capacity of the systems to which the fee is related.

C. The methodology used to establish the improvement fee or the reimbursement fee, or both, shall be contained in a resolution adopted by the Council. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.060 Authorized expenditures.

A. Reimbursement fees shall be applied only to capital improvements associated with the systems for which the fees are assessed, including expenditures relating to repayment of indebtedness.

B. Improvement fees shall be spent only on capacity increasing capital improvements, including expenditures relating to repayment of debt for such improvements.

1. An increase in system capacity occurs if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the capital improvements funded by improvement fees must be related to current or projected development.

2. A capital improvement being funded wholly or in part from revenues derived from the improvement fee shall be included in the plan adopted by the City pursuant to Section 13.14.080.

C. Notwithstanding subsections A and B of this section, system development charge reve-

nues may be expended on the direct costs of complying with the provisions of this chapter, including the costs of developing system development charge methodologies and providing an annual accounting of system development charge expenditures. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.070 Expenditure restrictions.

A. System development charges shall not be expended for costs associated with the construction of administrative office facilities that are more than an incidental part of other capital improvements.

B. System development charges shall not be expended for costs of the operation or routine maintenance of capital improvements. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.080 Improvement plan.

The Council shall adopt a plan that:

A. Lists the capital improvements that may be funded with improvement fee revenues;

B. Lists the estimated cost and time of construction of each improvement; and

C. Describes the process for modifying the plan. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.090 Collection of charge.

A. The system development charge is payable upon issuance of:

1. A building permit;
2. A development permit;
3. A permit to connect to the water system; or
4. A permit to connect to the sewer system.

B. If no building, development, or connection permit is required, the system development charge is payable at the time the usage of the capital improvement is increased.

C. If development is commenced or connection is made to the water or sewer systems without an appropriate permit, the system development charge is immediately payable upon the earliest date that a permit was required.

D. The City Recorder shall collect the applicable system development charge when a permit that allows building or development of a parcel is issued or when a connection to the water or sewer system of the City is made. However, in lieu of payment under this section, eligible applicants may exercise the right under ORS Chapter 223 to pay the charge in assessments pursuant to the Bancroft Bonding Act. In such case, the charge shall become a first lien against the property served and have the same effect as an assessment lien for a public improvement and shall be duly recorded in the Docket of City Liens.

E. The City Recorder shall not issue such permit or allow such connection until the charge has been paid in full or provision has been made to pay the charge under the Bancroft Bonding Act, unless an exemption is granted pursuant to Section 13.14.100. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.095 Deferred and installment payments.

A. System development charges are immediately due and payable and shall be collected as provided in Section 13.14.090, unless deferred or installment payments are authorized in accordance with this section.

B. When the total of City system development charges due is less than \$10,000.00, the City Manager may approve deferred payments of system development charges for up to one year. Interest on the balance shall accrue at a rate equal to nine percent per annum. The City will not issue an occupancy permit for the property until the developer executes an approved payment agreement with the City.

C. When the total of City system development charges due is equal to or exceeds \$10,000.00, the City Manager may approve an agreement with the developer under which the developer will make installment payments equal to not less than one fifth of the original SDC assessment, on an annual basis, for a period not to exceed two years. Interest on the balance shall

accrue at a rate equal to nine percent per annum. The City will not issue an occupancy permit for the property until the developer executes an approved installment payment agreement with the City.

D. If the developer elects to defer payment of system development charges or to pay the system development charges in installments, the developer or a principle of the developer shall execute a promissory note in favor of the City in an amount equal to not less than the outstanding balance of unpaid charges on the date the note is executed.

E. In the event a developer elects to defer payment of system development charges or to pay the system development charges in installments, the City shall cause a lien to be placed upon the property in an amount equal to the balance owed, including interest, until payment has been received in full. Alternatively, the developer may provide the City with an irrevocable stand-by letter of credit in favor of the City in an amount equal to the unpaid balance of system development charges. The City shall release the lien or letter of credit upon full payment of all system development charges owed.

F. Failure to pay the system development charges within 60 days of the due date shall result in a penalty equal to 10% of the outstanding balance. Interest on the balance shall accrue from the 61st day following the due date at the rate of nine percent per annum.

G. In addition to any other remedy provided in law or equity, when system development charges are delinquent, the City may:

1. Refuse to issue development permits to the delinquent party;
2. Refuse to issue development permits for the subject property;
3. Refuse to honor any system development charge credits held by the delinquent party for any development;
4. Condition any development approval requested by the delinquent party on payment in

full of the unpaid system development charges, including penalties and interest;

5. Remove any previous system development charges due, including penalties and interest, from any offset account held by the City for the delinquent party, in which case the system development charges shall immediately be due, and refuse to issue any new deferrals;

6. Withdraw the amount of system development charges due, including penalties and interest, from any offset account held by the City for the delinquent party.

H. For purposes of this section, the terms "developer" and "delinquent party" include a person controlling a delinquent corporate permittee and any corporation controlled by a delinquent individual permittee.

I. Only one deferral or installment payment agreement between the City and a developer shall be in effect at any time. Upon payment of SDCs owed and termination of a deferral or installment agreement, a new agreement may be sought. (Ord. 2011-02 §1; Ord. 2010-06; Ord. 2008-22)

13.14.100 Exemptions.

A. Structures and uses established and existing on or before the effective date of the ordinance codified in this chapter are exempt from a system development charge, to the extent that such structures and uses are not altered, added to, replaced, or changed in use so as to increase demands on any capital improvement for which systems development charges are imposed.

B. Additions to single-family dwellings that do not constitute the addition of a dwelling unit, as defined by the State Uniform Building Code, are exempt from all portions of the system development charge.

C. An alteration, addition, replacement or change in use that does not increase the parcel's or structure's use of the capital improvement facility is exempt from all portions of the system development charge.

D. A project financed by City revenues is exempt from all portions of the system development charge. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.110 Credits.

A. A system development charge shall be imposed when a change of use of a parcel or structure occurs, but credit shall be given for the computed system development charge to the extent that prior structures existing and services were established on or after the effective date of the ordinance codified in this chapter. The credit so computed shall not exceed the calculated system development charge. No refund shall be made on account of such credit.

B. A credit shall be given for the cost of a qualified public improvement associated with a development. For qualified public improvements which are located in whole or in part on or contiguous to property that is the subject of development approval, and are required to be built larger or with greater capacity than is necessary for the particular development to which the improvement fee is related, credit shall be granted only for the cost of that portion of such improvement that exceeds the minimum standard facility size or capacity needed to serve the particular development project or property. The applicant shall have the burden of demonstrating that a particular improvement qualifies for credit under this section. The credit provided for by this subsection shall be only for the improvement fee charged for the type of improvement being constructed and shall not exceed the improvement fee even if the cost of the capital improvement exceeds the applicable improvement fee.

C. Credit shall not be transferable from one development to another except in compliance with standards adopted by the City Council.

D. Credit shall not be transferable from one type of capital improvement to another.

E. Credits shall be used not later than 10 years from the date the credit is given. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.120 Segregation and use of revenue.

A. All funds derived from a particular type of system development charge are to be segregated by accounting practices from all other funds of the City. That portion of the system development charge calculated and collected on account of a specific facility system shall be used for no purpose other than those set forth in Section 13.14.060.

B. The City Recorder shall provide the City Council with an annual accounting, based on the City's fiscal year, for system development charges showing the total amount of system development charge revenues collected for each type of facility and the projects funded from each account. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.130 Appeal procedure.

A. A person challenging the propriety of an expenditure of system development charge revenues may appeal the decision or the expenditure to the City Council by filing a written request with the City Recorder describing with particularity the decision of the City Recorder and the expenditure from which the person appeals. An appeal of an expenditure must be filed within two years of the date of the alleged improper expenditure.

B. Appeals of any other decision required or permitted to be made by the City Recorder under this chapter must be filed within 10 days of the date of the decision.

C. After providing notice to the appellant, the Council shall determine whether the City Recorder's decision or the expenditure is in accordance with this chapter and the provisions of ORS 223.297 to 223.314 and may affirm, modify, or overrule the decisions. If the Council determines that there has been an improper expenditure of system development charge revenues, the Council shall direct that a sum equal to the misspent amount shall be deposited within one year to the credit of the account or fund from which it was spent. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.140 Prohibited connection.

No person may connect to the water or sewer systems of the City unless the appropriate system development charge has been paid. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.150 Penalty.

Violation of this chapter is punishable by a fine not to exceed \$500.00. Each day's violation of this chapter shall constitute a separate offense. (Ord. 1999-14 §1; Ord. 1991-6 §1)

13.14.160 Construction.

The rules of statutory construction contained in ORS Chapter 174 are adopted and by this reference made a part of this chapter. (Ord. 1999-14 §1; Ord. 1991-6 §1)

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Review Warrant Register for February 2012.

Recommendation: Review and motion to approve warrant register

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: none

Background: During the January 4, 2012 City Council meeting staff recommended and Council approved implementing a process for Council to review and approve the City's warrant register each month.

SUBMITTED BY: Ellen Barnes, City Manager
APPROVED BY:

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE THURSDAY BEFORE THE SCHEDULED COUNCIL MEETING. LATE ITEMS WILL BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

Agenda Item

6.G.

City Recorder Use Only

Invoice Number	Description	Invoice Date	Amount
2000 AUTO REPAIR, INC.			
63065			
	06FEB12	02/06/2012	190.15
63209			
	15FEB12 E251232	02/15/2012	43.23
	17FEB12	02/27/2012	43.23
	21FEB12	02/21/2012	350.00
A.C. GILBERT'S DISCOVERY VILLAGE			
63066			
	3520	01/31/2012	70.00
AETNA			
215121			
	PR0210120 Aetna Pay Period: 2/10/2012	02/13/2012	75.00
2271201			
	PR0225120 Aetna Pay Period: 2/25/2012	02/27/2012	75.00
AFLAC			
63210			
	PR0225120 AFLAC - AfterTax Pay Period: 2/10/2012	02/27/2012	124.31
	PR0225120 AFLAC - AfterTax Pay Period: 2/25/2012	02/27/2012	124.31
	PR0225120 AFLAC - PreTax Pay Period: 2/10/2012	02/27/2012	187.73
	PR0225120 AFLAC - PreTax Pay Period: 2/25/2012	02/27/2012	187.73
ALEXIN ANALYTICAL LABORATORIES			
63124			
	9551	02/15/2012	162.00
ARAMARK UNIFORM SERVICES			
63067			
	529-0042654	01/31/2012	73.23
	529-0042654	01/31/2012	73.24
	529-0042654	01/31/2012	73.24
	529-0042655	01/31/2012	79.54
	529-0042656	01/31/2012	27.92
	529-0042657	01/31/2012	154.89
	529-0042658	01/31/2012	43.25
	529-0052530	02/07/2012	58.20
	529-0052530	02/07/2012	58.20
	529-0052530	02/07/2012	58.21
63125			
	529-0062473	02/14/2012	55.57
	529-0062473	02/14/2012	55.57
	529-0062473	02/14/2012	55.56
	5290062474	02/14/2012	79.54
	529-0062476	02/14/2012	154.89
	529-0062477	02/14/2012	43.25
63168			
	529-0072423	02/21/2012	41.49
	529-0072423	02/21/2012	41.48
	529-0072423	02/21/2012	41.48
ARONSON SECURITY GROUP			
63068			
	WOPDX9473	02/01/2012	745.05
AUDIOGO			
63126			
	441409	01/18/2012	159.91
BATEMAN SENIOR MEALS			
63169			
	MOCLK113112	01/31/2012	398.56
	MOCLK113112	01/31/2012	297.71
	MOCLK113112	01/31/2012	10.09

Invoice Number	Description	Invoice Date	Amount
BEERY, ELSNER & HAMMOND, LLP			
63069			
9974		01/31/2012	385.44
9974		01/31/2012	2,717.35
BI-MART CORPORATION			
63127			
930102-01/12		01/31/2012	13.17
930102-01/12		01/31/2012	187.13
930102-01/12		01/31/2012	11.47
930102-01/12		01/31/2012	14.99
930102-01/12		01/31/2012	45.46
BLACKSTONE AUDIOBOOKS			
63128			
599102		01/27/2012	149.25
BOB NAGEL DISTRIBUTING CO, INC			
63211			
655097		02/16/2012	244.72
BOOK WHOLESALERS, INC,			
63070			
243306D	LIBRARY BOOKS	01/13/2012	7.19
244222D	LIBRARY BOOKS	01/12/2012	3.89
245846D	LIBRARY BOOKS	01/17/2012	500.13
BROADWAY CAB			
63170			
9153-01/12		01/31/2012	151.40
BRYANT POWER SERVICES LLC			
63212			
2801		02/21/2012	371.15
CANBY FORD			
63071			
18278		01/31/2012	1,071.35
CANBY TROPHY & SCREENPRINT			
63072			
9421		01/31/2012	5.75
9421		01/31/2012	5.75
9421		01/31/2012	11.50
CARBONIC SYSTEMS INC.			
63073			
01269165		01/18/2012	80.80
CARDMEMBER SERVICE			
63171			
1/13-2/10, 2012		02/22/2012	1.00-
1/13-2/10, 2012		02/22/2012	524.56
1/13-2/10, 2012		02/22/2012	65.00-
1/13-2/10, 2012		02/22/2012	20.65
1/13-2/10, 2012		02/22/2012	34.90
1/13-2/10, 2012		02/22/2012	49.00
1/13-2/10, 2012		02/22/2012	85.00
1/13-2/10, 2012		02/22/2012	28.86
1/13-2/10, 2012		02/22/2012	145.47
1/13-2/10, 2012		02/22/2012	9.99
1/13-2/10, 2012		02/22/2012	70.00
1/13-2/10, 2012		02/22/2012	102.06
CASCADE COLUMBIA DISTRIBUTION			
63213			
563842		02/17/2012	375.00
CCMOW			

Invoice Number	Description	Invoice Date	Amount
63074	30 BOOKS ENTERTAINMENT BOOKS	02/06/2012	390.00
CCPOBF			
63199	PR0225120 CCPOBF CCPO BENEVOLENT FOUNDATION Pay Period: 2/10/2	02/27/2012	52.50
	PR0225120 CCPOBF CCPO BENEVOLENT FOUNDATION Pay Period: 2/25/2	02/27/2012	47.50
CENTER POINT PUBLISHING			
63129	993849	02/01/2012	170.16
CENTRAL CITY CONCERN			
63075	01/03/2012	01/31/2012	120.00
CHARTER MECHANICAL			
63076	396108	02/10/2012	339.55
63172	132701	02/23/2012	45,632.00
	392721	02/23/2012	24,444.00
CIT			
63077	20817925	02/01/2012	402.76
CITISTREET - STATE OF OREGON			
63121	PR0210120 Oregon Growth Savings Pay Period: 2/10/2012	02/13/2012	23.31
	PR0210120 Oregon Growth Savings Pay Period: 2/10/2012	02/13/2012	346.40
63200	PR0225120 Oregon Growth Savings Pay Period: 2/25/2012	02/27/2012	23.31
	PR0225120 Oregon Growth Savings Pay Period: 2/25/2012	02/27/2012	346.40
CITY OF MOLALLA			
63201	PR0225120 Coffee Fund Pay Period: 2/25/2012	02/27/2012	45.00
CLACKAMAS COUNTY PEACE OFFICER			
63202	PR02251215 Police Union Dues Pay Period: 2/10/2012	02/27/2012	285.90
	PR02251215 Police Union Dues Pay Period: 2/25/2012	02/27/2012	255.24
63234	02/2012 AUDIT	02/29/2012	4,239.28
CLACKAMAS COUNTY TAX COLLECTOR			
63078	2012 TAXES	02/03/2012	319.73
CLACKAMAS COUNTY TDC			
63173	20486	01/20/2012	3,646.44
CLACKAMAS COUNTY TREASURER			
63059	JAN 2012 COURT JANUARY 2012	01/31/2012	742.40
CLACKAMAS FEDERAL CREDIT UNION			
63122	PR0210120 Credit Union Pay Period: 2/10/2012	02/13/2012	225.00
63203	PR0225120 Credit Union Pay Period: 2/25/2012	02/27/2012	225.00
CLIFF KLANG			
63079	JANUARY 2012 ADULT CENTER JANITORIAL	02/01/2012	740.00
	JANUARY 2012 LIBRARY JANITORIAL	02/01/2012	640.00
CLINKSCALES PORTABLE TOILET			
63214	63949	02/17/2012	780.00

Invoice Number	Description	Invoice Date	Amount
COASTWIDE LABORATORIES			
63131			
	2398706	02/08/2012	12.56
	2398706	02/08/2012	12.56
63174			
	2400878	02/15/2012	105.83
COLONIAL LIFE & ACCIDENT			
63204			
	PR0225120 Colonial Pay Period: 2/25/2012	02/27/2012	37.55
	PR0225120 Colonial Pay Period: 2/10/2012	02/27/2012	37.55
COMMERCIAL BANK			
215122			
	PR0210120 Federal Withholding Tax Pay Period: 2/10/2012	02/13/2012	12,598.00
	PR0210120 Social Security Pay Period: 2/10/2012	02/13/2012	4,898.68
	PR0210120 Social Security Pay Period: 2/10/2012	02/13/2012	7,231.33
	PR0210120 Medicare Pay Period: 2/10/2012	02/13/2012	1,691.23
	PR0210120 Medicare Pay Period: 2/10/2012	02/13/2012	1,691.23
2271202			
	PR0225120 Federal Withholding Tax Pay Period: 2/25/2012	02/27/2012	12,229.61
	PR0225120 Social Security Pay Period: 2/25/2012	02/27/2012	4,805.25
	PR0225120 Social Security Pay Period: 2/25/2012	02/27/2012	7,093.48
	PR0225120 Medicare Pay Period: 2/25/2012	02/27/2012	1,659.03
	PR0225120 Medicare Pay Period: 2/25/2012	02/27/2012	1,659.03
COMPUSMART			
63132			
	2247	02/03/2012	36.66
	2247	02/03/2012	36.67
	2247	02/03/2012	36.67
	2247A	02/03/2012	239.99
	2249	02/14/2012	13.33
	2249	02/14/2012	13.33
	2249	02/14/2012	13.33
63215			
	2250	02/14/2012	165.00
CONSOLIDATED BUS MACHINES			
63133			
	93952	02/07/2012	100.98
CONSOLIDATED SUPPLY			
63080			
	S5898311.001	01/31/2012	896.64
	S5902379.001	01/23/2012	311.33
	S5909761.001	01/30/2012	1,038.00
COPYTRONIX			
63134			
	047500	12/19/2011	10.30
	047810	12/19/2011	28.20
	069679	02/13/2012	18.75
63216			
	070850	02/20/2012	10.30
	071123	02/20/2012	28.20
CORRECT EQUIPMENT			
63135			
	25302	02/01/2012	5,801.45
COUGAR ENTERPRISES, INC.			
63136			
	480954	02/13/2012	140.00
CRYSTAL AND SIERRA SPRINGS			

Invoice Number	Description	Invoice Date	Amount
63081	T120265174017	01/26/2012	61.87
63175	T120335174009	02/02/2012	29.37
63217	T120405174033	02/09/2012	29.41
DAVID GORDON 63176	02172012	02/17/2012	6,000.00
DEBBIE ROGGE 63177	30 COUNCIL MEETINGS	02/29/2012	100.00
DENNIS WOLFE 63178	13 City Council Meetings	02/29/2012	100.00
DEPARTMENT OF FINANCE 63082	35775	01/30/2012	560.00
	35775	01/30/2012	1,273.14
	35775	01/30/2012	239.94
	36050	02/02/2012	6,495.00
DEPT OF INFORMATION SERVICES - GIS 62894	LICENSE 266 2012 GIS SHAPE FILES FOR MAP FINDER	01/13/2012	250.00-
DEQ 63137	WQ12DOM-0943	02/09/2012	2,145.00
63218	R66100 2/12	02/01/2012	56,446.00
	R66100 2/12	02/01/2012	32,861.00
	R66100 2/12	02/01/2012	11,736.00
EBS 63219	PR0225120 Life Insurance CIS Life Pay Period: 2/25/2012	02/27/2012	165.02
	PR0225120 Life Insurance CIS Life Pay Period: 2/25/2012	02/27/2012	160.87
ED CUMMINGS 63151	REFUND POOL PASS	02/16/2012	41.25
FAULHABER'S LAWN MAINT. 63083	301	02/01/2012	216.00
First Investors 215123	PR0210120 First Investors Pay Period: 2/10/2012	02/13/2012	286.97
	PR0210120 First Investors Pay Period: 2/10/2012	02/13/2012	3,626.73
2271203	PR0225120 First Investors Pay Period: 2/25/2012	02/27/2012	260.76
	PR0225120 First Investors Pay Period: 2/25/2012	02/27/2012	3,600.52
FISHER'S SUPPLY 63084	30581	01/31/2012	12.12
FREEDOM MAILING SERVICES, INC 63085	20021	01/30/2012	459.75
	20021	01/30/2012	459.75
	20021	01/30/2012	96.04
	20021	01/30/2012	96.04
	20021	01/30/2012	96.03

Invoice Number	Description	Invoice Date	Amount
GALE 63138			
17460618		02/02/2012	161.81
63220			
17470313		02/10/2012	47.24
GE MONEY BANK/AMAZON 63139			
02052012		02/16/2012	690.99
GENEVRA MOLINA 63140			
02/07/2012	PROFESSIONAL SERVICES	02/07/2012	90.00
63221			
02/21/2012	PROFESSIONAL SERVICES	02/21/2012	90.00
GEORGE POTTLE 63179			
18	COUNCIL MEETING	02/29/2012	100.00
GLOBALSTAR USA 63086			
1-3629981		01/16/2012	5.73
GRANGE INSURANCE GROUP 63060			
JAN 2012	RESTITUTION - MCGARVEY	01/31/2012	50.00
H3L LLC 63141			
EID REFUND	EID PAID TWICE - REFUND	02/16/2012	450.00
HACH COMPANY 63222			
7626353		02/16/2012	29.90
HARVEST MARKETS BY THRIFTWAY 63180			
021412		02/01/2012	11.18
HRA VEBA TRUST 63223			
PR0225120	Health Insurance HSA Health Insurance Pay Period: 2/25/2012	02/27/2012	4,750.00
HUMANA INC. 63205			
PR0225120	Humana Pay Period: 2/25/2012	02/27/2012	647.32
INGRAM LIBRARY SERVICES 63087			
03059056	LIBRARY BOOKS	01/19/2012	18.39
03059057	LIBRARY BOOKS	01/19/2012	44.61
03179898	LIBRARY BOOKS	01/26/2012	2.68
03179899	LIBRARY BOOKS	01/26/2012	90.26
03179900	LIBRARY BOOKS	01/23/2012	632.76
03199689	LIBRARY BOOKS	01/27/2012	88.63
03296263	LIBRARY BOOKS	02/02/2012	44.23
03296264	LIBRARY BOOKS	02/02/2012	25.95
03296265	LIBRARY BOOKS	02/02/2012	15.81
63142			
03312768	LIBRARY BOOKS	02/03/2012	31.91
03404262	LIBRARY BOOKS	02/09/2012	14.85
03404263	LIBRARY BOOKS	02/09/2012	14.10
03404264	LIBRARY BOOKS	02/09/2012	524.00
03417360	LIBRARY BOOKS	02/10/2012	89.27
63224			
03510402	LIBRARY BOOKS	02/16/2012	108.91
J.D. PETERKIN CO			

