



**Molalla City Council – Special Meeting Agenda**  
**Meeting located at: Molalla Adult Center**  
**315 Kennel Ave, Molalla, OR 97038**  
**December 17, 2014**

**Business meeting will begin at 7:00PM.** The Council has adopted Public Participation Rules. Public comment cards are available at the entry desk. Request to speak must be turned into to the Mayor prior to the start of the regular Council meeting.

**Executive Session** After the meeting

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**1. CALL TO ORDER – 1,049<sup>th</sup> Regular Meeting**

- A. Call the meeting to order
- B. Flag Salute and Roll Call

**2. COMMUNICATIONS AND PUBLIC COMMENT**

- A. Minutes: November 19, 2014 - Motion to Approve
- B. Library Board Minutes – Info Only

**3. AWARDS, RECOGNITIONS & PRESENTATIONS**

- A. Recognition of Councilors Boreth and Clark

**4. PUBLIC HEARINGS**

**5. NEW BUSINESS**

- A. Item in Excess of \$10,000 - Library Carpet Purchase – Diana Hadley
- B. Item in Excess of \$10,000 – New Library Computers – Diana Hadley
- C. Award Approval - Stowers Rd, Heintz St. Grange Ave Roadway Rehabilitation - Jen Cline
- D. Brown & Caldwell Project Scope and Budget Approval – Jen Cline
- E. Approval of SDC Waterline Replacement and Section Street Improvement Project – Jen Cline
- F. Planning Commission Appointments

**6. CONTINUING BUSINESS**

**7. RESOLUTIONS**

**8. ORDINANCES**

**9. PROCLAMATIONS**

**10. REPORTS AND ANNOUNCEMENTS**

- A. City Manager/Staff Reports – Dan Huff
  - Town Hall Meeting Recap December 10<sup>th</sup>
  - No Council meeting on December 24<sup>th</sup> due to the holiday
  - Council Support for CDBG Grant Opportunity

**11. EXECUTIVE SESSION**

ORS 192.660(2)(f) to consider information or records that are exempt from disclosure by law.

**12. ADJOURNMENT**

Minutes of the Molalla City Council Regular Meeting  
Molalla City Hall  
117 N. Molalla Ave., Molalla, OR 97038  
Wednesday November 19, 2014

**ATTENDANCE:** Mayor Rogge, Present; Councilor Pottle, Present; Councilor Clark, Present; Councilor Thompson, Present; Councilor Griswold, Present; Councilor Boreth, Present; Councilor Cook, Present.

**STAFF IN ATTENDANCE:** City Manager Dan Huff, Present; City Recorder Sadie Cramer, Present; Finance Director Heather Penni, Present; Public Works Director Jennifer Cline, Present.

**COMMUNICATIONS AND PUBLIC COMMENT:**

**A. Minutes – November 12, 2014**

Councilor Thompson made a motion to accept the minutes from November 12, 2014 with amendments. Councilor Griswold seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

**NEW BUSINESS**

**A. Transfer Trout Creek Water Rights to the Molalla River**

PWD Cline explained that the original water right certificate was cancelled by the State of Oregon in lieu of issuing a new water rights permit at the intake location on the Molalla River. Of the conditions that must be met, the City must install a flow monitor at the Trout Creek tributary.

CM Huff stated that during the budget process it was discussed the need for the City to update its' water rights. There is funding in the budget to cover this.

Mayor Rogge asked if there was an intake at Trout Creek. She was advised that there is not currently an intake. She asked why Trout Creek is an issue if we have

always been using the Molalla River. She was advised that was where the original certificate was issued.

Councilor Clark clarified that \$17,500 is be requested for the water rights and the cost of the flow monitor is \$40,000. PWD Cline stated that \$40,000 was an estimate, the actual cost is \$17,500.

Councilor Clark also clarified that this will not increase the water supply, it does however bring the City into compliance.

Mayor Rogge asked if 4CFS is adequate for the City's needs. She was advised that for now it is adequate. CM Huff stated that it is based on population growth.

Councilor Clark made a motion to accept the transfer of Trout Creek Water Rights. Councilor Griswold seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

## **RESOLUTIONS**

### **A. Resolution 2014-14: A Resolution of the Molalla City Authorizing Financing of Urban Renewal Projects**

FD Penni explained that this Resolution is needed since the City of Molalla is issuing a full faith in credit to the Molalla Urban Renewal Agency.

Councilor Pottle asked that when the revenues start coming in, is there any way the priority list can be changed. He was advised that once council sets the list, that is where the revenues will be spent. The only way that the list can be changed is an action from the Urban Renewal Agency Board.

Councilor Pottle made a motion to adopt Resolution 2014-14. Councilor Clark seconded. Motion approved (6-1) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Griswold, Nay; Councilor Boreth, Aye; Councilor Cook, Aye.

## **REPORTS & ANNOUNCEMENT**

CM Huff advised that a Town Hall meeting is scheduled for December 10, 2014 to discuss homeless/transient issues.

CM Huff stated that he heard from DLCD that they have agreed to fund the development code re-write. He also stated that the changes council has made in the past year contributed to the willingness of the DLCD to work with the City.

Councilor Cook asked if the Chief of Police would be attending the Town Hall meeting. He was advised that he would be in attendance.

It was discussed that if a council meeting is needed in December, a special meeting will be called.

Mayor Rogge thanked Councilor Boreth for his service on council. She also thanked Councilor Clark for his service on council.

Councilor Thompson thanked Councilor Boreth for his work on council. He also thanked Councilors Boreth and Clark for acclimating him.

## **ADJOURNMENT**

Councilor Pottle made a motion to enter into Executive Session. Councilor Boreth seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

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Sadie Cramer, City Recorder

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Mayor Debbie Rogge

Molalla Library Advisory Board

Meeting Date: 10-16-2014

Meeting brought to order by Paula Beck at 6:30 P.M.

Members Present: Paula Beck, Mary Gilson, Kelly Andrews, Sandy Nelson, Angela Patton

Staff Present: Diana Hadley

The minutes from the September meeting were approved as read.

- Director's Report: (See Diana if you didn't receive one.)
  - a) During Amnesty Week (November 1 – 8), up to \$50 per card will be forgiven to allow people to use the library.
  - b) We are going ahead and giving library card privileges to students without parental permission so that they will have access to databases but not internet as there are no filters on the library computers.
  - c) "Color" day is team building day. It is something the library is trying to surprise people and make it fun to come to the library. Librarians and books will be present in color!
- Old Business:
  - a) We need a copy of the Strategic Plan for our November meeting. We will then begin updating it in January as there is no meeting in December.
  - b) All tables and chairs have been returned to the library.

The next meeting will be on November 20, 2014, at the Molalla Public Library.

The meeting was adjourned at 7:25 P.M.

Submitted by Mary Gilson, Secretary.

# City Of Molalla

## City Council Meeting

### Agenda Category: New Business

**Subject:** Approve Purchase of New Carpet/Vinyl for Library (Phase One)

**Staff Recommendation:** Discussion and approval

**Date of Meeting to be Presented:** December 17, 2014

**Fiscal Impact:** Not to exceed \$20,000.00. This is budgeted for in the library capital improvements allocation.

**Background:** Attached are the carpet bids from four companies: Crown Carpets, Key Carpets, Nagl Flooring, and Thomas Kay Carpets. Due to expense, the Library Director would like to limit the carpeting this fiscal year to the conference room and area between it and the restrooms, the staff area, and the restrooms. The cost, according to each company, are as follows:

Crown Carpets:	\$ 15,096 (extra stock not included)
Key Carpets:	\$ 13,668 (unclear is extra stock is included)
Nagl Flooring:	\$ 14,850 (unclear is extra stock is included)
Thomas Kay:	\$ 18,825 (extra stock included)

*New Flooring for the Library: The Molalla Public Library has a large area which is carpeted and well used bathrooms with vinyl. The bathroom vinyl is pitted and gouged due to age and use. The carpet is stained, ripped, and torn in several places throughout the library, including the staff areas.*

*Because the library is used for meetings as well as by staff and the general public, it needs to present a clean, professional appearance. New carpeting would help a great deal in that presentation. Looking at durability in addition to wear and tear, carpet tiles are the best choice for the library. Carpet tiles allow for individual areas to be "cleaned" when they are damaged or stained beyond repair. Instead of needed to replace the entire carpet, only a section is redone. The initial outlay is slightly more expensive, however in the long run, it is more cost effective.*

*Additionally, the replacement of the old vinyl in the restrooms will add a cleaner, business like appearance to the facility. It will also create a more hygienic area as the grooves and pits in the current vinyl can never be completely cleaned. When receiving bids for re-carpeting and replacing the vinyl for the library, it quickly became apparent it would have to be done in phases. This fiscal year, it would be best to replace the carpeting in the conference room and area between it and the restrooms, the staff areas, and the bathrooms. Local residents utilize all parts of the library on a regular basis. Community groups use the conference room each week. Story time is an important part of library services in addition to our growing numbers of programs for all ages. The restrooms are in frequent use. The staff area carpeting is ripped and stained. The rip creates a tripping hazard. Refurbishing these areas at this time will set the stage for the replacement of the main area of the library's carpet in the next fiscal year.*

SUBMITTED BY: Diana Hadley, Library Director  
APPROVED BY: Dan Huff, City Manager

# CROWN CARPETS, INC.

Phone: 503-684-1989 Fax: 503-624-6110 12230 SW MAIN ST, TIGARD, OR. 97223  
**PROPOSAL** WO# DATE: 12-08-2014  
SUBMITTED TO: MOLALLA PUBLIC LIBRARY PROJECT: 201 E 5<sup>TH</sup> ST.  
ATTN: DIANA HADLEY MOLALLA, OR. 97038

PHONE: 503-829-2593 E-MAIL: [dhadley@linncc.org](mailto:dhadley@linncc.org) JOBSITE PHONE:  
ARCHITECT: SALESPERSON: DOUG LEPPER  
DATE OF PLANS: 12-1-2014

We will furnish the required materials, which we guarantee will be as specified, and we will perform the labor required for the completion of furnishing carpet during regular work hours with floors in a suitable condition to receive our materials, having access to vertical transportation and open areas with no trade hinderance as follows:

## FURNISH MATERIAL AND LABOR FOR THE FOLLOWING:

### SCOPE OF WORK: HARD SURFACE\*

- Remove and dispose of existing sheet vinyl in two restrooms.
- Scrape and emboss substrate.
- Install new cap metal and cove stick.
- Install new commercial sheet vinyl with heat-welded seams and self-cove.
- \*Product Specified – Mannington “Magna Multi-Flec”, color: to be determined.

HARD SURFACE TOTAL.....\$2,894.00

### SCOPE OF WORK: CARPET TILE\*\*

- Remove and dispose of existing glue down carpet.
- Scrape and/or encapsulate existing glue and prepare substrate.
- Install new carpet tile.
- Install new rubber wall base.
- \*\*Products Specified – Bigelow “Accountable”, color: to be determined.
- Flexco 4” rubber cove base with toe, color: to be determined.

CARPET & RUBBER BASE TOTAL / ADMINISTRATIVE OFFICE AREA..... \$3,250.00

CARPET & RUBBER BASE TOTAL / CONFERENCE; STORAGE; BATH ENTRY..... \$8,952.00

CARPET & RUBBER BASE TOTAL / MAIN LIBRARY AREA..... \$20,725.00

**PROJECT TOTAL.....\$35,821.00**

**NOTE:** Bid includes installation in multiple phases to allow for moving of furniture and fixtures by others.

Bid includes no provision for attic stock. It is recommended that additional carpet tile be ordered for future repair/replacement; (recommend approx. 24 square yards, or at least 1 box per dyelot).

Any unforeseen floor prep (beyond ACG standards; 1/4" x 1/8") required once work begins will be addressed on a field authorization signed prior to the commencement of said prep. Floor prep to be billed out on a time and material basis in addition to original quote.

