



Minutes of the Molalla City Council Regular Meeting

City Hall via Conference Call
117 N. Molalla Ave., Molalla, OR 97038
March 25, 2020

1. CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Regular Meeting was called to order by Council President Childress at 7:07pm.

2. ROLL CALL

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Absent
Councilor Elizabeth Klein – Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo – Present
Councilor Terry Shankle – Present
Councilor Jody Newland - Present
Councilor Crystal Robles - Present
Student Liaison Natalee Litchfield - Absent

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Christie DeSantis, City Recorder - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director - Absent
Alice Cannon, Planning Director - Absent

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

4. PUBLIC COMMENT

Due to health concerns of COVID-19, this City Council Meeting will be held via conference call. Only City staff will be permitted in the Conference Room. All public comment is suspended during this meeting due to platform restrictions.

5. APPROVAL OF THE AGENDA

6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.)

- A. Meeting Minutes – March 11, 2020
- B. Limited On-Premise Liquor License Permit: Humble Catering, LLC.

A motion was made by Councilor Klein to approve the Consent Agenda, seconded by Councilor Shankle. Vote passed 6-0.

7. ORDINANCES AND RESOLUTIONS – (Second Reading of Items A-D)

- A. Ordinance No. 2020-02: Revision to Chapter 13.02 Utility Code

A motion was made by Councilor Newland to read Ordinance No. 2020-02 by title only, seconded by Councilor Klein. Vote passed with all attending Councilors voting YES. Following the unanimous second reading of the Ordinance the Ordinance was enacted.

- B. Ordinance No. 2020-03: Revision to Chapter 13.08 Sanitary Sewers
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A motion was made by Councilor Palumbo to read Ordinance No. 2020-03 by title only, seconded by Councilor Robles. Vote passed with all attending Councilors voting YES. Following the unanimous second reading of the Ordinance the Ordinance was enacted.

C. Ordinance No. 2020-04: Revision to Chapter 13.12 Sewer and Water Main Extensions

A motion was made by Councilor Newland to read Ordinance No. 2020-04 by title only, seconded by Councilor Klein. Vote passed with all attending Councilors voting YES. Following the unanimous second reading of the Ordinance the Ordinance was enacted

D. Ordinance No. 2020-05: Revision to Chapter 13.13 Surface Water Management

A motion was made by Councilor Robles to read Ordinance No. 2020-05 by title only, seconded by Councilor Shankle. Vote passed with all attending Councilors voting YES. Following the unanimous second reading of the Ordinance the Ordinance was enacted

8. GENERAL BUSINESS

A. Sewer Rate Presentation

Public Works Director Fisher shared a presentation regarding the Sewer Rates Update for 2020. This presentation was created by Mr. Fisher and Donovan Enterprises, Inc. The report shows clearly what steps are being taken for the Wastewater Treatment Plant Upgrade and how the cost to citizens will be gradual in the coming years.

(This presentation is attached to these Meeting Minutes, as well as located on the website at www.cityofmolalla.com, under Wastewater Treatment Improvements)

Council President Childress commended Mr. Fisher for the efforts that he and his team have put into keeping the rate increase affordable to citizens.

Councilor Palumbo asked if the rate increase would continue at 6-7% after 2025. Mr. Fisher explained that it would only be inflationary increase. For example, if it's 2% or 1%, then that is the rate passed on to citizens. Mr. Fisher explained that what is presented is a complete package. The rate structure presented reflects the I&I projects, other high priority projects, and the lift station replacement on Molalla Ave.

Councilor Newland thanked Mr. Fisher for his hard work in presenting very clear examples of where the City started from to where we are going, with regard to the Wastewater Treatment Plant and the upcoming rate increase. She felt that the graph and examples provided were very clear visuals for community members.

All Councilors shared their appreciation for the commitment to this project.

Mr. Fisher explained the next step is for Council to instruct staff to bring this back in the form of a Resolution.

A motion was made by Councilor Klein for City Staff to bring the Sewer Rate update to Council in the form of a Resolution, seconded by Councilor Robles. Vote passed 6-0.

9. REPORTS

A. City Manager and Staff

City Manager Huff shared that he has been working diligently to communicate with Council via email, by getting them accurate and up-to-date information. Mr. Huff will continue this practice for the next several days/weeks as we navigate through COVID-19. He reminded people that City Hall is closed to the public, however we are open. Community members are welcome to call or email the City, and someone will get back to them.

Public Works Director Fisher shared that bids were opened for the Patrol Street project. He was happy to report that the project came in under budget. Mr. Fisher will bring a contract to Council for approval at the April 22, 2020 meeting.

The Public Works Operations Supervisor's report is attached to Meeting Minutes for review.

City Recorder DeSantis had nothing to report. Ms. DeSantis thanked all Councilors for their flexibility during the meeting changes that have been made due to COVID-19.

B. Mayor

C. City Councilors

Councilor Robles thanked Mr. Huff for his continued efforts with informing the Council. She appreciates having accurate information, opposed to what is being shared on social media platforms.

Councilor Shankle echoed her appreciation of current and accurate information.

Councilor Newland had nothing to report.

Councilor Palumbo thanked Mr. Huff for clarifying information that had been erroneously reported on social media, and for his effort in giving the Council accurate and detailed reports.

Councilor Klein encouraged all Councilors to attend the League of Oregon Cities conference calls that are being held on Friday's at 10:05am. Representatives from Governor Brown's office, Oregon Health Authority, Oregon Emergency Management, LOC and the National League of Cities attend and share current data.


Council President Childress appreciates the City staff and the dedication we have shown to our City during these times.

10. ADJOURN

A motion was made by Councilor Newland to adjourn the meeting at 7:47pm, seconded by Councilor Robles. Vote passed 6-0.



Leota Childress, Council President



Date

ATTEST: 

Christie DeSantis, City Recorder