Invoice Number	Description	Invoice Date	Amount
63088			
	01312011	01/31/2012	18.00
	JAN STMT	01/31/2012	18.00
JACK RAWLINGS			
63143			
	2971	02/03/2012	98.50
JAMES NEEDHAM			
63181			
	74 COUNCIL MEETING	02/29/2012	100.00
JERRY ARCARI			
63089			
	1/30-02/03, 2012	02/03/2012	400.00
63144			
	02/06-02/10, 2012	02/16/2012	480.00
JIMMY THOMPSON			
63182			
	42 City Council	02/29/2012	100.00
JULIE FORTIN			
63061			
	JAN 2012 RESTITUTION - CARTER	01/31/2012	1,661.85
KAREN BITZ			
63152			
	02102012	02/10/2012	42.00
KONDAUR CAPITAL CORP			
63090			
	723 MARY DRIVE 723 MARY DRIVE, MOLALLA	02/03/2012	43.25
LAKESIDE INDUSTRIES			
63145			
	11207417MB	02/01/2012	245.16
LEAGUE OF OREGON CITIES			
63091			
	12429	02/01/2012	150.00
	1608	02/03/2012	671.96
LEEDWAY, LLC			
63092			
	ML01101201	01/26/2012	37.21
	ML01101201	01/26/2012	37.21-
LES SCHWAB - MOLALLA			
63093			
	262-00394	01/31/2012	99.95
LINCOLN EQUIPMENT, INC.			
63146			
	SI80420	02/13/2012	459.67
MARYANN K. MEANEY			
63094			
	02072012	02/07/2012	868.75
MELVIN G. PAYNE			
63095			
	JAN 2012	01/31/2012	8.33
MICHELLE SATYNA			
63225			
	02162012	02/16/2012	26.91
MIKE CLARKE			
63183			
	50 COUNCIL MEETING	02/29/2012	125.00
MINUTEMAN PRESS			
63147			
	80180	01/31/2012	50.60

Invoice Number	Description	Invoice Date	Amount
MOLALLA AREA CHAMBER OF COMMER			
63148			
5177		12/12/2011	75.00
MOLALLA CAR WASH			
63096			
57		01/19/2012	68.00
MOLALLA COMMUNICATIONS			
63097			
01312012 599630		02/07/2012	219.50
02012012 599596		02/07/2012	175.00
02032012 105616		02/03/2012	193.73
02032012 102128		02/03/2012	731.48
02032012 105615		02/03/2012	153.40
02032012 105617		02/03/2012	374.60
02032012 107426		02/03/2012	1,595.69
02032012 109750		02/03/2012	1,120.66
02032012 101379		02/03/2012	291.96
MOLALLA PIONEER - CANBY			
63098			
JAN 2012 ADVERTISING		02/10/2012	126.00
MOLALLA PUMP			
63099			
JAN STMT		01/31/2012	6.57
MOLALLA RIVER MIDDLE SCHOOL			
63149			
2012.01 LIBRARY		07/21/2011	2,907.00
2012.01 POOL		07/21/2011	3,884.00
2012.01 LIBRARY		07/21/2011	2,907.00-
2012.01 POOL		07/21/2011	3,884.00-
MOLALLA RIVER SCHOOL DISTRICT			
63184			
2012.01		07/21/2011	2,907.00
2012.01		07/21/2011	3,884.00
NEXTEL COMMUNICATIONS			
63101			
949862046-067		01/27/2012	545.61
63226			
922122318-123		02/18/2012	227.37
922122318-123		02/18/2012	135.83
922122318-123		02/18/2012	112.21
NICOLE JENSON			
63153			
020412		02/16/2012	50.00
NORTH SKY COMMUNICATIONS			
63198			
00127838 WATER/SEWER DEPOSIT REFUND		02/17/2012	438.31
NW NATURAL GAS			
63185			
02212012 PAL Building		02/21/2012	249.46
02212012		02/21/2012	210.14
02212012		02/21/2012	4,623.48
63227			
02272012		02/27/2012	374.77
02272012		02/27/2012	209.11
02272012		02/27/2012	714.86
O.T.E.T.			
63058			
AUDIT 306909		01/26/2012	1,311.08

Invoice Number	Description	Invoice Date	Amount
AUDIT 306909		01/26/2012	1,311.08
AUDIT 306909		01/26/2012	1,311.07
AUDIT 306909		01/26/2012	1,311.08
63228			
PR0225120	Health Insurance Pay Period: 2/10/2012	02/27/2012	807.03
PR0225120	Health Insurance Pay Period: 2/25/2012	02/27/2012	43,872.06
PR0225120	Health Insurance Pay Period: 2/25/2012	02/27/2012	3,138.11
OACA			
61874			
2011	2011 fall conference	09/30/2011	175.00-
OACP			
63154			
20120146		02/06/2012	215.50
OFFICE MAX			
63155			
440265	OFFICE SUPPLIES	02/06/2012	144.44
63229			
584809	OFFICE SUPPLIES	02/15/2012	70.90
OFFICE OF THE TRUSTEE			
63206			
PR02252012	CHRISTOPHERSON	02/27/2012	500.00
OR DEPARTMENT OF JUSTICE			
63123			
PR021512	CASE #005BE1211J41	02/13/2012	1,000.00
PR021512	CASE #043AAAA61141	02/13/2012	449.00
63207			
PR02252012	CASE #005BE1211J41	02/27/2012	1,000.00
PR02252012	CASE #043AAAA61141	02/27/2012	449.00
OREGON DEPT OF REVENUE			
63062			
JAN 2012	COURT - JAN 2012 UNITARY	01/31/2012	1,546.55
JAN 2012	COURT - JAN 2012 LEMLA	01/31/2012	75.00
63156			
JANUARY 2012		01/31/2012	383.85
215124			
PR0210120	State Withholding Tax Pay Period: 2/10/2012	02/13/2012	7,776.11
2271204			
PR0225120	State Withholding Tax Pay Period: 2/25/2012	02/27/2012	7,574.38
OREGON JUDICIAL DEPARTMENT			
63063			
JAN 2012	COURT - JAN 2012	01/31/2012	383.85
JAN 2012	COURT - JAN 2012	01/31/2012	383.85-
ORICK'S TAXI			
63186			
02022012		02/17/2012	50.00
02032012		02/17/2012	92.00
02082012		02/17/2012	85.00
ORWEF			
63157			
SCHEIWE 2012	MARCH 27,28,29, 2012	02/16/2012	195.00
63187			
EDMUNDS 02/2012	MARCH 27, 28, 29, 2012	02/17/2012	195.00
PACIFIC OFFICE AUTOMATION - OR			
63102			
F23918		01/27/2012	372.57
F23918		01/27/2012	372.57
PAUL PUFFER			

Invoice Number	Description	Invoice Date	Amount
63103			
1.071397		09/28/2011	1,000.00
PETTY CASH			
63104			
ADULT CENTER 02/11		02/07/2012	99.10
PINE VALLEY ECO PRODUCTS			
63158			
0047963		01/28/2012	1,245.26
PLEASE HOLD			
63105			
12365 TELEPHONE RECORDING		02/01/2012	15.00
PORTLAND GENERAL ELECTRIC			
63159			
02162012		02/16/2012	6,500.99
02162012		02/16/2012	14,797.15
POSTMASTER			
63160			
40-5712 02/12		02/16/2012	250.00
40-5712 02/12		02/16/2012	250.00
63188			
021412 ADULT CENTER STAMPS		02/14/2012	45.00
PREMIER FLEET SERVICES			
63106			
CL58663		01/31/2012	210.31
CL58663		01/31/2012	210.31
CL58663		01/31/2012	210.31
CL58663		01/31/2012	251.61
CL58663		01/31/2012	210.32
CL58664		02/02/1993	202.93
63189			
CL58791		02/16/2012	207.47
63230			
CL58790		02/16/2012	253.54
CL58790		02/16/2012	253.53
CL58790		02/16/2012	253.54
CL58790		02/16/2012	439.23
CL58790		02/16/2012	253.54
PUMPTech, INC.			
63107			
0049758-IN		01/24/2012	8,518.00
PURCHASE POWER			
63190			
021512 POSTAGE		02/23/2012	428.58
021512 POSTAGE		02/23/2012	428.57
021512 POSTAGE		02/23/2012	428.57
021512 POSTAGE		02/23/2012	428.57
021512 POSTAGE		02/23/2012	428.57
021512 POSTAGE		02/23/2012	428.57
021512 POSTAGE		02/23/2012	428.57
QUILL CORPORATION			
63161			
9820708 OFFICE SUPPLIES		01/31/2012	43.18
63191			
1123415 OFFICE SUPPLIES		02/14/2012	20.05
1155104 OFFICE SUPPLIES		02/14/2012	36.87
1155142 OFFICE SUPPLIES		02/14/2012	46.39
63231			
1193741 OFFICE SUPPLIES		02/14/2012	103.55

Invoice Number	Description	Invoice Date	Amount
1250819	OFFICE SUPPLIES	02/17/2012	47.69
RANDOM HOUSE, INC. 63162			
1083321853		02/03/2012	24.00
63232			
1083383344		02/10/2012	68.00
RICH COBB 63150			
2005-1358 FTA	Municipal Court Bail Refund	02/08/2012	170.50
RICKY MEYER 63108			
JAN 2012		02/07/2012	86.03
ROBERT RIBBECK 63064			
JAN 2012	RESTITUTION - SAWTELL	01/31/2012	70.00
ROXANNE R. SCOTT 63109			
LAWSON		12/27/2011	150.00
PETTY		01/31/2012	150.00
VALLEY		12/27/2011	150.00
ROY BURNS 63130			
021012	ANNUAL PHYSICAL	02/10/2012	100.00
RUSS MABRY 63110			
34	MEETINGS BROADCASTING	02/01/2012	350.00
RYAN & CARRIE PEASE 63197			
857 MEADOWLARK	WATER/SEWER DEPOSIT REFUND	02/17/2012	6.55
SANDY CASTERLINE 63111			
JAN 2012		02/07/2012	101.01
SHOWCASES 63112			
264481		01/30/2012	32.75
SOUTH FORK COFFEE COMPANY 63163			
335138	COFFEE & SUPPLIES	02/16/2012	152.00
SPECIAL EDIBLES 63164			
021112		02/16/2012	112.50
STEPHEN CLARK 63192			
121	COUNCIL MEETINGS	02/29/2012	100.00
STEPHEN COX 63113			
JAN 2012	HDM MILEAGE REIMBURSEMENT	01/31/2012	213.68
STEPHEN PETRUZZIELLO 63100			
11-0169	Municipal Court Bail Refund	02/03/2012	4.00
TEAM 63233			
FEB 2012 EID		02/28/2012	8,835.00
TEAMSTERS LOCAL 223 63208			
PR0225120	Teamsters Union Dues Pay Period: 2/10/2012	02/27/2012	354.00
PR0225120	Teamsters Union Dues Pay Period: 2/25/2012	02/27/2012	354.00

Invoice Number	Description	Invoice Date	Amount
THE ARTSMITH 63114	114516	01/31/2012	55.00
THE BANK OF NEW YORK TRUST 63193	2010-NW2238 2/12	02/23/2012	200,000.00
	2010-NW2238 2/12	02/23/2012	61,225.00
THE OREGONIAN 63194	1851102-12/12	12/19/2011	247.00
THE WATERCLEAR CO., INC. 63115	3177	01/28/2012	343.90
TODOS JUNTOS (CANBY) 63195	2.12.4	02/14/2012	7,973.30
TONY LAPOINTE 63116	02/07/2012	02/07/2012	50.00
63196	02/21/2012	02/22/2012	50.00
UPSTART 63165	13350690	02/09/2012	485.05
V & V MANUFACTURING, INC. 63117	35811	01/31/2012	114.95
WATER/SEWER REFUND 63166	HYDRANT DEPOSIT WATER/SEWER DEPOSIT REFUND	02/16/2012	438.31
	HYDRANT DEPOSIT WATER/SEWER DEPOSIT REFUND	02/16/2012	438.31-
WCCCA 63118	20120206364	02/06/2012	130.00
WILCO FARMS 63119	G01406	01/21/2012	55.99
WILSON PACIFIC DEVELOPMENT, INC 63167	255	01/17/2012	3,980.00
XEROX CORPORATION 63120	059891777	02/01/2012	24.72
	059891784	02/01/2012	492.24
	059891789	02/01/2012	492.24
Grand Totals:			<u>724,522.51</u>

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Review Financial Statements for February

Recommendation: Discussion Item

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: NA

Background:

This is a review of the City's FY2011-12 financial activity through February 2012 for each fund in the budget.

SUBMITTED BY: Ellen Barnes, City Manager

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE THURSDAY BEFORE THE SCHEDULED COUNCIL MEETING. LATE ITEMS WILL BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

Agenda Item

6.H

City Recorder Use Only

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)

GENERAL FUND

		ACTUALS															
REVENUES	ANNUAL BUDGET	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	YTD	% TO DATE	MAR	APR	MAY	JUN	YTD	% TO DATE
PROPERTY TAXES																	
PROPERTY TAXES CURRENT	\$ 2,478,404.00	\$ 14,112.97	\$ 12,784.83	\$ 12,632.32	\$ 7,167.01	\$ 1,724,943.12	\$ 255,880.15	\$ 19,301.43	\$ 18,113.30	\$ 2,064,935.13	83%	\$ 90,000.00	\$ 20,000.00	\$ 15,000.00	\$ 90,000.00	\$ 2,279,935.13	92%
PROPERTY TAXES PRIOR YEAR	\$ 132,134.00	\$ -	\$ -	\$ -	\$ -	\$ 38,664.30	\$ 3,336.05	\$ 3,316.45	\$ 4,041.75	\$ 49,358.55	37%	\$ -	\$ -	\$ -	\$ -	\$ 49,358.55	37%
TOTAL PROPERTY TAXES	\$ 2,610,538.00	\$ 14,112.97	\$ 12,784.83	\$ 12,632.32	\$ 7,167.01	\$ 1,763,607.42	\$ 259,216.20	\$ 22,617.88	\$ 22,155.05	\$ 2,114,293.68	81%	\$ 90,000.00	\$ 20,000.00	\$ 15,000.00	\$ 90,000.00	\$ 2,329,293.68	89%
FRANCHISE FEES																	
NW NATURAL GAS	\$ 57,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,395.37	\$ 47,395.37	83%	\$ -	\$ -	\$ -	\$ -	\$ 47,395.37	83%
TELEPHONE	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104.41	\$ 16,161.45	\$ 16,265.86	71%	\$ -	\$ -	\$ -	\$ -	\$ 16,265.86	71%
TELEVISION	\$ 25,000.00	\$ -	\$ 7,799.47	\$ -	\$ -	\$ 7,708.35	\$ -	\$ -	\$ 7,809.33	\$ 23,317.15	93%	\$ -	\$ -	\$ -	\$ 7,500.00	\$ 30,817.15	123%
SEWER	\$ 75,000.00	\$ 7,213.55	\$ 6,782.83	\$ 6,698.20	\$ 5,122.75	\$ 6,504.01	\$ 6,103.04	\$ 6,546.27	\$ 6,441.20	\$ 51,411.85	69%	\$ 6,454.33	\$ 6,454.33	\$ 6,454.33	\$ 6,454.33	\$ 77,229.17	103%
WATER	\$ 66,000.00	\$ 5,473.61	\$ 6,291.23	\$ 6,773.77	\$ 7,209.10	\$ 5,271.44	\$ 4,444.93	\$ 4,948.91	\$ 4,907.66	\$ 45,320.65	69%	\$ 6,436.93	\$ 6,436.93	\$ 6,436.93	\$ 6,436.93	\$ 71,068.37	108%
STORM WATER	\$ 4,600.00	\$ -	\$ -	\$ -	\$ 1,569.26	\$ 391.37	\$ 371.78	\$ 405.08	\$ 395.44	\$ 3,132.93	68%	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 4,692.93	102%
PGE	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 47,000.00	\$ -	\$ -	\$ -	\$ 47,000.00	49%
TOTAL FRANCHISE FEES	\$ 345,600.00	\$ 12,687.16	\$ 20,873.53	\$ 13,471.97	\$ 13,901.11	\$ 19,875.17	\$ 10,919.75	\$ 12,004.67	\$ 83,110.45	\$ 186,843.81	54%	\$ 60,281.26	\$ 13,281.26	\$ 13,281.26	\$ 20,781.26	\$ 294,468.85	85%
INTERGOVERNMENTAL																	
LIQUOR TAX	\$ 93,132.00	\$ 14,179.96	\$ 10,234.73	\$ 7,435.29	\$ 7,665.11	\$ -	\$ 14,320.49	\$ 14,749.99	\$ -	\$ 68,585.57	74%	\$ 7,435.00	\$ 7,435.00	\$ 7,435.00	\$ 7,435.00	\$ 98,325.57	106%
CIGARETTE TAX	\$ 11,310.00	\$ 2,041.10	\$ 1,074.03	\$ 985.38	\$ 1,280.85	\$ -	\$ 1,976.06	\$ 896.25	\$ -	\$ 8,253.67	73%	\$ 985.00	\$ 1,074.00	\$ 985.00	\$ 985.00	\$ 12,282.67	109%
STATE REVENUE SHARING	\$ 55,000.00	\$ -	\$ 14,373.09	\$ -	\$ -	\$ 16,660.29	\$ -	\$ -	\$ 19,160.00	\$ 50,193.38	91%	\$ -	\$ -	\$ 14,373.09	\$ -	\$ 64,566.47	117%
CAPITAL IMPROVEMENT TRANSER	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL INTERGOVERNMENTAL	\$ 170,442.00	\$ 16,221.06	\$ 25,681.85	\$ 8,420.67	\$ 8,945.96	\$ 16,660.29	\$ 16,296.55	\$ 15,646.24	\$ 19,160.00	\$ 127,032.62	75%	\$ 8,420.00	\$ 8,509.00	\$ 22,793.09	\$ 8,420.00	\$ 175,174.71	103%
ADMINISTRATIVE PASS THRU																	
WEED & SEED	\$ -	\$ 28,661.39	\$ -	\$ 22,512.17	\$ -	\$ 153,710.81	\$ -	\$ 9,278.31	\$ -	\$ 214,162.68	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ 214,162.68	#DIV/0!
ECONOMIC IMPROVEMENT DISTRICT	\$ 45,072.00	\$ -	\$ 1,850.00	\$ 200.00	\$ 650.00	\$ -	\$ 1,032.00	\$ 40,260.00	\$ 6,135.00	\$ 50,127.00	111%	\$ 675.00	\$ 675.00	\$ 675.00	\$ 675.00	\$ 52,827.00	117%
COFFEE PAYROLL DEDUCTION	\$ 1,200.00	\$ -	\$ 55.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ 45.00	\$ 300.00	25%	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 480.00	40%
PARK RENTAL	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -	0%
MOLALLA ARTS COMMISSION	\$ 23,344.00	\$ -	\$ -	\$ -	\$ -	\$ 586.00	\$ -	\$ -	\$ -	\$ 586.00	3%	\$ -	\$ -	\$ -	\$ -	\$ 586.00	3%
COMMUNITIES THAT CARE	\$ 13,000.00	\$ -	\$ 75.00	\$ 65.00	\$ -	\$ -	\$ 2,575.00	\$ -	\$ -	\$ 2,715.00	21%	\$ -	\$ -	\$ -	\$ -	\$ 2,715.00	21%
TOTAL ADMINISTRATIVE PASS THRU	\$ 82,866.00	\$ 28,661.39	\$ 1,980.00	\$ 22,827.17	\$ 700.00	\$ 154,346.81	\$ 3,657.00	\$ 49,538.31	\$ 6,180.00	\$ 267,890.68	323%	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 270,770.68	327%
ADMINISTRATION CHARGES FOR SERVICES																	
BUSINESS, AMUSEMENT, LIQUOR LICENSES	\$ 25,000.00	\$ 2,180.00	\$ 1,641.50	\$ 620.00	\$ 762.50	\$ 310.00	\$ 12,621.00	\$ 8,607.00	\$ 1,218.00	\$ 27,960.00	112%	\$ 1,301.00	\$ 1,301.00	\$ 1,301.00	\$ 1,301.00	\$ 33,164.00	133%
LEINS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 170.00	\$ -	\$ -	\$ -	\$ -	\$ 170.00	2%	\$ -	\$ -	\$ -	\$ -	\$ 170.00	2%
INTEREST	\$ 500.00	\$ 11.56	\$ 12.38	\$ 7.85	\$ 2.97	\$ 3.10	\$ 515.47	\$ -	\$ 789.58	\$ 1,342.91	269%	\$ 8.69	\$ 8.69	\$ 8.69	\$ 8.69	\$ 1,377.67	276%
Interest DARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Interest EVF	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Interest Cap Imp Fund	\$ 28.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Interest Drug Investigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
WATER/SEWER DEPOSITS	\$ 15,000.00	\$ (456.82)	\$ (109.79)	\$ (557.07)	\$ (287.42)	\$ 485.69	\$ 730.00	\$ 1,430.00	\$ 664.91	\$ 1,899.50	13%	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,899.50	26%
PARK IN LIEU	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 1,345.50	\$ -	\$ -	\$ -	\$ -	\$ 1,345.50	27%	\$ -	\$ -	\$ -	\$ -	\$ 1,345.50	27%
GENERAL MISCELLANOUS	\$ 140,000.00	\$ 14,383.08	\$ 7,634.62	\$ 4,054.02	\$ 10,622.90	\$ (3,107.71)	\$ 4,384.50	\$ 20,038.40	\$ (35,348.05)	\$ 22,661.76	16%	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 42,661.76	30%
TOTAL ADMIN CHARGES FOR SERVICES	\$ 195,553.00	\$ 16,117.82	\$ 9,178.71	\$ 4,124.80	\$ 12,616.45	\$ (2,308.92)	\$ 18,250.97	\$ 30,075.40	\$ (32,675.56)	\$ 55,379.67	28%	\$ 6,809.69	\$ 6,809.69	\$ 6,809.69	\$ 6,809.69	\$ 82,618.43	42%
POLICE DEPARTMENT PASS THRU																	
COPFAST GRANT	\$ 25,000.00	\$ -	\$ 216.00	\$ -	\$ -	\$ 2,223.53	\$ -	\$ -	\$ -	\$ 2,439.53	10%	\$ -	\$ -	\$ -	\$ -	\$ 2,439.53	10%
WEED & SEED PD OT GRANT	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,076.26	\$ -	\$ 21,076.26	105%	\$ -	\$ -	\$ -	\$ -	\$ 21,076.26	105%
WEED & SEED DIVERSION GRANT	\$ 13,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,817.02	\$ -	\$ 8,817.02	68%	\$ -	\$ -	\$ -	\$ -	\$ 8,817.02	68%
WEYERHAUSER OT GRANT	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -	0%
911 PHONE TAX	\$ 38,454.00	\$ 10,230.09	\$ -	\$ -	\$ 9,931.11	\$ -	\$ -	\$ 9,657.19	\$ -	\$ 29,818.39	78%	\$ -	\$ -	\$ -	\$ -	\$ 29,818.39	78%
YOUTH FUND DONATIONS	\$ 250.00	\$ -	\$ 15.10	\$ 100.00	\$ -	\$ -	\$ -	\$ 20.00	\$ -	\$ 135.10	54%	\$ -	\$ -	\$ -	\$ -	\$ 135.10	54%
TOTAL POLICE DEPT PASS THRU	\$ 101,704.00	\$ 10,230.09	\$ 231.10	\$ 100.00	\$ 9,931.11	\$ 2,223.53	\$ -	\$ 39,570.47	\$ -	\$ 62,286.30	61%	\$ -	\$ -	\$ -	\$ -	\$ 62,286.30	61%
POLICE DEPARTMENT CHARGES FOR SERVICES																	
ALARM PERMITS	\$ 1,600.00	\$ 120.00	\$ 95.00	\$ 90.00	\$ 255.00	\$ 135.00	\$ 120.00	\$ 135.00	\$ 140.00	\$ 1,090.00	68%	\$ 155.00	\$ 155.00	\$ 155.00	\$ 155.00	\$ 1,710.00	107%
FINGERPRINTS	\$ 1,700.00	\$ 150.00	\$ 135.00	\$ 360.00	\$ 180.00	\$ 240.00	\$ 105.00	\$ 30.00	\$ 165.00	\$ 1,365.00	80%	\$ 206.25	\$ 206.25	\$ 206.25	\$ 206.25	\$ 2,190.00	129%
TOW FEES	\$ 4,500.00	\$ 100.00	\$ 200.00	\$ -	\$ -	\$ 435.29	\$ 100.00	\$ 500.00	\$ 100.00	\$ 1,435.29	32%	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,835.29	41%