CROWN CARPETS, INC. PROPOSES to perform the above work in accordance with the drawings and specifications submitted and completed in a workmanlike manner according to standard practice for the sum of: **SEE OPTIONS ABOVE** with payments to be made as follows: **A DEPOSIT OF HALF DOWN, BALANCE REMIT ON INVOICE.** Material costs are payable upon delivery to our warehouse or job site. If payment of the above stated amount is not made to Crown Carpets, Inc., according to the terms of this contract, and it becomes necessary for Crown Carpets, Inc. to expend funds, or take legal action to enforce this agreement, reasonable legal fees and costs for such action will be chargeable to and paid by the recipient of labor and materials under the contract. All amounts not paid in full are subject to late charges equal to the maximum legal rate of interest allowable under the law. Interest will be charged until all amounts are paid in full. Any Alteration or Deviation from the above specifications involving extra costs will be made only upon written agreement, and will become an extra charge over and above the estimate. All claims for goods lost, stolen or damaged in transit must be made against the transportation company. All agreements are contingent upon strikes, accidents or delays beyond our control. You are to carry fire, tornado, flood, and other necessary insurance upon the above work. Our workers are fully covered by Workman's Compensation and Public Liability Insurance. This proposal may be withdrawn by us at any time before acceptance.

**TERMS AND CONDITIONS:**

(1) Buyer agrees to have all areas cleared and clean for the satisfactory laying of carpets prior to date of installation. Any door alterations which may be necessary to permit the proper swing-clearance over carpet, will be done by the buyer at his expense.

(2) Merchandise ordered may be cancelled or returned only with written authorization and is subject to restocking charges. The title to the described property, together with all substitutions and additions shall be and remain in the seller until the entire purchase price shall have been paid. Buyer shall not sell, pledge or mortgage the described property without the written consent of the seller. Buyer shall not remove the described property from the premises where installed without the written consent of the seller. Buyer shall insure the described property against fire, and theft to the amount of the balance due on this contract until fully paid for. Buyer shall pay taxes, if any, which may be assessed against the described property. Any injury, loss or destruction of the property after delivery to buyer shall not release buyer from his obligation to pay the purchase price. Seller shall have the right to assign this agreement. On default by buyer in the payment of any installment or on a breach of this contract by buyer, the entire balance shall immediately become due and payable. On default by buyer in the payment of any installment of the price, or in the performance of any of the terms and conditions imposed, seller may, without notice, take immediate possession of said property, and retain any and all payments made as liquidated damages; or Seller, without notice, may take possession of said property and sell same with out notice, in which case the proceeds of sale shall be applied on the unpaid balance of the price and expenses to seller to taking possession, storage and resale. Buyer further agrees to pay any and all charges and expenses including a reasonable attorney's fee incurred by seller in taking possession of said property or in enforcing the provisions thereof in case of the buyer's default.

**CROWN CARPETS, INC.**

**Signature**

**ACCEPTANCE OF PROPOSAL:** The above prices, specifications and conditions are satisfactory and are hereby accepted. Crown Carpets, Inc. is authorized to do the work as specified. Payments will be made as outlined above.

It is understood and agreed that this is work not provided for in any other agreement.

**DATE ACCEPTED**

**CUSTOMER SIGNATURE**

**DATE ACCEPTED**

**CUSTOMER SIGNATURE**

**MOLALLA LIBRARY 11-04-2014 REVISED 12-08-2014**





PO Box 740 CCB180384  
 123 Engle Avenue  
 Molalla, OR 97038

# PROPOSAL

Phone: 503-829-6008  
 Fax: 503-829-2487

Date
12/8/2014

Customer: \_\_\_\_\_

City of Molalla  
 PO Box 248  
 Molalla, OR 97038

Jobsite:		201 E 5th St Molalla, OR 97038		
Salesperson	Terms	Phone 1	Phone 2	Number
DR	Net 30	503-829-2593		
Description				Total
<p>We propose to furnish and install floor covering at the Molalla Public Library as follows:</p> <p>Shaw Carpet Tile          From the Collection "Thinkers, Doers, Motivators"          Color: Heap          Conference Room and Back Area          Staff Area          Main Library Area</p> <p style="text-align: right;">8,208.00 3,760.00 28,000.00</p> <p>Prices include carpet tile, adhesives, 4-inch rubber base, labor, freight, removal and disposal of existing flooring.</p> <p>Armstrong Connection Corlon with Coved Base          In Two (2) Bathrooms          Color: White Cliffs</p> <p style="text-align: right;">1,700.00</p> <p>Price includes commercial vinyl, adhesives, labor, freight, removal and disposal of existing flooring.</p>				
<p><b>EXCLUSIONS:</b> The price above is based on a like-new home installation and does not include the cost of the following items unless noted otherwise; for example, surface preparation, new underlayment or wall backing, structural dry rot repair, removal and disposal of old floorcoverings, moving furniture and appliances, disconnection and re-installation of plumbing and/or electrical fixtures, cutting off or reinstalling doors, adding rubber base or wood moldings. Multiple discounts not allowed.</p>				<b>Total</b> \$41,668.00
<p><i>TERMS: Unless otherwise specified, PURCHASER, agrees to pay 50% down, 50% upon completion of work. There is a service charge of 1 1/2% per annum on accounts which exceed 10 days past the statement date. Key Carpets retains the right to claim a mechanics or materials lien upon the improvement made. Any legal action required to collect any payment due under this contract, the PURCHASER agrees to pay the cost thereof.</i></p>				Deposit:
				Balance:
<p><b>ACCEPTANCE OF PROPOSAL:</b> The above prices, specifications, conditions are satisfactory and are hereby accepted. The undersigned acknowledges they have received the "Information Notice" on construction liens and Consumer Protection Notice.</p>				
Signature: _____		Date: _____		<p>NOTE: This proposal may be withdrawn if not accepted within _____ days. All stock items are subject to availability at time of deposit.</p> <p>Approved by: _____</p>

21717 Hwy 99 E  
 Aurora, OR 97002  
 David@NaglFloor.com  
 Naglfloor.com  
 Date: 12/04/14



Office (503) 678-1258  
 Fax (503) 678-1280  
 Cell (503) 341-3450  
 CCB LIC # 93892  
 NAGL PO: CG

**Customer**

Name Molalla Public Library  
 Address 201 E. 5th Street  
 City Molalla St OR Zip 97038  
 Phone (503) 829-2593 Phone \_\_\_\_\_  
 Email dhadley@gmail.com

**Project**

Project Carpet  
 Address 201 E. 5th Street  
 City Molalla St OR Zip 97038  
 Phone (503) 829-2593  
 Note \_\_\_\_\_

**PROPOSAL (Page 1 of 2)**

Area: See attached diagram		
Carpet: See Options Below (All Carpet listed below are Commercial Carpet Tiles)		
Base: 4" Rubber Base from Flexco		
Labor: Take-up existing glue down carpet		
Labor: Install new carpet tiles		
Labor: Install new rubber base (brick wall does not have rubber base)		
Others to move furniture.		
Option #1: TAS, Commercial Carpet Tiles - Style Name: Development		
Yarn: 18oz Solution Dyed Polypropylene - NOT NYLON -		
Option #2: Shaw, 3 styles: Lucky Break, Hook Up, and Wired		
Yarn: 17 oz Solution Dyed Nylon		
Option #3: Shaw, NO Limits		
Yarn: 22 oz Solution Dyed Nylon		
Option #1 has a special price through December 30.		
Carpet would need to be ordered by then, otherwise price would be higher.		
Option #2 & #3, bid good for 60 days.		

The undersigned acknowledges that there is a service charge of 1.5% per month on accounts which exceed 10 days past due.  
 Balance due upon completion. Proposal expires 30 days from date listed above.

TOTAL \_\_\_\_\_  
 DEPOSIT \_\_\_\_\_  
 BALANCE \_\_\_\_\_

Approved by David DeYoung 12/04/14  
 (Nagl Floor Representative)

Upon execution of this agreement, a sum equal to 3/4 the total purchase price as indicated above, is to be paid by purchaser to Nagl Floor Covering, before installation for the above described merchandise. Nagl Floor Coverings Proposal is subject to additional charges due to existing hidden damages. Nagl Flooring retains the right to claim a mechanics or materialsman lien upon the improvements made and the realty upon which they are made. The undersign acknowledges receipt of "Information Notice" on the next page of this proposal on the date here of.

BUYER \_\_\_\_\_ DATE \_\_\_\_\_

21717 Hwy 99 E  
 Aurora, OR 97002  
 David@NaglFloor.com  
 Naglfloor.com  
 Date: 12/04/14



Office (503) 678-1258  
 Fax (503) 678-1280  
 Cell (503) 341-3450  
 CCB LIC # 93892  
 NAGL PO: CG

**Customer**

Name Molalla Public Library  
 Address 201 E. 5th Street  
 City Molalla St OR Zip 97038  
 Phone (503) 829-2593 Phone \_\_\_\_\_  
 Email dhadley@gmail.com

**Project**

Project Carpet  
 Address 201 E. 5th Street  
 City Molalla St OR Zip 97038  
 Phone (503) 829-2593  
 Note \_\_\_\_\_

**PROPOSAL (Page 2 of 2)**

Option #1: TAS, Commercial Carpet Tiles - Style Name: Development		
Yarn: 18oz Solution Dyed Polypropylene - NOT NYLON -		
AREA: CONFERENCE ROOM AND ADJACENT BACK AREA		\$ 5,800.00
AREA: STAFF AREA		\$ 2,500.00
AREA: MAIN PART OF LIBRARY		\$ 17,700.00
Option #2: Shaw, 3 styles: Lucky Break, Hook Up, and Wired		
Yarn: 17 oz Solution Dyed Nylon		
AREA: CONFERENCE ROOM AND ADJACENT BACK AREA		\$ 6,800.00
AREA: STAFF AREA		\$ 3,000.00
AREA: MAIN PART OF LIBRARY		\$ 20,200.00
Option #3: Shaw, NO Limits		
Yarn: 22 oz Solution Dyed Nylon		
AREA: CONFERENCE ROOM AND ADJACENT BACK AREA		\$ 8,100.00
AREA: STAFF AREA		\$ 3,650.00
AREA: MAIN PART OF LIBRARY		\$ 24,500.00
Bathroom Option: Mannington Commercial - Insight Plus (Two Colors)		
TOTAL		\$ 3,100.00
Entry Carpet: Duronop		
TOTAL		\$ 1,450.00

The undersigned acknowledges that there is a service charge of 1.5% per month on accounts which exceed 10 days past due.  
 Balance due upon completion. Proposal expires 30 days from date listed above.

TOTAL \_\_\_\_\_  
 DEPOSIT \_\_\_\_\_  
 BALANCE \_\_\_\_\_

Approved by David DeYoung 12/04/14  
 (Nagl Floor Representative)

Upon execution of this agreement, a sum equal to 3/4 the total purchase price as indicated above, is to be paid by purchaser to Nagl Floor Covering, before installation for the above described merchandise. Nagl Floor Coverings Proposal is subject to additional charges due to existing hidden damages. Nagl Flooring retains the right to claim a mechanics or materialsman lien upon the improvements made and the realty upon which they are made. The undersign acknowledges receipt of "Information Notice" on the next page of this proposal on the date here of.

BUYER \_\_\_\_\_ DATE \_\_\_\_\_

- Proposal**
- Order Confirmation**
- Change Order #**

## Thomas Kay Flooring & Interiors

2744 Pence Loop SE Salem, OR 97302  
 Phone: 503-581-8378 Fax: 503-363-3270 CCB #: 77923

Date: December 9, 2014  
 P.O. # \_\_\_\_\_

Project Manager: **Rich Clausen**

Customer Name: **City of Molalla**  
 ATTN: **Diana Hadley**  
 Billing Address: **201 E 5th Street**  
 City: **Molalla**  
 State: **OR** Zip: **97038**  
 Phone: **503-829-2593**  
 Cell:  
 Fax: **dhadley@lincc.org**

Job Name: **Library Carpet Replacement**  
 ATTN:  
 Install Address:  
 City:  
 State: Zip:  
 Phone:  
 Cell:  
 Fax:

The undersigned agrees to furnish the following:

Quantity	Unit	Description	Price	Amount
	SY	Provide and install Patcraft Homeroom 3 Art Club 00560 carpet tiles. Includes 1-2% extra stock, demo and disposal of existing carpet, 4.5" rubber base, a skim coat of floor prep to cover existing adhesive, and a vacuum clean of installed carpeting.		\$ -
200.00	EA	Carpet In conference room and vestibule by restrooms.	\$ 46.50	\$ 9,300.00
100.00	SY	Carpet in staff area.	\$ 49.00	\$ 4,900.00
660.00	SY	Carpet in main library area.	\$ 47.00	\$ 31,020.00
				\$ -
				\$ -
				\$ -
35.00	SY	Demo and dispose of existing vinyl. Install new Armstrong Connection Corlon with 6" covered base at both restrooms.	\$ 61.00	\$ 2,135.00
1.00	EA	Provide 6" cove at walls.	\$ 1,290.00	\$ 1,290.00
1.00	EA	Remove and reinstall toilet partitions.	\$ 1,200.00	\$ 1,200.00
				\$ -
				\$ -
		<b>Total</b>		<b>\$ 49,845.00</b>

**Notes:**

Proposal excludes moving at this time. However, we have partnered with Life Moving in the past to provide moving services. Proposal assumes that all furniture is moved prior to demolition and that technology is handled by others.

