



## Minutes of the Molalla Budget Committee Meeting

Molalla Adult Community Center  
315 Kennel Ave., Molalla, OR 97038  
May 28, 2020

### 1. CALL TO ORDER

*The Molalla Budget Committee Meeting of May 28, 2020 was called to order by Member Glen Boreth at 6:57pm.*

### 2. ROLL CALL

#### MEMBER ATTENDANCE:

Member Keith Swigart – Present  
Member Leota Childress - Present  
Member Elizabeth Klein - Present  
Member DeLise Palumbo – Absent  
Member Terry Shankle – Absent  
Member Jody Newland - Present  
Member Crystal Robles - Present  
Member Glen Boreth – Present  
Member Rory Cramer – Present  
Member Christi Burns – Present  
Member Robert Thompson- Present  
Member Michelle Carter - Absent

#### STAFF IN ATTENDANCE:

Dan Huff, City Manager - Present  
Christie DeSantis, City Recorder - Present  
Gerald Fisher, Public Works Director – via phone  
Chaunee Seifried, Finance Director - Present  
Alice Cannon, Planning Director - Present  
Frank Schoenfeld, Police Chief – Present  
Chris Long, Police Lieutenant - Present  
Diana Hadley, Librarian – Present  
Cindy Chauran, Senior Accountant – Present

### 3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

#### A. Elections of Budget Committee Chair and Vice-Chair

*A motion was made by Member Swigart to appoint Member Boreth as the Budget Committee Chair, seconded by Member Childress. Vote passed 9-0.*

*A motion was made by Member Burns to appoint Member Childress as the Budget Committee Vice-Chair, seconded by Member Childress. Vote passed 9-0.*

### 4. BUDGET MESSAGE PRESENTATION

#### A. Presentation by Budget Officer

### 5. PUBLIC HEARING

#### A. Fiscal Year 2020-2021 State Revenue Sharing

### 6. PUBLIC COMMENT ON FISCAL YEAR BUDGET

*(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. Members do not generally engage in dialog with those making comments but may refer the issue to the Budget Officer. Complaints shall first be addressed at the department level prior to addressing the City Council.)*

**7. REVIEW AND DELIBERATION ON FISCAL YEAR BUDGET**

- A. Proposed Budget FY 20-21 (Document)
- B. Department Presentation of Budget
  - General – Finance Director
  - Library – Library Director
  - Planning – Planning Director
  - Police – Police Chief
  - Public Works – Public Works Director

**8. POSSIBLE BUDGET COMMITTEE MOTION**


- A. Confirm meeting date for continued deliberations (if necessary)
- B. Move to accept the proposed budget (or as amended) and recommend its adoption to the City Council
- C. Move to approve a rate of ad valorem property taxes to be certified for collection. (City of Molalla's current rate is \$5.0358)

*A motion was made by Member Swigart to accept the proposed budget and recommend its adoption to the City Council, seconded by Member Thompson. Vote passed 9-0.*

*A motion was made by Member Swigart to approve a rate of ad valorem property taxes to be certified for collection, seconded by Member Childress. Vote passed 9-0.*

**9. CONTINUE/ADJOURN MEETING**

*A motion was made by Member Newland to adjourn the meeting at 8:56pm, seconded by Member Swigart. Vote passed 9-0.*

  
Keith Swigart, Mayor

June 24, 2020  
Date

ATTEST:

  
Christie DeSantis, City Recorder