



Minutes of the Molalla City Council Regular Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
October 12, 2020

1. CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Meeting of DATE was called to order by Mayor Keith Swigart at TIME.

2. ROLL CALL

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Council President Leota Childress – Present
Councilor Elizabeth Klein – Present
Councilor DeLise Palumbo – Absent
Councilor Terry Shankle – Present
Councilor Jody Newland - Present
Councilor Crystal Robles - Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Christie DeSantis, City Recorder - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director - Present
Mac Corthell, Planning Director - Present

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

- A. Introduction of Planning Director, Mac Corthell
- B. Long Park Gazebo – Ken Fetters

Ken Fetters, Culture and Arts CPC Chair made a follow-up presentation to Council regarding paint colors for Long Parks gazebo. Council made a selection and approved the Culture and Arts Committee to move forward with painting. Mr. Fetters acknowledged that the Rotary Club will be assisting with painting. Councilors expressed their appreciation.

4. PUBLIC COMMENT

Michael Carr, Molalla resident, shared his concerns regarding CHTC.

Doris Schnell, Molalla resident, pleading with the City to come up with an immediate solution to working with CHTC to control noise and odor.

Tia Call, Molalla resident, noise and odor concerns as the hemp plant is directly next to a school.

City Manager Huff explained that the City's process with CHTC has slowed due to COVID-19 restrictions. Since that time DEQ has issued a violation order.

City Recorder DeSantis requested that the community visit the City's website to submit an Odor Complaint form. There are two forms available; one for the City, one for DEQ.

5. APPROVAL OF THE AGENDA

Approved as presented.

6. CONSENT AGENDA

- A. Meeting Minutes – September 23, 2020
- B. Planning Commission Re-Appointments: Jennifer Satter and Connie Farren

A motion was made by Councilor Newland to approve the Consent Agenda, seconded by Councilor Klein. Voting Aye: Mayor Swigart, Council President Childress, Councilor Klein, Councilor Shankle, Councilor Newland and Councilor Robles. Voting No: none. Vote passed 6-0.

7. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

8. GENERAL BUSINESS

- A. Economic Development Community Program Committee

Mr. Huff revisited the Economic Development CPC and it's function with Council and staff. Mr. Robert Thompson has submitted an application for the committee and would like to be considered. Councilor Newland read his application for the public.

A motion was made by Council President Childress to appoint Mr. Thompson to the Economic Development CPC, seconded by Councilor Newland. Voting Aye: Mayor Swigart, Council President Childress, Councilor Klein, Councilor Shankle, Councilor Newland and Councilor Robles. Voting No: none. Vote passed 6-0.

Mr. Huff stated that a liasion from Council needs to be appointed to this committee, as well.

A motion was made by Councilor Shankle to appoint Councilor Klein to the Economic Development CPC, seconded by Council President Childress. Voting Aye: Mayor Swigart, Council President Childress, Councilor Klein, Councilor Shankle, Councilor Newland and Councilor Robles. Voting No: none. Vote passed 6-0.

- B. Crosswalk Maintenance Agreement

Public Works Director Fisher presented an Intergovernment Agreement with ODOT to Council that will allow the City to provide maintenance to N. Cole Avenue to Kennel Avenue. These streets would normally fall into ODOT's jurisdiction as they are located on Hwy. 211.

A motion was made by Councilor Klein, authorizing the City Manager to enter into an Intergovernmental Agreement with ODOT, for crosswalk maintenance. Seconded by Councilor Shankle. Voting Aye: Mayor Swigart, Council President Childress, Councilor Klein, Councilor Shankle, Councilor Newland and Councilor Robles. Voting No: none. Vote passed 6-0.

- C. Dollar General Transporation SDC

Mr. Fisher shared a request from SimonCRE SMO, LLC. who represents Dollar General. They have submitted the attached request for City Council to modify the Transportation SDC. The Dollar General project is a subset of the Cascade Center project. Dollar General did not control the timing of the overall development and was prepared to move forward with building submittals in September 2019. The SDC's for transportation with the credit for the existing single-family home totaled \$156,430. Those same SDC's on July 2020 totaled \$479,720. Staff has provided the following two options for City Council; Option A: Set Dollar General's Transportation SDC's to \$156,430 based on September 2019 values, Option B: Set Dollar General's Transportation SDC's to \$479,720 based on July 2020 values.

After much discussion, Mayor Swigart requested that this issue be brought back to Council on the October 28, 2020 meeting.

9. REPORTS

- A. City Manager and Staff
- B. Mayor
- C. City Councilors

City Recorder DeSantis had nothing to report.

Planning Director Cortshell had nothing to report. He plans to start implementing a Planning Director report similar to what the Public Works Director presents.

Finance Director Seifried shared that the last water bill that went to customers reflected an error. The error has been corrected and a letter of explanation is being sent to citizens.

Public Works Director Fisher shared his current project report.

City Manager Huff reminded Council that this week is the League of Oregon Cities conference. The conference is being held virtually this year, due to COVID-19. Mr. Huff also shared that he is participating in a Regional Solutions Team for natural disasters and recovery. This group is a result of the recent wildfires.

Mayor Swigart was pleased to know that the concerns he expressed to Clackamas County regarding the wildfires did not go unnoticed.

President Childress announced that a Trash Day will be held Friday and Saturday, Oct. 16-17.

Councilor Klein is attending the League of Oregon Cities conference. She was interested in the Awards Ceremony that they held, and suggested that our city look into applying next year.

Councilor Shankle announced that Emergency Business Grants will be awarded to twenty local businesses. These funds are from the State of Oregon's COVID Relief Fund.

Councilor Newland had nothing to report.

Councilor Robles had nothing to report.

10. ADJOURN

11. RECESS INTO EXECUTIVE SESSION

Held pursuant to Oregon Public Record Law, ORS 192.660(2):

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Mayor Swigart recessed the Council into Executive Session at 8:47pm.

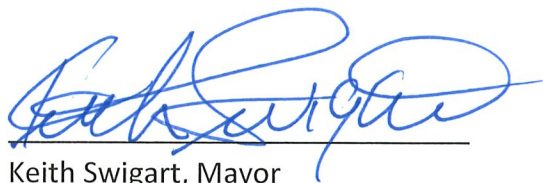
12. RECONVENE REGULAR SESSION

Regular Session reconvened at 9:14pm.

13. ADJOURN

A motion was made by Councilor Klein to adjourn, seconded by Councilor Newland. Voting Aye: Mayor Swigart, Council President Childress, Councilor Klein, Councilor Shankle, Councilor Newland and Councilor Robles. Voting No: none. Vote passed 6-0.

Meeting adjourned at 9:14pm.



Keith Swigart, Mayor

Nov. 18, 2020

Date

ATTEST:



Christie DeSantis, City Recorder