**All Orders subject to sales tax if applicable**

Reference material estimations provided as a service to our customers; any alteration or deviation from the above specifications involving extra cost or material or labor will only be executed upon written order for same, and will become an extra over the sum mentioned in this contract. All agreements must be in writing.

**ACCEPTANCE AND SECURITY AGREEMENT TERMS:**

18% Interest per annum will be applied on all invoices past 30 days.

Credit cards not accepted for payment on commercial projects.

Special-order and cut-to-measure items are not returnable.

Payment for materials is due upon notice of availability. Progress payments required for projects extending past 30 days.

RESPECTFULLY SUBMITTED,

**Rich Clausen**

THOMAS KAY TEXTILES INC.

dba THOMAS KAY FLOORING & INTERIORS

Purchaser (debtor) hereby grants to Thomas Kay Textiles, Inc. a security interest in the above described property to secure payment of the obligation herein set forth. Purchaser (debtor) agrees to pay said obligations as agreed and if any portion thereof, principle or interest, is not paid when due and such default continues for more than ten days, purchaser (debtor) agrees to pay, in addition to the foregoing, the reasonable collection costs of the secured party plus reasonable attorney's fees.

Note: Labor warranty is one year unless otherwise stated. Moisture in the substrate is not a warranted item.

**By signing below, I acknowledge that I have been provided with the following required documents:**

**Consumer Protection Notice, Notice of Procedure, Information Notice to Owner About Construction Liens, and Notice of Right to a Lien.**

Purchaser (debtor) \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Please sign and return one copy for our files.**

# City Of Molalla

## City Council Meeting

### Agenda Category: New Business

**Subject:** Approve Purchase of New computers for Library

**Staff Recommendation:** Discussion and approval

**Date of Meeting to be Presented:** December 17, 2014

**Fiscal Impact:** \$15,608.06. This is budgeted for in the library capital improvements allocation. Recommend using this single source quote through the LINCC system.

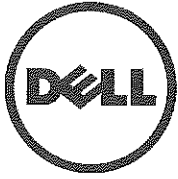
**Background:**

The library has 14 public access computers. These computers are in almost constant use on a daily basis by people writing resumes and reports, searching the catalog or internet for information, job searching, house hunting, checking email, trading stocks, playing games, checking out books, printing materials, and reserving computers for use.

All 14 of these computers still have Windows XP on them leaving them vulnerable to viruses, hacking, and identity theft. At least one of the computers has damaged/broken USB ports which have rendered them useless. Recently, the computer which assigns people to the internet stations, releases print jobs, and serves as our self-check out machine had an issue. I called the LINCC Network office. Because it is a Windows XP machine, they could not help virtually as it would expose their computers to risk. Fortunately, the fix they suggested over the phone worked. At some point, the bandage methods won't work anymore and we will be without computers.

Local residents and visitors alike depend on the library to have working, viable computers from which to check the library's holds via our catalog, search through our various databases, create resumes and other documents, and for all manner of internet use. It is part of the library's mission to provide for the community's informational and entertainment needs. Our computers play an ever increasing vital role in this. It is imperative we replace the Windows XP computers with ones which have newer operating systems as soon as possible. The LINCC Network will order the computers, configure, and install them. Once they are on the newer operating system, they will provide the same support for them as they do for the newer staff computers.

SUBMITTED BY: Diana Hadley, Library Director  
APPROVED BY: Dan Huff, City Manager



## QUOTATION

**Quote #:** 696502568  
**Customer #:** 136038938  
**Contract #:** WN25ACA  
**Customer Agreement #:** 9758 -B27160  
**Quote Date:** 12/01/2014  
**Customer Name:** LINCC - CLACKAMAS COUNTY

**Date:** 12/1/2014

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

### Sales Professional Information

**SALES REP:** ELIZABETH D MCCANN **PHONE:** 1800 - 4563355  
**Email Address:** [Elizabeth\\_McCann@Dell.com](mailto:Elizabeth_McCann@Dell.com) **Phone Ext:** 5139086

**GROUP: 1 QUANTITY: 13 SYSTEM PRICE: \$1,017.07 GROUP TOTAL: \$13,221.91**

Description	Quantity
OptiPlex 9020 Small Form Factor (210-AAOZ)	13
4GB (1x4GB) 1600MHz DDR3 Non-ECC (370-AAME)	13
US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black (580-AAQX)	13
No Monitor (480-ABHJ)	13
Intel Integrated Graphics, Dell OptiPlex (490-BBFG)	13
No Wireless (555-BBFO)	13
500GB 3.5inch Serial ATA (7,200 Rpm) Hard Drive (400-AANO)	13
Windows 7 Professional English/French 64bit (Includes Windows 8.1 Pro license) (536-BBBJ)	13
US Order (332-1286)	13
OptiPlex 9020 Small Form Factor Chassis w/ up to 85 Percent Efficient PSU (Bronze V2) (329-BCKC)	13
Dell USB Optical Mouse MS111 (570-AACR)	13
ENERGY STAR Version 6.0,I3,SFF (387-BBGP)	13
No Bcom required (555-BBKH)	13
8X DVD+/-RW Drive (429-AADT)	13
Internal Dell Business Audio Speaker (520-AABP)	13
No Wireless (555-BBFO)	13
System Power Cord (Philippine/TH/US) (450-AAOJ)	13
Windows 8.1 DVD OS Recovery(English) (620-AASU)	13
Dell Backup and Recovery Basic (637-AAAS)	13
Safety/Environment and Regulatory Guide (English) (340-ABSZ)	13
ProSupport: Next Business Day Onsite Service After Remote Diagnosis 4 Year Extended (933-8144)	13
ProSupport : 7x24 Technical Support , 4 Year Extended (933-8304)	13
Dell Limited Hardware Warranty Plus Service Initial Year (935-6167)	13
Dell Limited Hardware Warranty Plus Service Extended Year(s) (939-1018)	13
ProSupport: Next Business Day Onsite Service After Remote Diagnosis Initial Year (939-2511)	13

ProSupport : 7x24 Technical Support , Initial (939-3131)	13
Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-866-516-3115 (989-3449)	13
Print on Demand Label (389-BDQH)	13
No Special BIOS Setup Required (696-BBBC)	13
Intel vPro Technology Enabled (631-AABI)	13
Dell 22 Monitor - P2214H (480-ABMD)	13
No Diagnostic/Recovery CD media (340-ABJI)	13
No Quick Reference Guide (340-ABKW)	13
DisplayPort-DVI Adapter (470-AAIO)	13
Microsoft Office Trial, MUI, OptiPlex, Precision, Latitude (630-AABP)	13
Thank you for buying Dell (421-9982)	13
Dell Data Protection System Tools Digital Delivery/DT (422-0008)	13
Dell Digital Delivery Cirrus Client (422-0025)	13
Visit <a href="http://www.dell.com/encryption">www.dell.com/encryption</a> (632-BBBZ)	13
Thank you for buying Dell (632-BBCB)	13
Adobe Reader 11 (640-BBDF)	13
Dell Data Protection   Protected Workspace (640-BBEV)	13
Enable Low Power Mode (658-BBMQ)	13
Dell Client System (658-BBMT)	13
Waves Maxx Audio (658-BBNH)	13
NO RAID (817-BBBN)	13
No Anti-Virus software (650-AAHJ)	13
Intel Core i5-4590 Processor (Quad Core HT, 3.3GHz, 6MB, w/ HD Graphics 4600) (338-BFIN)	13
No DDPE Encryption Software (954-3465)	13
Chassis Intrusion Switch (461-AAAX)	13
No Intel Responsive (551-BBBJ)	13
Small Form Factor Chassis Mainstream Heatsink (95watts) (412-AABM)	13
SHIP MTL,SYSM,OptiPlex SFF (340-ACGR)	13
Fixed Hardware Configuration (998-BGDC)	13
PowerDVD Software not included (429-AAGQ)	13
Thank You for Choosing Dell (340-ADBJ)	13
Thank You for Choosing Dell (340-ADBJ)	13
Regulatory Label,9020SFF, Mexico (389-BCDL)	13
No Add On Card (382-BBBZ)	13
Intel Core I5 vPro Label (389-BBWQ)	13

<b>*Total Purchase Price:</b>	<b>\$13,221.91</b>
<b>Product Subtotal:</b>	\$13,221.91
<b>Tax:</b>	\$0.00
<b>Shipping &amp; Handling:</b>	\$0.00
<b>State Environmental Fee:</b>	\$0.00

**Shipping Method:**

LTL 5 DAY OR LESS

(\* Amount denoted in \$)

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This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale ([www.dell.com/CTS](http://www.dell.com/CTS)), which incorporate Dell's U.S. Return Policy ([www.dell.com/returnpolicy](http://www.dell.com/returnpolicy)) and Warranty ([www.dell.com/warrantyterms](http://www.dell.com/warrantyterms)).

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You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

**Additional Terms for Public Customers**

If you are a department, agency, division, or office of any district, state, county or municipal government within the United States ("Public Customer"), the following terms ("Public Customer Terms") apply in addition to the foregoing terms: A. If any portion of the foregoing terms and conditions (or any terms referenced therein) is prohibited by law, such portion shall not apply to you. Notwithstanding anything to the contrary, the End User License Agreements shall take precedence in all conflicts relevant to your use of any software. B. By placing your order, you confirm that (1) you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer to these terms and conditions, and (2) you have read and agree to be bound by these terms and conditions.

**Pricing, Taxes, and Additional Information**

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Sales tax on products shipped is based on your "Ship To" address, and for software downloads is based on your "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P. Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com).

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

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offerings with you. Dell does not sell your personal information. For a complete statement of our Global Privacy Policy, please visit [dell.com/privacy](http://dell.com/privacy).



## QUOTATION

**Quote #:** 696502573  
**Customer #:** 136038938  
**Contract #:** WN25ACA  
**Customer Agreement #:** 9758 -B27160  
**Quote Date:** 12/01/2014  
**Customer Name:** LINCC - CLACKAMAS COUNTY

**Date:** 12/1/2014

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

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**SALES REP:** ELIZABETH D MCCANN **PHONE:** 1800 - 4563355  
**Email Address:** [Elizabeth\\_McCann@Dell.com](mailto:Elizabeth_McCann@Dell.com) **Phone Ext:** 5139086

**GROUP: 1 QUANTITY: 1 SYSTEM PRICE: \$849.91 GROUP TOTAL: \$849.91**

Description	Quantity
OptiPlex 9020 Small Form Factor (210-AAOZ)	1
4GB (1x4GB) 1600MHz DDR3 Non-ECC (370-AAME)	1
US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black (580-AAQX)	1
No Monitor (480-ABHJ)	1
Intel Integrated Graphics, Dell OptiPlex (490-BBFG)	1
No Wireless (555-BBFO)	1
500GB 3.5inch Serial ATA (7,200 Rpm) Hard Drive (400-AANO)	1
Windows 7 Professional English/French 64bit (Includes Windows 8.1 Pro license) (536-BBBJ)	1
US Order (332-1286)	1
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No Bcom required (555-BBKH)	1
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System Power Cord (Philipine/TH/US) (450-AAOJ)	1
Windows 8.1 DVD OS Recovery(English) (620-AASU)	1
Dell Backup and Recovery Basic (637-AAAS)	1
Safety/Environment and Regulatory Guide (English) (340-ABSZ)	1
ProSupport: Next Business Day Onsite Service After Remote Diagnosis 4 Year Extended (933-8144)	1
ProSupport : 7x24 Technical Support , 4 Year Extended (933-8304)	1
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Print on Demand Label (389-BDQH)	1
No Special BIOS Setup Required (696-BBBC)	1
Intel vPro Technology Enabled (631-AABI)	1
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No Quick Reference Guide (340-ABKW)	1
DisplayPort-DVI Adapter (470-AAIO)	1
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Visit <a href="http://www.dell.com/encryption">www.dell.com/encryption</a> (632-BBBZ)	1
Thank you for buying Dell (632-BBCB)	1
Adobe Reader 11 (640-BBDF)	1
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Enable Low Power Mode (658-BBMQ)	1
Dell Client System (658-BBMT)	1
Waves Maxx Audio (658-BBNH)	1
NO RAID (817-BBBN)	1
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<b>Product Subtotal:</b>	\$849.91
<b>Tax:</b>	\$0.00
<b>Shipping &amp; Handling:</b>	\$0.00
<b>State Environmental Fee:</b>	\$0.00
<b>Shipping Method:</b>	LTL 5 DAY OR LESS

(\* Amount denoted in \$)

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**Additional Terms for Public Customers**

If you are a department, agency, division, or office of any district, state, county or municipal government within the United States ("Public Customer"), the following terms ("Public Customer Terms") apply in addition to the foregoing terms: A. If any portion of the foregoing terms and conditions (or any terms referenced therein) is prohibited by law, such portion shall not apply to you. Notwithstanding anything to the contrary, the End User License Agreements shall take precedence in all conflicts relevant to your use of any software. B. By placing your order, you confirm that (1) you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer to these terms and conditions, and (2) you have read and agree to be bound by these terms and conditions.

