



Minutes of the Molalla City Council Regular Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
December 9, 2020

1. CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Meeting was called to order by Mayor Keith Swigart at 7:01pm.

2. ROLL CALL

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Council President Leota Childress – Present
Councilor Elizabeth Klein – Present
Councilor DeLise Palumbo – Present
Councilor Terry Shankle – Present
Councilor Jody Newland - Present
Councilor Crystal Robles - Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Christie DeSantis, City Recorder - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director - Present
Mac Corthell, Planning Director - Present
Frank Schoenfeld, Police Chief - Present
Chris Long, Lieutenant -

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

A. Oregon Accreditation Alliance – Molalla Police Department (Schoenfeld)

Chief Schoenfeld presented the Council with the Oregon Accreditation Alliance Award that Molalla Police Department received. He explained the requirements and process for how a Police Department attains accreditation. Chief Schoenfeld gave a heartfelt thank you to staff member Julie Anderson, for the hard work that was put into receiving this award.

Planning Director Corthell introduced Jenna Langendorfer to Council. Jenna is interning with the Planning Department for the next several months.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE AGENDA

Approved as presented.

6. CONSENT AGENDA

- A. Meeting Minutes – November 18, 2020
- B. Canvass Results Report: Clackamas County November 2020 General Election
- C. Liquor License Application: Full On-Premises, Commercial – Molalla River Brewing Company
- D. Liquor License Application :Full On-Premises, Commercial - GALA Enterprise, LLC dba Jo's Saloon
- E. Molalla Public Library: Meeting Minutes - July 16, 2020

A motion was made by Councilor Klein to approve the Consent Agenda, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

7. PUBLIC HEARINGS

- A. Ordinance 2020-10: Amending Sections 17-2.3.220 Mobile Food Units, 17-5.1.020 Definitions, and 17-2.2.030 Table of Allowed Uses by Zoning District of the Molalla Municipal Code

Mayor Swigart opened the Public Hearing for Ordinance No. 2020-10 at 7:10pm. As there were no members of the audience wishing to speak on this Ordinance, he closed the hearing at 7:11pm.

ORDINANCES AND RESOLUTIONS

- A. Ordinance 2020-10: Amending Sections 17-2.3.220 Mobile Food Units, 17-5.1.020 Definitions, and 17-2.2.030 Table of Allowed Uses by Zoning District of the Molalla Municipal Code

There was discussion between staff and council regarding the requirement of a hard surface for parking a mobile food unit. Planning Director Corthell explained that it needed to be asphalt, concrete, or pavers to meet the criteria. Gravel and soil move when it rains, therefore causing erosion and mud is tracked onto the streets.

Public Works Director Fisher added that we are also concerned about spills, soil contamination and any type of erosion. We are under an NPDES permit to protect our stormwater system and the bodies of water that they are connected to.

A motion was made to adopt Ordinance No. 2020-10 by Councilor Klein, seconded by Councilor Robles. Vote passed 6-1. Voting Aye: Mayor Swigart, Councilor Klein, Councilor Palumbo, Councilor Shankle, Councilor Newland, and Councilor Robles. Voting No: Council President Childress.

As this was not a unanimous vote, the Second Reading of Ordinance No. 2020-10 will take place on January 13, 2020.

- B. Resolution 2020-25: Repealing the Existing and Adopting an Updated System Development Charge Rates for the Water, Sanitary Sewer, Stormwater, Transportation and Park System for Each Utility

Public Works Director Fisher presented Council with Resolution 2020-25. At a previous meeting, Council had directed staff to prepare an updated Resolution reflecting September 2019 values, repealing the current SDC's.

A motion was made by Councilor Klein to approve Resolution No. 2020-25, seconded by Council President Childress. Vote passed 7-0, with all Councilors voting Aye.

8. GENERAL BUSINESS

- A. Molalla Sanitary – Rate Increase

Allan Bushey of Molalla Sanitary made a presentation to Council regarding the need for a rate increase. Disposal rates have been increased by 6.5%, creating a need to increase rates to customers. Council thanked him for his presentation, as well as being an incredible community partner. Molalla Sanitary donated several dumpsters this year for Trash Days, in lieu of our regular Spring Clean-Up program.

