



## Minutes of the Molalla City Council Regular Meeting

Molalla Adult Community Center  
315 Kennel Ave., Molalla, OR 97038  
January 13, 2021

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### CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Meeting of January 13, 2021 was called to order by Mayor Keith Swigart at 7:00pm.

### COUNCIL ATTENDANCE

Mayor Keith Swigart, Council President Leota Childress, Councilor Elizabeth Klein, Councilor Terry Shankle, Councilor Jody Newland, Councilor Crystal Robles.

### STAFF IN ATTENDANCE

Dan Huff, City Manager; Gerald Fisher, Public Works Director; Chaunee Seifried, Finance Director; Mac Corthell, Planning Director; Christie DeSantis, City Recorder, Frank Schoenfeld, Police Chief; Chris Long, Lieutenant.

### PRESENTATIONS, PROCLAMATIONS, CEREMONIES

Mayor Swigart invited Mayor-Elect Keyser to the dias and conducted a swearing-in ceremony. Immediately following, Mayor Keyser swore-in Councilors Robles, Deller, and Newland.

*A motion was made by Councilor Shankle to appoint current Council President Childress to be Council President for 2021. Councilor Klein seconded. Vote passed 7-0 with all Councilors voting Aye.*

Finance Director Seifried presented the 2021-2022 Budget Calendar to Council. She also shared that Council does not need to appoint the City Manager as the Budget Officer, per Molalla Municipal Charter, Chapter VIII, Section 34 (d)(9).

Council members discussed 2021 Board, Commission, and Committee liaison appointments. *A motion was made by Council President Childress to assign the following: Culture and Art CPC, Councilor Klein; Economic Development CPC, Councilors Robles and Klein; Library Board, Councilor Robles; C4, Mayor Keyser, alternate Councilor Deller; Molalla Area Chamber of Commerce, Councilor Newland. Seconded by Councilor Newland. Vote passed 7-0 with all Councilors voting Aye.*

PUBLIC COMMENT – Items not on the Agenda  
None.

### APPROVAL OF THE AGENDA

The Agenda was approved as presented.

### CONSENT AGENDA

*A motion was made by Councilor Newland to approved the Consent Agenda, seconded by Council President Childress. Vote passed 7-0, with all Councilors voting Aye.*

### PUBLIC HEARINGS

None.

### ORDINANCES AND RESOLUTIONS

*A motion was made by Councilor Newland to hold the Second Reading of Ordinance 2020-10, seconded by Councilor Robles. Mayor Keyser read Ordinance 2020-10 by title only. Vote passed 7-0, with all Councilors voting Aye.*

*A motion was made by Councilor Newland to approve Ordinance 2020-10, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.*

Planning Director Corthell explained to Council the need for a Zoning Letter fee. Zoning Letters take a few hours of staff time and there is currently no fee attached. There is no fee for small items that take less than 30 minutes of staff time.

*Councilor Deller made a motion to approve Resolution 2021-02, Councilor Childress seconded. Vote passed 7-0, with all Councilors voting Aye.*

Resolution 2021-03, a resolution for Molalla Sanitary Service Franchise Fee, was brought to Council for approval. Council was presented with the rate increase in December, requiring staff to bring back a resolution.

*Councilor Robles made a motion to approve Resolution 2021-03, seconded by Councilor Newland. Vote passed 7-0, with all Councilors voting Aye.*

### **GENERAL BUSINESS**

City Manager Huff presented Council with two packets of information for the upcoming Council Retreat. One packet contained 2020 Council Goals with a status of what had been completed, the other packet had suggested topics for the 2021 Council Retreat.

**Amy Grace, Molalla Resident**, spoke to Council members regarding her concerns with Re-Open Molalla.

Mayor Keyser informed audience members as well as those watching, that his participation in Main Street Mayor's reflects his opinions of re-opening Molalla, not the Council nor City Staff opinion.

Councilor Deller read a letter he wrote to Governor Brown, Senator Girod, and Representative Rick Lewis. He asked that the Council each sign their name if they are all comfortable. Councilors were in full support of Councilor Deller, and requested a few changes be made to the letter. (Changes to the letter are reflected on the City website, under Supporting Documents of this meeting.)

### **STAFF AND COUNCIL REPORTS**

Ms. DeSantis had nothing to report.

Ms. Seifried mentioned the option of Direct Deposit for stipend checks for Councilors. This will be discussed further at the Council Retreat.

Mr. Corthell shared a flyer for an upcoming event being held for the Molalla Vision and Action Plan. It is scheduled for January 28, 2021 from 7-8pm at the Foothills Community Church.

He also shared that restaurant owners can apply for Covid-19 Restaurant Relief. Currently, one restaurant has taken advantage of this, which is San Blas Restaurant. This is for assistance with proper outdoor dining structures.

Mr. Huff informed Council that we will return to holding Work Sessions before Council as early as the next meeting. The first topic will be SDC's.

He also shared that there was a design error with the Hwy. 211 Bike and Ped Path project, therefore causing delays. At this time, the project is scheduled to begin in February 2021.

Councilor Deller thanked the community of Molalla for their vote. He also thanked Mr. Swigart for his service as Mayor. Mr. Deller encouraged community members to stay involved by helping restaurant owners by ordering take-out, donating to a non-profit, and asking small business what help is needed to get them through this time.

Councilor Robles thanked citizens for their votes. She shared that Molalla Youth Sports is doing what they can to keep kids moving. They are holding a weekly challenge that is helping keeping kids involved. She also thanked the community for positive movement, that has brought positive action.

Councilor Newland reminded citizens that Councilors are approachable. She encouraged folks to contact them with questions.

Councilor Shankle stated that she is looking forward to working with newly elected Mayor Keyser and Councilor Deller.

Council President Childress shared a brief report on the Molalla Warming Center, it has been moved to the Molalla Nazarene Church. Holding the Warming Center at the PAL Building would only serve four patrons at a time due to Covid-10 restrictions. Having the Warming Center at the Church allows more patrons. President Childress requested help with volunteers, and that shifts are available.

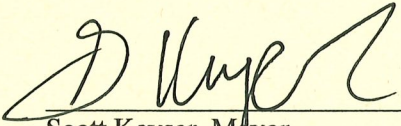
Councilor Klein welcomed Mayor Keyser and Councilor Deller to the team. She thanked Councilor Robles for her work on translating the Vision and Action Plan event flyer to a spanish document.

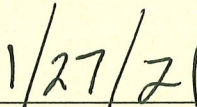
Mayor Keyser thanked City staff for their work in helping him prepare for his first meeting. He reminded community members that the Council works for them. He asked that suggestions, comments, and concerns be brought to Council.

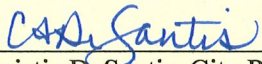
Mayor Keyser has a passion for Molalla Youth Sports and getting kids involved. Scholarships are available to students that would like to participate. He encouraged parents to contact MYS for scholarship details. Chief Schoenfeld also shared that some Police Department staff have a voluntary check deduction each month, to donate to the MYS Scholarship Fund.

**ADJOURN**

Meeting adjourned at 8:23pm.

  
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Scott Keyser, Mayor

  
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Date

ATTEST:   
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Christie DeSantis, City Recorder