**Pricing, Taxes, and Additional Information**

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Company: **100 W. San Fernando Street  
Suite 465  
San Jose, CA 95113  
United States**

Created: **01-Dec-2014**  
Expiration: **31-Dec-2014**  
Quote #: **00053732**

Prepared By: **Brent Bednar**  
Email: **bbednar@faronics.com**  
Phone: **(800) 943-6422 x4091**  
FAX: **(800) 943-6488**

License To:  
Email:

Bill To: **Clackamas County  
121 Library Court  
Oregon City, OR, 97045  
United States**

Licensee: **Clackamas County  
121 Library Court  
Oregon City, OR, 97045  
United States**

Confirm To:

**End-User Pricing for Clackamas County**

Part #	Product	QTY	Price	Extended Price
DFE0.NA1LA.PL0.E05.SN	Deep Freeze ENT NA Perpetual License 50+	14	\$40.00	\$560.00
DFE0.NA1LA.MA1.E05.SN	Deep Freeze ENT NA Maintenance 1year 50+	14	\$8.00	\$112.00
DCC0.NA1LA.SL1.G01.SN	Cloud Connector Premium 1 year	14	\$8.00	\$112.00

<b>Total:</b>	<b>\$784.00</b>
---------------	-----------------

**Optional Items** (may be substituted in main quote above)

Part #	Product	QTY	Price	Extended Price
SWA02	Cloud Connector Premium 2-Year Subscription Option	14	\$12.00	\$168.00
SWA05	Cloud Connector Premium 5-Year Subscription Option	14	\$21.00	\$294.00

Applicable taxes depending on your geographical location may be added to your order.  
Information on our Maintenance Package can be found here [www.faronics.com/maintenance](http://www.faronics.com/maintenance)  
All software will be electronically delivered via Faronics Labs [www.faronicslabs.com](http://www.faronicslabs.com).



**FARONICS™**

**CREDIT CARD AUTHORIZATION**

Date \_\_\_\_\_

I \_\_\_\_\_ authorize Faronics Technologies Inc. to charge my following Credit Card.

Visa                       MasterCard                       AMEX

Card # \_\_\_\_\_ CCV/CID/CCV2 Code\* / /

Name on Card \_\_\_\_\_ Expiry Date \_\_\_\_\_

**Credit Card Billing Address**

Organization Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Amount             US \$ \_\_\_\_\_  CDN \$ \_\_\_\_\_

\_\_\_\_\_  
Signature of Card Holder

\* Refers to the three digit CCV code on the reverse of MC or Visa cards and the four digit CID/CCV2 code on the front of the AMEX card.

If applicable:		
Invoice # _____	PO # _____	Quote # _____



CDWG.com | 800.594.4239

OE400SPS

# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FSWM404	5897041	12/2/2014

**BILL TO:**  
 GEORGE YOBST  
 16239 SE MCLOUGHLIN BLVD STE 2

**SHIP TO:**  
 LIB INFO NETWORK-CLACKAMAS CO  
 Attention To: GEORGE YOBST  
 16239 SE MCLOUGHLIN BLVD STE 2

Accounts Payable  
 OAK GROVE , OR 97267-4654

OAK GROVE , OR 97267-4654  
 Contact: GREG WILLIAMS

Customer Phone #503.723.4890

Customer P.O. # FSWM404 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
ADAM RYAN 866.682.0927		FEDEX Ground	Master Card / VISA	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2852636	VIEWSONIC TD2220 22" TOUCH DISPLAY Mfg#: TD2220 Contract: National IPA Technology Solutions 130733	290.24	290.24
			SUBTOTAL	290.24
			FREIGHT	0.00
			TAX	0.00
				US Currency
<b>TOTAL</b>				<b>290.24</b>

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061

Fax: 312.752.3865

**Please remit payment to:**  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515



# City Of Molalla

## City Council Meeting

### Agenda Category: New Business

**Subject:** Award Approval for Stowers, Grange & Heintz – Roadway Improvement Project

**Recommendation:** Council Approval

**Date of Meeting to be Presented:** December 17, 2014

**Fiscal Impact:** Low Bid: \$670,294.25

**Background:**

*In 2014 the City had chosen to allocate ODOT exchange funds along with City SDC funding to design and construct roadway improvements on Stowers Rd., Heintz St., and Grange Ave. The design portion of the project was completed in October 2014 and placed on advertisement Friday, October 31<sup>st</sup> with bids Opening on Wednesday, November 19<sup>th</sup>. The included document lists all the accepted bids with the apparent Low Bid of \$670,294.25 submitted by Eagle-Elsner. The bids were verified and the "Notice of Intent To Award" was published on November 25, 2014. The city recommends awarding the contract to Eagle-Elsner, Inc. for the bid amount of **\$670,294.25**.*

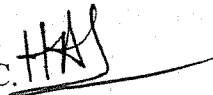
SUBMITTED BY: Jennifer Cline, Public Works Director  
APPROVED BY: Dan Huff, City Manager

**NOTICE OF INTENT TO AWARD**

**CURRAN-McLEOD, INC.**  
**CONSULTING ENGINEERS**

6655 S.W. HAMPTON STREET, SUITE 210  
PORTLAND, OREGON 97223

**DATE:** November 25, 2014

**FROM:** Hassan A. Ibrahim, P.E.  
CURRAN-McLEOD, INC. 

**TO:** ALL BIDDERS

**RE:** CITY OF MOLALLA  
STOWERS RD, HEINTZ ST & GRANGE AVE ROADWAY  
REHABILITATION

On Wednesday November 19, 2014, the City of Molalla received ten (10) bids for the Stowers Rd, Heintz St & Grange Ave Roadway Rehabilitation project. A tabulation of all bids is attached to this letter and summarized as follows:

1.	Eagle-Elsner, Inc.	\$670,294.25
2.	CivilWorks NW, Inc.	\$671,442.20
3.	M.L. Houck Construction Co.	\$726,433.40
4.	North Santiam Paving Co.	\$742,273.00
5.	Kerr Contractors	\$754,512.00
6.	Varin Construction, Inc.	\$756,013.50
7.	R&R General Contractors	\$801,878.40
8.	Weitman Excavating, LLC	\$804,255.00
9.	D & T Excavation, Inc.	\$851,092.03
10.	S-2 Contractors, Inc.	\$905,663.00

After a review of the bids and supporting information, the City of Molalla has confirmed their intent to award the construction contract to Eagle-Elsner, Inc. This memorandum is intended to provide the Notice of Intent to Award to all responsive bidders in accordance with State Statutes ORS279C.375.

In accordance with ORS 279B.410, a bidder with standing may protest the award of this contract within seven days of the date of this notice. In the absence of a written protest delivered to the City, the City of Molalla will consider award of the contract to Eagle-Elsner, Inc. at the regular Council meeting of December 10, 2014

**Cc:** Mr. Dan Huff, City Administrator  
Ms. Jennifer Cline, Public Works Director

City of Molalla

Stowers Road, Heintz Street, & Grange Avenue Roadway Rehabilitation

Bid Date: November 19, 2014

10

Basic Bid Items:	1		2		3		4		5		6		7		8		9		10	
	Units	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total
<b>A. Site Preparation</b>																				
A.1 Mobilization	1	\$ 47,000.00	\$ 30,000.00	\$ 57,000.00	\$ 63,250.00	\$ 27,064.00	\$ 34,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 51,044.11	\$ 51,044.11	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00
A.2 Temporary Protection & Direction of Traffic, Temporary Signing	1	\$ 18,000.00	\$ 5,000.00	\$ 4,000.00	\$ 21,250.00	\$ 21,250.00	\$ 15,639.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 9,630.00	\$ 9,630.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
A.3 Erosion Control	1	\$ 9,000.00	\$ 2,000.00	\$ 4,000.00	\$ 3,800.00	\$ 3,800.00	\$ 9,913.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 3,183.25	\$ 3,183.25	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
A.4 Clearing & Grubbing, Tree Removal & Landscape Protection, Site Restoration	1	\$ 2,000.00	\$ 9,500.00	\$ 20,500.00	\$ 3,800.00	\$ 3,800.00	\$ 9,913.00	\$ 10,000.00	\$ 10,000.00	\$ 13,179.00	\$ 13,179.00	\$ 14,295.44	\$ 14,295.44	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00
A.5 Common Excavation	1500	\$ 13.65	\$ 20.00	\$ 17.00	\$ 19.60	\$ 19.60	\$ 11.00	\$ 29.00	\$ 29.00	\$ 18.30	\$ 18.30	\$ 20.00	\$ 20.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
A.6 Subgrade/ Trench Stabilization	50	\$ 88.00	\$ 48.00	\$ 58.00	\$ 54.50	\$ 54.50	\$ 55.00	\$ 84.80	\$ 50.00	\$ 49.00	\$ 53.50	\$ 53.50	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
A.7 Sawcut Asphalt/ Concrete Pavement (All Depth)	3400	\$ 1.00	\$ 3.400.00	\$ 1.10	\$ 3.740.00	\$ 3.740.00	\$ 1.00	\$ 3.400.00	\$ 3.400.00	\$ 1.50	\$ 1.50	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
A.8 Grind Existing Asphalt Concrete Pavement (6' wide Panel @ 2'-0" depth)	4700	\$ 2.30	\$ 10,810.00	\$ 2.25	\$ 10,575.00	\$ 3,854.00	\$ 10,340.00	\$ 6,110.00	\$ 6,110.00	\$ 2.80	\$ 2.80	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50
A.9 Remove, Salvage and Relocate Existing Fence including Gates	250	\$ 14.50	\$ 3,625.00	\$ 7.00	\$ 1,750.00	\$ 1,750.00	\$ 3,750.00	\$ 150.00	\$ 150.00	\$ 14.80	\$ 14.80	\$ 39.20	\$ 39.20	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00
A.10 Remove, Salvage and Relocate Existing Mail Box & Post including Newspaper Box (Multiple or Single)	7	\$ 150.00	\$ 1,050.00	\$ 700.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 1,750.00	\$ 1,750.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00
<b>Subtotal Site Preparation</b>		\$ 119,760.00	\$ 98,075.00	\$ 135,284.00	\$ 139,390.00	\$ 174,523.00	\$ 113,454.00	\$ 139,300.00	\$ 105,535.00	\$ 131,438.18	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00	\$ 174,300.00

