



City of Molalla  
City Council - Regular Meeting  
Minutes – July 24, 2024  
Molalla Civic Center | 315 Kennel Ave. | Molalla, OR

**CALL TO ORDER**

The Molalla City Council Meeting of July 24, 2024 was called to order by Mayor Scott Keyser at 7:00pm.

**COUNCIL ATTENDANCE**

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Leota Childress, Councilor Eric Vermillion, Councilor RaeLynn Botsford, Councilor Darci Lightner, and Student Council Liaison Grace Peterson.

Absent: Councilor Terry Shankle (excused)

**STAFF IN ATTENDANCE**

Dan Huff, City Manager; Christie Teets, City Recorder; Mac Corthell, Assistant City Manager.

**APPROVAL OF AGENDA**

Approved as presented.

**CONSENT AGENDA**

- A. City Council Meeting Minutes – July 10, 2024

**ACTION:**

Councilor Childress moved to approve the Consent Agenda; Councilor Vermillion seconded. Motion passed 6-0.

AYES: Vermillion, Childress, Newland, Botsford, Lightner, Keyser.

NAYS:

ABSENTIONS:

**PRESENTATIONS, PROCLAMATIONS, CEREMONIES**

None.

**PUBLIC COMMENT**

**Vera Black, Molalla resident**, is concerned about fire hazards south of Heintz Street. She appreciates that the City is taking care of their responsibilities, however there is an area that is presenting fire danger. Mayor Keyser directed Ms. Black to Code Compliance Officer, Kyle Murphy for assistance.

**PUBLIC HEARINGS**

None.

**ORDINANCES AND RESOLUTIONS**

- A. Resolution No. 2024-11: Natural Hazard Mitigation Plan

Assistant City Manager Corthell explained that the Natural Hazard Mitigation Plan is the second portion of the recently adopted Emergency Operation Plan. This is an addendum to the County plan, which is an addendum to the State's plan and so on. The goal of the document is to identify the major hazards in the community for funding in the event of an emergency. There was no further discussion.

**ACTION:**

Councilor Childress moved to approve Resolution No. 2024-11; Councilor Vermillion seconded. Motion passed 6-0.

AYES: Vermillion, Childress, Newland, Botsford, Lightner, Keyser.

NAYS:

ABSENTIONS:

## **GENERAL BUSINESS**

### **A. Astound Broadband – Rate Increase**

City Manager Huff informed Council that a rate increase is about to take place with Astound Broadband. There is no action required by Council.

### **B. Clackamas County Rural Needs Assessment**

Mr. Huff explained that Clackamas County has hired Focus Strategies to assess what houseless needs are in Clackamas County. Focus Strategies needs liaisons from Molalla to be involved, as there are listening sessions for Council and community members coming in the near future. Mr. Huff has recommended that Mayor Keyser and Councilor Childress be liaisons for these meetings. Council agreed via consensus. Clackamas County is hosting a Town Hall Meeting on Thursday, September 5<sup>th</sup> from 6:00-9:00pm. The community is invited to attend.

## **STAFF COMMUNICATION**

- City Manager Huff announced an upcoming dinner hosted by Plaza los Robles on August 21<sup>st</sup> from 5:30-8:30pm. All Councilmembers are invited to attend. The City is receiving a substantial amount of interest for the construction of the new Police Facility. Over 75 contractors have submitted bid applications.
- City Recorder Teets announced that Planning Commission and Library Board are seeking citizens for appointment. She also provided an Elections update. Current candidates are Scott Keyser and Jennifer Satter for Mayor; Darci Lightner, Eric Vermillion, and Doug Gilmer for Council.
- Assistant City Manager Corthell provided an update on the Long Park Swingset placement, South Molalla Waterline Paving, HVAC update in Council and Judges Chambers, and Wastewater Treatment Plan bid. Mayor Keyser asked about a crosswalk on N Molalla Ave and Thunderbird that did not get repainted. Mr. Corthell explained that it will not be repainted as it was crossing into a private driveway, which is not legal. The crosswalk signs are scheduled to be removed.

## **COUNCIL COMMUNICATION**

- Councilor Lightner met with Library Director Hadley, who shared that the Library is getting a new mobile printer. The app is PRINCH, and customers will be able to print documents from their mobile devices.
- Student Council Liaison Peterson contacted the Molalla Fire Department about how much money was made for the 50/50 Raffle during the Buckeroo. The tally was not complete at that time, however, they earned more than expected.
- Councilor Botsford was happy with the great turnout at the O'Reilly's Car Show at Clark Park. Councilor Botsford cautioned folks to yield to pedestrians when they are out and about. The next Chamber Networking meeting is in August.
- Councilor Vermillion announced Molalla Fire Department's job openings. He is looking forward to the upcoming Groundbreaking Ceremony and National Night Out. He offered his thanks and prayers to the brave firefighters currently on deployments.
- Councilor Childress is seeking volunteers for Celebrate Molalla. There are currently 92 vendors scheduled, along with musicians and food vendors. Help is needed for set up and tear down, and throughout the day.
- Council President Newland offered a big thank you to Fair Winds and Flying Axes for the most recent Parks CPC Fundraiser. Raffle baskets are being created for Celebrate Molalla, tickets are available now through August 24<sup>th</sup>. The next Parks CPC meeting is scheduled for August 8<sup>th</sup>.
- Mayor Keyser reminded everyone of the many events going on in Molalla currently. He attended the OMA Conference recently and shared his gratitude for our City. Mayor Keyser presented City Manager Huff with a Captains hat, thanking him for steering our ship.

## **RECESS INTO EXECUTIVE SESSION**

Mayor Keyser recessed the meeting to enter into Executive Session, held pursuant to Oregon Public Record Law, ORS 192.660(2): (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

## **RECONVENE REGULAR SESSION**

Regular Session was recovered at 8:35pm. There were no decisions made during the Executive Session.

## **ADJOURN**

Mayor Keyser adjourned the meeting at 8:38pm.

For the complete video account of the City Council Meeting, please go to YouTube  
“Molalla City Council Meetings – July 24, 2024”

  
Scott Keyser, Mayor

ATTEST:

  
Christie Teets, CMC - City Recorder