PD GENERAL MISC	\$	15,000.00	\$	35.00	\$	151.70	\$	17.83	\$	1,293.42	\$	13,266.00	\$	445.30	\$	30.00	\$	825.18	\$	16,064.43	107%	\$	376.99	\$	376.99	\$	376.99	\$	376.99	\$	17,572.39	117%																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
SCHOOL OFFICER REIMBURSE	\$	1,500.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
TOTAL POLICE DEPT CHARGES FOR SERV	\$	24,300.00	\$	405.00	\$	581.70	\$	467.83	\$	1,728.42	\$	14,076.29	\$	770.30	\$	695.00	\$	1,230.18	\$	19,954.72	82%	\$	838.24	\$	838.24	\$	838.24	\$	838.24	\$	23,307.68	96%																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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MEETINGS BROADCAST	\$	5,000.00	\$	-	\$	-	\$	-	\$	(1,575.00)	\$	3,150.00	\$	-	\$	-	\$	-	\$	1,575.00	32%	\$	375.00	\$	375.00	\$	375.00	\$	375.00	\$	3,075.00	62%
COUNCIL MEETINGS	\$	8,700.00	\$	1,075.00	\$	1,075.00	\$	1,250.00	\$	2,650.00	\$	(1,900.00)	\$	935.00	\$	912.25	\$	1,075.00	\$	7,072.25	81%	\$	856.75	\$	856.75	\$	856.75	\$	856.75	\$	10,499.25	121%
AWARDS & RECOGNITION	\$	250.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%
COFFEE & COFFEE SUPPLIES	\$	1,600.00	\$	76.65	\$	122.00	\$	122.00	\$	226.10	\$	277.20	\$	-	\$	291.30	\$	152.00	\$	1,267.25	79%	\$	136.69	\$	136.69	\$	136.69	\$	136.69	\$	1,814.01	113%
SPWF LOAN	\$	5,520.00	\$	-	\$	-	\$	-	\$	-	\$	5,231.07	\$	-	\$	-	\$	-	\$	5,231.07	95%	\$	-	\$	-	\$	-	\$	-	\$	5,231.07	95%
CHARITABLE COMMUNITY DONATION	\$	1,000.00	\$	2,645.00	\$	-	\$	-	\$	-	\$	(1,445.00)	\$	-	\$	-	\$	-	\$	1,200.00	120%	\$	-	\$	-	\$	-	\$	-	\$	1,200.00	120%
CHAMBER OF COMMERCE GRANT	\$	10,160.00	\$	-	\$	-	\$	-	\$	-	\$	1,445.00	\$	-	\$	6,275.00	\$	-	\$	7,720.00	76%	\$	-	\$	-	\$	-	\$	-	\$	7,720.00	76%
CTC GRANT	\$	-	\$	279.29	\$	286.07	\$	158.81	\$	(567.24)	\$	(156.93)	\$	-	\$	-	\$	-	\$	0.00	#DIV/0!	\$	39.23	\$	39.23	\$	39.23	\$	39.23	\$	156.92	#DIV/0!
WEED & SEED GRANT	\$	-	\$	20,319.87	\$	9,459.88	\$	15,394.92	\$	9,761.36	\$	14,670.94	\$	9,300.71	\$	21,168.37	\$	7,973.30	\$	108,049.35	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	108,049.35	#DIV/0!
ECONOMIC IMPROVEMENT DISTRICT	\$	35,729.00	\$	75.00	\$	-	\$	1,850.00	\$	200.00	\$	-	\$	1,988.00	\$	36,885.00	\$	9,285.00	\$	50,283.00	141%	\$	531.25	\$	531.25	\$	531.25	\$	531.25	\$	52,408.00	147%
WATER/SEWER DEPOSIT REFUNDS	\$	15,000.00	\$	240.00	\$	500.00	\$	500.00	\$	8,020.00	\$	870.00	\$	531.58	\$	540.00	\$	444.86	\$	11,646.44	78%	\$	1,600.00	\$	1,600.00	\$	1,600.00	\$	1,600.00	\$	18,046.44	120%
PARK IN LIEU	\$	5,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%
COMMUNITIES THAT CARE	\$	13,000.00	\$	3,912.76	\$	152.37	\$	640.00	\$	1,836.13	\$	1,914.73	\$	-	\$	671.66	\$	-	\$	9,127.65	70%	\$	640.00	\$	640.00	\$	640.00	\$	640.00	\$	11,687.65	90%
MOLALLA ARTS COMMISSION	\$	23,344.00	\$	715.24	\$	-	\$	232.50	\$	185.29	\$	692.64	\$	1,534.00	\$	515.40	\$	(5,370.47)	\$	(1,495.40)	-6%	\$	283.00	\$	283.00	\$	283.00	\$	283.00	\$	(363.40)	-2%
FLOWER BASKET	\$	2,500.00	\$	-	\$	91.89	\$	1,633.35	\$	-	\$	17.99	\$	-	\$	-	\$	-	\$	1,743.23	70%	\$	-	\$	-	\$	-	\$	-	\$	1,743.23	70%
EMERGENCY MANAGEMENT DISASTER LN	\$	972.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%
TOTAL MATERIALS AND SERVICES	\$	429,375.00	\$	71,798.05	\$	30,894.43	\$	52,951.42	\$	50,257.82	\$	38,541.54	\$	24,767.63	\$	101,004.04	\$	11,514.73	\$	381,729.66	89%	\$	24,316.38	\$	24,151.38	\$	25,316.38	\$	24,316.38	\$	479,830.18	112%

CITY HALL CAPITAL OUTLAY

[illegible]

GENERAL FUND TRANSFERS

[illegible]

CONTINGENCY & RESERVE

[illegible]

POLICE PERSONNEL SERVICES

PERS	\$	135,602.00	\$	11,666.87	\$	11,458.97	\$	11,484.61	\$	11,491.19	\$	14,234.44	\$	11,118.65	\$	11,410.79	\$	10,586.99	\$	93,452.51	69%	\$	11,525.41	\$	11,525.41	\$	11,525.41	\$	11,525.41	\$	139,554.15	103%
SAIF	\$	35,830.00	\$	2,558.46	\$	2,627.78	\$	2,596.35	\$	2,586.90	\$	3,205.66	\$	2,529.70	\$	2,565.33	\$	2,516.31	\$	21,186.49	59%	\$	2,592.37	\$	2,592.37	\$	2,592.37	\$	2,592.37	\$	31,555.97	88%
FAICA	\$	89,815.00	\$	7,620.94	\$	7,264.35	\$	7,092.98	\$	7,098.77	\$	8,774.46	\$	6,875.34	\$	7,185.06	\$	7,793.42	\$	58,705.32	55%	\$	7,269.26	\$	7,269.26	\$	7,269.26	\$	7,269.26	\$	87,782.36	98%
INSURANCE	\$	245,025.00	\$	19,243.59	\$	19,303.37	\$	19,303.37	\$	19,150.59	\$	19,336.59	\$	19,243.59	\$	17,958.82	\$	20,130.15	\$	153,670.07	63%	\$	19,250.23	\$	19,250.23	\$	19,250.23	\$	19,250.23	\$	230,670.99	94%
POLICE CHIEF	\$	75,000.00	\$	9,054.49	\$	7,146.02	\$	6,288.78	\$	6,288.78	\$	6,288.78	\$	6,288.78	\$	6,288.78	\$	6,288.78	\$	53,933.19	72%	\$	7,194.52	\$	7,194.52	\$	7,194.52	\$	7,194.52	\$	82,711.27	110%
SERGEANTS	\$	217,767.00	\$	22,511.31	\$	19,003.08	\$	19,003.08	\$	20,818.46	\$	17,187.70	\$	19,003.08	\$	19,003.08	\$	19,003.08	\$	155,532.87	71%	\$	20,333.98	\$	20,333.98	\$	20,333.98	\$	20,333.98	\$	236,868.79	109%
PATROL OFFICERS	\$	491,802.00	\$	49,708.39	\$	45,348.84	\$	45,682.91	\$	44,347.04	\$	52,892.74	\$	44,122.59	\$	46,912.58	\$	43,948.80	\$	372,963.89	76%	\$	46,271.80	\$	46,271.80	\$	46,271.80	\$	46,271.80	\$	558,051.09	113%
ADMINISTRATIVE SECRETARY	\$	48,847.00	\$	4,599.58	\$	4,149.58	\$	4,149.58	\$	4,149.58	\$	4,149.58	\$	4,285.64	\$	4,395.89	\$	-	\$	29,879.43	61%	\$	4,262.08	\$	4,262.08	\$	4,262.08	\$	4,262.08	\$	46,927.75	96%
POLICE CLERK	\$	40,327.00	\$	3,791.56	\$	3,791.56	\$	3,791.56	\$	3,791.56	\$	3,906.40	\$	3,791.56	\$	3,791.56	\$	3,791.56	\$	30,447.32	76%	\$	3,791.56	\$	3,791.56	\$	3,791.56	\$	3,791.56	\$	45,613.56	113%
INCENTIVES	\$	19,989.00	\$	2,794.00	\$	2,794.00	\$	2,835.64	\$	2,835.64	\$	2,835.64	\$	2,835.64	\$	2,835.64	\$	2,573.58	\$	22,339.78	112%	\$	2,814.82	\$	2,814.82	\$	2,814.82	\$	2,814.82	\$	33,599.06	168%
HOLIDAY BUY OUT	\$	37,989.00	\$	323.60	\$	647.20	\$	1,391.20	\$	1,940.20	\$	17,828.73	\$	-	\$	332.60	\$	689.40	\$	23,152.93	61%	\$	1,075.55	\$	1,075.55	\$	1,075.55	\$	1,075.55	\$	27,455.13	72%
OVERTIME	\$	100,000.00	\$	4,789.44	\$	6,338.53	\$	5,724.02	\$	(7,413.52)	\$	(1,867.02)	\$	4,919.79	\$	5,242.63	\$	2,909.48	\$	20,643.35	21%	\$	2,359.62	\$	2,359.62	\$	2,359.62	\$	2,359.62	\$	30,081.83	30%
WEED & SEED OVERTIME	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,266.97	\$	5,719.62	\$	6,986.59	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	6,986.59	#DIV/0!
BUCKEROO OVERTIME	\$	4,000.00	\$	-	\$	-	\$	-	\$	4,000.00	\$	5,808.85	\$	-	\$	-	\$	-	\$	9,808.85	245%	\$	-	\$	-	\$	-	\$	-	\$	9,808.85	245%
CONTRACT OVERTIME	\$	5,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%
PROPERTY OFFICER	\$	50,828.00	\$	4,472.91	\$	4,472.90	\$	4,472.90	\$	4,472.90	\$	4,472.90	\$	5,247.20	\$	4,472.90	\$	4,472.90	\$	36,557.51	72%	\$	4,472.90	\$	4,472.90	\$	4,472.90	\$	4,472.90	\$	54,449.11	107%
GRANT OVERTIME	\$	9,000.00	\$	-	\$	-	\$	-	\$	10,000.00	\$	-	\$	-	\$	-	\$	-	\$	10,000.00	111%									\$	10,000.00	111%
TOTAL PERSONNEL	\$	1,606,821.00	\$	143,135.14	\$	134,346.18	\$	133,816.98	\$	135,558.09	\$	159,055.45	\$	130,261.56	\$	133,662.63	\$	129,424.07	\$	1,099,260.10	68%	\$	133,214.10	\$	133,214.10	\$	133,214.10	\$	133,214.10	\$	1,632,116.50	102%

MATERIALS AND SERVICES

POWER	\$	3,600.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	4,925.26	\$	-	\$	4,925.26	137%	\$	725.00	\$	725.00	\$	725.00	\$	725.00	\$	7,825.26	217%
PHONE	\$	12,000.00	\$	1,691.61	\$	1,770.26	\$	2,047.98	\$	1,733.50	\$	1,735.80	\$	1,718.96	\$	2,312.25	\$	1,672.00	\$	14,682.36	122%	\$	1,810.84	\$	1,810.84	\$	1,810.84	\$	1,810.84	\$	21,925.72	183%

OPERATIONS & MAINTENANCE	\$	32,000.00	\$	1,859.85	\$	2,385.15	\$	1,049.73	\$	6,779.01	\$	1,690.78	\$	2,522.09	\$	585.47	\$	964.13	\$	17,836.21	56%	\$	3,018.44	\$	3,018.44	\$	3,018.44	\$	3,018.44	\$	29,909.97	93%		
BUILDING MAINTENANCE	\$	10,000.00	\$	109.50	\$	448.00	\$	250.00	\$	1,980.00	\$	49.00	\$	-	\$	-	\$	-	\$	2,836.50	28%	\$	250.00	\$	250.00	\$	250.00	\$	250.00	\$	3,836.50	38%		
TRAINING & CONF TRAVEL	\$	16,000.00	\$	138.75	\$	1,133.59	\$	1,527.71	\$	(370.00)	\$	690.08	\$	534.00	\$	287.57	\$	740.06	\$	4,681.76	29%	\$	200.00	\$	200.00	\$	200.00	\$	200.00	\$	5,481.76	34%		
DUES & MEMBERSHIP	\$	1,200.00	\$	186.00	\$	-	\$	512.00	\$	696.00	\$	-	\$	77.00	\$	215.00	\$	(65.00)	\$	1,621.00	135%	\$	-	\$	-	\$	-	\$	-	\$	1,621.00	135%		
POSTAGE	\$	2,100.00	\$	186.00	\$	-	\$	-	\$	-	\$	300.00	\$	-	\$	-	\$	449.22	\$	935.22	45%	\$	46.50	\$	46.50	\$	46.50	\$	46.50	\$	1,121.22	53%		
PROFESSIONAL SERVICES	\$	10,000.00	\$	1,074.60	\$	353.30	\$	417.30	\$	162.30	\$	537.30	\$	606.30	\$	162.30	\$	34.90	\$	3,348.30	33%	\$	501.88	\$	501.88	\$	501.88	\$	501.88	\$	5,355.82	54%		
INSURANCE/LIABILITY	\$	18,000.00	\$	21,712.23	\$	-	\$	-	\$	4,218.45	\$	-	\$	-	\$	-	\$	-	\$	25,930.68	144%	\$	-	\$	-	\$	-	\$	-	\$	25,930.68	144%		
VEHICLE FUEL	\$	55,000.00	\$	5,467.92	\$	7,464.07	\$	1,916.76	\$	6,280.52	\$	149.66	\$	4,224.22	\$	8,917.66	\$	(4,503.82)	\$	29,916.99	54%	\$	5,282.32	\$	5,282.32	\$	5,282.32	\$	5,282.32	\$	51,046.27	93%		
VEHICLE REPAIR	\$	40,000.00	\$	2,621.39	\$	2,551.42	\$	1,504.59	\$	3,004.93	\$	1,052.29	\$	2,972.95	\$	2,323.38	\$	1,765.96	\$	17,796.91	44%	\$	2,420.58	\$	2,420.58	\$	2,420.58	\$	2,420.58	\$	27,479.23	69%		
UNIFORMS & SAFETY GEAR	\$	14,000.00	\$	757.94	\$	950.64	\$	1,116.18	\$	2,896.62	\$	371.95	\$	523.94	\$	441.61	\$	114.95	\$	7,173.83	51%	\$	500.00	\$	500.00	\$	500.00	\$	500.00	\$	9,173.83	66%		
MISC	\$	100.00	\$	16,870.34	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	16,870.34	16870%	\$	-	\$	-	\$	-	\$	-	\$	16,870.34	16870%		
JANITOR	\$	8,500.00	\$	703.00	\$	703.00	\$	703.00	\$	703.00	\$	703.00	\$	-	\$	703.00	\$	-	\$	4,218.00	50%	\$	-	\$	-	\$	-	\$	-	\$	4,218.00	50%		
JANITOR SUPPLIES	\$	7,500.00	\$	323.19	\$	399.68	\$	370.28	\$	197.92	\$	170.86	\$	156.58	\$	159.08	\$	171.64	\$	1,949.23	26%	\$	300.00	\$	300.00	\$	300.00	\$	300.00	\$	3,149.23	42%		
OFFICE SUPPLIES	\$	2,000.00	\$	54.57	\$	775.41	\$	119.96	\$	1,284.99	\$	209.62	\$	123.00	\$	569.99	\$	36.87	\$	3,174.41	159%	\$	558.73	\$	558.73	\$	558.73	\$	558.73	\$	5,409.33	270%		
RADIO REPAIR	\$	8,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	130.00	\$	-	\$	130.00	\$	260.00	3%	\$	-	\$	-	\$	-	\$	-	\$	260.00	3%		
CENTRAL DISPATCH	\$	35,380.00	\$	6,502.00	\$	6,495.00	\$	6,495.00	\$	6,495.00	\$	6,495.00	\$	3,247.50	\$	-	\$	-	\$	35,729.50	101%	\$	-	\$	-	\$	-	\$	-	\$	35,729.50	101%		
SPECIAL INVESTIGATIONS	\$	5,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%		
OFFICE MACHINES & MAINT	\$	8,200.00	\$	755.13	\$	582.90	\$	607.21	\$	659.57	\$	659.25	\$	506.80	\$	676.72	\$	1,058.20	\$	5,505.78	67%	\$	651.20	\$	651.20	\$	651.20	\$	651.20	\$	8,110.58	99%		
K-9 UNITS	\$	4,000.00	\$	93.98	\$	571.91	\$	34.99	\$	9.00	\$	34.99	\$	-	\$	128.98	\$	-	\$	873.85	22%	\$	100.00	\$	-	\$	-	\$	-	\$	973.85	24%		
FIREARMS TRAINING	\$	7,500.00	\$	-	\$	3,303.99	\$	2,128.15	\$	280.00	\$	-	\$	-	\$	260.50	\$	-	\$	5,972.64	80%	\$	-	\$	-	\$	-	\$	-	\$	5,972.64	80%		
DIVERSION GRANT	\$	13,000.00	\$	-	\$	-	\$	2,500.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,500.00	19%	\$	625.00	\$	625.00	\$	625.00	\$	625.00	\$	5,000.00	38%		
DRUG INVESTIGATION	\$	1,500.00	\$	-	\$	-	\$	-	\$	109.00	\$	-	\$	-	\$	-	\$	-	\$	109.00	7%	\$	27.25	\$	27.25	\$	27.25	\$	27.25	\$	218.00	15%		
911 EMERGENCY	\$	38,454.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,247.50	\$	7,048.25	\$	6,495.00	\$	16,790.75	44%	\$	6,496.75	\$	6,496.75	\$	6,496.75	\$	6,496.75	\$	42,777.75	111%		
DARE	\$	250.00	\$	270.00	\$	60.00	\$	90.00	\$	240.00	\$	210.00	\$	-	\$	(129.00)	\$	-	\$	741.00	296%	\$	-	\$	-	\$	-	\$	-	\$	741.00	296%		
COMPUTER REPAIR & UPGRADE	\$	15,000.00	\$	2,694.30	\$	840.00	\$	1,540.24	\$	1,289.91	\$	1,349.91	\$	513.31	\$	2,493.22	\$	-	\$	10,720.89	71%	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	14,720.89	98%		
SUPPLIES	\$	-	\$	-	\$	-	\$	-	\$	8,230.48	\$	825.00	\$	550.00	\$	-	\$	-	\$	9,605.48	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	9,605.48	#DIV/0!		
TACTICAL TEAM EQUIPMENT	\$	500.00	\$	-	\$	960.30	\$	191.75	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,152.05	230%	\$	-	\$	-	\$	-	\$	-	\$	1,152.05	230%		
CRIME SCENE INV SUPPLIES	\$	2,500.00	\$	-	\$	-	\$	-	\$	126.27	\$	35.66	\$	-	\$	-	\$	-	\$	161.93	6%	\$	31.57	\$	31.57	\$	31.57	\$	31.57	\$	288.21	12%		
TOTAL MATERIALS AND SERVICES	\$	371,284.00	\$	64,072.30	\$	31,748.62	\$	25,122.83	\$	47,006.47	\$	17,270.15	\$	21,654.15	\$	32,081.24	\$	9,064.11	\$	248,019.87	67%	\$	24,546.06	\$	24,446.06	\$	24,446.06	\$	24,446.06	\$	345,904.11	93%		
POLICE CAPITAL OUTLAY																																		
POLICE EQUIPMENT	\$	50,000.00	\$	4,946.43	\$	554.18	\$	12,108.18	\$	554.18	\$	554.18	\$	554.18	\$	(2,880.07)	\$	-	\$	16,391.26	33%	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	20,391.26	41%		
EMERGENCY VEHICLES	\$	14,325.00	\$	-	\$	-	\$	45,000.00	\$	5,033.50	\$	-	\$	-	\$	-	\$	-	\$	50,033.50	349%	\$	-	\$	-	\$	-	\$	-	\$	50,033.50	349%		
TOTAL CAPITAL OUTLAY	\$	64,325.00	\$	4,946.43	\$	554.18	\$	57,108.18	\$	5,587.68	\$	554.18	\$	554.18	\$	(2,880.07)	\$	-	\$	66,424.76	103%	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	70,424.76	109%		
MUNICIPAL COURT PERSONNEL																																		
PERS	\$	9,871.00	\$	758.23	\$	757.74	\$	736.35	\$	782.73	\$	782.51	\$	766.21	\$	624.47	\$	468.03	\$	5,676.27	58%	\$	482.55	\$	482.55	\$	482.55	\$	482.55	\$	7,606.47	77%		
SAIF	\$	365.00	\$	72.85	\$	71.37	\$	72.85	\$	73.63	\$	73.14	\$	73.85	\$	71.64	\$	69.92	\$	579.25	159%	\$	72.68	\$	72.68	\$	72.68	\$	72.68	\$	869.97	238%		
FICA	\$	5,849.00	\$	620.77	\$	620.45	\$	606.62	\$	63																								