Basic Bid Items:	1		2		3		4		5		6		7		8		9		10	
	Units	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total
<b>B. Paving &amp; Surfacing</b>																				
B.1 1'-0" Crushed Rock Base (10' deep)	3471	\$ 9.00	\$ 31,239.00	\$ 9.20	\$ 31,933.20	\$ 28,288.65	\$ 34,710.00	\$ 10.00	\$ 34,710.00	\$ 10.50	\$ 36,445.50	\$ 31,586.10	\$ 17.90	\$ 62,130.90	\$ 12.00	\$ 41,652.00	\$ 48,420.45	\$ 13.95	\$ 48,420.45	\$ 45,123.00
B.2 Pavement Repairs	2080	\$ 10.65	\$ 21,939.00	\$ 16.00	\$ 32,960.00	\$ 37,080.00	\$ 39,140.00	\$ 19.00	\$ 39,140.00	\$ 16.00	\$ 32,960.00	\$ 32,754.00	\$ 21.00	\$ 43,260.00	\$ 15.00	\$ 30,900.00	\$ 33,804.60	\$ 16.41	\$ 33,804.60	\$ 103,000.00
B.3 Standard Concrete Curb & Gutter including Excavation and 8" Leveling Rock	1815	\$ 16.05	\$ 29,130.75	\$ 18.00	\$ 32,670.00	\$ 28,041.75	\$ 34,485.00	\$ 19.00	\$ 34,485.00	\$ 20.00	\$ 36,300.00	\$ 29,040.00	\$ 28.00	\$ 50,820.00	\$ 24.00	\$ 43,560.00	\$ 29,275.95	\$ 16.13	\$ 29,275.95	\$ 36,300.00
B.4 Standard Concrete Type 'C' Curb including Excavation and 4" Leveling Rock	1375	\$ 22.00	\$ 30,250.00	\$ 20.00	\$ 27,500.00	\$ 23,375.00	\$ 27,500.00	\$ 20.00	\$ 27,500.00	\$ 20.00	\$ 27,500.00	\$ 24,062.50	\$ 22.00	\$ 30,250.00	\$ 20.00	\$ 27,500.00	\$ 48,015.00	\$ 34.92	\$ 48,015.00	\$ 34,375.00
B.5 6" Concrete Driveway including Excavation and 4" Leveling Rock & WWF or Mesh Fiber Reinforcement	260	\$ 59.00	\$ 15,340.00	\$ 65.00	\$ 16,900.00	\$ 13,780.00	\$ 15,860.00	\$ 61.00	\$ 15,860.00	\$ 65.00	\$ 16,900.00	\$ 21,600.00	\$ 112.00	\$ 29,120.00	\$ 125.00	\$ 32,500.00	\$ 25,282.40	\$ 97.24	\$ 25,282.40	\$ 15,600.00
B.6 4" Concrete Sidewalk or Driveway including Excavation and 2" Leveling Rock	945	\$ 45.00	\$ 42,525.00	\$ 50.00	\$ 47,250.00	\$ 41,580.00	\$ 42,825.00	\$ 45.00	\$ 42,825.00	\$ 55.00	\$ 51,975.00	\$ 63,126.00	\$ 58.00	\$ 54,810.00	\$ 60.00	\$ 56,700.00	\$ 79,644.60	\$ 84.28	\$ 79,644.60	\$ 51,975.00
B.7 Detectable Warning Tile (ADA Ramp)	23	\$ 250.00	\$ 5,750.00	\$ 580.00	\$ 13,420.00	\$ 5,980.00	\$ 5,750.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 275.00	\$ 350.00	\$ 350.00	\$ 425.00	\$ 425.00	\$ 254.64	\$ 254.64	\$ 600.00	
B.8 Asphalt Driveway Restoration including Excavation and 8" Leveling Rock	255	\$ 23.00	\$ 5,865.00	\$ 30.00	\$ 7,650.00	\$ 6,885.00	\$ 12,240.00	\$ 48.00	\$ 12,240.00	\$ 30.00	\$ 30.00	\$ 32.40	\$ 26.00	\$ 26.00	\$ 25.00	\$ 25.00	\$ 52.86	\$ 52.86	\$ 13,800.00	
B.9 Gravel Driveway Restoration including Excavation and 4" Leveling Rock	26	\$ 23.00	\$ 598.00	\$ 40.00	\$ 1,040.00	\$ 1,144.00	\$ 44.00	\$ 26.00	\$ 26.00	\$ 15.00	\$ 15.00	\$ 37.90	\$ 48.00	\$ 48.00	\$ 30.00	\$ 30.00	\$ 26.05	\$ 26.05	\$ 15,300.00	
B.10 1/2" Dense Mix AC Pavement, Level II	2550	\$ 75.00	\$ 191,250.00	\$ 85.00	\$ 216,750.00	\$ 209,100.00	\$ 188,700.00	\$ 74.00	\$ 188,700.00	\$ 80.00	\$ 204,000.00	\$ 244,545.00	\$ 67.00	\$ 170,850.00	\$ 72.00	\$ 183,600.00	\$ 231,387.00	\$ 90.74	\$ 231,387.00	\$ 224,400.00
B.11 Geotextile Fabric	9000	\$ 2.75	\$ 24,750.00	\$ 1.00	\$ 9,000.00	\$ 43,650.00	\$ 16,650.00	\$ 4.80	\$ 43,650.00	\$ 2.85	\$ 25,650.00	\$ 28,700.00	\$ 3.30	\$ 29,850.00	\$ 3.10	\$ 27,900.00	\$ 29,880.00	\$ 3.32	\$ 29,880.00	\$ 28,800.00
B.12 Thermoplastic Pavement Striping (4" & 8" Wide White or Yellow)	240	\$ 3.50	\$ 840.00	\$ 3.85	\$ 924.00	\$ 1,320.00	\$ 1,128.00	\$ 9.00	\$ 2,160.00	\$ 8.25	\$ 1,980.00	\$ 10.50	\$ 3.50	\$ 840.00	\$ 3.50	\$ 840.00	\$ 900.00	\$ 3.75	\$ 900.00	\$ 1,200.00
B.13 Pavement Legends Continental Cross Bars	1150	\$ 8.25	\$ 9,487.50	\$ 9.00	\$ 10,350.00	\$ 9,775.00	\$ 10,235.00	\$ 8.90	\$ 10,235.00	\$ 8.25	\$ 9,487.50	\$ 12,075.00	\$ 8.25	\$ 9,487.50	\$ 9.00	\$ 10,350.00	\$ 10,350.00	\$ 8.83	\$ 10,350.00	\$ 11,500.00
B.14 Pavement Legends Arrows	4	\$ 285.00	\$ 1,140.00	\$ 300.00	\$ 1,200.00	\$ 1,100.00	\$ 1,360.00	\$ 340.00	\$ 340.00	\$ 285.00	\$ 285.00	\$ 358.00	\$ 285.00	\$ 305.00	\$ 305.00	\$ 304.95	\$ 304.95	\$ 350.00	\$ 350.00	
B.15 Precast Concrete Manstone Block Retaining Wall (Gray Color Units)	200	\$ 19.00	\$ 3,800.00	\$ 28.00	\$ 5,600.00	\$ 6,550.00	\$ 7,400.00	\$ 37.00	\$ 7,400.00	\$ 29.00	\$ 5,800.00	\$ 4,000.00	\$ 30.00	\$ 3,000.00	\$ 30.00	\$ 3,000.00	\$ 19.26	\$ 19.26	\$ 55.00	
<b>Subtotal Paving &amp; Surfacing</b>		\$ 413,904.25	\$ 447,707.20	\$ 457,649.40	\$ 438,383.00	\$ 482,788.00	\$ 510,627.00	\$ 500,286.40	\$ 479,772.00	\$ 561,849.62	\$ 594,813.00	\$ 561,849.62	\$ 594,813.00	\$ 594,813.00	\$ 594,813.00	\$ 594,813.00	\$ 594,813.00	\$ 594,813.00	\$ 594,813.00	\$ 594,813.00

Basic Bid Items:	1		2		3		4		5		6		7		8		9		10	
	Units	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total	Unit / Total
<b>C. Storm Drain Improvements</b>																				
C.1 10" HDPE Pipe Including Trench Excavation & Material Disposal and Crushed Rock Backfill	55	\$ 61.00	\$ 3,355.00	\$ 75.00	\$ 4,125.00	\$ 4,785.00	\$ 2,750.00	\$ 50.00	\$ 2,750.00	\$ 54.00	\$ 2,970.00	\$ 3,188.00	\$ 90.00	\$ 4,950.00	\$ 59.00	\$ 3,245.00	\$ 2,795.65	\$ 60.83	\$ 2,795.65	\$ 6,600.00
C.2 Remove Existing Catch Basin & Plug End of Pipe With Concrete	1	\$ 275.00	\$ 275.00	\$ 300.00	\$ 300.00	\$ 380.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00	\$ 1,077.00	\$ 1,077.00	\$ 1,000.00	\$ 550.00	\$ 550.00	\$ 319.97	\$ 319.97	\$ 1,500.00	\$ 1,500.00	
C.3 Remove Existing Catch Basin & Reconstruct new Type G-2 Catch Basin	5	\$ 1,600.00	\$ 8,000.00	\$ 2,000.00	\$ 10,000.00	\$ 7,225.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 7,740.00	\$ 7,740.00	\$ 7,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,748.55	\$ 1,748.55	\$ 2,500.00	\$ 2,500.00	



