



## Minutes of the Molalla City Council Meeting

Molalla City Hall  
117 N. Molalla Avenue, Molalla, OR 97038  
March 9, 2022

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### **CALL TO ORDER**

The Molalla City Council Meeting was called to order by Mayor Scott Keyser at 7:02pm.

### **COUNCIL ATTENDANCE**

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Elizabeth Klein, Councilor Leota Childress, Councilor Terry Shankle, Councilor Crystal Robles, and Councilor Eric Vermillion.

### **STAFF IN ATTENDANCE**

Dan Huff, City Manager; Christie Teets, City Recorder, Mac Corthell, Community Development Director; Andy Peters, Public Works Division Manager, Chauncey Seifried, Finance Director; Chris Long, Police Chief.

### **CONSENT AGENDA**

- A. City Council Meeting Minutes – February 23, 2022
- B. Work Session Meeting Minutes – February 9, 2022
- C. Work Session Meeting Minutes – February 23, 2022
- D. Contract Award: Project No. 21-06, Scandia Waterline

*Council President Newland made a motion to remove Consent Agenda Item D for later discussion, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.*

*Councilor Childress made a motion to approve the Consent Agenda as amended, Councilor Vermillion seconded. Vote passed 7-0, with all Councilors voting Aye.*

City Recorder Teets informed Council that Consent Agenda Item D, would then become General Discussion Item C.

### **PRESENTATIONS, PROCLAMATIONS, CEREMONIES**

- A. Budget Committee Applicants

There are two vacancies on the Budget Committee. The City received applications from Mr. Levi Davis and Ms. Ashly Hansen.

Mr. Davis and Ms. Hansen both have experience in finance, and are willing to make the three-year term commitment.

*Councilor Childress made a motion to appoint Mr. Davis to the Budget Committee, seconded by Council President Newland. Vote passed 7-0, with all Councilors voting Aye.*

*Councilor Robles made a motion to appoint Ms. Hansen to the Budget Committee, seconded by Councilor Vermillion. Vote passed 7-0, with all Councilors voting Aye.*

Council expressed their thanks to Mr. Davis and Ms. Hansen, as they both have submitted applications for committees previously.

### **PUBLIC COMMENT**

None.

## PUBLIC HEARINGS

None.

## ORDINANCES AND RESOLUTIONS

### A. Resolution No. 2022-01: Amending the Finance Policy – Debt Policy Section

Finance Director Seifried explained to Council that our auditor is recommending additional language to our Debt Policy. Under Debt Issuance Practices will be listed “Require external input and review regarding the specific methodology of recording new or refunded debt at the time such activity occurs.”

*Councilor Robles made a motion to approve Resolution No. 2022-01, Amending the Debt Policy, seconded by Councilor Vermillion. Vote passed 7-0, with all Councilors voting Aye.*

## GENERAL BUSINESS

### A. Wayfinding Kiosk Art Contest

Community Development Director Corthell shared the Staff Report with Council. The Beautification & Culture CPC has been working on Art Contest Rules, along with a Kiosk Art Sponsorship Opportunity for businesses.

*Council President Newland made a motion to approve the Art Contest Rules, seconded by Councilor Shankle. Vote passed 7-0, with all Councilors voting Aye.*

### B. Curb Extension Update

City Manager Huff revisited the project on the Shirley Street and Cole Avenue intersections. The curb extensions that were used during that project are disliked by many in the community, including Council members. Mr. Huff and Public Works Division Manager, Andy Peters, have created an update that has been redesigned by our contracted engineer.

Councilor Childress thanked Mr. Huff and Mr. Peters for working on a resolution for this issue. Mr. Huff shared with Council that the corrections to the curb extensions will take place later this summer.

### C. Contract Award: Project No. 21-06, Scandia Waterline

Mayor Keyser explained to citizens the reason why this item was moved from Consent Agenda to a Discussion item. Council felt it was important for the community to understand that this is not a private project. Mr. Corthell explained that during summer months last year, the City had implemented a water curtailment. The Scandia waterline on the City side of the property is similar to ‘Swiss cheese’ and was responsible for 30% of the water waste happening during the curtailment. The contract award is for the City’s portion of the line that needs to be replaced. Mr. Corthell also shared that two hydrants will be replaced during the project, as well.

*Council President Newland made a motion to approve the Scandia waterline award, seconded by Councilor Klein. Vote passed 7-0, with all Councilors voting Aye.*

## STAFF COMMUNICATION

- Community Planning Director Corthell presented Council with a current Planning Report. The most significant item to note is that the City will have at least 20 major projects open by this summer.
- Public Works Division Manager Peters shared with Council that a clearer Water Conservation Plan is being prepared for this summer.
- Finance Director Seifried reminded everyone that our next Budget Committee Meeting is scheduled for Wednesday, May 18, 2022. The meeting will be held at the Molalla Civic Center at 6:30pm.
- City Recorder Teets had nothing to report.
- City Manager Huff asked Council if they would be interested in purchasing the Porta Potties from the Chamber Auction. They would be used at this year’s 4<sup>th</sup> of July Parade. Councilors agreed.


**COUNCIL COMMUNICATION**

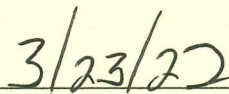
- Councilor Vermillion reported that the last MRSD meeting was held on March 10, 2022. Masks are still the major topic. On March 11<sup>th</sup> at midnight, the mask mandate is being lifted by Governor Brown. He shared that the Chamber Banquet is taking place on March 12<sup>th</sup>. The Chamber is interviewing for a new employee.
- Councilor Robles had nothing to report.
- Councilor Childress asked Council members about the upcoming LOC Conference, and whether they would attend. Councilor Childress reminded the community about the upcoming Trash Day on April 30<sup>th</sup>.
- Councilor Shankle had nothing to report.
- Councilor Klein had nothing to report.
- Council President Newland shared that the next Parks CPC meeting would be on March 15<sup>th</sup> at 6pm at City Hall. She also reminded the community that Chief Yelkus Park maps are due on March 11<sup>th</sup> at 4pm.
- Mayor Keyser shared that C-4 met the previous week. The primary topic was I-205 tolling. He announced that a job fair would be held at the Clackamas County Fairgrounds on Wednesday, March 16<sup>th</sup>. The job fair is focusing on South County recruitment.

For the complete video account of the City Council Meeting, please go to YouTube  
"Molalla City Council Meetings – March 9, 2022"

**ADJOURN**

Mayor Keyser adjourned the meeting at 8:00pm.

  
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Scott Keyser, Mayor

  
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Date

ATTEST:

  
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Christie Teets, City Recorder