TOTAL MATERIALS AND SERVICES		\$	124,325.00	\$	5,565.28	\$	5,315.67	\$	5,759.05	\$	4,569.81	\$	10,228.54	\$	6,950.90	\$	10,439.52	\$	6,820.47	\$	55,649.24	45%	\$	9,445.41	\$	9,445.41	\$	9,445.41	\$	9,444.41	\$	93,429.88	75%		
PLANNING PERSONNEL																																			
PERS	\$	-	\$	243.15	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	243.15	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	243.15	#DIV/0!	
SAIF	\$	-	\$	2.40	\$	1.56	\$	1.56	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5.52	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	5.52	#DIV/0!	
FICA	\$	-	\$	1,192.21	\$	656.38	\$	656.38	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,504.97	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	2,504.97	#DIV/0!	
INSURANCE	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,506.51	\$	2,506.51	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	2,506.51	#DIV/0!	
CITY ADMINISTRATOR	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
FINANCE DIRECTOR	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
PLANNER	\$	-	\$	22,415.55	\$	8,580.00	\$	8,580.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	39,575.55	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	39,575.55	#DIV/0!	
PERMIT TECH	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
ASST TO PLANNER	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
BUILDING INSPECTOR	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
CODE ENFORCEMENT OFFICER	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
EXTRA HELP	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
OVERTIME	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
TOTAL PERSONNEL		\$	-	\$	23,853.31	\$	9,237.94	\$	9,237.94	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,506.51	\$	44,835.70	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	44,835.70	#DIV/0!
MATERIALS AND SERVICES																																			
OPERATIONS & MAINTENANCE	\$	82,197.00	\$	2,526.95	\$	3,364.20	\$	8,844.39	\$	15,733.95	\$	(17,165.45)	\$	-	\$	8,299.00	\$	-	\$	-	\$	21,603.04	26%	\$	-	\$	-	\$	-	\$	-	\$	21,603.04	26%	
TRAINING & CONF TRAVEL	\$	2,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%	
DUES & MEMBERSHIP	\$	800.00	\$	-	\$	-	\$	-	\$	-	\$	125.00	\$	146.00	\$	-	\$	-	\$	-	\$	271.00	34%	\$	-	\$	-	\$	-	\$	-	\$	271.00	34%	
POSTAGE	\$	3,000.00	\$	186.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	186.00	6%	\$	-	\$	-	\$	-	\$	-	\$	186.00	6%	
PRINTING & PUBLICATION	\$	750.00	\$	-	\$	-	\$	-	\$	-	\$	52.60	\$	-	\$	-	\$	-	\$	-	\$	52.60	7%	\$	-	\$	-	\$	-	\$	-	\$	52.60	7%	
PROFESSIONAL SERVICES	\$	20,000.00	\$	4,997.32	\$	4,636.49	\$	5,179.98	\$	3,320.68	\$	(9,251.12)	\$	992.98	\$	862.90	\$	-	\$	-	\$	10,739.23	54%	\$	1,750.00	\$	1,750.00	\$	1,750.00	\$	1,750.00	\$	17,739.23	89%	
PROFESSIONAL SERVICES - ARCARI	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10,920.00	\$	2,260.00	\$	2,400.00	\$	880.00	\$	-	\$	16,460.00	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	16,460.00	#DIV/0!	
PROFESSIONAL SERVICES - GLASGOW	\$	-	\$	-	\$	3,777.42	\$	-	\$	3,741.22	\$	5,865.35	\$	4,615.59	\$	3,456.66	\$	3,646.44	\$	-	\$	25,102.68	#DIV/0!	\$	4,000.00	\$	4,000.00	\$	4,000.00	\$	4,000.00	\$	41,102.68	#DIV/0!	
CLACKAMAS COUNTY INSPECTION SERVICES	\$	-	\$	-	\$	-	\$	-	\$	-	\$	21,698.00	\$	-	\$	460.50	\$	-	\$	-	\$	22,158.50	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	22,158.50	#DIV/0!	
CLACKAMAS COUNTY CONTRACT PAYOFF	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	35,000.00	\$	35,000.00	#DIV/0!	
INSURANCE/LIABILITY	\$	1,800.00	\$	804.16	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	804.16	45%	\$	-	\$	-	\$	-	\$	-	\$	804.16	45%	
REIMBURSEMENT	\$	3,300.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%	
GAS & VEHICLE MAINTENANCE	\$	1,500.00	\$	119.57	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	119.57	8%	\$	-	\$	-	\$	-	\$	-	\$	119.57	8%	
VEHICLE REPAIR	\$	2,000.00	\$	-	\$	-	\$	-	\$	18.50	\$	-	\$	-	\$	-	\$	-	\$	-	\$	18.50	1%	\$	-	\$	-	\$	-	\$	-	\$	18.50	1%	
SCHOOL EXCISE TAX	\$	-	\$	-	\$	-	\$	-	\$	-	\$	14,183.00	\$	587.00	\$	5,176.71	\$	-	\$	-	\$	19,946.71	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	19,946.71	#DIV/0!	
HEARINGS OFFICER	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
ENGINEERING REVIEW	\$	1,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	\$	-	0%	
SUPPLIES	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
TOTAL MATERIALS AND SERVICES		\$	118,347.00	\$	8,634.00	\$	11,778.11	\$	14,024.37	\$	22,814.35	\$	26,427.38	\$	8,601.57	\$	20,655.77	\$	4,526.44	\$	117,461.99	99%	\$	5,750.00	\$	5,750.00	\$	5,750.00	\$	40,750.00	\$	175,461.99	148%		
PLANNING TRANSFERS																																			
TO GENERAL FUND	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!	
WATER LOAN REPAYMENT	\$	35,144.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	35,144.00	\$	-	\$	-	\$	35,144.00	100%	\$	-	\$	-	\$	-	\$	-	\$	35,144.00	100%	
TOTAL PLANNING TRANSFERS		\$	35,144.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	35,144.00	\$	-	\$	-	\$	35,144.00	100%	\$	-	\$	-	\$	-	\$	-	\$	35,144.00	100%
TOTAL GENERAL FUND EXPENDITURES			3,742,275.00		367,860.81		267,927.92		352,869.92		312,938.42		297,770.51		599,491.11		385,282.28		199,496.07		2,783,637.04	74%		229,958.99		229,515.45		230,680.45		264,679.45	\$	3,738,471.38	100%		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		\$278,228.00		(\$228,666.97)		(\$159,180.82)		(\$260,158.94)		(\$208,134.04)	\$	1,720,438.41		(\$250,192.78)		(\$177,007.07)		(\$68,183.05)							(\$35,889.80)		(\$152,357.26)		(\$144,238.17)		(\$110,110.26)		(\$73,680.75)		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)				(\$228,666.97)		(\$387,847.79)		(\$648,006.73)		(\$856,140.77)	\$864,297.64		\$614,104.86		\$437,097.79		\$368,914.74								\$333,024.94		\$180,667.68		\$36,429.51		(\$73,680.75)		\$0.00		
BUDGETED BEGINNING FUND BALANCE		(\$278,228.00)																																	
BEGINNING FUND BALANCE		(\$321,757.37)		(\$321,757.37)		(\$321,757.37)		(\$321,757.37)		(\$321,757.37)	(\$321,757.37)		(\$321,757.37)		(\$321,757.37)		(\$321,757.37)		(\$321,757.37)						(\$321,757.37)		(\$321,757.37)		(\$321,757.37)		(\$321,757.37)		(\$321,757.37)		
UNAPPROPRIATED ENDING FUND BALANCE		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00						\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		
FUND ENDING BANALCE		(\$43,529.37)		(\$550,424.34)		(\$709,605.16)		(\$969,764.10)		(\$1,177,898.14)	\$542,540.27		\$292,347.49		\$115,340.42		\$47,157.37								\$11,267.57		(\$141,089.69)		(\$285,327.86)		(\$395,438.12)		(\$395,438.12)		

LIBRARY FUND

EXPENDITURES & REQUIREMENTS																																	
LIBRARY PERSONNEL SERVICES																																	
PERS	\$	44,940.00	\$	2,091.92	\$	2,178.57	\$	1,983.78	\$	2,053.40	\$	2,122.22	\$	1,978.02	\$	2,169.52	\$	2,073.72	\$	-	\$	-	\$	-	\$	-	\$	-	\$	16,651.15	37%		
SAIF	\$	875.00	\$	36.47	\$	38.39	\$	37.34	\$	38.74	\$	40.11	\$	37.45	\$	41.68	\$	39.98	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	310.16	35%
FICA	\$	25,000.00	\$	1,483.70	\$	1,554.23	\$	1,488.57	\$	1,480.14	\$	1,522.02	\$	1,434.36	\$	1,546.25	\$	1,500.07	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	12,009.34	48%
INSURANCE/BONDS	\$	48,950.00	\$	3,982.47	\$	3,982.47	\$	3,918.55	\$	3,981.30	\$	3,982.79	\$	3,982.79	\$	3,982.79	\$	4,102.35	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	31,915.51	65%
LIBRARY DIRECTOR	\$	54,710.00	\$	5,163.92	\$	5,163.92	\$	5,163.92	\$	5,163.92	\$	5,163.92	\$	5,163.92	\$	5,163.92	\$	5,163.92	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	41,311.36	76%
CITY ADMINISTRATOR	\$	10,000.00	\$	430.48	\$	430.48	\$	775.14	\$	442.74	\$	351.50	\$	351.50	\$	351.50	\$	351.50	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,484.84	35%
FINANCE DIRECTOR	\$	2,665.00	\$	318.60	\$	318.60	\$	318.60	\$	318.60	\$	318.60	\$	318.60	\$	289.08	\$	289.08	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,489.76	93%
ASST LIBRARY DIRECTOR	\$	44,804.00	\$	4,449.16	\$	4,865.16	\$	4,332.16	\$	4,774.16	\$	4,865.16	\$	4,241.16	\$	4,865.16	\$	4,657.16	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	37,049.28	83%
ASST LIBRARIAN	\$	38,400.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%
OVERTIME	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
PART TIME ASSISTANTS	\$	143,765.00	\$	9,033.09	\$	9,538.85	\$	8,868.53	\$	8,649.14	\$	9,196.37	\$	8,608.26	\$	9,542.71	\$	8,743.67	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	72,180.62	50%
TOTAL LIBRARY PERSONNEL SERVICES	\$	414,109.00	\$	26,989.81	\$	28,070.67	\$	26,886.59	\$	26,902.14	\$	27,562.69	\$	26,116.06	\$	27,952.61	\$	26,921.45	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	217,402.02	52%
LIBRARY MATERIALS & SERVICES																																	
POWER	\$	15,000.00	\$	1,372.29	\$	856.34	\$	817.57	\$	686.56	\$	644.09	\$	-	\$	1,272.04	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,648.89	38%
PHONE	\$	8,000.00	\$	355.02	\$	353.01	\$	354.53	\$	361.76	\$	364.50	\$	363.99	\$	360.93	\$	731.48	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,245.22	41%
OPERATIONS & MAINTENANCE	\$	35,000.00	\$	1.00	\$	513.07	\$	310.19	\$	365.81	\$	355.60	\$	(366.21)	\$	143.73	\$	35.70	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,358.89	4%
BUILDING MAINTENANCE	\$	35,000.00	\$	102.11	\$	715.80	\$	504.54	\$	353.20	\$	198.75	\$	789.34	\$	537.25	\$	374.77	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,575.76	10%
TRAINING & CONF TRAVEL	\$	5,000.00	\$	189.30	\$	-	\$	23.40	\$	77.22	\$	-	\$	51.48	\$	57.91	\$	26.91	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	426.22	9%
DUES & MEMBERSHIP	\$	1,000.00	\$	-	\$	-	\$	-	\$	-	\$	90.00	\$	-	\$	-	\$	85.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	175.00	18%
POSTAGE	\$	500.00	\$	-	\$	-	\$	-	\$	-	\$	300.00	\$	-	\$	180.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	480.00	96%
PROFESSIONAL SERVICES	\$	5,000.00	\$	324.60	\$	162.30	\$	417.30	\$	162.30	\$	162.30	\$	420.30	\$	162.30	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,811.40	36%
INSURANCE/GEN	\$	10,000.00	\$	3,216.63	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,907.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	6,123.63	61%
MATERIALS, REBINDING	\$	1,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%
MISC	\$	1,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	41.93	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	41.93	4%
CUSTODIAN	\$	15,000.00	\$	832.00	\$	640.00	\$	640.00	\$	640.00	\$	640.00	\$	640.00	\$	640.00	\$	640.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,312.00	35%
OFFICE SUPPLIES	\$	20,000.00	\$	294.12	\$	1,016.39	\$	942.37	\$	595.66	\$	576.63	\$	650.42	\$	500.83	\$	663.53	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,239.95	26%
FURNITURE & FIXTURES	\$	2,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	77.97	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	77.97	4%
COPIER EXPENSES	\$	8,000.00	\$	1,019.60	\$	777.83	\$	891.94	\$	536.68	\$	498.18	\$	613.18	\$	304.68	\$	479.76	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,121.85	64%
PROGRAMS	\$	20,000.00	\$	67.19	\$	-	\$	507.45	\$	-	\$	339.32	\$	300.00	\$	95.88	\$	775.47	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,085.31	10%
PERODICALS	\$	5,000.00	\$	121.00	\$	49.00	\$	-	\$	3,657.80	\$	39.90	\$	-	\$	(121.00)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,746.70	75%
EQUIPMENT	\$	5,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	636.68	\$	254.93	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	891.61	18%

TOTAL LIBRARY MATERIALS & SERVICES		\$ 191,500.00	\$ 7,894.86	\$ 5,083.74	\$ 5,409.29	\$ 7,436.99	\$ 4,209.27	\$ 3,462.50	\$ 4,891.13	\$ 6,974.55	\$ -	\$ -	\$ -	\$ -	\$ 45,362.33	24%
CAPITAL OUTLAY																
CAPITAL IMPROVEMENTS	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
DISTRICT CAPITAL IMPROVEMENTS	\$ 6,688.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
BOOKS	\$ 125,304.00	\$ 4,126.81	\$ 2,437.26	\$ 2,607.29	\$ 4,366.82	\$ 3,236.63	\$ 4,399.44	\$ 2,970.73	\$ 3,037.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,182.92	22%
READY TO READ MATERIAL	\$ 3,000.00	\$ 695.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 485.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,180.05	39%
AUDIO-VISUAL MATERIAL	\$ 42,000.00	\$ 2,489.28	\$ 920.84	\$ 907.56	\$ 656.49	\$ 1,207.18	\$ 1,648.41	\$ 711.21	\$ 888.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,429.08	22%
DATA BASES	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,273.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,273.14	32%
TOTAL CAPITAL OUTLAY		\$ 210,992.00	\$ 7,311.09	\$ 3,358.10	\$ 3,514.85	\$ 5,023.31	\$ 4,443.81	\$ 6,047.85	\$ 3,681.94	\$ 5,684.24	\$ -	\$ -	\$ -	\$ -	\$ 1,273.14	1%
LIBRARY CONTINGENCY																
OPERATING CONTINGENCY	\$ 82,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL LIBRARY CONTINGENCY		\$ 82,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL LIBRARY EXPENDITURES		898,601.00	\$ 42,195.76	\$ 36,512.51	\$ 35,810.73	\$ 39,362.44	\$ 36,215.77	\$ 35,626.41	\$ 36,525.68	\$ 39,580.24	\$ -	\$ -	\$ -	\$ -	\$ 264,037.49	29%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			(\$38,954.59)	(\$33,148.55)	(\$33,382.73)	(\$37,049.93)	(\$32,581.78)	(\$30,210.56)	(\$33,947.62)	\$536,871.61	\$0.00	\$0.00	\$0.00	\$0.00		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)			(\$38,954.59)	(\$72,103.14)	(\$105,485.87)	(\$142,535.80)	(\$175,117.58)	(\$205,328.14)	(\$239,275.76)	\$297,595.85						
BUDGETED BEGINNING FUND BALANCE	\$200,000.00															
ACTUAL BEGINNING FUND BALANCE	\$576,435.11	\$576,435.11	\$576,435.11	\$576,435.11	\$576,435.11	\$576,435.11	\$576,435.11	\$576,435.11	\$576,435.11	\$576,435.11	\$0.00	\$0.00	\$0.00	\$0.00		
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FUND ENDING BALANCE		\$0.00	\$537,480.52	\$504,331.97	\$470,949.24	\$433,899.31	\$401,317.53	\$371,106.97	\$337,159.35	\$874,030.96	\$0.00	\$0.00	\$0.00	\$0.00		

STREET FUND

EXPENDITURES & REQUIREMENTS																	
STREETS PERSONNEL SERVICES																	
PERS	\$ 24,777.00	\$ 2,247.03	\$ 2,229.21	\$ 2,336.53	\$ 2,289.07	\$ 2,341.79	\$ 2,168.53	\$ 2,348.65	\$ 2,154.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,115.50	73%	
SAIF	\$ 11,115.00	\$ 1,223.81	\$ 1,223.30	\$ 1,222.17	\$ 1,224.80	\$ 1,224.82	\$ 1,221.41	\$ 1,223.41	\$ 1,222.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,786.58	88%	
FICA	\$ 15,921.00	\$ 1,413.33	\$ 1,402.67	\$ 1,468.77	\$ 1,439.62	\$ 1,470.92	\$ 1,364.81	\$ 1,476.23	\$ 1,355.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,391.61	72%	
INSURANCE/BONDS	\$ 39,898.00	\$ 4,574.50	\$ 4,477.96	\$ 4,604.75	\$ 4,626.79	\$ 4,806.20	\$ 4,422.42	\$ 4,695.61	\$ 4,704.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,913.17	93%	
PW DIRECTOR	\$ 28,968.00	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 649.83	\$ 2,702.06	\$ 2,702.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,564.25	68%	
PW DIRECTOR ASST	\$ 11,393.00	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,636.00	85%	
FOREMAN	\$ 24,033.00	\$ 2,002.60	\$ 2,002.60	\$ 2,002.60	\$ 2,002.60	\$ 2,002.60	\$ 2,002.60	\$ 2,002.60	\$ 2,002.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,020.80	67%	
CREW	\$ 105,120.00	\$ 9,697.86	\$ 9,768.16	\$ 9,630.03	\$ 9,704.93	\$ 8,764.18	\$ 8,582.40	\$ 8,543.73	\$ 8,291.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,982.50	69%	
CODE ENFORCEMENT	\$ 17,702.00	\$ -	\$ -	\$ -	\$ -	\$ 534.75	\$ 1,069.50	\$ 1,069.50	\$ 1,069.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,743.25	21%	
EXTRA HELP	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
OVERTIME	\$ 26,539.00	\$ 2,867.70	\$ 2,658.24	\$ 3,661.49	\$ 3,204.91	\$ 4,019.81	\$ 2,278.91	\$ 3,775.12	\$ 2,446.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,912.54	94%	
TOTALSTREETS PERSONNEL SERV	\$ 306,466.00	\$ 27,933.39	\$ 27,668.70	\$ 28,832.90	\$ 28,399.28	\$ 29,071.63	\$ 24,964.91	\$ 29,041.41	\$ 27,153.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 223,066.20	73%	
STREETS MATERIALS & SERVICES																	
POWER	\$ 83,000.00	\$ 6,890.14	\$ 6,666.36	\$ 6,671.01	\$ 6,673.67	\$ 6,873.52	\$ 6,659.03	\$ 7,990.29	\$ 6,500.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,925.01	66%	
PHONE	\$ 4,000.00	\$ 374.90	\$ 794.83	\$ 587.48	\$ 692.77	\$ 586.45	\$ 363.33	\$ 829.79	\$ 601.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,831.52	121%	
NATURAL GAS	\$ 2,500.00	\$ 22.71	\$ 21.69	\$ 22.71	\$ 23.85	\$ 57.49	\$ 170.46	\$ 232.07	\$ 209.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 760.09	30%	
OPERATIONS & MAINTENANCE	\$ 38,000.00	\$ 8,311.50	\$ 1,294.43	\$ 11,157.54	\$ 3,510.94	\$ 20,843.67	\$ (32,781.18)	\$ 4,042.92	\$ 847.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,227.30	45%	
OPERATIONS & MAINTENANCE (PARKS)	\$ 15,000.00	\$ 1,838.43	\$ 2,107.44	\$ 142.22	\$ 3,098.01	\$ 336.17	\$ 618.48	\$ 230.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,371.06	56%	
BUILDING MAINTENANCE	\$ 2,500.00	\$ 2,367.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,416.06	97%	
TRAING & CONF. TRAVEL	\$ 3,500.00	\$ -	\$ 48.85	\$ 226.80	\$ 148.14	\$ 88.34	\$ 411.01	\$ (68.73)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 854.41	24%	
DUES & MEMBERSHIP	\$ 500.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320.00	64%	
POSTAGE	\$ 1,000.00	\$ 186.00	\$ -	\$ -	\$ 295.80	\$ -	\$ -	\$ -	\$ 428.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 910.37	91%	
COMPUTER HARDWARE & SOFTWARE	\$ 6,000.00	\$ 189.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189.87	3%	
PROFESSIONAL SERVICES	\$ 3,000.00	\$ 2,916.13	\$ 585.49	\$ 602.30	\$ 175.29	\$ 162.30	\$ 606.30	\$ 290.80	\$ 385.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,724.05	191%	
INSURANCE/LIABILITY/GEN	\$ 16,500.00	\$ 8,041.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,041.57	49%	
REIMBURSEMENT	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
GAS & VEHICLE MAINTENANCE	\$ 12,500.00	\$ 1,065.17	\$ 1,523.48	\$ 527.60	\$ 1,071.25	\$ 82.64	\$ 955.72	\$ 657.58	\$ 463.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,347.29	51%	
GAS & VEHICLE MAINTENANCE (PARKS)	\$ 3,000.00	\$ 723.13	\$ 242.95	\$ 472.57	\$ 1,071.24	\$ -	\$ 418.53	\$ 375.10	\$ 463.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,767.38	126%	
VEHICLE REPAIR	\$ 5,700.00	\$ -	\$ -	\$ -	\$ -	\$ 671.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 671.43	12%	
VEHICLE REPAIR (PARKS)	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ 216.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 216.99	87%	
UNIFORMS & SAFETY GEAR	\$ 5,000.00	\$ 712.00	\$ 445.98	\$ 210.97	\$ 260.39	\$ 436.28	\$ 588.88	\$ 578.17	\$ 228.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,461.16	69%	
UNIFORMS & SAFETY GEAR (PARKS)	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	