		Eagle-Eisner	CivilWorks NW	M.L. Houck Construction	North Santiam Paving Co.	Kerr Contractors	Varin Construction	R&R General Contractors	Weitman Excavation	D&T Excavation	S-2 Contractors
C.4	Type G-2 Catch Basin	2 Ea. \$ 1,400.00 \$ 1,750.00 \$ 2,800.00 \$ 2,890.00 \$ 2,890.00 \$ 2,890.00 \$ 2,890.00 \$ 2,890.00 \$ 2,890.00 \$ 2,890.00 \$ 2,890.00 \$ 2,890.00									
C.5	Connect to Existing Manhole	2 Ea. \$ 450.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00									
C.6	Adjust Existing Manhole to Grade (Lower or Raise 4" or more)	1 Ea. \$ 300.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00 \$ 350.00									
C.7	Remove and Reconstruct Down Spouts to New Curb Including Trenching, Pipe, Fittings, Excavation & Crushed Rock Backfill under Sidewalk, Installed Complete	18 LF \$ 230.00 \$ 4,140.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00 \$ 2,160.00									
	<b>Subtotal Storm Drainage</b>	\$ 19,770.00	\$ 21,735.00	\$ 21,645.00	\$ 18,150.00	\$ 19,520.00	\$ 19,997.00	\$ 22,050.00	\$ 25,895.00	\$ 24,141.86	\$ 29,700.00
<b>Basic Bid Items</b>											
<b>D. Sanitary Sewer</b>											
D.1	48" Standard manhole over Existing Pipes at Tee (Estimated Depth 5' to 11')	1 Ea. \$ 4,000.00 \$ 4,500.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00 \$ 4,350.00									
	<b>Subtotal Sanitary Sewer</b>	\$ 4,000.00	\$ 4,500.00	\$ 4,350.00	\$ 3,700.00	\$ 4,700.00	\$ 4,763.00	\$ 5,000.00	\$ 6,700.00	\$ 5,700.09	\$ 7,000.00
<b>Basic Bid Items</b>											
<b>E. Waterlines</b>											
E.1	10" PVC C900 Pipe, WATER, Including Trench Excavation, Crushed Rock Backfill	1115 LF \$ 60.00 \$ 50.00 \$ 45.00 \$ 45.00 \$ 45.00 \$ 45.00 \$ 45.00 \$ 45.00 \$ 45.00 \$ 45.00 \$ 45.00 \$ 45.00									
E.2	8" PVC C900 Pipe, WATER, Including Trench Excavation, Crushed Rock Backfill	21 LF \$ 90.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00									
E.3	6" PVC C900 Pipe, WATER, Including Trench Excavation, Crushed Rock Backfill	24 LF \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00 \$ 75.00									
E.4	10" MJ Butterfly Valve	5 LF \$ 1,800.00 \$ 1,800.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00 \$ 1,416.00									
E.5	8" MJ Gate Valve	1 LF \$ 1,150.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00 \$ 1,200.00									
E.6	4" FL x MJ Gate Valve	1 LF \$ 575.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00									
E.7	10" MJ x 10" MJ Tee	1 LF \$ 650.00 \$ 700.00 \$ 815.00 \$ 815.00 \$ 815.00 \$ 815.00 \$ 815.00 \$ 815.00 \$ 815.00 \$ 815.00 \$ 815.00 \$ 815.00									
E.8	10" MJ x 8" MJ Tee	1 LF \$ 550.00 \$ 630.00 \$ 765.00 \$ 765.00 \$ 765.00 \$ 765.00 \$ 765.00 \$ 765.00 \$ 765.00 \$ 765.00 \$ 765.00 \$ 765.00									
E.9a	10" FL x 4" FL Tee	1 LF \$ 500.00 \$ 570.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00 \$ 700.00									
E.9b	10" MJ Compression Coupling	3 LF \$ 750.00 \$ 600.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00 \$ 2,125.00									
E.10	8" MJ Compression Coupling	1 LF \$ 280.00 \$ 375.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00 \$ 1,800.00									
E.11	4" MJ Compression Coupling	1 LF \$ 180.00 \$ 265.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00 \$ 1,745.00									
E.12	12" MJ x 10" MJ Reducer	1 LF \$ 425.00 \$ 500.00 \$ 525.00 \$ 525.00 \$ 525.00 \$ 525.00 \$ 525.00 \$ 525.00 \$ 525.00 \$ 525.00 \$ 525.00 \$ 525.00									
E.13	10" - 45 Deg MJ Bend	6 LF \$ 380.00 \$ 500.00 \$ 900.00 \$ 900.00 \$ 900.00 \$ 900.00 \$ 900.00 \$ 900.00 \$ 900.00 \$ 900.00 \$ 900.00 \$ 900.00									
E.14	10" - 11 1/4 MJ Bend	1 LF \$ 2,800.00 \$ 3,000.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00 \$ 5,400.00									
E.15	6" FL Hot Tap & 6" FL x MJ Gate Valve	1 LF \$ 380.00 \$ 500.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00 \$ 3,850.00									
E.16	Remove & Relocate Existing Fire Hydrant	1 LF \$ 1,150.00 \$ 1,750.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00 \$ 2,725.00									
E.17	1-1/2" Water Service Reconnection Including, Trench Excavation and Crushed Rock Backfill (Installed Complete)	1 LF \$ 2,600.00 \$ 1,600.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00 \$ 2,175.00									
E.18	1" Water Service Reconnection Including, Trench Excavation and Crushed Rock Backfill (Installed Complete)	10 LF \$ 1,750.00 \$ 1,150.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00 \$ 1,300.00									
	<b>Subtotal Waterlines</b>	\$ 110,660.00	\$ 93,925.00	\$ 102,105.00	\$ 132,550.00	\$ 89,381.00	\$ 102,072.50	\$ 124,942.00	\$ 182,213.00	\$ 122,674.28	\$ 91,850.00
<b>Basic Bid Items</b>											
<b>F. Utility Construction</b>											
F.1	Single Utility Trenching w/ Native Backfill	100 LF \$ 6.00 \$ 15.00 \$ 14.00 \$ 14.00 \$ 14.00 \$ 14.00 \$ 14.00 \$ 14.00 \$ 14.00 \$ 14.00 \$ 14.00 \$ 14.00									
F.2	Single Trenching Including w/ Crushed Rock Backfill	200 LF \$ 8.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00 \$ 20.00									
	<b>Subtotal Utilities</b>	\$ 2,000.00	\$ 5,500.00	\$ 5,400.00	\$ 10,100.00	\$ 3,600.00	\$ 3,780.00	\$ 8,000.00	\$ 3,200.00	\$ 4,516.00	\$ 6,000.00
<b>TOTAL BASIC BID</b>											
		\$ 670,294.25	\$ 671,442.20	\$ 726,433.40	\$ 742,273.00	\$ 754,512.00	\$ 756,013.50	\$ 801,878.40	\$ 804,255.00	\$ 851,092.03	\$ 905,663.00

Red denotes variation from written bid, after calculation

# City Of Molalla

## City Council Meeting

### Agenda Category: New Business

**Subject:** Brown & Caldwell – Scope of Services

**Recommendation:** Council Approval for Services

**Date of Meeting to be Presented:** November 19, 2014

**Fiscal Impact:** Not to Exceed \$79,290

**Background:**

*To meet NPDES regulatory requirements and reduce or remove Inflow and Infiltration (I/I) impacts to the Sanitary Collections system, the City recommends approving the Brown & Caldwell - Scope of Services in the included document. The services include, but not limited to; project management, operation evaluation of the WWTP, biosolids site authorization assistance, engineering design analysis, DEQ documentation support, field training support, system recommendation reports and asset management development.*

The Scope of Services Expenditures for Fiscal Year (F/Y) 14/15 and 15/16 is anticipated as follows:

<i>F/Y – 2014/15</i>	<i>F/Y – 2015/16 (information only)</i>
Project Mgmt - \$6,570	Project Mgmt - \$6,570
WWTP Evaluation - \$26,806	WWTP Evaluation - \$20,703
Biosolids Assist - \$10,983	Biosolids Assist - \$0
Irrigation Evaluation - \$6,570	Irrigation Evaluation - \$0
I/I Support - \$28,448	I/I Support - \$52,017
<b>F/Y 14/15 Total - \$79,290</b>	<b>F/Y 15/16 Total - \$58,587</b>

SUBMITTED BY: Jennifer Cline, Public Works Director

APPROVED BY: Dan Huff, City Manager

## Exhibit A

# Scope of Services

### Phase 100. Project Management

**Objective:** To assemble, manage, and lead a cohesive project team to execute the scope that is completed within the constraints of the budget and schedule and any amendments thereto.

**Activities:** The following activities will be performed as part of the project management phase:

- Organize and lead a kickoff meeting with the Client to review project scope, schedule, and budget, and discuss Client involvement, Client staff availability for assistance and training, and other items of importance to the Consultant or the Client.
- Prepare a project management plan and schedule to provide the project team with details regarding project scope and execution.
- Establish and follow a project quality assurance/quality control plan that includes senior technical review of all deliverables.
- Manage work done by the project team, including subconsultants. This includes scheduling, workload planning, coordination, quality control, and invoicing.
- Prepare and submit a monthly invoice with backup documentation and a progress report.
- Prepare monthly progress reports or present information during progress meetings or conference calls to identify budget status, progress status, recent activities, and upcoming activities.

**Deliverables:** Monthly invoices with progress reports

**Assumptions:** This effort assumes the preparation of one additional amendment.

### Phase 200. Evaluation of Wastewater Treatment Facility

#### Task 201. Operational Evaluation and Report of Findings

**Objective:** To conduct in Fiscal Year 2014-2015 (FY14/15) an evaluation of the operation of the treatment plant to identify areas where changes may result in improved operation and/or a reduction in the risk of incurring additional discharge permit violations in the future.

**Activities:** The following activities will be performed as part of the task:

- Assess previous discharge permit violations and attempt to identify the possible cause(s) for the violations by interviewing plant operations personnel regarding abnormal influent flow and load conditions, unusual operating circumstances, equipment out of service, and other similar situations. Correlate the permit

violations to specific unit processes and assess whether the violation may have been caused by capacity limitations, system inefficiencies (e.g., dead spots in aerated basins, hydraulic issues such as turbulence, foam/scum removal problems), operational practices, or other conditions. If causes of permit violations are identified through these assessments, suggest corrective measures that could be implemented to reduce the potential risk of incurring additional violations in the future.

- Assess plant operations to determine whether practices can be changed to increase the reliability of meeting NPDES effluent water quality requirements. This involves a 1-day trip to the plant to:
  - meet with plant operations staff and tour the facility
  - discuss and observe operational practices
  - review the plant alarm system and identify possible improvements, if any
  - review any known problem areas that may affect plant operations
  - review operations data
  - understand plant staffing level
  - undertake a general review of the overall maintenance program and practices
  - gain an understanding of the plant physical features
  - review plant monitoring procedures and techniques

**Deliverables:** Stand-alone letter report with findings and recommendations

**Assumptions:** One meeting will be held between the Client and the Consultant to present the letter report.

## **Task 202. Analysis of Current Operating Conditions**

**Objective:** To perform in Fiscal Year 2015-2016 (FY15/16) a review of the City of Molalla Facility Plan, operating data, DEQ documents, and O&M Manual to assess current operating conditions. Identify where improvements within the wastewater treatment plant can be made to reduce the potential for future discharge permit violations. This effort does not include preparing an update of the Facility Plan.

**Activities:** The following activities will be performed as part of the task:

- Review the 2000 Facility Plan to understand the basis for recommended improvements.
- Analyze influent data (provided by the Client) to determine whether actual influent flow and loads are materially different from the conditions that were projected in the Facility Plan for 2015.
- Determine whether the recommendations in the 2000 Facility Plan remain applicable. If conditions are materially different, develop the steps that should be taken to update the Plan. If conditions are not materially different from the conditions that were projected in the 2000 Facility Plan, identify which of the



recommended physical improvements may make sense to implement, if they have not been implemented to date.

- Organize, and review the following operational data and documents:
  - daily monitoring reports (DMRs)
  - plant operating data not already on DMRs (provided by Client)
  - Oregon Department of Environmental Quality (DEQ) inspection reports, if any
  - operations and maintenance manual
- Assess reliability and redundancy against DEQ standards and standard practice, particularly in areas where lack of reliability could impact the ability to meet effluent discharge limits.
- Review operator certification and operator training issues and suggest corrective measures, if any are needed.

**Deliverables:** Stand-alone letter report with findings and recommendations

**Assumptions:** This effort does not include process modeling.

### **Phase 300. Biosolids Authorization Assistance**

**Objective:** The Consultant will assist the Client in the Client's attempt to secure authorization from the DEQ to land apply Client's biosolids at the Piuser site.

**Activities:** The following activities will be performed relative to the Piuser site:

- Tour the land application site and meet with Mr. Piuser to review operational logistics, crop selection, and project timing.
- Secure a land application agreement signed by both Mr. Piuser and the Client.
- Locate sensitive site features that may require setbacks (e.g., homes, wells, public roads, drainages, property lines).
- Tour the site with DEQ staff. This step will likely be necessary because the Piuser site has not previously been authorized to the Client.
- Compile public notice information (e.g., draft letter to neighbors, a list of surrounding landowners and their addresses or home locations) and provide to Client so Client can complete the public notification activities. Public notice activities will be limited to completing personal site visits with nearby neighbors and mailing information packets to individuals who own tax lots immediately adjacent to the Piuser site. If DEQ requires additional public notice activities beyond these, then additional funds may be needed to complete the notification process.
- Submit all required paperwork to DEQ so that authorization of the Piuser site can be transferred from the City of Canby to the Client.

**Client's Role:** Completion of the above-listed tasks requires that the following supporting tasks be completed by the Client:

- Complete any updates to the Client's Biosolids Management Plan (BSMP) that may be required by DEQ. These may include but not be limited to updating the



biosolids sampling plan, conducting additional biosolids sampling and testing, and receiving approval to apply biosolids to a wider range of crops than only “pastured sites,” which are listed in the Client’s BSMP from September 2013.

- Provide the Consultant with hauling and application records for the biosolids removal operations completed in 2014 at the Brad Johnson site. These records must include gallons of biosolids applied at the site, total solids data for the applied biosolids, acreages spread, and a site map showing the final area that received biosolids.
- Provide the Consultant with a copy of the biosolids authorization letter that the Client received from DEQ for land applying biosolids at the Brad Johnson site.
- Provide the Consultant with a copy of the DEQ authorization letter that the City of Canby received for land applying Canby biosolids at the Piuser site.
- Provide the Consultant with a letter from the City of Canby stating the City’s desire to transfer DEQ authorization of the Piuser site from Canby to the Client.
- Provide the Consultant with a summary of completed public notice activities for the Piuser site (e.g., dates that public notice was completed, comments received from surrounding neighbors, etc.) so that this information can be submitted to DEQ by Consultant.

**Assumptions:** Although reasonable efforts will be made to secure an authorization letter for the Piuser site before July 15, 2015, the Consultant cannot guarantee this outcome. The most sensitive aspect of the authorization process will be public notification, and the Consultant has no way of knowing if significant public resistance to the proposed site authorizations will be encountered.

