



Minutes of the Molalla City Council Meeting

**Molalla Civic Center
315 Kennel Ave., Molalla, OR 97038
May 25, 2022**

CALL TO ORDER

The Molalla City Council Meeting of May 25, 2022 was called to order by Mayor Scott Keyser at 7:00pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Elizabeth Klein, Councilor Leota Childress, Councilor Terry Shankle, Councilor Crystal Robles, and Councilor Eric Vermillion.

STAFF IN ATTENDANCE

Dan Huff, City Manager; Christie Teets, City Recorder, Mac Corthell, Community Development Director; Andy Peters, Public Works Division Manager.

CONSENT AGENDA

- A. City Council Meeting Minutes – April 27, 2022.....Pg. 3
- B. Work Session Meeting Minutes – April 27, 2022.....Pg. 6
- C. Work Session Meeting Minutes – May 11, 2022Pg. 7

A motion was made by Councilor Childress to approve the Consent Agenda, seconded by Councilor Vermillion. Vote passed 7-0, with all Councilors voting Aye.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

- A. Interfor Presentation

Mr. Zach Haas from Interfor submitted a letter regarding Oregon Department of Forestry Habitat Conservation Plan. The letter was read by Mayor Keyser in its entirety.

City Recorder Teets requested that Mayor and Council move Item 8A to Item 4B. Council agreed by consensus, and the Skate Park Presentation followed.

- B. Skate Park Presentation – Family of Timateo De La Cruz

Ms. Salena De La Cruz-Forsythe presented a slide show to Council requesting the renaming of the Molalla Skate Park, in honor of her brother, Timateo De La Cruz. Ms. Cruz shared a suggested timeline, and offered her assistance in the project. Mayor Keyser explained that currently there was not a policy of this nature in place. He stated that Council would like to look into renaming a park. Mayor Keyser thanked Ms. De La Cruz-Forsythe for her time, and shared his condolences to the family.

Connie Gordon, supporter of Timateo De La Cruz, submitted a letter to the City Recorder also requesting the renaming of the skate park.

PUBLIC COMMENT

None.

PUBLIC HEARINGS

- A. Molalla Enterprise Zone Re-Designation and Expansion

Community Development Director Corthell explained that the process for re-authorization and /or expansion of an enterprise zone requires special notice to all taxing districts in the zone, public outreach, and a public hearing to provide those effected with a chance to comment. Staff has completed all notice requirements for this hearing.

Businesses locating or expanding in an enterprise zone may be eligible to receive an exemption from property taxes for three to five years on new investments including building construction, improvements, and equipment.

Mayor Keyer opened the Public Hearing for the Molalla Enterprise Zone Re-Designation and Expansion at 7:31pm.

Mr. Todd Gary of the Molalla Fire Department, spoke in favor of the enterprise zones. Mr. Gary stated that something for Council to consider when bringing new business to town is insurance rates. Mr. Gary referenced the ISO (Insurance Services Office) and how it relates to insurance for the business community. High insurance rates can become a deterrent to business owners.

Councilor Klein reference the four districts as City, Fire, School, and Aquatic Center. She wanted to know if the exemption would impact all of them. Mr. Corthell responded yes.

Councilor Shankle asked Mr. Corthell if other businesses have taken advantage of the incentive in the past. Mr. Corthell shared that Pacific Fiber Products (PacFiber) and Lincotek Medical each have.

This opportunity is eligible to industrial businesses only, not for grocery, retail, construction, and finance institutions. This is geared towards industrial jobs. Mayor Keyser asked if Dansons would fall into this category, Mr. Huff replied yes, if they were to apply and meet criteria.

Mayor Keyser closed the Public Hearing at 7:46pm.

ORDINANCES AND RESOLUTIONS

- A. **Resolution No. 2022-05**: Authorizing the Partial Release of the Municipal Lien on Property Known as 12786 S. Toliver Rd.

Mr. Corthell shared the Staff Report representing this Resolution. This property is scheduled to be used by ODOT for the Hwy 213 Round-a-Bout project. This property is currently liened by the City. ODOT is requesting a partial lien, that provides the space that ODOT needs, while honoring the lien with the City.

A motion was made by Councilor Vermillion to approve Resolution No. 2022-05, seconded by Councilor Shankle. Vote passed 7-0, with all Councilors voting Aye.

GENERAL BUSINESS

- C. Planning Commission Discussion

City Manager Huff stated to Council that included in packets is the current Molalla Municipal Code language for Planning Commission and Council. Any decision to change current language is Council responsibility.

Rae Botsford, Planning Commission Chair, approached Council with a few items from her six years on the Planning Commission regarding a Hearings Officer. Ms. Botsford agreed with Council regarding the importance of having a quorum in order to hold meetings. She shared that in past years, there have been difficulties filling seats on the Commission, therefore at times making it hard to hold a meeting. She also shared her concern of having a Hearings Officer, is citizen involvement and education.

Mayor Keyser stated that currently there isn't anything in our Code regarding how an open Planning Commission position is filled. He would like Council to consider having a Public Notice created, giving other citizens an opportunity to apply. He also addressed the importance of attendance for those appointed, as meetings are held once a month.

Mr. Corthell suggested a Work Session for Council to evaluate current language, including edits and suggestions.

D. Contract Award: RFP for Auditing Services

A motion was made by Councilor Vermillion to approve the contract award for Auditing Services, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

STAFF COMMUNICATION

- Public Works Division Manager Peters had no report.
- Community Development Director Corthell shared the monthly Community Development Department report with Council.
- City Recorder Teets announce that June 1st, Candidate packets for the November 2022 General Election will be available.
- City Manager Huff informed Council that he would provide upcoming meeting dates for the Police Facility CPC.

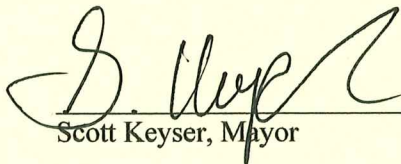
COUNCIL COMMUNICATION

- Councilor Vermillion announced the dates and times for upcoming Chamber and MRSD Board Meetings.
- Councilor Robles shared that the Library will be holding a Repair Fair this Saturday.
- Councilor Childress addressed Mayor Keyser regarding recent posts on Facebook involving Molalla Cares nonprofit organization. She referenced money that is being held for the Skate Park, as well as the Molalla River Jam proceeds that will be used the following year. Ms. Childress is requesting proof of the IRS Determination Letter for Molalla Cares, or if there is not one, that Mayor Keyser not reference that there is one to the public. Mayor Keyser responded that Councilor Childress is welcome to contact his CPA for Molalla Cares.
- Councilor Shankle had no report.
- Councilor Klein had no report.
- Council President Newland announced that the Molalla Farmer's Market is starting this week. The Library is bringing back the Music in the Park series this summer. She also encouraged people to get involved in our community, as there are many volunteer opportunities.
- Mayor Keyser reminded people of the upcoming Molalla River Jam, encouraging people to carpool if possible. A Saturday Market is also being held. There are no other tickets available.

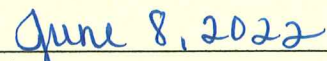
For the complete video account of the City Council Meeting, please go to YouTube
"Molalla City Council Meetings – May 25, 2022"

ADJOURN

Mayor Keyser adjourned the meeting at 8:45pm.



Scott Keyser, Mayor



Date

ATTEST:



Christie Teets, City Recorder