MISC	\$ 250.00	\$ -	\$ -	\$ 705.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705.00	282%
STREET REPAIR	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
SIGNS	\$ 1,500.00	\$ 542.34	\$ -	\$ 262.50	\$ 681.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,486.27	99%
SIDEWALKS	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
NEW STREET LIGHTS	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
FOOTPATH/BICYCLE TRAILS	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44.76	9%
TOTAL STREETS MATERIALS & SERVICES	\$ 214,500.00	\$ 34,180.95	\$ 13,731.50	\$ 21,588.70	\$ 17,902.78	\$ 30,475.28	\$ (21,944.68)	\$ 15,207.30	\$ 10,129.76	\$ -	\$ -	\$ -	\$ -	\$ 121,271.59	57%
CAPITAL OUTLAY															
CAPITAL IMPROVEMENTS	\$ 349,125.00	\$ 35,946.00	\$ 12,439.50	\$ -	\$ 31,007.66	\$ 55,258.79	\$ 99,518.60	\$ (8,016.15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226,154.40	65%
STREET CAPITAL IMPROVEMENT	\$ 350,000.00	\$ -	\$ 9,127.35	\$ 74,300.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,427.39	24%
STREET EQUIPMENT	\$ 58,207.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
PARK EQUIPMENT	\$ 18,189.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
PARK CAPITAL	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
CDBG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
STP FUND CAP IMPROVEMENTS	\$ 76,048.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL CAPITAL OUTLAY	\$ 916,569.00	\$ 35,946.00	\$ 21,566.85	\$ 74,300.04	\$ 31,007.66	\$ 55,258.79	\$ 99,518.60	\$ (8,016.15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,581.79	34%
STREETS TRANSFERS															
TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO STREET SDC FUND	\$ 116,282.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,282.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,282.00	100%
TRANSFER TO PARK SDC	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,000.00	100%
TOTAL STREETS TRANSFERS	\$ 160,282.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,282.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,000.00	27%
TOTAL STREETS EXPENDITURES	\$ 1,597,817.00	\$ 98,060.34	\$ 62,967.05	\$ 124,721.64	\$ 77,309.72	\$ 114,805.70	\$ 262,820.83	\$ 36,232.56	\$ 37,283.74	\$ -	\$ -	\$ -	\$ -	\$ 697,919.58	44%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$851,317.00)	(\$59,649.66)	(\$30,195.10)	(\$89,827.26)	(\$49,436.48)	(\$59,485.86)	(\$197,854.20)	\$145.26	\$7,402.66	\$0.00	\$0.00	\$0.00	\$0.00		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		(\$59,649.66)	(\$89,844.76)	(\$179,672.02)	(\$229,108.50)	(\$288,594.36)	(\$486,448.56)	(\$486,303.30)	(\$478,900.64)						
BUDGETED BEGINNING FUND BALANCE	\$851,317.00														
ACTUAL BEGINNING FUND BALANCE	\$446,160.17	\$446,160.17	\$446,160.17	\$446,160.17	\$446,160.17	\$446,160.17	\$446,160.17	\$446,160.17	\$446,160.17						
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
FUND ENDING BALANCE	\$0.00	\$386,510.51	\$356,315.41	\$266,488.15	\$217,051.67	\$157,565.81	(\$40,288.39)	(\$40,143.13)	(\$32,740.47)	\$0.00	\$0.00	\$0.00	\$0.00		

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)

SEWER FUND

ACTUALS															% TO DATE
REVENUES	ANNUAL BUDGET	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD	
REVENUE															
INTEREST	\$ 1,500.00	\$ 228.91	\$ 181.75	\$ 180.40	\$ 556.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,147.09	76%
INTEREST - SEWER CAPTIAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
MISC	\$ 1,000.00	\$ 362.50	\$ 62.50	\$ 4,353.64	\$ 100.00	\$ 87.50	\$ 275.00	\$ 300.00	\$ 137.50	\$ -	\$ -	\$ -	\$ -	\$ 5,678.64	568%
MONTHLY USER FEES	\$ 1,485,565.00	\$ 124,559.34	\$ 129,433.10	\$ 126,128.81	\$ 125,022.76	\$ 129,476.47	\$ 133,918.45	\$ 122,442.06	\$ 128,824.01	\$ -	\$ -	\$ -	\$ -	#####	69%
SERVICE CONNECTIONS	\$ 16,500.00	\$ 600.00	\$ 1,800.00	\$ 1,200.00	\$ 2,400.00	\$ 600.00	\$ -	\$ 1,200.00	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ 9,600.00	58%
SEWER SDC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
SEWER TRANSFER REVENUUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
SEWER CAPITAL TRANSFER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ 1,504,565.00	\$ 125,750.75	\$ 131,477.35	\$ 131,862.85	\$ 128,078.79	\$ 130,163.97	\$ 134,193.45	\$ 123,942.06	\$ 130,761.51	\$ -	\$ -	\$ -	\$ -	#####	69%
TOTAL REVENUES	\$ 1,504,565.00	\$ 125,750.75	\$ 131,477.35	\$ 131,862.85	\$ 128,078.79	\$ 130,163.97	\$ 134,193.45	\$ 123,942.06	\$ 130,761.51	\$ -	\$ -	\$ -	\$ -	#####	69%
EXPENDITURES & REQUIREMENTS															
SEWER PERSONNEL SERVICES															
PERS	\$ 26,463.00	\$ 2,255.81	\$ 2,162.69	\$ 1,926.34	\$ 1,865.55	\$ 1,908.06	\$ 1,957.66	\$ 1,968.03	\$ 1,924.13	\$ -	\$ -	\$ -	\$ -	\$ 15,968.27	60%
SAIF	\$ 10,453.00	\$ 563.08	\$ 589.77	\$ 582.69	\$ 576.36	\$ 568.06	\$ 568.55	\$ 548.02	\$ 519.43	\$ -	\$ -	\$ -	\$ -	\$ 4,515.96	43%
FICA	\$ 16,632.00	\$ 1,672.38	\$ 1,694.89	\$ 1,508.34	\$ 1,467.43	\$ 1,478.39	\$ 1,507.36	\$ 1,470.81	\$ 1,389.86	\$ -	\$ -	\$ -	\$ -	\$ 12,189.46	73%
INSURANCE/BONDS	\$ 70,540.00	\$ 5,407.96	\$ 5,430.72	\$ 5,448.14	\$ 5,401.91	\$ 5,373.58	\$ 5,445.06	\$ 5,455.48	\$ 6,704.27	\$ -	\$ -	\$ -	\$ -	\$ 44,667.12	63%
PW DIRECTOR	\$ 19,796.00	\$ 675.52	\$ 675.52	\$ 675.52	\$ 675.52	\$ 675.52	\$ (2,941.81)	\$ 675.52	\$ 675.52	\$ -	\$ -	\$ -	\$ -	\$ 1,786.83	9%
PW DIRECTOR ASST	\$ 17,090.00	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ -	\$ -	\$ -	\$ -	\$ 9,636.00	56%
PLANT OPERATOR	\$ 49,451.00	\$ 7,157.12	\$ 6,144.04	\$ 5,029.70	\$ 4,637.88	\$ 4,718.16	\$ 5,119.56	\$ 5,179.77	\$ 4,798.44	\$ -	\$ -	\$ -	\$ -	\$ 42,784.67	87%
ASST PLANT OPERATOR	\$ 41,031.00	\$ 4,053.95	\$ 4,268.22	\$ 4,032.91	\$ 3,717.46	\$ 4,039.43	\$ 3,776.92	\$ 3,790.52	\$ 4,013.50	\$ -	\$ -	\$ -	\$ -	\$ 31,692.91	77%
FOREMAN	\$ 6,008.00	\$ 541.26	\$ 541.26	\$ 541.26	\$ 541.26	\$ 541.26	\$ 541.26	\$ 541.26	\$ 541.26	\$ -	\$ -	\$ -	\$ -	\$ 4,330.08	72%
LAB TECH	\$ 41,031.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,187.84	\$ -	\$ -	\$ -	\$ -	\$ 2,187.84	5%
CREW	\$ 25,137.00	\$ 3,025.58	\$ 3,011.01	\$ 2,979.79	\$ 3,015.28	\$ 2,881.90	\$ 2,961.27	\$ 2,950.82	\$ 2,882.58	\$ -	\$ -	\$ -	\$ -	\$ 23,708.23	94%
UTILITY BILLING CLERK	\$ 8,710.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (178.31)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (178.31)	-2%
EXTRA HELP	\$ 10,000.00	\$ 5,203.24	\$ 6,310.88	\$ 5,253.03	\$ 5,390.01	\$ 5,264.65	\$ 4,994.62	\$ 4,883.26	\$ 1,864.44	\$ -	\$ -	\$ -	\$ -	\$ 39,164.13	392%
OVERTIME	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL SEWER PERSONNEL SERV	\$ 354,342.00	\$ 31,760.40	\$ 32,033.50	\$ 29,182.22	\$ 28,493.16	\$ 28,653.51	\$ 24,956.64	\$ 28,667.99	\$ 28,705.77	\$ -	\$ -	\$ -	\$ -	\$ 232,453.19	66%
SEWER MATERIALS & SERVICES															
POWER	\$ 140,000.00	\$ 7,558.33	\$ 13,748.01	\$ 11,235.92	\$ 5,293.30	\$ 6,537.78	\$ 10,918.46	\$ 12,844.79	\$ 14,797.15	\$ -	\$ -	\$ -	\$ -	\$ 82,933.74	59%
PHONE	\$ 5,000.00	\$ 149.39	\$ 413.07	\$ 271.20	\$ 454.56	\$ 277.00	\$ 150.87	\$ 424.39	\$ 289.23	\$ -	\$ -	\$ -	\$ -	\$ 2,429.71	49%
NATURAL GAS	\$ 1,600.00	\$ 12.47	\$ 11.45	\$ 12.47	\$ 12.47	\$ 42.17	\$ 447.72	\$ 387.75	\$ 210.14	\$ -	\$ -	\$ -	\$ -	\$ 1,136.64	71%
OPERATIONS & MAINTENANCE	\$ 82,000.00	\$ 10,878.58	\$ 12,600.80	\$ 6,375.46	\$ 10,598.92	\$ 21,566.10	\$ 5,503.03	\$ 14,059.15	\$ 2,887.88	\$ -	\$ -	\$ -	\$ -	\$ 84,469.92	103%
BUILDING MAINTENANCE	\$ 7,000.00	\$ 2,367.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,238.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,606.05	66%
TRAINING & CONF. TRAVEL	\$ 3,500.00	\$ -	\$ 397.85	\$ 329.50	\$ 715.00	\$ 1,074.53	\$ 971.84	\$ 281.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,769.72	108%
DUES & MEMBERSHIP	\$ 500.00	\$ -	\$ -	\$ 103.50	\$ -	\$ 246.00	\$ -	\$ -	\$ 2,145.00	\$ -	\$ -	\$ -	\$ -	\$ 2,494.50	499%
POSTAGE	\$ 6,000.00	\$ 480.36	\$ 438.73	\$ 443.35	\$ 295.81	\$ 745.75	\$ 445.64	\$ 447.29	\$ 1,138.32	\$ -	\$ -	\$ -	\$ -	\$ 4,435.25	74%
COMPUTER HARDWARE & SOFTWARE	\$ 5,000.00	\$ 189.87	\$ -	\$ -	\$ -	\$ -	\$ 494.52	\$ 27.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 711.89	14%
PROFESSIONAL SERVICES	\$ 15,000.00	\$ 5,691.96	\$ 162.30	\$ 417.30	\$ 162.30	\$ 2,036.40	\$ 606.30	\$ 162.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,238.86	62%
INSURANCE/LIABILITY/GEN	\$ 6,000.00	\$ 8,041.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,041.57	134%
REIMBURSEMENT	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
GAS & VEHICLE MAINTENANCE	\$ 25,000.00	\$ 842.72	\$ 1,670.77	\$ 259.23	\$ 1,071.25	\$ -	\$ 667.62	\$ 657.60	\$ 463.84	\$ -	\$ -	\$ -	\$ -	\$ 5,633.03	23%
VEHICLE REPAIR	\$ 5,000.00	\$ 60.00	\$ -	\$ -	\$ 89.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149.57	3%
IRRIGATION FUEL	\$ 17,000.00	\$ -	\$ 3,520.43	\$ -	\$ 1,787.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,307.79	31%
UNIFORMS & SAFETY GEAR	\$ 6,000.00	\$ 539.45	\$ 553.96	\$ 554.44	\$ 332.27	\$ 416.29	\$ 188.87	\$ 731.16	\$ 228.49	\$ -	\$ -	\$ -	\$ -	\$ 3,544.93	59%
MISC	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	2000%
CHLORINE & CHEMICALS	\$ 186,000.00	\$ 2,973.68	\$ 19,148.46	\$ 17,501.21	\$ -	\$ -	\$ 23,640.87	\$ 24,465.89	\$ 7,076.61	\$ -	\$ -	\$ -	\$ -	\$ 94,806.72	51%
REHABILITATION	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
SEWER LINE REPAIR	\$ 7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
NEW SEWER CONNECTIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
FRANCHISE FEE	\$ 75,000.00	\$ 6,819.09	\$ 6,385.81	\$ 6,318.57	\$ 6,293.86	\$ 6,504.01	\$ 6,103.04	\$ 6,546.27	\$ 6,441.20	\$ -	\$ -	\$ -	\$ -	\$ 51,411.85	69%

	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
SRFL INTEREST SRFL PRINCIPAL	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	\$ - 	- #DIV/0! - #DIV/0!
TOTAL SEWER MATERIALS & SERVICES	\$ 597,850.00	\$ 46,604.54	\$ 59,051.64	\$ 43,822.15	\$ 27,106.67	\$ 39,446.03	\$ 50,138.78	\$ 68,274.07	\$ 35,677.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,121.74	62%
SEWER CAPITAL OUTLAY																		
CAPITAL IMPROVEMENTS	\$ 550,000.00	\$ 15,941.59	\$ 2,439.50	\$ -	\$ 24,994.00	\$ 15,035.35	\$ -	\$ -	\$ 8,518.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,928.44	12%
SEWER CAPITAL IMPROVEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
SEWER PLANT IMPROVEMENT	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
SEWER EQUIPMENT	\$ 26,678.00	\$ -	\$ 8,746.71	\$ -	\$ 9,942.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,689.31	70%
TOTAL CAPITAL OUTLAY	\$ 706,678.00	\$ 15,941.59	\$ 11,186.21	\$ -	\$ 34,936.60	\$ 15,035.35	\$ -	\$ -	\$ 8,518.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,617.75	12%
SEWER TRANSFERS																		
TRANSFER TO GENERAL FUND	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	100%
TRANSFER TO EQUIPMENT FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO SEWER CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANNSFER TO SEWER DEBT RETIREMENT	\$ 215,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000.00	100%
TRANSFER TO SEWER SDC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL SEWER CONTINGENCY	\$ 230,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
SEWER CONTINGENCY																		
OPERATING CONTINGENCY	\$ 123,095.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL SEWER CONTINGENCY	\$ 123,095.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL SEWER EXPENDITURES	\$ 2,011,965.00	\$ 94,306.53	\$ 102,271.35	\$ 73,004.37	\$ 90,536.43	\$ 83,134.89	\$ 305,095.42	\$ 96,942.06	\$ 72,901.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 688,192.68	34%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		\$ 31,444.22	\$ 29,206.00	\$ 58,858.48	\$ 37,542.36	\$ 47,029.08	\$ (170,901.97)	\$ 27,000.00	\$ 57,859.88	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00					
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		\$ 31,444.22	\$ 60,650.22	\$ 119,508.70	\$ 157,051.06	\$ 204,080.14	\$ 33,178.17	\$ 60,178.17	\$ 118,038.05									
BUDGETED BEGINNING FUND BALANCE	\$ 507,400.00																	
ACTUAL BEGINNING FUND BALANCE	\$ 244,189.14	\$ 244,189.14	\$ 244,189.14	\$ 244,189.14	\$ 244,189.44	\$ 244,189.14	\$ 244,189.14	\$ 244,189.14	\$ 244,189.14									
UNAPPROPRIATED ENDING FUND BALANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
FUND ENDING BALANCE	\$ 0.00	\$ 275,633.36	\$ 304,839.36	\$ 363,697.84	\$ 401,240.50	\$ 448,269.28	\$ 277,367.31	\$ 304,367.31	\$ 362,227.19	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00					

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)
WATER FUND

ACTUALS															
REVENUES	ANNUAL BUDGET	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD	% TO DATE
REVENUE															
INTEREST	\$ 6,000.00	\$ 221.55	\$ -	\$ -	\$ 556.03	\$ 240.27	\$ 1,808.56	\$ -	\$ 1,443.40	\$ -	\$ -	\$ -	\$ -	\$ 4,269.81	71%
INTEREST - WATER CAPTIAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
MISC	\$ 100.00	\$ 538.90	\$ 106.66	\$ 4,353.64	\$ 100.00	\$ 442.40	\$ 375.00	\$ 162.50	\$ 137.50	\$ -	\$ -	\$ -	\$ -	\$ 6,216.60	6217%
MONTHLY USER FEES	\$ 1,330,006.00	\$ 98,620.41	\$ 126,080.64	\$ 135,475.33	\$ 143,510.25	\$ 104,698.66	\$ 100,894.69	\$ 90,463.88	\$ 98,153.04	\$ -	\$ -	\$ -	\$ -	\$ 897,896.90	68%
SERVICE CONNECTIONS	\$ 17,500.00	\$ 600.00	\$ 1,800.00	\$ 1,200.00	\$ 2,400.00	\$ 600.00	\$ -	\$ 1,200.00	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ 9,600.00	55%
WATER SDC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
WATERTRANSFER REVENUUUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
WATER TRANSFER REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
WATER TRANSFER REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ 1,353,606.00	\$ 99,980.86	\$ 127,987.30	\$ 141,028.97	\$ 146,566.28	\$ 105,981.33	\$ 103,078.25	\$ 91,826.38	\$ 101,533.94	\$ -	\$ -	\$ -	\$ -	\$ 917,983.31	68%
TOTAL REVENUES	\$ 1,353,606.00	\$ 99,980.86	\$ 127,987.30	\$ 141,028.97	\$ 146,566.28	\$ 105,981.33	\$ 103,078.25	\$ 91,826.38	\$ 101,533.94	\$ -	\$ -	\$ -	\$ -	\$ 917,983.31	68%
EXPENDITURES & REQUIREMENTS															
WATER PERSONNEL SERVICES															
PERS	\$ 42,941.00	\$ 3,632.89	\$ 3,590.56	\$ 3,570.26	\$ 3,446.32	\$ 3,547.31	\$ 3,567.67	\$ 3,481.25	\$ 3,483.83	\$ -	\$ -	\$ -	\$ -	\$ 28,320.09	66%
SAIF	\$ 15,373.00	\$ 1,086.51	\$ 1,085.42	\$ 1,085.02	\$ 1,084.28	\$ 1,088.15	\$ 1,083.53	\$ 1,088.74	\$ 1,085.91	\$ -	\$ -	\$ -	\$ -	\$ 8,687.56	57%
FICA	\$ 27,129.00	\$ 2,277.68	\$ 2,251.56	\$ 2,238.66	\$ 2,162.34	\$ 2,223.11	\$ 2,236.97	\$ 2,183.29	\$ 2,183.93	\$ -	\$ -	\$ -	\$ -	\$ 17,757.54	65%
INSURANCE/BONDS	\$ 98,389.00	\$ 7,414.25	\$ 7,465.50	\$ 7,303.97	\$ 7,374.45	\$ 7,251.46	\$ 7,492.22	\$ 7,198.49	\$ 7,373.21	\$ -	\$ -	\$ -	\$ -	\$ 58,873.55	60%
PW DIRECTOR	\$ 27,713.00	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ 2,702.06	\$ -	\$ -	\$ -	\$ -	\$ 21,616.48	78%
PW DIRECTOR ASST	\$ 14,242.00	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ 1,204.50	\$ -	\$ -	\$ -	\$ -	\$ 9,636.00	68%
PLANT OPERATOR	\$ 56,352.00	\$ 5,197.10	\$ 5,197.10	\$ 5,197.10	\$ 5,197.10	\$ 5,197.10	\$ 5,197.10	\$ 5,197.10	\$ 5,197.10	\$ -	\$ -	\$ -	\$ -	\$ 41,576.80	74%
ASST PLANT OPERATOR	\$ 50,578.00	\$ 4,565.60	\$ 4,657.40	\$ 4,633.60	\$ 4,558.80	\$ 4,645.50	\$ 4,552.00	\$ 4,754.30	\$ 4,579.20	\$ -	\$ -	\$ -	\$ -	\$ 36,946.40	73%
FOREMAN	\$ 24,033.00	\$ 2,327.36	\$ 2,327.36	\$ 2,327.36	\$ 2,327.36	\$ 2,327.36	\$ 2,327.36	\$ 2,327.36	\$ 2,327.36	\$ -	\$ -	\$ -	\$ -	\$ 18,618.88	77%
CREW	\$ 102,673.00	\$ 11,071.42	\$ 11,169.67	\$ 11,006.11	\$ 11,085.65	\$ 10,625.44	\$ 11,043.56	\$ 10,998.59	\$ 10,705.13	\$ -	\$ -	\$ -	\$ -	\$ 87,705.57	85%
UTILITY BILLING CLERK	\$ 24,388.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (499.26)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (499.26)	-2%
CODE ENFORCEMENT	\$ 27,818.00	\$ 1,226.86	\$ 1,125.05	\$ 1,143.56	\$ 1,189.83	\$ 1,118.11	\$ 1,069.52	\$ 1,069.52	\$ 1,069.52	\$ -	\$ -	\$ -	\$ -	\$ 9,011.97	32%
OVERTIME	\$ 14,000.00	\$ 1,478.70	\$ 1,049.40	\$ 1,049.40	\$ -	\$ 1,240.20	\$ 1,144.80	\$ 286.20	\$ 763.20	\$ -	\$ -	\$ -	\$ -	\$ 7,011.90	50%
TOTAL WATER PERSONNEL SERV	\$ 525,629.00	\$ 44,184.93	\$ 43,825.58	\$ 43,461.60	\$ 42,332.69	\$ 43,170.30	\$ 43,122.03	\$ 42,491.40	\$ 42,674.95	\$ -	\$ -	\$ -	\$ -	\$ 345,263.48	66%
WATER MATERIALS & SERVICES															
POWER	\$ 50,000.00	\$ 7,681.06	\$ 4,553.99	\$ 4,110.51	\$ 3,058.02	\$ 3,564.66	\$ -	\$ 10,149.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,118.14	66%
PHONE	\$ 5,000.00	\$ 188.53	\$ 402.12	\$ 288.96	\$ 348.78	\$ 294.09	\$ 194.35	\$ 476.26	\$ 305.94	\$ -	\$ -	\$ -	\$ -	\$ 2,499.03	50%
OPERATIONS & MAINTENANCE	\$ 50,000.00	\$ 3,444.06	\$ 8,985.20	\$ 3,532.37	\$ 2,091.74	\$ 5,530.62	\$ 836.35	\$ 2,794.68	\$ 3,455.81	\$ -	\$ -	\$ -	\$ -	\$ 30,670.83	61%
BUILDING MAINTENANCE	\$ 10,000.00	\$ 2,367.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,367.06	24%
TRAINING & CONF. TRAVEL	\$ 3,000.00	\$ -	\$ 223.85	\$ -	\$ -	\$ 233.33	\$ 554.83	\$ -	\$ 390.00	\$ -	\$ -	\$ -	\$ -	\$ 1,402.01	47%
DUES & MEMBERSHIP	\$ 700.00	\$ 457.00	\$ -	\$ -	\$ -	\$ 418.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 875.00	125%
POSTAGE	\$ 7,250.00	\$ 480.35	\$ 438.73	\$ 443.35	\$ 295.81	\$ 745.75	\$ 445.64	\$ 447.30	\$ 888.32	\$ -	\$ -	\$ -	\$ -	\$ 4,185.25	58%
COMPUTER HARDWARE & SOFTWARE	\$ 5,000.00	\$ 189.88	\$ -	\$ -	\$ -	\$ -	\$ 494.52	\$ 27.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 711.90	14%
PROFESSIONAL SERVICES	\$ 11,000.00	\$ 5,816.51	\$ 162.30	\$ 417.30	\$ 162.30	\$ 162.30	\$ 606.30	\$ 162.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,489.31	68%
INSURANCE/LIABILITY/GEN	\$ 6,000.00	\$ 8,041.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,041.57	134%
REIMBURSEMENT	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
GAS & VEHICLE MAINTENANCE	\$ 6,000.00	\$ 842.72	\$ 1,579.87	\$ 977.84	\$ 1,071.25	\$ (1,037.51)	\$ 667.62	\$ 657.58	\$ 563.80	\$ -	\$ -	\$ -	\$ -	\$ 5,323.17	89%
VEHICLE REPAIR	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,037.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,037.51	35%
UNIFORMS & SAFETY GEAR	\$ 2,000.00	\$ 322.00	\$ 449.02	\$ 378.13	\$ 213.48	\$ 216.28	\$ 188.87	\$ 581.15	\$ 228.49	\$ -	\$ -	\$ -	\$ -	\$ 2,577.42	129%
MISC	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
CHLORINE & CHEMICALS	\$ 36,000.00	\$ -	\$ 2,508.40	\$ 5,482.25	\$ 6,548.41	\$ 410.00	\$ -	\$ 5,850.40	\$ 718.90	\$ -	\$ -	\$ -	\$ -	\$ 21,518.36	60%
WATER LINE REPAIR	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
NEW WATER CONNECTIONS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 293.24	\$ 2,820.73	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,113.97	81%
NEW WATER METERS	\$ 40,000.00	\$ 1,180.00	\$ -	\$ 8,462.57	\$ -	\$ -	\$ -	\$ 8,768.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,411.07	46%
FRANCHISE FEE	\$ 66,000.00	\$ 5,473.61	\$ 6,291.23	\$ 6,773.77	\$ 7,209.10	\$ 5,271.44	\$ 4,444.93	\$ 4,948.91	\$ 4,907.66	\$ -	\$ -	\$ -	\$ -	\$ 45,320.65	69%
TOTAL WATER MATERIALS & SERVICES	\$ 323,200.00	\$ 36,484.35	\$ 25,594.71	\$ 30,867.05	\$ 21,292.13	\$ 19,667.20	\$ 8,433.41	\$ 39,864.48	\$ 11,458.92	\$ -	\$ -	\$ -	\$ -	\$ 193,662.25	60%