## **Phase 400. Irrigation Evaluation at Coleman Ranch**

**Objective:** The Consultant will evaluate irrigation practices at the Coleman Ranch, which consists of two sites listed as “North Coleman” and “South Coleman.” The objective of this work phase is to develop site-specific checklists that are operator-friendly and promote operations that are consistent with the Client’s Recycled Water Use Plan

**Activities:** The following activities will be performed relative to evaluating irrigation practices

- Meet with Coleman Ranch operators and/or Client staff who are familiar with the irrigation system at the Coleman Ranch. Tour the site to observe the locations of irrigation risers, irrigation equipment, site features requiring setbacks (e.g., wells, homes, drainages), and the location of all soil moisture blocks and piezometers.
- Review daily recordkeeping logs maintained by the operators. Recommend additional or revised recordkeeping practices as needed.
- Develop site specific operator checklists for both North Coleman and South Coleman by May 15, 2015.

**Client’s Role:** Completion of the above-listed tasks requires that the following supporting tasks be completed by the Client:

- Provide the Consultant with examples of daily record logs that are maintained for tracking irrigation rates and management, including daily inspection checklists and maintenance logs.

- Provide the Consultant with a map of the Coleman Ranch that shows the locations of all irrigation risers that have been recorded with GPS coordinates by the Client.

## **Phase 500. Inflow and Infiltration (I/I) Characterization Support**

### **Task 501. FY14/15 I/I Support**

**Objective:** The Consultant will assist the Client with developing an I/I characterization plan and preparing a long-term I/I reduction plan. Consultant will provide support for implementation activities taking place during FY14/15.

**Activities:** The following activities will be performed relative to this phase:

- Assist with finalizing the City of Molalla I/I Assessment and Reduction Plan for approval by DEQ, as required by the Client's NPDES permit.
- Assist the Client with selection of asset management software and preparation for data integration.
- Provide oversight, training, and technical services with respect to the various aspects of the I/I Assessment and Reduction Plan:
  - Assist the Client in selecting flow monitoring sites, including site selection and site grading.
  - Provide training and quality control of flowmeter site selection, installation, and quality control of data collection and analysis. Data quality control activities will be provided from January 1, 2015, to March 31, 2015.
  - Prepare for and conduct a 2-day training session on manhole inspection and pipeline inspection using the National Association of Sewer Service Companies' (NASSCO) Manhole Assessment Certification Program (MACP) and Pipeline Assessment Certification Program (PACP).
  - Perform quality control visits of initial field manhole inspections, which will be performed by the Client's staff.

### **Task 502. FY15/16 I/I Support**

**Objective:** The Consultant will assist the Client with developing an I/I characterization plan and preparing a long-term I/I reduction plan. Consultant will provide support for implementation activities taking place during FY15/16.

**Activities:** The following activities will be performed relative to this phase:

- Provide oversight, training, and technical services with respect to the various aspects of the I/I Assessment and Reduction Plan:
  - Provide guidance with setup and implementation of smoke testing, which will be performed by the Client's staff.
  - Provide quality control visits of closed circuit TV (CCTV) inspections, which will be performed by the Client's staff.

- Conduct hydrologic and hydraulic modeling to characterize the quantity and type of I/I from each basin under peak conditions. The model will characterize the peak wet-weather flows that are likely to occur once every 5 years.
- Develop an I/I Reduction Prioritization Plan based on findings of field investigations, leakiest basins as determined by the modeling, and the most cost-effective (prioritized by cost per gallon of I/I removed) basins for rehabilitation.

**Client's Role:** Completion of Phase 500 requires that the following supporting tasks be completed by the Client:

- Provide the Consultant with geographic information system (GIS) files of the Client's collection system. Data shall include horizontal and vertical data.
- Provide the Consultant with 15-minute flow and rainfall data from January 1, 2015, to March 31, 2015, and a 2-week dry weather period in August 2015.
- Provide the Consultant with 15-minute flow data at the wastewater treatment facility from the same time periods as the flow data monitored in the collection system.
- The Client will self-perform flow-monitoring, manhole inspections, smoke-testing, and CCTV inspections.
- The Client will review and input manhole and pipe condition data into its asset management system.

**Assumptions:** The following assumptions are made with respect to the above activities:

- The Client's GIS has horizontal and vertical data of the Client's collection system. The Consultant will not provide surveying services.
- The Client will provide the Consultant with 15-minute flow data from the wastewater treatment facility.
- Eight flowmeters with a weekly data collection and analysis are assumed for the purposes of this scope and budget.
- One meeting will be held between the Client and the Consultant at the City of Molalla to present the findings of the I/I characterization work.
- Consultant's work is limited to the above scope and per the assumed work breakdown structure on the following page:

	Rob Lee Supervising Engineer	Jon Holland Vice President	Justin Twenter Principal Engineer	Amanda Mesick Engineer II	Mike Prett Supervising Engineer
<b>Phase 500 / Task 501</b>	<b>Anticipated Hours</b>				
<b>DEQ I/I Plan</b>	<b>6</b>	<b>0.5</b>		<b>2</b>	
<b>AM Software</b>	<b>2</b>	<b>0.5</b>		<b>8</b>	<b>6</b>
<b>Flow Monitoring</b>	<b>29</b>	<b>2</b>		<b>84</b>	
Site Selection	8			4	
Install QC	8			4	
Weekly Data QC	12			72	
Data Transfer	1			4	
<b>MACP/PACP</b>	<b>20</b>	<b>1</b>			
<b>Manhole Inspection QC</b>	<b>8</b>	<b>1</b>		<b>8</b>	
<b>Subtotal (Task 501)</b>	<b>65</b>	<b>5</b>		<b>102</b>	<b>6</b>
<b>Phase 500 / Task 502</b>					
<b>CCTV QC</b>	<b>8</b>			<b>8</b>	
<b>GIS Data</b>	<b>8</b>			<b>24</b>	
<b>I/I Reduction Plan Letter Report</b>	<b>20</b>			<b>40</b>	
<b>Modeling</b>	<b>8</b>	<b>5</b>	<b>40</b>	<b>220</b>	
<b>Subtotal (Task 502)</b>	<b>44</b>	<b>5</b>	<b>40</b>	<b>292</b>	
<b>Total (Phase 500)</b>	<b>109</b>	<b>10</b>	<b>40</b>	<b>394</b>	<b>6</b>

Exhibit B

# Cost Estimate

City of Molalla -- Molalla Wastewater Legal Assistance - Amendment No. 2																										
Phase	Phase Description	Lafitte, Dan E	Hogan, Lisa J	Wilson, Steven A	Fasth, William J	Lee, Robert K	Holland, Jonathan R	Paulson, Bryan K	Beggs, Robert A	Humm, Gregory D	Smith, Alan R	Gallup, Mara E	Draheim, Daniel P	Castelow, Corey L	Mesick, Amanda M	Vasquez, Jesus E	Twenter, Hayes J	Prett, Michael J	Melcer, Henryk	Total Labor Hours	Total Labor Effort	Reproduction	Travel	Supplies	Total Expense Effort	Total Effort
		\$226	\$98	\$248	\$150	\$204	\$248	\$248	\$226	\$226	\$175	\$112	\$112	\$98	\$112	\$98	\$175	\$204	\$248							
<b>100</b>	<b>Project Management</b>	4	20	0	0	40	0	2	0	0	0	0	0	0	0	12	0	0	0	<b>78</b>	<b>13,140</b>	0	0	0	<b>0</b>	<b>13,140</b>
101	FY14/15 Activities	2	10	0	0	20	0	1	0	0	0	0	0	0	0	6	0	0	0	<b>39</b>	6,570	0	0	0	<b>0</b>	<b>6,570</b>
102	FY15/16 Activities	2	10	0	0	20	0	1	0	0	0	0	0	0	0	6	0	0	0	<b>39</b>	6,570	0	0	0	<b>0</b>	<b>6,570</b>
<b>200</b>	<b>WWTF Evaluation</b>	0	0	0	0	2	0	0	0	96	64	12	8	42	0	0	0	0	24	<b>248</b>	<b>47,208</b>	100	200	0	<b>300</b>	<b>47,508</b>
201	Operational Eval and Report	0	0	0	0	2	0	0	0	60	38	6	4	0	0	0	0	0	16	<b>126</b>	26,606	100	100	0	<b>200</b>	<b>26,806</b>
202	Analyze Operating Cond. And Report	0	0	0	0	0	0	0	0	36	26	6	4	42	0	0	0	0	8	<b>122</b>	20,603	0	100	0	<b>100</b>	<b>20,703</b>
<b>300</b>	<b>Biosolids Assist</b>	0	0	0	66	0	0	0	0	0	0	4	1	0	0	0	0	0	0	<b>71</b>	<b>10,826</b>	0	157	0	<b>157</b>	<b>10,983</b>
****	Default Task	0	0	0	66	0	0	0	0	0	0	4	1	0	0	0	0	0	0	<b>71</b>	10,826	0	157	0	<b>157</b>	<b>10,983</b>
<b>400</b>	<b>Irrigation Evaluation</b>	0	0	0	46	0	0	0	0	0	0	6	2	0	0	0	0	0	0	<b>54</b>	<b>8,069</b>	0	157	0	<b>157</b>	<b>8,226</b>
****	Default Task	0	0	0	46	0	0	0	0	0	0	6	2	0	0	0	0	0	0	<b>54</b>	8,069	0	157	0	<b>157</b>	<b>8,226</b>
<b>500</b>	<b>I/I Support</b>	0	0	0	0	109	10	0	0	0	0	0	0	0	394	0	40	6	0	<b>559</b>	<b>79,765</b>	0	500	200	<b>700</b>	<b>80,465</b>
501	FY14/15 Activities	0	0	0	0	65	5	0	0	0	0	0	0	0	102	0	0	6	0	<b>178</b>	28,098	0	250	100	<b>350</b>	<b>28,448</b>
502	FY15/16 Activities	0	0	0	0	44	5	0	0	0	0	0	0	0	292	0	40	0	0	<b>381</b>	51,667	0	250	100	<b>350</b>	<b>52,017</b>
<b>GRAND TOTAL</b>		<b>4</b>	<b>20</b>	<b>0</b>	<b>112</b>	<b>151</b>	<b>10</b>	<b>2</b>	<b>0</b>	<b>96</b>	<b>64</b>	<b>22</b>	<b>11</b>	<b>42</b>	<b>394</b>	<b>12</b>	<b>40</b>	<b>6</b>	<b>24</b>	<b>1,010</b>	<b>159,009</b>	<b>100</b>	<b>1,014</b>	<b>200</b>	<b>1,314</b>	<b>160,323</b>

The Hourly Billing Rates will be revised annually on a calendar-year basis.

# City Of Molalla

## City Council Meeting

### Agenda Category: New Business

**Subject:** *W 4<sup>th</sup> ST, W 4<sup>th</sup> ST & METZLER AVE WATERLINE REPLACEMENT AND SECTION ST RECONSTRUCTION ST*

**Recommendation:** Council Approval for Engineering Funds for Design & Construction

**Date of Meeting to be Presented:** December 17, 2014

**Fiscal Impact:** \$35,800 for Design & \$24,000 for Construction

**Background:**

*The City is proposing the following work to be completed by utilizing System Development Charges (SDC) funds for the Design and Construction of the following projects:*

- **3<sup>rd</sup> St.** between Lola and Berkley – replace approximately 275 linear feet of 4" water line with 6" – Construction completed by City Public Works.
- **4<sup>th</sup> St.** between Hart and Metzler – replace approximately 325 linear feet of 4" water line with 6" – Construction completed by City Public Works.
- **Metzler Ave.** between Hwy 211(Main Street) and W 7th Street – the estimated length is 2,350 lineal feet, the work includes abandoning in-place the existing 6" diameter steel, AC and PVC waterline and replacing it with an 8" PVC C900 waterline – Construction completed by City Public Works.
- **Section St.** between Hart A venue and S. Molalla A venue, includes full street reconstruction to City Local Street Standards that is composed of curb and sidewalks on both sides, sanitary sewer and storm collection system upgrade to a drainage outlet or existing storm system, reconstruction of Hart Avenue and Section Avenue intersection. We assume the water infrastructure is in acceptable condition. The approximate length of this component is 700 lineal feet.