- B. Municipal Court Judge – Request for Proposal

City Manager Huff explained to Council that during our last audit, our auditor recommended that we obtain an up-to-date Municipal Court Judge contract. He feels that conducting a Request for Proposal for Qualifications is necessary to clear-up our Court program.

A motion was made by Councilor Newland to authorize the City staff to enter into an RFP for Municipal Court Judge, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

C. City Council Stipend – Discussion for Process and Procedure

Council President Childress requested that Council review how Councilors receive a stipend. The current stipend is \$100 per month. She feels that stipends and how they are earned should be discussed at a future Work Session or Council Retreat.

City Recorder DeSantis read the current Molalla Municipal Code. Chapter 1.02.210 Council expenses states, “Reimbursement. The Council shall receive a monthly reimbursement for expenses, the amount to be set appropriately by the Mayor and Council. (Ord. 2007-05)”. Ms. DeSantis requested the Council consider creating clearer language for this section.

9. REPORTS

A. City Manager and Staff

City Recorder DeSantis had nothing to report.

Planning Director Corthell had nothing to report.

Finance Director Seifried had nothing to report.

Public Works Director Fisher presented his monthly report. He highlighted a photo of West Lane, that reflects the west direction. The photo shows that in an effort for people to drive around the potholes in the road, they are now driving directly into the wetland area. Mr. Fisher stated that this is now an erosion and environmental issue, therefore the road will have to be closed to the public. This issue will be revisited in the summer, when it is dry. The concern is the City’s NPDES permit with DEQ. Vehicles driving on this road can contaminate the wetland area that drains into Bear Creek, the pond at the PW Shops, and the new pond at Sawyer’s Truck Repair.

Council requested that citizens be notified of the closure. Mr. Fisher stated that the City would do so.

City Manager Huff placed a letter at each Councilors table, for them to read at a later time.

B. Mayor

Mayor Swigart presented Councilor Palumbo with a plaque from the City Staff and Council, thanking her for her service to our community as a Council member.

C. City Councilors

Councilor Newland thanked Mayor Swigart and Councilor Palumbo for their four years of service. She thanked them for their hard work and dedication to the community.

Councilor Klein thanked Councilor Palumbo and Mayor Swigart for their service, and encouraged them to stay in contact. She reminded citizens that they can sign up for notifications on the OR211 Bike and Pedestrian Path through ODOT. This link is available on the City’s website.

Councilor Palumbo congratulated the newly elected Mayor and Councilor.

Councilor Shankle shared her thanks to Councilor Palumbo and Mayor Swigart for their service on Council.

Councilor Robles had nothing to report.

Council President Childress and Councilor Klein are continuing their work with the Ford Family Foundation, that helped create our Molalla Area Vision and Action Plan 2030. They have been asked by the Ford Family Foundation, along with other area cities, to present Molalla's Plan, as an example of how to create the project. The Mayor thanked them both for their work and dedication to the project.

Council President Childress presented Mayor Swigart with a plaque from the City Staff and Council. She listed items accomplished during Mayor Swigart's time on City Council.

10. RECESS INTO EXECUTIVE SESSION

Held pursuant to Oregon Public Record Law, ORS 192.660(2):

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

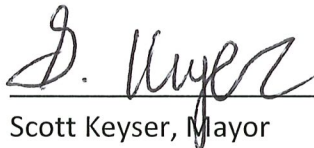
Mayor Swigart recessed Council to Executive Session at 8:27pm.

11. RECONVENE REGULAR SESSION

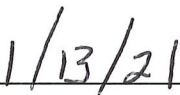
Mayor Swigart reconvened Regular Session at 8:42pm.

12. ADJOURN

A motion was made to adjourn the Council meeting by Councilor Newland at 8:43pm, seconded by Councilor Shankle. Vote passed 7-0, with all Councilors voting Aye.



Scott Keyser, Mayor



Date

ATTEST: 

Christie DeSantis, City Recorder