WATER CAPITAL OUTLAY																	
CAPITAL IMPROVEMENTS	\$ 325,000.00	\$ -	\$ 11,771.00	\$ 6,934.22	\$ 67,994.00	\$ 24,583.50	\$ 1,815.00	\$ (21,566.63)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,531.09	28%
WATER CAPITAL IMPROVEMENT	\$ 338,732.00	\$ -	\$ 5,467.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,467.98	2%
WATER EQUIPMENT	\$ 121,268.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL CAPITAL OUTLAY	\$ 785,000.00	\$ -	\$ 17,238.98	\$ 6,934.22	\$ 67,994.00	\$ 24,583.50	\$ 1,815.00	\$ (21,566.63)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,999.07	12%
WATER TRANSFERS																	
TRANSFER TO GENERAL FUND	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	100%
TRANSFER TO GENERAL FUND (LOAN)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO PLANNING DEPT (LOAN)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO SEWER RETIREMENT (LOAN)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO WATER SDC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO EQUIPMENT FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO WATER DEBT RETIREMENT	\$ 240,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000.00	100%
TRANSFER TO H2O CAP IMP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSFER TO BONDED DEBT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL WATER TRANSFERS	\$ 255,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
WATER RESERVE & CONTINGENCY																	
RESERVE	\$ 135,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
CONTINGENCY	\$ 411,777.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL WATER RESERVE & CONTINGENCY	\$ 546,777.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL WATER DEPT EXPENDITURES	\$ 2,435,606.00	\$ 80,669.28	\$ 86,659.27	\$ 81,262.87	\$ 131,618.82	\$ 87,421.00	\$ 308,370.44	\$ 60,789.25	\$ 54,133.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 635,924.80	26%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		\$19,311.58	\$41,328.03	\$59,766.10	\$14,947.46	\$18,560.33	(\$205,292.19)	\$31,037.13	\$47,400.07	\$0.00	\$0.00	\$0.00	\$0.00				
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		\$19,311.58	\$60,639.61	\$120,405.71	\$135,353.17	\$153,913.50	(\$51,378.69)	(\$20,341.56)	\$27,058.51								
BEGINNING FUND BALANCE	\$1,082,000.00																
ACTUAL BEGINNING FUND BALANCE	\$593,201.75	\$593,201.75	\$593,201.75	\$593,201.75	\$593,201.75	\$593,201.75	\$593,201.75	\$593,201.75	\$593,201.75								
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
FUND ENDING BALANCE	\$0.00	\$612,513.33	\$653,841.36	\$713,607.46	\$728,554.92	\$747,115.25	\$541,823.06	\$572,860.19	\$620,260.26	\$0.00	\$0.00	\$0.00	\$0.00				

STORM WATER

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(\$12,022.19)	(\$11,629.41)	(\$1,158.47)	(\$23,271.60)	(\$13,771.68)	(\$2,737.55)	(\$5,451.57)	(\$5,401.59)	\$0.00	\$0.00	\$0.00	\$0.00
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		(\$12,022.19)	(\$23,651.60)	(\$24,810.07)	(\$48,081.67)	(\$61,853.35)	(\$64,590.90)	(\$70,042.47)	(\$75,444.06)				
BEGINNING FUND BALANCE	\$142,345.00												
ACTUAL BEGINNING FUND BALANCE	\$105,337.41	\$105,337.41	\$105,337.41	\$105,337.41	\$105,337.41	\$106,681.69	\$106,681.69	\$106,681.69	\$106,681.69				
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND ENDING BALANCE	<u>\$0.00</u>	<u>\$93,315.22</u>	<u>\$81,685.81</u>	<u>\$80,527.34</u>	<u>\$57,255.74</u>	<u>\$44,828.34</u>	<u>\$42,090.79</u>	<u>\$36,639.22</u>	<u>\$31,237.63</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)

AQUATIC CENTER

		ACTUALS															
	REVENUES	ANNUAL BUDGET	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD	% TO DATE	
TRANSFERS FROM GENERAL																	
	TRANSFERS FROM GENERAL	\$ 139,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,000.00	100%	
	TOTAL TRANSFER FROM GENERAL	\$ 139,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,000.00	100%	
PARKS & RECREATION FEE																	
	PARKS & RECREATION FEE	\$ 175,000.00	\$ 14,745.67	\$ 14,182.29	\$ 13,144.72	\$ 13,767.65	\$ 14,296.04	\$ 13,495.88	\$ 14,484.40	\$ 13,747.38	\$ -	\$ -	\$ -	\$ -	\$ 111,864.03	64%	
	TOTAL PARKS & RECREATION FEE	\$ 175,000.00	\$ 14,745.67	\$ 14,182.29	\$ 13,144.72	\$ 13,767.65	\$ 14,296.04	\$ 13,495.88	\$ 14,484.40	\$ 13,747.38	\$ -	\$ -	\$ -	\$ -	\$ 111,864.03	64%	
RECREATION FEE																	
	RECREATION FEE	\$ 100,000.00	\$ 13,850.45	\$ 7,972.25	\$ 8,713.55	\$ 4,908.85	\$ 2,679.65	\$ 171.80	\$ 11,925.88	\$ 7,351.25	\$ -	\$ -	\$ -	\$ -	\$ 57,573.68	58%	
	TOTAL RECREATION FEE	\$ 100,000.00	\$ 13,850.45	\$ 7,972.25	\$ 8,713.55	\$ 4,908.85	\$ 2,679.65	\$ 171.80	\$ 11,925.88	\$ 7,351.25	\$ -	\$ -	\$ -	\$ -	\$ 57,573.68	58%	
TOTAL REVENUES		\$ 414,000.00	\$ 28,596.12	\$ 22,154.54	\$ 21,858.27	\$ 18,676.50	\$ 16,975.69	\$ 152,667.68	\$ 26,410.28	\$ 21,098.63	\$ -	\$ -	\$ -	\$ -	\$ 308,437.71	75%	
EXPENDITURES & REQUIREMENTS																	
AQUATIC CENTER PERSONNEL SERVICES																	
	PERS	\$ 10,000.00	\$ 879.25	\$ 958.01	\$ 758.58	\$ 809.07	\$ 815.97	\$ 738.92	\$ 748.65	\$ 715.43	\$ -	\$ -	\$ -	\$ -	\$ 6,423.88	64%	
	SAIF	\$ 9,500.00	\$ 747.96	\$ 756.64	\$ 552.77	\$ 588.62	\$ 567.36	\$ 467.33	\$ 478.65	\$ 575.96	\$ -	\$ -	\$ -	\$ -	\$ 4,735.29	50%	
	FICA	\$ 14,750.00	\$ 1,280.11	\$ 1,290.85	\$ 949.42	\$ 1,010.84	\$ 976.65	\$ 808.79	\$ 832.00	\$ 1,109.91	\$ -	\$ -	\$ -	\$ -	\$ 8,258.57	56%	
	INSURANCE/BONDS	\$ 16,025.00	\$ 1,284.77	\$ 1,284.77	\$ 1,284.77	\$ 1,284.77	\$ 1,284.77	\$ 1,284.77	\$ 2,595.84	\$ 2,595.84	\$ -	\$ -	\$ -	\$ -	\$ 11,589.23	72%	
	COMMUNITIES SERVICES DIRECTOR	\$ 50,000.00	\$ 4,208.34	\$ 4,208.34	\$ 4,208.34	\$ 4,208.34	\$ 4,208.34	\$ 4,208.34	\$ 4,208.34	\$ 4,208.34	\$ -	\$ -	\$ -	\$ -	\$ 33,666.72	67%	
	PART TIME EMPLOYEES	\$ 144,300.00	\$ 12,631.98	\$ 12,665.71	\$ 8,202.66	\$ 9,004.88	\$ 8,856.34	\$ 6,363.80	\$ 6,667.42	\$ 10,300.23	\$ -	\$ -	\$ -	\$ -	\$ 74,693.02	52%	
	TOTAL PERSONNEL SERVICES	\$ 244,575.00	\$ 21,032.41	\$ 21,164.32	\$ 15,956.54	\$ 16,906.52	\$ 16,709.43	\$ 13,871.95	\$ 14,219.83	\$ 19,505.71	\$ -	\$ -	\$ -	\$ -	\$ 139,366.71	57%	
AQUATIC CENTER MATERIALS & SERVICES																	
	POWER	\$ 47,200.00	\$ 5,151.61	\$ 2,606.36	\$ 2,039.96	\$ 2,337.85	\$ 2,323.74	\$ -	\$ 5,264.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,724.16	42%	
	PHONE	\$ 4,000.00	\$ 289.47	\$ 293.38	\$ 294.60	\$ 302.87	\$ 293.49	\$ 296.75	\$ 296.01	\$ 291.96	\$ -	\$ -	\$ -	\$ -	\$ 2,358.53	59%	
	NATURAL GAS	\$ 46,875.00	\$ 2,762.75	\$ 2,319.70	\$ 2,304.13	\$ 2,900.02	\$ 3,566.56	\$ 4,329.53	\$ 4,456.58	\$ 4,623.48	\$ -	\$ -	\$ -	\$ -	\$ 27,262.75	58%	
	OPERATIONS & MAINTENANCE	\$ 27,925.00	\$ 1,205.68	\$ 3,149.43	\$ 1,374.53	\$ 449.07	\$ 2,391.63	\$ 1,076.82	\$ 991.49	\$ 310.40	\$ -	\$ -	\$ -	\$ -	\$ 10,949.05	39%	
	BUILDING MAINTENANCE	\$ 3,050.00	\$ 4.12	\$ 3,750.00	\$ 1,840.00	\$ -	\$ -	\$ 822.76	\$ 337.00	\$ 459.67	\$ -	\$ -	\$ -	\$ -	\$ 7,213.55	237%	
	EQUIPMENT MAINTENANCE & REPAIR	\$ 15,000.00	\$ -	\$ -	\$ 2,456.37	\$ 2,504.89	\$ 3,215.82	\$ -	\$ 4,112.88	\$ 339.55	\$ -	\$ -	\$ -	\$ -	\$ 12,629.51	84%	
	TRAINING	\$ 4,000.00	\$ 255.00	\$ 518.00	\$ 1,171.18	\$ 1,823.48	\$ 1,308.11	\$ 437.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,512.77	138%	
	DUES & MEMBERSHIP	\$ 500.00	\$ 206.00	\$ -	\$ -	\$ 354.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 710.00	142%	
	POSTAGE	\$ 625.00	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	48%	
	PRINTING/PUBLICATIONS	\$ 6,500.00	\$ 874.30	\$ 941.61	\$ 300.55	\$ 710.80	\$ 164.30	\$ 420.75	\$ 580.05	\$ 126.00	\$ -	\$ -	\$ -	\$ -	\$ 4,118.36	63%	
	PROFESSIONAL SERVICES	\$ 500.00	\$ 599.60	\$ 162.30	\$ 417.30	\$ 162.30	\$ 162.30	\$ 420.30	\$ 162.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,086.40	417%	
	INSURANCE/LIABILITY/GEN	\$ 17,500.00	\$ 11,258.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,884.00	\$ -	\$ -	\$ -	\$ -	\$ 15,142.19	87%	
	GAS & VEHICLE MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	VEHICLE REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	OFFICE SUPPLIES	\$ 2,000.00	\$ -	\$ -	\$ 31.74	\$ 540.37	\$ 16.69	\$ -	\$ 38.84	\$ 20.05	\$ -	\$ -	\$ -	\$ -	\$ 647.69	32%	
	CONCESSIONS	\$ 2,500.00	\$ -	\$ 309.21	\$ 7.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 316.21	13%	
	CHLORINE & CHEMICALS	\$ 8,750.00	\$ 660.92	\$ 474.00	\$ 503.00	\$ 333.00	\$ 77.20	\$ 244.00	\$ 220.00	\$ 80.80	\$ -	\$ -	\$ -	\$ -	\$ 2,592.92	30%	
	MOLALLA YOUTH FOOTBALL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
	TOTAL MATETRIALS & SERVICES	\$ 186,925.00	\$ 23,267.64	\$ 14,523.99	\$ 12,740.36	\$ 12,418.65	\$ 13,969.84	\$ 8,047.91	\$ 16,459.79	\$ 10,135.91	\$ -	\$ -	\$ -	\$ -	\$ 111,564.09	60%	
AQUATIC CENTER CAPITAL OUTLAY																	
	CAPITAL IMPROVEMENTS	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,076.00	\$ -	\$ -	\$ -	\$ -	\$ 70,076.00	467%	
	TOTAL CAPITAL OUTLAY	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,076.00	\$ -	\$ -	\$ -	\$ -	\$ 70,076.00	467%	
AQUATIC CENTER CONTINGENCY																	
	OPERATING CONTINGENCY	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
	TOTAL CONTINGENCY	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
TOTAL AQUATIC CENTER EXPENDITURES		459,000.00	\$ 44,300.05	\$ 35,688.31	\$ 28,696.90	\$ 29,325.17	\$ 30,679.27	\$ 21,919.86	\$ 30,679.62	\$ 99,717.62	\$ -	\$ -	\$ -	\$ -	\$ 321,006.80	70%	

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(\$15,703.93)	(\$13,533.77)	(\$6,838.63)	(\$10,648.67)	(\$13,703.58)	\$130,747.82	(\$4,269.34)	(\$78,618.99)	\$0.00	\$0.00	\$0.00	\$0.00
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		(\$15,703.93)	(\$29,237.70)	(\$36,076.33)	(\$46,725.00)	(\$60,428.58)	\$70,319.24	\$66,049.90	(\$12,569.09)				
BUDGETED BEGINNING FUND BALANCE	\$45,000.00												
ACTUAL BEGINNING FUND BALANCE	\$117,756.91	\$117,756.91	\$117,756.91	\$119,101.19	\$119,101.19	\$117,756.91	\$117,756.91	\$117,756.91	\$117,756.91				
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND ENDING BALANCE	<u>\$0.00</u>	<u>\$102,052.98</u>	<u>\$88,519.21</u>	<u>\$83,024.86</u>	<u>\$72,376.19</u>	<u>\$57,328.33</u>	<u>\$188,076.15</u>	<u>\$183,806.81</u>	<u>\$105,187.82</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)

ADULT CENTER

REVENUES	ANNUAL BUDGET	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD	% TO DATE
REVENUE															
GRANTS	\$ 15,000.00	\$ 997.33	\$ 949.58	\$ 160.00	\$ -	\$ 427.80	\$ -	\$ 99.00	\$ 371.00	\$ -	\$ -	\$ -	\$ -	\$ 3,004.71	20%
TITLE III - B OUTREACH	\$ 13,400.00	\$ 2,400.00	\$ 2,400.00	\$ -	\$ 1,458.47	\$ 1,200.00	\$ 1,200.00	\$ 2,456.80	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 12,615.27	94%
VTI MEDICAL TRANSPORTATION	\$ 500.00	\$ 661.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 661.73	132%
VTI NONMEDICAL TRANSPORT	\$ 15,000.00	\$ 3,324.49	\$ 6,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 18,824.49	125%
TRANSPORTATION GRANT	\$ 7,000.00	\$ 1,653.46	\$ 3,800.00	\$ -	\$ 2,000.00	\$ 1,435.19	\$ 1,760.25	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,148.90	174%
CENTER GIFTS & DONATIONS	\$ 10,000.00	\$ 336.00	\$ 78.91	\$ 850.00	\$ 75.00	\$ 1,475.50	\$ 3,348.65	\$ 115.50	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ 6,479.56	65%
CENTER RENTALS	\$ 8,000.00	\$ 735.00	\$ 865.00	\$ 580.00	\$ 622.50	\$ 375.00	\$ 975.00	\$ 620.00	\$ 729.11	\$ -	\$ -	\$ -	\$ -	\$ 5,501.61	69%
MEDICAID MATCH TITLE XIX	\$ -	\$ -	\$ 250.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.25	#DIV/0!
FEDERAL NUTRITION ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TRANSPORTATION CONTRACT SERVICES	\$ 27,000.00	\$ 4,000.00	\$ 2,847.99	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 16,347.99	61%
WELLNESS	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525.49	\$ -	\$ 420.57	\$ -	\$ -	\$ -	\$ -	\$ 946.06	63%
CLIENT DONATION/MEALS	\$ 17,000.00	\$ 2,219.92	\$ 1,950.53	\$ 2,276.47	\$ 2,155.00	\$ 1,979.74	\$ 1,396.18	\$ 1,875.00	\$ 1,581.52	\$ -	\$ -	\$ -	\$ -	\$ 15,434.36	91%
FUNDRAISER	\$ 18,000.00	\$ 26.00	\$ -	\$ -	\$ 5,482.00	\$ -	\$ 930.50	\$ 207.25	\$ 2,286.00	\$ -	\$ -	\$ -	\$ -	\$ 8,931.75	50%
MEDICAID MEALS	\$ 12,000.00	\$ 3,253.14	\$ 1,745.82	\$ -	\$ 3,358.08	\$ 295.74	\$ 3,253.14	\$ -	\$ 3,377.16	\$ -	\$ -	\$ -	\$ -	\$ 15,283.08	127%
DONATIONS & MEMORIALS	\$ 7,000.00	\$ 55.00	\$ 8.40	\$ 650.00	\$ 4.15	\$ -	\$ 410.00	\$ 365.75	\$ 1,205.00	\$ -	\$ -	\$ -	\$ -	\$ 2,698.30	39%
TRANSPORTATION DONATIONS	\$ 5,000.00	\$ 949.20	\$ 323.05	\$ 174.20	\$ 376.70	\$ 223.75	\$ -	\$ 101.30	\$ 368.00	\$ -	\$ -	\$ -	\$ -	\$ 2,516.20	50%
TRANSFER FROM GENERAL FUND	\$ 191,252.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 191,252.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 191,252.00	100%
TRANSFER FROM STATE REVENUE SHARE	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	100%
TOTAL REVENUES	\$ 351,652.00	\$ 20,611.27	\$ 21,219.53	\$ 4,690.67	\$ 20,531.90	\$ 12,412.72	\$ 211,551.21	\$ 9,840.60	\$ 16,038.36	\$ -	\$ -	\$ -	\$ -	\$ 316,896.26	90%
TOTAL REVENUES	\$ 351,652.00	\$ 20,611.27	\$ 21,219.53	\$ 4,690.67	\$ 20,531.90	\$ 12,412.72	\$ 211,551.21	\$ 9,840.60	\$ 16,038.36	\$ -	\$ -	\$ -	\$ -	\$ 316,896.26	90%
EXPENDITURES & REQUIREMENTS															
ADULT CENTER PERSONNEL SERVICES															
PERS	\$ 20,334.00	\$ 1,181.91	\$ 1,307.28	\$ 1,178.68	\$ 1,226.69	\$ 1,254.37	\$ 1,160.12	\$ 1,248.45	\$ 1,217.96	\$ -	\$ -	\$ -	\$ -	\$ 9,775.46	48%
SAIF	\$ 7,638.00	\$ 371.68	\$ 385.57	\$ 373.68	\$ 412.25	\$ 383.33	\$ 354.90	\$ 396.55	\$ 374.23	\$ -	\$ -	\$ -	\$ -	\$ 3,052.19	40%
FICA	\$ 10,978.00	\$ 970.11	\$ 1,011.72	\$ 1,015.15	\$ 1,086.66	\$ 1,034.48	\$ 947.73	\$ 1,035.02	\$ 979.27	\$ -	\$ -	\$ -	\$ -	\$ 8,080.14	74%
INSURANCE/BONDS	\$ 47,840.00	\$ 3,918.54	\$ 3,918.54	\$ 3,918.54	\$ 3,918.54	\$ 3,918.54	\$ 3,918.54	\$ 3,918.54	\$ 5,113.97	\$ -	\$ -	\$ -	\$ -	\$ 32,543.75	68%
CENTER DIRECTOR	\$ 49,880.00	\$ 4,056.36	\$ 4,298.53	\$ 4,178.04	\$ 4,178.04	\$ 4,178.04	\$ 4,178.04	\$ 4,178.04	\$ 4,178.04	\$ -	\$ -	\$ -	\$ -	\$ 33,423.13	67%
NUTRITION MANAGER	\$ 36,652.00	\$ 2,740.72	\$ 3,000.40	\$ 2,610.88	\$ 2,870.56	\$ 3,000.40	\$ 2,594.65	\$ 3,000.41	\$ 2,870.57	\$ -	\$ -	\$ -	\$ -	\$ 22,688.59	62%
CLIENT SERVICES COORDINATOR	\$ 32,292.00	\$ 4,115.03	\$ 4,494.40	\$ 4,183.17	\$ 4,295.84	\$ 4,275.46	\$ 3,817.39	\$ 4,353.34	\$ 4,315.30	\$ -	\$ -	\$ -	\$ -	\$ 33,849.93	105%
ADMINISTRATIVE SUPPORT	\$ 13,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
VAN DRIVERS	\$ 13,000.00	\$ 1,359.37	\$ 1,113.16	\$ 1,444.76	\$ 2,007.34	\$ 1,727.29	\$ 688.60	\$ 1,504.12	\$ 1,147.76	\$ -	\$ -	\$ -	\$ -	\$ 10,992.40	85%
FINANCE DIRECTOR	\$ 4,748.00	\$ 318.60	\$ 318.60	\$ 318.60	\$ 318.60	\$ 318.60	\$ 318.60	\$ 289.08	\$ 289.08	\$ -	\$ -	\$ -	\$ -	\$ 2,489.76	52%
EXTRA HELP	\$ 12,500.00	\$ 90.96	\$ -	\$ 534.40	\$ 534.40	\$ 22.74	\$ 335.42	\$ 204.66						\$ 1,722.58	14%
TOTAL ADULT CENTER PERSONNEL SERV	\$ 249,462.00	\$ 19,123.28	\$ 19,848.20	\$ 19,755.90	\$ 20,848.92	\$ 20,113.25	\$ 18,313.99	\$ 20,128.21	\$ 20,486.18	\$ -	\$ -	\$ -	\$ -	\$ 158,617.93	64%
ADULT CENTER MATERIALS & SERVICES															
POWER	\$ 6,500.00	\$ 1,251.34	\$ 767.13	\$ 751.18	\$ 611.78	\$ 574.86	\$ -	\$ 1,220.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,177.28	80%
PHONE	\$ 4,000.00	\$ 266.78	\$ 271.27	\$ 271.61	\$ 380.59	\$ 457.24	\$ 416.75	\$ 306.12	\$ 394.50	\$ -	\$ -	\$ -	\$ -	\$ 2,764.86	69%
NATURAL GAS	\$ 3,000.00	\$ 89.11	\$ 46.23	\$ 32.39	\$ 103.17	\$ 222.92	\$ 613.54	\$ 800.01	\$ 714.86	\$ -	\$ -	\$ -	\$ -	\$ 2,622.23	87%
OPERATIONS & MAINTENANCE	\$ 11,540.00	\$ 553.94	\$ 315.52	\$ 485.26	\$ 1,355.12	\$ 861.07	\$ 461.62	\$ 4,097.73	\$ 510.96	\$ -	\$ -	\$ -	\$ -	\$ 8,641.22	75%
BUILDING MAINTENANCE	\$ 5,000.00	\$ 265.29	\$ 322.10	\$ -	\$ -	\$ -	\$ -	\$ 6,939.07						\$ 7,526.46	151%
TRAINING & CONF. TRAVEL	\$ 2,500.00	\$ 208.66	\$ 49.96	\$ 195.00	\$ 377.07	\$ -	\$ -	\$ 210.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,041.04	42%
DUES & MEMBERSHIP	\$ 1,000.00	\$ -	\$ -	\$ 75.48	\$ 30.00	\$ -	\$ 84.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239.48	24%
POSTAGE	\$ 400.00	\$ -	\$ -	\$ 60.00	\$ 114.72	\$ 300.00	\$ -	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ -	\$ 519.72	130%
PRINTING & PUBLICATIONS	\$ 1,500.00	\$ 1,480.73	\$ 1,058.87	\$ -	\$ 631.91	\$ 587.91	\$ 270.00	\$ 672.99	\$ 247.00	\$ -	\$ -	\$ -	\$ -	\$ 4,949.41	330%
INSURANCE/GEN	\$ 5,600.00	\$ 7,237.41	\$ -	\$ 336.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,573.58	135%
REIMBURSEMENT	\$ -	\$ 638.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 638.00	#DIV/0!
GAS & VEHICLE MAINTENANCE	\$ 6,000.00	\$ 766.80	\$ 530.37	\$ 695.64	\$ 701.67	\$ 1,415.61	\$ 434.22	\$ 339.95	\$ 410.40	\$ -	\$ -	\$ -	\$ -	\$ 5,294.66	88%
VEHICLE REPAIR	\$ 2,000.00	\$ -	\$ 190.00	\$ 247.81	\$ -	\$ 35.95	\$ -	\$ 46.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520.61	26%
MISC	\$ 500.00	\$ 373.78	\$ 572.30	\$ 57.28	\$ 71.61	\$ 29.35	\$ -	\$ 41.75	\$ 117.37	\$ -	\$ -	\$ -	\$ -	\$ 1,263.44	253%
CUSTODIAN	\$ 8,500.00	\$ 14.99	\$ -	\$ 740.00	\$ 1,016.91	\$ 740.00	\$ 1,928.10	\$ 740.00	\$ 740.00	\$ -	\$ -	\$ -	\$ -	\$ 5,920.00	70%

