



Minutes of the Molalla City Council Regular Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
July 8, 2020

1. CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Regular Meeting of July 8, 2020 was called to order by Mayor Keith Swigart at 7:00pm.

2. ROLL CALL

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Councilor Leota Childress – Present
Councilor Elizabeth Klein – Present
Councilor DeLise Palumbo – Present (arrived at 7:02p)
Councilor Terry Shankle – Present
Councilor Jody Newland - Present
Councilor Crystal Robles - Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Absent
Christie DeSantis, City Recorder - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director - Present
Dan Zinder, Associate Planner - Present

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

None.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE AGENDA

No objections to the agenda, therefore accepted as presented.

6. CONSENT AGENDA

- A. Meeting Minutes – June 24, 2020
- B. Resolution No. 2020: Extending Resolutions No. 2020-06 , 2020-07, and 2020-10 Declaring a State of Emergency Due to Covid-19

***Motion to approve the Consent Agenda made by Councilor Klein, seconded by Councilor Childress.
Vote passed 7-0.***

7. PUBLIC HEARINGS

- A. Ordinance No. 2020-08: An Ordinance Adopting and Establishing Section 17-2.3.220 Mobile Food Units in the Molalla Municipal Code

Public Hearing for Ordinance No. 2020-08 was opened at 7:04pm. As there were no members of the audience to speak, the Hearing was immediately closed.

A motion was made by Councilor Childress for the First Reading of Ordinance No. 2020-08 by title only, seconded by Councilor Robles. Discussion followed.

Councilor Childress felt that Food Carts should be allowed in Industrial areas, not just in Commercial. She felt that a Permit should be considered over a Business License. Discussion among Councilors regarding fees and how they would be established. Council wanted to food cart owners to be allowed to practice business for 14 hours, opposed to the 8 hours that were proposed. This would allow owners the necessary time to set-up and teardown. Councilors discussed other options and how to make the best use of the permit.

Public Works Director confirmed the recommended changes with Council. There are minor updates to be made, however, the Council felt that it was important to approve the Ordinance so that Code language would be available to owners wanting to begin providing services.

When the vote was called, the motion passed 7-0, with all Councilors voting aye..

A motion was made by Councilor Childress to approve Ordinance 2020-08 by title only, seconded by Councilor Shankle. Vote passed with all Councilors voting aye, 7-0.

8. ORDINANCES AND RESOLUTIONS

A. Resolution No. 2020-09: A Resolution Repealing Resolution No. 2013-17 and Establishing Appropriate Administrative Planning Department Charges

A motion was made by Councilor Childress to approve Resolution No. 2020-09, seconded by Councilor Shankle. Discussion followed.

Councilors shared concerns over various fees. Questions surrounding the need for a Tree Permit and fee were many. The Molalla Municipal Code states that a “permit shall be obtained for removal of any tree that stands 8 feet tall or higher. A fee shall be paid as approved by the City Council. (Ord. 2010-15, Ord.2010-04)” Councilors requested that the Resolution be amended to reflect \$0 for a Tree Permit.

Councilor Newland requested that Tree discussion be brought to a future meeting, so that Code language can be revisited.

A motion was made by Councilor Childress to approve Resolution No. 2020-09, as amended. Seconded by Councilor Shankle. Vote passed 6-1.

***Voting Aye: Mayor Swigart, Councilors Childress, Klein, Robles, Newland, and Shankle
Voting Nay: Councilor Palumbo***

9. GENERAL BUSINESS

A. CIS Member Cybersecurity Policy (Seifried)

Finance Director Seifried presented a Cybersecurity policy to Council. It has been added to our insurance policy and we need to have an internal policy for employees using City computers, as well. CIS has recommended this policy and it has been approved with our IT department with Molalla Communications.

A motion was made by Councilor Klein to adopt the Cybersecurity Policy, seconded by Councilor Robles. Vote passed 7-0.

B. Discussion re: Possible Charter Amendment Referral to Amend the Process Used for the Removal of the City Manager

Mayor Swigart would like Council to consider changing the Code for the appointment and removal of the City Manager from a majority vote to a supermajority vote. The vote would be changed from 4-3 to 5-2.

City Recorder DeSantis explained the process to Council. First, a Resolution would need to be adopted, followed by the referral going to ballot for voters in the November Election.

After discussion by Council, it was decided to leave the Code as it is currently.

10. REPORTS

A. City Manager and Staff

Director Seifried had nothing to report. However in the City Managers absence, she reported that funding for the OTIB loan was finalized this week. This loan covers the City's portion of the roundabout with ODOT. Staff is currently working on loans for Urban Renewal and we are looking to refinance sewer loans. Interest costs are half of what they have been. Information will be brought to Council in the next few weeks.

Public Works Director Fisher had nothing to report.

City Recorder DeSantis gave an Elections update. Candidates running for Mayor are Scott Keyser, Leota Childress and Jimmy Thompson. Candidates for Council are Josh Tompkins and Jody Newland.

B. Mayor

Mayor Swigart explained that an announcement wasn't made by the Buckeroo Association until the afternoon of July 4th in an effort for the event to be for Molalla residents only.

C. City Councilors

Councilor Newland thanked the Molalla Buckeroo Association for the 4th of July Fireworks display.

Councilor Childress announced that a second Trash Day has been planned for July 25th. More items will be accepted at this event. Volunteers are needed for this event.

Councilor Klein had nothing to report.

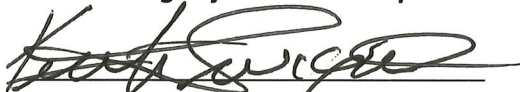
Councilor Shankle expressed her thanks to the Molalla Police Department for their assistance with the Parade on the 4th.

Councilor Robles thanked the Molalla Library for the many things that they are doing to provide services to our community during the pandemic.

Councilor Palumbo had nothing to report.

11. ADJOURN

A motion was made by Councilor Newland to adjourn the meeting, seconded by Councilor Klein. Vote passed 7-0 and the meeting adjourned at 8:30pm.


Keith Swigart, Mayor

July 22, 2020
Date

ATTEST:


Christie DeSantis, City Recorder