



Minutes of the Molalla City Council Regular Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
November 18, 2020

1. CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Meeting was called to order by Mayor Keith Swigart at 7:02pm.

2. ROLL CALL

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Council President Leota Childress – Present
Councilor Elizabeth Klein – Present
Councilor DeLise Palumbo – Present
Councilor Terry Shankle – Present
Councilor Jody Newland - Present
Councilor Crystal Robles – Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Christie DeSantis, City Recorder - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director - Present
Mac Corthell, Planning Director - Present

3. APPROVAL OF THE AGENDA

City Recorder DeSantis informed Mayor and Council that Item #3A on the agenda, Oregon Accrediation Alliance presentation and the Executive Session have both been removed from this meeting.

4. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

A. Economic Development CPC (Community Program Committee) Applications

Planning Director Corthell presented applicants Pamela Lucht and Brad Berzinski to Council. Both applicants would like to serve on the Economic Development Community Program Committee that Mr. Corthell is organizing.

A motion was made by Councilor Klein to appoint Mr. Berzinski to the Economic Development CPC, seconded by Councilor Childress. Vote passed with all Councilors voting Aye.

A motion was made by Council President Childress to appoint Mrs. Lucht to the Economic Development CPC, seconded by Councilor Shankle. Vote passed with all Councilors voting Aye.

B. Planning Commission Application

Planning Commissioner Corthell shared with Council that there is one remaining position at the Planning Commission. Mr. Richard Deaton has applied for the position.

A motion was made by Council President Childress to appoint Mr. Deaton to Planning Commission, seconded by Councilor Robles. Vote passed with all Councilors voting Aye.

C. November 2020 Election Results

City Recorder DeSantis read the Official Results of the November 2020 General Election.

5. PUBLIC COMMENT

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

Public comment from Mayor-Elect Scott Keyser and City Manager Huff were read into the record.

6. CONSENT AGENDA

A motion was made by Council President Childress to adopt the Consent Agenda, seconded by Councilor Robles. Vote passed with all Councilors voting Aye.

7. PUBLIC HEARINGS

A. Ordinance 2020-12: The Creation of Chapter 10.40 Adopted Truck Routes and Restrictions in the Municipal Code

The Public Hearing for Ordinance No. 2020-12 was opened by Mayor Swigart at 7:24pm. No audience members were present to speak on this Ordinance, therefore Public Hearing was closed at 7:25pm.

8. ORDINANCES AND RESOLUTIONS

A. Ordinance 2020-12: The Creation of Chapter 10.40 Adopted Truck Routes and Restrictions in the Municipal Code

Public Works Director Fisher presented a map of adopted truck routes to the Council. There was a brief discussion followed by the reading of the Ordinance.

A motion was made by Councilor Newland to hold the First Reading of Ordinance 2020-12 by title only, seconded by Councilor Robles. Title was read and approved by a unanimous vote of all Councilors voting Aye.

A motion was made by Councilor Newland to hold a Second Reading of Ordinance 2020-12 by title only, seconded by Councilor Palumbo. Title was read and approved by a unanimous vote of all Councilors voting Aye.

A motion was made by Councilor Robles to adopt Ordinance 2020-12, seconded by Councilor Shankle. The motion passed 7-0. Voting Aye: Mayor Swigart, Council President Childress, Councilor Klein, Councilor Shankle, Councilor Palumbo, Councilor Newland, and Councilor Robles.

B. Resolution No. 2020-22: Adopting Supplemental Budget FY 20-21

Finance Director Seifried explained to Council that a supplemental budget is necessary due to the recent refinancing that took place.

A motion was made by Councilor Klein to adopt Resolution No. 2020-22, seconded by Councilor Robles. Vote passed 7-0.

C. Resolution No. 2020-23: Establishing Public Works Administrative Fees as Approved by Molalla Municipal Code Chapters 12.16, 13.04, 13.08, 13.13, and 21.70

Public Works Director Fisher explained the need for administrative fees to Council. Currently the City Recorder is recording documents for developers that are being paid by the City. Mr. Fisher would like Council to approve the fee schedule for recording fees to be passed onto the developer.

A motion was made by Councilor Newland to approve Resolution No. 2020-23, seconded by Council President Childress. Vote passed 7-0.

9. GENERAL BUSINESS

A. Dollar General Transportation SDC – Old Business (Fisher)

Mr. Fisher presented three options for SCD fees for Dollar General's Transportations SDC's.

City Recorder DeSantis explained to Council that several individuals would like to speak on this topic.

Peter Krahenbuhl of SimonCRE, developer for Dollar General presented his statements to Council.

A letter from **Ron Dowhaniuk, Sr. Vice President of Urban Works Real Estate** was read into record by Ms. DeSantis.

A letter from **Mark Grenz of Mt. Engineering** was read into record by Ms. DeSantis.

Mr. Jeffrey Biven, Director of Acquisitions and Development with I & E Construction made a presentation to Council.

Council-Elect, Steve Deller spoke to Council regarding Dollar General's SDC's as well as looking at lower SDC's overall.

Discussion regarding Dollar General's SDC's and the need to revisist fees took place by Council. Council agreed that they would like to spend time revisiting the fee schedule.

A motion was made by Councilor Palumbo to approve Option A SDC fees for Dollar General of \$156,430. Seconded by Councilor Klein. Vote passed 5-2. Voting Aye: Mayor Swigart, Council President Childress, Councilor Klein, Councilor Shankle and Councilor Palumbo. Voting Nay: Councilor Newland and Councilor Robles.

B. WAVE Broadband – Rate Increase

City Manager Huff shared a letter with Council from WAVE Broadband, that explains a current rate increase. There is no action required by Council.

C. Food Cart Discussion: Consideration of Amendment to MMC 17-2.2.030 Mobile Food Unit

Planning Director Corthell presented Council with a presentation on Mobile Food Units. After a lengthy discussion, Council instructed staff to bring back an amended Ordinance for the updated language.

10. REPORTS

A. City Manager and Staff

City Recorder DeSantis had nothing to report.

Public Works Director Fisher had nothing to report.

Finance Director Seifried had nothing to report.

Planning Director Corthell presented the Council with a Planning Report. He highlighted the development of a Zoning Checklist, and gave an update of Code Enforcement issues.

City Manager Huff shared a letter with Council regarding the steps City Hall is taking to keep the public, staff, and Council safe during the pandemic.

B. Mayor

Mayor Swigart shared that Tootie Smith was on FOX News recently, stating that she would hold a big Thanksgiving celebration.

C. City Councilors

Councilor Newland shared a statement regarding government, pandemic, and people's behavior.

Council President Childress congratulated Councilors Newland and Robles on their elections. She also congratulated Council-Elect Steve Deller and welcomed him to Council.

Councilor Klein thanked Mr. Corthell for his work on the Economic Development CPC.

Councilor Shankle announced that the Chamber of Commerce is hosting a Holiday Parade that is similar to the Easter and 4th of July Parades held earlier in the year.

Councilor Robles reminded citizens to shop local over the next two weeks while we are in a shutdown. Retail shops are open at limited capacity and restaurants are open for take-out.

11. ADJOURN

A motion was made by Council President Childress to adjourn the meeting at 9:25pm, seconded by Councilor Klein. Vote passed 7-0.


Keith Swigart, Mayor

Dec. 9, 2020
Date

ATTEST:


Christie DeSantis, City Recorder