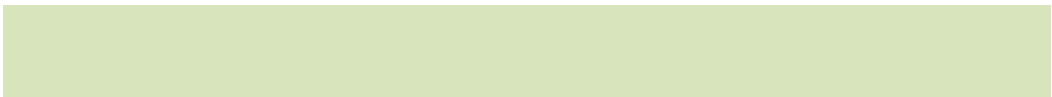
CUSTODIAL SUPPLIES	\$ 1,500.00	\$ 1,279.76	\$ 905.03	\$ 166.72	\$ 136.14	\$ 336.59	\$ (1,009.17)	\$ 86.50	\$ 96.59	\$ -	\$ -	\$ -	\$ -	\$ 1,998.16	133%
OFFICE SUPPLIES	\$ 1,500.00	\$ 274.01	\$ 267.01	\$ 113.98	\$ 434.77	\$ 297.87	\$ 141.05	\$ 189.17	\$ 102.06	\$ -	\$ -	\$ -	\$ -	\$ 1,819.92	121%
VOLUNTEER RECOGNITION	\$ 800.00	\$ 35.47	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ 110.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175.63	22%
MEDICAID MATCH TITLE XIX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
VTI NONMEDICAL TRANSPORT	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
III F WELLNESS	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
FUNDRAISING EXPENSES	\$ 1,500.00	\$ 11.85	\$ -	\$ -	\$ 127.40	\$ -	\$ 140.00	\$ -	\$ 11.18	\$ -	\$ -	\$ -	\$ -	\$ 290.43	19%
HDM MILEAGE REIMBURSEMENT	\$ 8,500.00	\$ 738.55	\$ 1,089.47	\$ 185.02	\$ 925.30	\$ 637.16	\$ 400.48	\$ 900.84	\$ 409.05	\$ -	\$ -	\$ -	\$ -	\$ 5,285.87	62%
FOOD EXPENSES	\$ 8,000.00	\$ 733.74	\$ 160.66	\$ 1,006.17	\$ 764.64	\$ 476.32	\$ 939.93	\$ 689.70	\$ 398.56	\$ -	\$ -	\$ -	\$ -	\$ 5,169.72	65%
HDM SUPPLIES	\$ 7,000.00	\$ 441.35	\$ -	\$ 761.51	\$ 483.13	\$ 560.00	\$ 423.72	\$ 695.78	\$ 297.71	\$ -	\$ -	\$ -	\$ -	\$ 3,663.20	52%
TRANSPORT CONTRACTED SER	\$ 5,000.00	\$ 60.00	\$ 90.00	\$ 210.00	\$ 333.00	\$ 118.88	\$ -	\$ 60.00	\$ 378.40	\$ -	\$ -	\$ -	\$ -	\$ 1,250.28	25%
TOTAL ADULT CENTER MATERIALS & SERV	\$ 96,590.00	\$ 16,721.56	\$ 6,635.92	\$ 6,391.22	\$ 8,598.93	\$ 7,651.73	\$ 5,274.24	\$ 18,197.96	\$ 4,873.64	\$ -	\$ -	\$ -	\$ -	\$ 74,345.20	77%
CAPITAL OUTLAY															
CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
ADULT CENTER CONTINGENCY															
OPERATING CONTINGENCY	\$ 5,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL ADULT CENTER CONTINGENCY	\$ 5,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL ADULT CENTER EXPENDITURES	351,652.00	\$ 35,844.84	\$ 26,484.12	\$ 26,147.12	\$ 29,447.85	\$ 27,764.98	\$ 23,588.23	\$ 38,326.17	\$ 25,359.82	\$ -	\$ -	\$ -	\$ -	\$ 232,963.13	66%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$0.00	(\$15,233.57)	\$ (5,264.59)	\$ (21,456.45)	\$ (8,915.95)	(\$15,352.26)	\$187,962.98	(\$28,485.57)	(\$9,321.46)	\$0.00	\$0.00	\$0.00	\$0.00		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		(\$15,233.57)	(\$20,498.16)	(\$41,954.61)	(\$50,870.56)	(\$66,222.82)	\$121,740.16	\$93,254.59	\$83,933.13						
BUDGETED BEGINNING FUND BALANCE	\$0.00														
ACTUAL BEGINNING FUND BALANCE	\$65,229.75	\$65,229.75	\$65,229.75	\$65,229.75	\$65,229.75	\$65,229.75	\$65,229.75	\$65,229.75	\$65,229.75						
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FUND ENDING BALANCE	\$0.00	\$49,996.18	\$44,731.59	\$23,275.14	\$14,359.19	(\$993.07)	\$186,969.91	\$158,484.34	\$149,162.88	\$0.00	\$0.00	\$0.00	\$0.00		

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)
POLICE SCHOLARSHIP FUND

<u>REVENUES</u>	<u>ANNUAL BUDGET</u>	<u>JULY</u>	<u>AUGUST</u>
<u>REVENUE</u>			
PD PAYROLL DEDUCTIONS	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -
<u>EXPENDITURES & REQUIREMENTS</u>			
<u>MATERIALS & SERVICES</u>			
OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -
PRINTING & PUBLICATIONS	\$ -	\$ -	\$ -
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00	\$0.00
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		\$0.00	\$0.00
BUDGETED BEGINNING FUND BALANCE	\$0.00		
ACTUAL BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00
FUND ENDING BALANCE	\$0.00	\$0.00	\$0.00

SEPT		OCT		NOV		DEC		JAN		FEB		MAR	
\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,052.00	\$	-
\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,052.00	\$	-
\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,052.00	\$	-

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,052.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,052.00	
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,052.00	\$0.00



APR		MAY		JUN		AJE		YTD	% TO DATE
\$	-	\$	-	\$	-	\$	-	\$ 1,052.00	#DIV/0!
\$	-	\$	-	\$	-	\$	-	\$ 1,052.00	#DIV/0!
\$	-	\$	-	\$	-	\$	-	\$ 1,052.00	#DIV/0!

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\$	-	\$	-	\$	-	\$	-	\$ -	#DIV/0!

\$0.00	\$0.00	\$0.00	\$0.00	\$1,052.00	
				\$35,413.00	#DIV/0!
\$0.00	\$0.00	\$0.00		\$0.00	
\$0.00	\$0.00	\$0.00	\$0.00	\$36,465.00	

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)
BONDED DEBT

REVENUES		ANNUAL BUDGET	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	AJE	YTD	% TO DATE
REVENUE																	
CURRENT PROPERTY TAXES		\$ 61,213.00	\$ -	\$ -	\$ -	\$ -	\$ 61,213.00	\$ -	\$ 1,452.80	\$ 1,363.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,029.17	105%
PRIOR PROPERTY TAXES		\$ 5,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 249.63	\$ 304.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 553.85	10%
INTEREST		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES		\$ 66,613.00	\$ -	\$ -	\$ -	\$ -	\$ 61,213.00	\$ -	\$ 1,702.43	\$ 1,667.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,583.02	97%
TOTAL REVENUES		\$ 66,613.00	\$ -	\$ -	\$ -	\$ -	\$ 61,213.00	\$ -	\$ 1,702.43	\$ 1,667.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,583.02	97%

[illegible]

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$67,513.00)	(\$332,625.00)	\$0.00	\$0.00	\$332,625.00	\$61,213.00	\$0.00	\$1,702.43	\$1,667.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,583.02
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		(\$332,625.00)	(\$332,625.00)	(\$332,625.00)	\$0.00	\$61,213.00	\$61,213.00	\$62,915.43	\$64,583.02						
BUDGETED BEGINNING FUND BALANCE	\$67,513.00														
ACTUAL BEGINNING FUND BALANCE	\$35,413.00	\$35,413.00	\$35,413.00	\$35,413.00	\$35,413.00	\$35,413.00	\$35,413.00	\$35,413.00	\$35,413.00						\$35,413.00 100%
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND ENDING BALANCE	\$0.00	(\$297,212.00)	(\$297,212.00)	(\$297,212.00)	\$35,413.00	\$96,626.00	\$96,626.00	\$98,328.43	\$99,996.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99,996.02

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)
STORM WATER CAPITAL IMPROVEMENT RETIREMENT

THIS FUND IS NOW CLOSED

[illegible]

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)
CWSRF DEBT RETIREMENT

[illegible]

City of Molalla Fiscal Year 2012 (July 2011 - June 2012) **THIS FUND IS NOW CLOSED**
 RECORDERS TRUST FUND

THIS FUND IS NOW CLOSED

[illegible]

City of Molalla Fiscal Year 2012 (July 2011 - June 2012)
URBAN RENEWAL AGENCY

REVENUES		ANNUAL BUDGET	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	AJE	YTD	% TO DATE
REVENUE																	
PROPERTY TAX		\$ 191,828.00	\$ 20,616.13	\$ 499.63	\$ 528.61	\$ 275.68	\$ 62,331.39	\$ 116,616.90	\$ 1,964.92	\$ 1,838.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,672.14	107%
INTEREST		\$ 220.00	\$ 4.26	\$ 4.87	\$ 4.34	\$ 1.53	\$ 1.50	\$ 2.74	\$ 3.16	\$ 2.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.28	11%
TOTAL REVENUES		\$ 192,048.00	\$ 20,620.39	\$ 504.50	\$ 532.95	\$ 277.21	\$ 62,332.89	\$ 116,619.64	\$ 1,968.08	\$ 1,841.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,697.42	107%
TOTAL REVENUES		\$ 192,048.00	\$ 20,620.39	\$ 504.50	\$ 532.95	\$ 277.21	\$ 62,332.89	\$ 116,619.64	\$ 1,968.08	\$ 1,841.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,697.42	107%

EXPENDITURES & REQUIREMENTS

URA MATERIALS & SERVICES																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				</
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EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$115,000.00)	\$20,620.39	\$504.50	\$532.95	\$277.21	\$62,332.89	\$116,619.64	\$1,968.08	\$1,841.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$204,697.42
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (CUMULATIVE)		\$20,620.39	\$21,124.89	\$21,657.84	\$21,935.05	\$84,267.94	\$200,887.58	\$202,855.66	\$204,697.42						
BUDGETED BEGINNING FUND BALANCE	\$115,000.00														
ACTUAL BEGINNING FUND BALANCE	\$158,559.74	\$158,559.74	\$158,559.74	\$158,559.74	\$158,559.74	\$158,559.74	\$158,559.74	\$158,559.74	\$158,559.74						\$158,559.74 100%
UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND ENDING BALANCE	\$0.00	\$179,180.13	\$179,684.63	\$180,217.58	\$180,494.79	\$242,827.68	\$359,447.32	\$361,415.40	\$363,257.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$363,257.16

City Of Molalla

City Council Meeting

Agenda Category: Resolution

Subject: Resolution 2012-10: A Resolution Authorizing the City Manager to Forego the Personnel Recruitment and Selection Process in Appointing the Police Chief

Staff Recommendation: Approve the resolution

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: no additional fiscal impact to the city

Background:

In June 2011, Mr. Rod Lucich was selected to be the Interim Police Chief for the City of Molalla. Initially, Mr. Lucich was offered a six-month contract to serve as the interim chief. That contract was extended for an additional three months.

Interim Police Chief is classified as a temporary appointment. According to the Personnel Policy Manual, temporary appointments are permitted to fill regular position vacancies for a defined period of time without following the recruitment and selection process. However, at the expiration of the time period, policy requires staff to follow established recruitment and selection procedures. The advertisement for the Interim Police Chief position states that “A process to fill the position for full time will occur in four to six months”.

As Interim Police Chief, Chief Lucich has met performance standards for the Police Chief position. Chief Lucich also has earned the respect and support of the police department staff and many citizens.

Staff layoffs and discussions of contracting out law enforcement services have generated stresses within the department. Additional disruptions in the department would be detrimental to departmental operations.

SUBMITTED BY: Ellen Barnes, City Manager

Agenda Item

8.A

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

RESOLUTION NO. 2012 - 10

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO FOREGO THE
PERSONNEL RECRUITMENT AND SELECTION PROCESS IN APPOINTING
THE POLICE CHIEF**

WHEREAS: The City of Molalla currently is in a financial crisis and is projecting a significant deficit within the General Fund at the end of the fiscal year; and

WHEREAS: The projected General Fund deficit has resulted in decreases in General Fund expenditures including staff reductions within the Molalla Police Department; and

WHEREAS: The severity of the General Fund financial crisis may result in additional cost reductions including additional staff layoffs within the Molalla Police Department before year's end; and

WHEREAS: To minimize negative impacts to service delivery and city operations, it is in the City's best interest to maintain stability within city leadership; and

WHEREAS: Mr. Rod Lucich is qualified to fulfill the Molalla Police Chief position; and

WHEREAS: As Interim Police Chief, Mr. Rod Lucich has met and, in some cases, exceeded performance expectations for the Police Chief position.

NOW, THEREFORE, THE CITY OF MOLALLA RESOLVES that notwithstanding the provisions of the City of Molalla personnel policies and state and federal law and considering the critical circumstances confronting the City of Molalla authorizes the City Manager to forego the personnel recruitment and selection process described in the Molalla Personnel Policy Manual to appoint Mr. Rod Lucich to the regular, full-time Molalla Police Chief position.

Mike Clarke
Mayor

ATTEST:

Sadie Cramer
City Recorder

D. Selection.

1. Selection criteria shall be designed to measure each applicant's qualifications, experience and ability to perform the duties and responsibilities of the open position. When requested, specific reasonable accommodations will be made for individuals with disabilities.
2. Any combination of two or more of the following methods may be used to determine the applicant best suited for the position:
 - a) information supplied by the applicant, on the application, in resumes, letters of recommendation and through supplemental examinations, if required;
 - b) written, performance (i.e. typing test) and physical agility test (not a medical exam);
 - c) individual or group oral interviews;
 - d) assessment centers;
 - e) information and evaluation provided by previous and current employers and references;
 - f) personal background investigation for some positions; and
 - g) other appropriate job-related screening techniques.

Note: Some positions may require that medical and related information be obtained through a medical entrance exam or other means to evaluate the ability of applicants to perform essential job functions, or to promote health and safety on the job. The city will not request this information until after a conditional job offer has been made, and then only when it is consistent with business necessity. All positions will require applicants to be tested for drug usage as part of the pre-employment process after a conditional job offer has been made.

E. Appointment. The department director makes the appointment to the position after consultation with the city manager. All recruitment and selection records shall be retained by the city recorder for a minimum of three (3) years from the time each applicant has been notified of his/her application status. Appointments may be made subject to the result of a medical entrance exam.

F. Multiple Use of Application and Selection Methods. When it is deemed appropriate by the city manager, selection materials including application, testing and interview results, reference, and other selection information received for one (1) vacancy may be considered for a subsequent recruitment and selection process, as long as the subsequent recruitment and selection process is in the same job classification and provided that no more than one (1) year has passed since the initial process. A list of qualified candidates for purposes of internal recruitment shall remain active for a minimum of one (1) year. All applicants shall be notified of their application status.

G. Temporary Appointments.

1. A temporary appointment may be required to fill a position on an immediate, short-term basis. For example, a temporary appointment may be used to fill an unexpected vacancy, to fill in for a current, regular employee out on an approved leave of absence such as disability leave or family medical leave, or to fill a special project position resulting from the availability of grant money. The department director may fill these vacancies by appointment on a temporary basis after consultation with the city manager without following the

recruitment and selection process for a period not to exceed one (1) year. Approval from the City manager for an extension is required.

2. Vacated regular positions may be filled with temporary appointments. A regular position, which is vacant because an employee is out on approved leave, may be filled by temporary appointment as long as there is a reasonable expectation that the employee will return. A new position funded by grant moneys or other outside source may be filled by temporary appointment for the duration of the funds. If such position becomes a regular full-time position with the city, however, the recruitment and selection process shall be initiated and followed. If a current and qualified applicant pool or list exists for any vacated position, the department director shall first consider making the temporary appointment from this pool or list.

H. Promotions and Transfers. The city encourages promotions and transfers from within city service and seeks to select the best-qualified individual for the position. Promotional appointments shall be made from employees within the city if the department director and city manager determine that there exists qualified and interested employees to compete through an internal selection process.

If only one qualified and interested employee is determined to exist, the employee interested in a promotional appointment may communicate his/her interests and concerns directly to his/her department director and may be considered for promotion. If the employee is selected for promotion, the position vacated by the promoted employee shall be filled using the recruitment and selection process adopted by the city.

Drug Testing

Depending upon your job requirements, you may be required to submit to testing on a random or unannounced basis to determine the presence of, use of, or involvement with drugs or alcohol. This may include testing by random selection, testing of an entire department or work unit, or testing of specific identified categories of employees as a group.

New hires may be subject to a drug/alcohol test prior to beginning employment.

HARASSMENT

Purpose

It is the policy of the City of Molalla that all employees have the right to work in an environment free of all forms of harassment. Conduct that harasses, disrupts, or interferes with another's work performance or which creates an intimidating, offensive, or hostile environment is prohibited. Individuals covered under the policy include City employees, applicants for employment, elected officials, volunteers, and other non-employees who conduct business with the City.

Molalla Police Department

P.O. Box 248 117 N. Molalla Avenue
Molalla, Oregon 97038

Chief position
- AD FOR Notice
- Job description

May 19, 2011

Interim Police Chief

MOLALLA, OR- Police Chief. (Salary DOQ). The City of Molalla (pop. 8,100.) is a great place to live, work and play! Located in the scenic Willamette Valley, near the foothills of the Cascades, 30 miles south of Portland, Oregon. Molalla is a comfortable and affordable rural community with easy access to larger city amenities and abundant outdoor recreational activities. The City is a progressive and stable agency that operates under a Council/Manager form of government. Our present Police Chief is retiring August 1st, 2011. Reporting to the City Manager, the Police Chief directs all aspects of the department's 2 million dollar annual budget, 15-employee workforce, police reserves unit, and other community volunteers to protect life and property through law enforcement and crime prevention activities. The Police Chief is responsible for maintaining positive community and inter-agency partnerships, grant funding and program management, as well as overall Police Department leadership. Candidates should have seven or more years of increasingly responsible experience in law enforcement management/administration and a Bachelor's Degree in a related field from an accredited college or university. FBI National Academy training and other advanced training is desirable. The City is an Equal Opportunity Employer, and all qualified candidates are encouraged to apply. (A process to fill the position for full time will occur in four to six months)

Please submit Resume and Cover Letter to: kscreeton@co.clackamas.or.us or mail to: City of Molalla, POB 248, Molalla, OR 97038. Attention: Karrie Screeton. (503) 829-8817. This recruitment will remain open until June 15th, 2011.

City Of Molalla

City Council Meeting

Agenda Category: Resolution

Subject: Resolution 2012-11: A Resolution Approving the Contract for City Prosecutorial Services

Staff Recommendation: Approve the resolution

Date of Meeting to be Presented: March 14, 2012

Fiscal Impact: City prosecutor will be paid \$70/hour. This is \$5 per hour less than paid previously

Background:

The City of Molalla contracts for prosecutorial services for its Municipal Court.

The attorney currently providing prosecutorial services has been providing those services since December 2006. The City did not employ a competitive selection process as is required by state statute nor was a written contract entered into for the services provided.

The City recently completed a competitive RFP process for prosecutorial services. The selection committee unanimously selected Mr. Czaiko for award of the contract.

SUBMITTED BY: Ellen Barnes, City Manager

Agenda Item

8.B

ALL AGENDA ITEMS MUST BE SUBMITTED BY NOON THE WEDNESDAY BEFORE THE SCHEDULED COUNCIL MEETING. ALL ITEMS MUST BE SUBMITTED TO THE CITY MANAGER FOR CONSIDERATION.

RESOLUTION NO. 2012 - 11

**A RESOLUTION APPROVING THE CONTRACT FOR CITY
PROSECUTORIAL SERVICES**

WHEREAS: The City of Molalla currently contracts for prosecutorial services for its Municipal Court; and

WHEREAS: The City of Molalla recently completed a competitive RFP process for prosecutorial services; and

WHEREAS: The selection committee for the RFP process unanimously selected Mr. Michael Czaiko for award of the prosecutorial services contract; and

WHEREAS: Mr. Czaiko possesses a juris doctorate, is an attorney in good standing with the Oregon Bar Association and is qualified to provide prosecutorial services for the City of Molalla Municipal Court; and

WHEREAS: Mr. Czaiko desires to provide prosecutorial services for the City of Molalla; and

WHEREAS: Mr. Czaiko offered the lowest bid for providing prosecutorial services for the City of Molalla.

NOW, THEREFORE, THE CITY OF MOLALLA RESOLVES that the Molalla City Council approves awarding the contract for prosecutorial services attached as Exhibit A and incorporated herein.

Mike Clarke
Mayor

ATTEST:

Sadie Cramer
City Recorder

MICHAEL F. CZAIKO
ATTORNEY AT LAW

217 Seventh Street
Oregon City, OR 97045

Telephone (503) 557-7792
Fax (503) 557-7292

February 7, 2012

Heather Penni, Finance Director
City of Molalla
117 N. Molalla Avenue
Molalla, Oregon 97038

RE: PROPOSAL FOR CITY PROSECUTOR SERVICES

Dear Ms. Penni:

Please accept my attached proposal to provide prosecutor services for the City. I have 17 plus years experience in criminal law and have been providing defense services for the City for approximately 12 years. Over the course of the last several years I have seen a noticeable decline in the number and quality of cases filed in the City's Municipal Court. During this same time period I believe there has been a breakdown in the working relationship of the various stakeholders involved. The City's Municipal Court must be transformed back into what it once was, and I believe I am the person who can do this. I look forward to discussing the various issues involved.

Sincerely,



Michael F. Czaiko

cc: File



Michael F. Czaiko

A Proposal to
**Mollalla Municipal
Court**
City Prosecutor
Services

Presented on
February 7, 2012

Table of Contents

A. Attachment-A Submittal Information	3
B. Firm Experience.....	4
C. Proposed Presecutor	4
i. Name of Attorney; Team proposed	
ii. Resume; Attached	
iii. Organizational Structure	
iv. Additional resources; Not applicable	
D. Accessibility/Responsiveness	5
i. Designated City Prosecutor	
ii. Additional attorneys; Not applicable	
E. Proposed Fee Structure	5
F. References	6

ATTACHMENT A: SUBMITTAL INFORMATION


Business Statement

Using this form (or a reasonable reproduction), please complete and submit with your proposal response.

1. Name of Business: Michael F. Czaiko, P.C.
2. Business Address: 217 7th Street Oregon City, Oregon 97045
3. Phone: 503-557-7792 Fax: 503-557-7292
4. Email (of proposer): ocattorneys@gmail.com
5. Business Classification (check all that apply)
☐ Individual ☐ Partnership ☒ Corporation ☐ Women or Minority Owned
6. Federal Tax Number (a SSN or Federal Tax Number): 93-1197465
7. Name of Owner: Michael F. Czaiko
8. Does firm maintain insurance in amounts specified below? Yes: ☒ Except PLF is \$300,000.00
A. General Liability insurance of at least \$1,000,000 per occurrence; \$1,000,000 aggregate, Combined Single Limit (CSL); Automobile liability of at least \$1,000,000 per accident; CSL Professional Liability of at least \$1,000,000.
9. Are there claims that are pending against this insurance policy? Yes: ☐ No: ☒
10. During the past five years, has the firm, business, or any attorney in the firm or business, been involved in any (1) bond forfeiture, (2) litigation personally involving the firm, business or any attorney in the firm or business (other than dissolution of marriage), or (3) claims filed with any insurance carrier concerning the firm, business, or any attorney in the firm or with any insurance carrier concerning the firm, business, or any attorney in the firm or business, and/or (4) Bar Association complaints? Yes: ☐ No: ☒ If yes, attach an explanation.
11. Has company been in bankruptcy, reorganization or receivership in last five years? Yes: ☐ No: ☒
12. Has company been disqualified or terminated by any public agency? Yes: ☐ No: ☒
13. Has the proposed designated city attorney practiced municipal law a minimum of 3 years? Yes: ☒ No: ☐
14. Is each proposed attorney accredited and in good standing with the Oregon State Bar? Yes: ☒ No: ☐
15. Proposal offers shall be good and valid for at least 90 days. Failure to concur with this condition may result in rejection of the offer. Does the firm accept this condition? Yes: ☒ No: ☐

Having carefully examined all the documents of the solicitation, including the instruction, the undersigned proposes to perform all work in strict compliance with the above-named documents, as well as in compliance with all submitted proposal information.

Firm Name: Michael F. Czaiko, P.C.

Signature: 

Print Name: Michael F. Czaiko

Date: February 7, 2012

B. Firm Experience:

Upon graduating from law school, I was employed as the Judicial Clerk/Courtroom Clerk for Judge Steven L. Maurer in Clackamas County Circuit Court for two years. I opened my own Law Office in 1994; soon thereafter I focused exclusively on criminal law. I manage a sole practitioner law practice by using a variety of computer software applications which allows me to open and close approximately 200 files per year. The criminal cases include a variety of both misdemeanor and felony charges. My interest in computers and evolving applications dates back to the mid-1980s. I am extremely proficient with computers, software, and technology and I use technology to allow me to efficiently manage my practice.

I have approximately 18 years experience in Municipal Court criminal proceedings. Beginning in the late 1990s I began accepting court appointed criminal defense work in Molalla Municipal Court, West Linn Municipal Court, Lake Oswego Municipal Court, Oregon City Municipal Court, and Clackamas County Circuit Court. To date, I am still representing court appointed clients in many of the above mentioned courts.

C. Proposed Prosecutor:

i: Michael F. Czaiko, OSB 922560 would be the sole prosecutor under this proposal. I share office space with Attorney Scott K. Thompson OSB 903927. He has agreed to be my Prosecutor Pro Tem for those cases and times when a Pro Tem is required. He was the City's Criminal Prosecutor from some time prior to 1999 through 2005.

ii: Resume, see attached.

iii: Organizational structure: I would be the sole attorney responsible under this contract. I would provide the services of a Pro Tem Prosecutor and manage all billing and payment of the Pro Tem Prosecutor. I would utilize the services of Scott K Thompson. We have shared office space for over four years and will continue to do so.

iv: n/a

D. Accessibility/Responsiveness

i: My accessibility to the City of Molalla and City of Molalla Police would be 24/7. I am always available by cell phone and by email. Email sent to me is pushed by my provider and arrives at all my computers and my cell phone within a matter of minutes from when it was sent. There are times when I must put my cell phone on silent, such as when I'm in the courtroom. But I am always aware when a voicemail is left or an email or text message is received. I return text messages and emails while still in the courtroom. I must wait until leaving the courtroom before phone calls can be returned. My availability for scheduled or adhoc meetings is limited only by any court appearances which I must attend. Consequently, I can attend meetings with very short notice.

ii: n/a

E. Proposed Fee Structure

The number of cases presently charged by the City has decreased rather dramatically. I would estimate that the present caseload could be well serviced with approximately 20 hours of work per month. It would be my goal to increase the number of cases brought through the court. I believe there is some fence mending that must take place with the City's stakeholders in order to accomplish this goal. Presently, the City does not prosecute Driving Under the Influence of Intoxicants cases. If we were to bring this case type within the purview of the City Court, this would increase the number of work hours required for the City Prosecutor. I would propose this prosecution service contract be compensated hourly at the rate of \$70 per hour. I feel this would give both the City and the Prosecutor the flexibility to review the types of cases pursued and to make adjustments as needed on an ongoing basis.

Michael F. Czaiko: City Prosecutor Services

F. References

John Wentworth, Prosecutor:

johnwen@co.clackamas.or.us (503) 655-8353

Malcolm MacDonald, Probation and Parole Supervisor:

malcolmmcd@co.clackamas.or.us (503) 655-8717

Rod Grafe, Municipal Court Judge, Molalla and Canby

grafelaw@earthlink.net (503) 768-3100

Katherine Weber, Circuit Court Judge

katherine.e.weber@ojd.state.or.us (503) 655-8233

Michael Francis Czaiko

217 Seventh Street, Oregon City, Oregon 97045

Wk. 503-557-7792; Fax 503-557-7292

ocattorneys@gmail.com

Professional Experience:

Criminal Law practice, Oregon City 1994 to present.

Private practice concentrating exclusively in criminal law. Approximately 18 years experience in Municipal Court Criminal Proceedings; 17 years experience in State Court Criminal Proceedings. Utilize a sophisticated law office management software package to maintain my docket, files, contacts, and communications. Review police reports, draft and respond to motions, interview witnesses, communicate with police, probation officers, witnesses, clients, and court staff. Negotiate cases with all parties concerned.

Prosecutor Pro Tem, Oregon City Municipal Court 1994-1996.

Perform full prosecutorial function on conflict cases for the City Prosecutor. Review police reports; interview witnesses; draft charging instruments; communicate with Police, Court Staff, and civilians; Negotiate with defense attorneys and conduct trials. Accepted contract for defense work in 1997.

West Linn Municipal Court Criminal Defense Attorney 1995 to present.

Perform criminal defense work on a court appointed basis and privately retained.

Molalla City Municipal Court Criminal Defense Attorney 1999 to present.

Perform criminal defense work on a court appointed basis and privately retained.

Oregon City Municipal Court Criminal Defense Attorney 1997 to 2007.

Perform criminal defense work on a court appointed basis and privately retained.

CIDC: Clackamas Indigent Defense Corp. Criminal Defense Attorney 1999 to present.

Perform criminal defense work on a court appointed basis and privately retained.

Judicial Clerk/Bailiff, Clackamas County Circuit Court 1992 to 1994.

Responsibilities: coordinate courtroom proceedings, process court documents and perform legal research at Judge's direction.

Siemens Energy and Automation, Portland, OR 1978 to 1988.

Production Planner, Purchasing Agent

Education University of Oregon School of Law Juris Doctorate Degree, May 1992

Portland State University B.S. in Business Administration, June 1987

References: Attached

City of Molalla
Agreement for Professional Services

CONTRACT FOR PROSECUTORIAL SERVICES FOR THE MOLALLA MUNICIPAL COURT

THIS AGREEMENT is made and entered into this ____ day of March, 2012, by and between the City of Molalla, an Oregon municipal corporation, hereinafter referred to as "City", and Mr. Michael Czaiko, hereinafter referred to as "Contractor".

RECITALS:

1. City desires to obtain prosecutorial services for the City of Molalla, hereinafter referred to as "services".
2. Contractor, who is a member of the Oregon State Bar in good standing, is qualified by education and experience to provide said services and desires to provide said services.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, it is agreed as follows:

1. EFFECTIVE DATE

This Agreement is effective March __, 2012, and will continue thereafter until June 30, 2015 unless otherwise terminated consistent with the terms of this Agreement.

2. SCOPE OF WORK

- A. Contractor will provide all services necessary to fulfill the obligations of a prosecutor for the City of Molalla Municipal Court including but not limited to the following:
 - a. Review and prosecute cases on behalf of the City of Molalla. Appear in court for criminal, traffic and code enforcement proceedings. Negotiate case dispositions as appropriate.
 - b. Review cases to determine what, if any, charges should be filed in court.
 - c. Interview and prepare witnesses and victims for case presentation, obtain restitution information and advise of status.
 - d. Prepare charging documents, exhibits and conduct any necessary legal research.
 - e. Respond to discovery requests and pretrial motions.
 - f. Interact, as needed, with the Municipal Court Judge, Police Chief, Code Enforcement Officer, City Manager and City Attorney on legal issues and activities concerning the Molalla Municipal Court.
 - g. Conduct trials de novo in cases where defendants take an appeal from municipal court to the state courts.
 - h. Be accessible via email and telephone as communication with the court clerk is primarily through these means.
 - i. Identify and prepare a qualified attorney to provide temporary prosecutorial services when unable to attend court.
 - j. Provide quarterly reports on overall city prosecutorial activities to the City Manager.

Contractor will serve as the principal city prosecutor under the terms of this agreement and unless otherwise permitted by this agreement will not delegate or subcontract the responsibility for providing prosecutorial services for the City. For circumstances and situations whereby Contractor is unable to provide prosecutorial services for the City, Contractor will identify and contract with a Prosecutor Pro Tem to serve in his capacity. The Prosecutor Pro Tem must possess a juris doctorate (JD) degree from

a law school accredited by the American Bar Association and be a member of the Oregon State Bar, in good standing with no pending or unresolved disciplinary matters. Contractor will be responsible for invoicing and payment for services provided by the Prosecutor Pro Tem.

3. COMPENSATION

The Contractor will be compensated at a rate of seventy (\$70) per hour. Contractor will keep track of hours worked and submit monthly invoices to the City for approval and payment. Contractor will be responsible for all expenses incurred in the provision of city prosecutorial services.

4. STATUS AS AN INDEPENDENT CONTRACTOR

Contractor is an independent contractor for all purposes and shall be entitled to no compensation other than the compensation identified in section 3 of this Contract. As an independent contractor, Contractor is not eligible to receive through the City worker's compensation, social security, public employee's retirement, health insurance or other benefits provided to City employees. Contractor hereby expressly acknowledges and agrees that as an independent contractor, Contractor is not entitled to indemnification by the City or the provision of a defense by the City under the terms of ORS 30.285. This acknowledgment by Contractor shall not affect his independent ability (or the ability of his insurer) to assert the monetary limitations found at ORS 30.270, the immunities listed at ORS 30.265, or other limitations affecting the assertion of any claim under the terms of the Oregon Tort Claims Act (ORS 30.260 to ORS30.300).

5. LAWS AND REGULATIONS

Contractor agrees to comply with the City's regulations and all provisions of federal and state law relating to Contractor's performance of prosecutorial services under this Agreement, including membership in good standing with the Oregon State Bar

6. CONFLICT OF INTEREST

Contractor covenants that he has no interest and shall not acquire any (direct or indirect) interest which would conflict in any manner with the performance of his prosecutorial services

7. INCOME TAX WITHHOLDING

Contractor shall pay to the Oregon Department of Revenue all sums withheld from employees pursuant to ORS 316.167. (ORS279B.220)

8. HOURS OF LABOR

Contractor shall pay employees for overtime work performed under the terms of this contract in accordance with ORS 653.010 to ORS 653.261 and the Fair labor standards Act of 1938. (29 USC §§ 201 *et. seq.*)

9. INDEMNITY AND INSURANCE

A. Indemnity: City has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor warrants that all of his work will be performed consistent with the best professional practices and standards, as well as with the requirements of applicable federal, state and local laws. Contractor acknowledges responsibility for any and all liability arising out of the performance of this contract and will hold City harmless from, defend and indemnify City against any and all liability, settlements, loss, costs, and expenses in connection with any action, suit or claim resulting or allegedly resulting from Contractor's acts, omissions, activities, or services in the course of performing this contract or for the acts or omissions of their agents or employees including the Prosecutor Pro Tem.

- B. Liability Insurance: Contractor will maintain professional liability insurance insuring Contractor against errors or omissions in the amount and on the conditions required by the Professional Liability Fund of the Oregon State Bar.
- C. Workers Compensation Coverage: Contractor hereby certifies that he has qualified for State of Oregon Worker's Compensation coverage either as a carrier-insured employer or as a self-insured employer. (ORS 279B.230)

10. MEDICAL CARE FOR EMPLOYEES

Contractor shall make payment of all sums to any person, co-partnership, association or corporation, furnishing medical, surgical and/or hospital care incident to the sickness or injury of Contractor's employee(s), all sums which Contractor agrees to pay for such services and all monies and sums which Contractor collected or deducted from the wages of employees pursuant to any law, contract or contract for the purpose of providing or paying for such service. (ORS 279B.230)

11. TERMINATION

At any time with or without cause, City or Contractor has the right to terminate this contract. If City terminates this contract, it shall deliver full payment to contractor for services rendered to date of termination.

12. WORK IS PROPERTY OF CITY

All work, including but not limited to documents, drawings, papers, computer programs, and photographs, performed or produced by Contractor under this contract is the property of City.

13. INTELLECTUAL PROPERTY

The interest in any intellectual property, including, but not limited to copyrights and patents of any type, arising from the performance of this contract shall vest in the City. Contractor shall execute any assignment or other documents necessary to effect this paragraph. Contractor shall transfer to the City any data or other tangible property generated by Contractor under this contract and necessary for the beneficial use of intellectual property covered by this paragraph.

14. PROJECT INFORMATION

Contractor agrees to share all information with City related to services covered in this Agreement. No information, news, or press releases related to the project shall be made to representatives of newspapers, magazines, television and radio stations, or any other news medium without the prior authorization of the City Manager.

15. PAYMENT OF CLAIMS BY THE CITY

Contractor shall make payment promptly, as due, to all persons supplying to Contractor labor or material for the prosecution of the work provided for in this contract. (ORS 279B.220) If Contractor fails, neglects, or refuses to make a prompt payment of any claim for labor or services furnished to Contractor or a subcontractor, or by any person in connection with this contract as the claim becomes due, the City may pay the claim to the person furnishing the labor or services and charge the amount of the payment against funds due or to become due to Contractor pursuant to this contract. The City's payment of a claim under this Paragraph shall not relieve Contractor or Contractor's surety, if any, from responsibility for those claims.

16. BREACH

Contractor shall remedy any breach of this Agreement within the shortest reasonable time after Contractor first has notice of the breach or City notifies Contractor thereof, whichever is earlier. If Contractor fails to remedy the breach, City may immediately terminate the Agreement, may obtain substitute services in a reasonable manner, and may recover from Contractor the amount by which the price for those substitute services exceeds the price for the same services under this Agreement.

Pending a decision to terminate all or part of this Agreement, City unilaterally may order Contractor to suspend all or part of the services under this Agreement. If City terminates all or part of the Agreement pursuant to this paragraph, Contractor shall be entitled to compensation only for services rendered prior to the date of termination, but not for any services rendered after City ordered suspension of those services. If City suspends certain services under this Agreement and later orders Contractor to resume those services, Contractor shall be entitled to reasonable damages actually incurred, if any, as a result of the suspension. To recover amounts due under this paragraph, City may withhold from any amounts owed by City to Contractor, including but not limited to, amounts owed under this or any other Agreement between Contractor and City

17. LAW OF OREGON

This contract is governed by the laws of the state of Oregon. Venue is in the Circuit Court, Clackamas County, Oregon.

18. DISPUTES

Should any dispute arise between the parties to this Agreement, it is agreed that such dispute will be resolved, where possible, by the City Manager. If the dispute cannot be resolved by the City Manager, the dispute will be submitted to a mediator prior to any litigation and Contractor hereby expressly agrees that no claim or dispute arising under the terms of this Agreement shall be resolved other than first through mediation and only in the event said mediation efforts fail, through litigation. The City and Contractor shall exercise good faith efforts in selecting a mediator who shall be compensated equally by both parties. Mediation will be conducted in Portland, Oregon, unless both parties agree in writing otherwise. Both parties agree to exercise good faith efforts to resolve disputes covered by this section through this mediation process. If either the City or Contractor requests mediation and the other fails to respond or if the parties fail to agree on a mediator within 10 days, a mediator shall be appointed by the presiding judge of the Clackamas County Circuit Court upon the request of either party. The parties shall have any rights at law or in equity with respect to any dispute not covered by this Section. Any litigation arising under or as a result of this Agreement shall be tried to the court without a jury. Each party agrees to be responsible for payment of its own professional fees, including attorneys' fees.

19. SUCCESSORS AND ASSIGNMENTS

Contractor will not assign any of its obligations hereunder without the prior consent of City.

20. RECORDS

Contractor will retain all books, documents, papers, and records that are directly pertinent to this Contract and any work done under its term for at least three years after City makes final payment on this Agreement and all other pending matters are closed.

Contractor will allow the City, or any of its authorized representatives, to audit, examine, copy, take excerpts from, or transcribe any books, documents, papers, or records that are subject to the foregoing retention requirement.

21. NOTICES

All notices shall be made in writing and may be given by personal delivery or by mail, addressed as follows:

CITY: Ellen Barnes, City Manager
City of Molalla
117 N. Molalla Avenue
P.O. Box 248
Molalla, OR 97038

CONTRACTOR: Michael Czaiko
217 Seventh Street
Oregon City, OR 97045

22. MODIFICATION

Any modification of the provisions of this contract must be in writing and signed by the parties.

23. NO WAIVER OF LEGAL RIGHTS

A waiver by a party of any breach by the other shall not be deemed to be a waiver of any subsequent breach.

24. SEVERABILITY

If any provision of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

25. INTEGRATION

This contract contains the entire agreement between the parties and supersedes all prior written or oral discussions or agreements regarding the same subject.

IN WITNESS WHEREOF, City has caused this Contract to be executed in duplicate originals by its duly authorized undersigned agents and Contractor has executed this Contract on the date hereinabove first written.

CITY OF MOLALLA

By: _____
Ellen Barnes, City Manager

Dated: _____

MICHAEL CZAIKO

By: _____

Dated: _____