*Included with this proposal is the cost estimate provided by Curran-McLeod and the SDC Methodology. In addition, the improvements for Meltzer will address the pavement failure in the intersection at Hart Ave. This was previously identified by council as a need for improvement.*

SUBMITTED BY: Jennifer Cline, Public Works Director

APPROVED BY: Dan Huff, City Manager

CURRAN-McLEOD, INC.  
CONSULTING ENGINEERS

6655 S.W. HAMPTON STREET, SUITE 210  
PORTLAND, OREGON 97223

November 5, 2014

Ms. Jennifer Cline, P.E.  
City of Molalla, Public Works Director  
P.O. Box 248  
117 N Molalla Avenue  
Molalla, OR 97038

**RE: CITY OF MOLALLA  
W 4<sup>th</sup> ST, W 4<sup>th</sup> ST & METZLER AVE WATERLINE REPLACEMENT  
AND SECTION ST RECONSTRUCTION**

Dear Jennifer:

We appreciate the opportunity to assist the City of Molalla in providing a design engineering and construction management cost estimate for the above noted project components. We have reviewed the anticipated scope of work and are summarized as follows:

W 3<sup>rd</sup> Street between Lola Avenue and Berkley Avenue, the estimated length is 275 lineal feet, the work includes abandoning in-place the existing 4" diameter steel waterline and replacing it with a 6" PVC C900 waterline.

W 4<sup>th</sup> Street between Hart Avenue and Metzler Avenue, the estimated length is 325 lineal feet, the work includes abandoning in-place the existing 2" diameter steel waterline and replacing it with a 6" PVC C900 waterline. The City has purchased and will install the 6" pipe.

Metzler Avenue between Hwy 211(Main Street) and W 7<sup>th</sup> Street, the estimated length is 2,350 lineal feet, the work includes abandoning in-place the existing 6" diameter steel, AC and PVC waterline and replacing it with an 8" PVC C900 waterline.

The anticipated scope of work on Section Street between Hart Avenue and S. Molalla Avenue, includes full street reconstruction to City Local Street Standards that is composed of curb and sidewalks on both sides, sanitary sewer and storm collection system upgrade to a drainage outlet or existing storm system, reconstruction of Hart Avenue and Section Avenue intersection. We assume the water infrastructure is in acceptable condition. The approximate length of this component is 700 lineal feet.

Following is an estimate of all design phase engineering costs to be used as a budget guideline:

**Design Phase Engineering Cost Estimate:**

Research, Field Surveys	\$9,800
Roadway & Waterline Design (12 Sheets)	22,600
Contract Documents & Specifications	<u>3,400</u>
<b>Total Engineering Design Phase Cost</b>	<b>\$35,800</b>

Following is an estimate of all construction phase engineering costs to be used as a budget guideline:

**Construction Phase Engineering Cost Estimate:**

Bid Procedure	\$2,000
Construction Staking	6,800
Geotechnical / Field Testing	2,200
Contract Administration	4,600
Inspection, (total 6 weeks)	5,400
As-Built & Project Closeout	<u>3,400</u>
<b>Total Engineering Construction Phase Cost</b>	<b><u>\$ 24,400</u></b>

This work will be completed under the terms and conditions of the Engineer of Record or a stand alone contract at your discretion. The design engineering phase cost will be billed based on a lump sum and billed as percent complete while the construction engineering phase will be billed hourly based on the standard hourly rates schedule not to exceed the estimated cost amount.

Excluded from our estimates are the costs of publishing in the Daily Journal of Commerce, all permitting fees and BOLI fee. Those expenses will be billed directly to the City. Also excluded is the cost of appraisals and negotiation of easements if needed.

The design phase on this project can be accomplished within 60 days from the date of authorization to proceed and be ready to solicit bids in January or February 2015. We would anticipate the construction work can proceed through the early summer months with minimal impacts to the community.

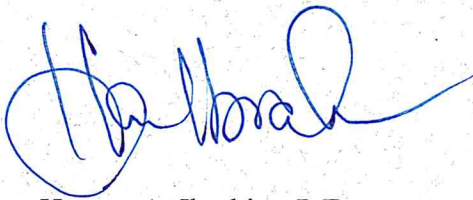


Ms. Jennifer Cline  
November 5, 2014  
Page 3

If you have any questions or need anything additional or clarification , please call and we can meet with you and discuss at your convenience.

Very truly yours,

**CURRAN-McLEOD, INC.**

A handwritten signature in blue ink, appearing to read 'H. Ibrahim', with a large, stylized initial 'H'.

Hassan A. Ibrahim, P.E.

**CITY OF MOLALLA**  
**SANITARY SEWER CAPITAL IMPROVEMENT PLAN**  
January 2014

No.	PROJECT DESCRIPTION	PROJECT PRIORITY	ELIGIBLE COST	CAPACITY EDU	SDC COST PER EDU
<b>Collection System Improvements: Total Design Capacity 4.0 MGD, 5,008 EDU</b>					
1	Collection System I/I Abatement & System Expansion (50% SDC eligible to increase capacity)	1-20 yrs	\$310,000	5,008	\$62
2	Treatment Plant Trunk Upgrade - new 30" trunk from confluence of Bear Cr and Toliver Rd trunk to the WWTP; new 24" from confluence to Toliver Rd and to Hwy 213 (Project C1)	1-5 yrs	\$750,000	5,008	\$150
3	Bear Creek Trunk Upgrade - New 21" trunk from Hwy 211 to Hwy 213 (Project C4)	6-10 yrs	\$560,000	5,008	\$112
<b>Treatment System Improvements: Total Design Capacity 4.0 MGD MMDWF, 5,008 EDU</b>					
4	Install 3 - 10 Hp Aspirating Aerators at west end of Lagoon 1 (Project T-6)	1-5 yrs	\$62,000	5,008	\$12
5	Ph. I Solids Management - partition Lagoon 1 for sludge cell, (Project T-14), install wet sludge loadout, loading dock	1-5 yrs	\$600,000	5,008	\$120
6	Ph. I Secondary Treatment Upgrades (Project T-13) create two aerated cells in Lagoon 1	6-10 yrs	\$1,860,000	5,008	\$371
7	Phase I Effluent Disinfection Upgrades (Project T-15) Install Dechlorination Facilities	6-10 yrs	\$475,000	5,008	\$95
8	Install Grit Removal Facilities	6-10 yrs	\$400,000	5,008	\$80
9	Staff Building, Locker/showers, Rest room, break/meeting room	6-10 yrs	\$300,000	5,008	\$60
<b>Planning &amp; General Improvements - Benefit to the entire UGB</b>					
10	Misc Upsizing and Oversizing	1-20 yrs	\$50,000	5,008	\$10
11	Planning & SDC Update	1-20 yrs	\$50,000	5,008	\$10
<b>TOTAL</b>			<b>\$5,417,000</b>	<b>TOTAL</b>	<b>\$1,082</b>

**CITY OF MOLALLA**  
**STORMWATER CAPITAL IMPROVEMENT PLAN**  
January 2014

PROJECT DESCRIPTION	ELIGIBLE COST	CONSTRUCTION SCHEDULE	PROJECT COST
2nd St/Railway Alignment Storm System - 15' to 60" pipeline and open channel Lola Avenue to Creamery Cr <i>-Or Alternatively-</i> 15" to 48" pipeline Lola Avenue to Creamery Creek at Heintz Street	100%	1 - 5 yrs	\$1,770,000
Detention at Mathias Ave & Creamery Cr. - Temporary detention on est 10 acres up to 3 feet deep, with controlled outfall	100%	1 - 5 yrs	\$140,000
Heintz Street Collector Replacement - 18" to 60" pipeline, Intercept Creamery Creek at Indian Oak Ct and divert Creek to Heintz Street, pipe on Heintz to Kennel Avenue.	100%	6 - 10 yrs	\$1,725,000
Shirley Street Drainage Improvements - 24" pipeline to intercept Shirley St drainage and divert to Heintz Street	100%	6 - 10 yrs	\$130,000
Miller Street Drainage Improvements - 12" to 15" pipeline from Affolter Ave to N Molalla Avenue	100%	6 - 10 yrs	\$65,000
Sunrise Acres Drainage Improvements - 12" pipelines on E 5th, 6th and 7th to Stowers lane	100%	6 - 10 yrs	\$60,000
Bear Cr Culvert Replacements, <b>20% Match</b> , 12' Bridge at Mathias Rd; 14' Bridge at Molalla Ave; 15' Bridge at Ona Way; 18' Bridge at Highway 213	100%	6 - 20 yrs	\$360,000
Master Planning & SDC Update	100%	1 - 20 yrs	\$50,000
<b>System Upsizing and Oversizing</b>	<b>100%</b>	<b>1 - 20 yrs</b>	<b>\$100,000</b>
<b>TOTAL CIP COST</b>			<b>\$4,400,000</b>

The following table summarizes the improvements identified in the June, 2011 Transportation CIP as well as the projects discussed in the 2007 Downtown Development Plan. All entries have been adjusted to the Engineering News Record Construction Cost Index (ENR CCI) of 9,668 for December 2013 dollars.

**CITY OF MOLALLA**  
**TRANSPORTATION SYSTEM CAPITAL IMPROVEMENT PLAN**  
 January 2014

<b>NO</b>	<b>PROJECT DESCRIPTION</b>	<b>PROJECT PRIORITY</b>	<b>CURRENT COST</b>
1	Toliver Road / HWY 213 Intersection	1-5 yrs	\$495,000
2	Meadow Drive / Hwy 213 Intersection	1-5 yrs	\$225,000
3	May Avenue, Between 5th and 6th Streets	1-5 yrs	\$115,000
4	Section Street, Molalla to Hart Avenues	1-5 yrs	\$150,000
5	S. Cole Avenue, south of Main Street	1-5 yrs	\$210,000
6	Mathias Road / Freyrer Park Rd Intersection	1-5 yrs	\$150,000
7	Main St / Grange St / Berkley Intersection Safety Improvements	1-5 yrs	\$30,000
8	Molalla Avenue / Main Street Intersection Improvement, Signalization	6-10 yrs	\$245,000
9	Molalla Avenue / Toliver Road Intersection	6-10 yrs	\$225,000
10	Toliver Road Widening	6-10 yrs	\$3,050,000
11	Leroy Avenue / Main Street Intersection	11-20 yrs	\$300,000
12	Molalla Avenue / Shirley Street Intersection	11-20 yrs	\$225,000
13	Mathias Road / Main Street Intersection	11-20 yrs	\$600,000
14	Molalla Forest Rd / Main St Intersection including Signalization Improvements	11-20 yrs	\$500,000
15	Downtown Bypass - Hwy 211 Widening	11-20 yrs	\$275,000
16	Mathias Road Widening	11-20 yrs	\$1,950,000
17	S. Ona Way, Main St to Molalla Forrest	11-20 yrs	\$625,000
18	S. Lowe Road, Ona Way to Hwy 213	11-20 yrs	\$1,450,000
19	Ped & Bicycle Improvements (\$25k/yr) Downtown Pedestrian District Improvements	1-20 yrs	\$500,000

**CITY OF MOLALLA**  
**WATER SYSTEM CAPITAL IMPROVEMENT PLAN**  
**BASED ON ENR CCI 9,668**  
January 2014

NO.	PROJECT DESCRIPTION	PROJECT PRIORITY	ELIGIBLE COST	EDU CAPACITY	SDC COST PER EDU
<b>Source Development: Total Source Capacity 4.0 MGD (5,710 EDU)</b>					
1.	Transfer Trout Creek Water Rights to the Molalla River, Install Trout Creek flow monitoring Station	1-5 yrs	\$40,000	5,710	\$7.00
2.	Alternative Well Source Development in NW quadrant	6-10 yrs	\$300,000	5,710	52.53
3.	Molalla River Intake Capacity Expansion to 4.0 MGD	6-10 yrs	\$150,000	5,710	26.27
<b>Treatment Improvements: Total Ultimate Treatment Capacity 4.0 MGD (5,710 EDU)</b>					
4.	ECI Treatment Unit Process Piping Modifications, filter to waste, pumping equipment	6-10 yrs	\$60,000	5,710	1.51
5.	HVAC Improvements for power distribution room and office /lab facilities	6-10 yrs	\$15,000	5,710	2.63
6.	Molalla Forest Road / WTP Access Road Improvements	6-10 yrs	\$200,000	5,710	35.03
<b>Distribution System Improvements: MDD of UGB Build-out is 2.83 MGD (4,040 EDU)</b>					
7.	20" Parallel Transmission Piping, WTP to Adams Cemetery Road, est. 2,000 LF	1-5 yrs	\$240,000	6,800*	35.29
8.	<b>1996 Master Plan CIP Distribution System upgrades to the EXISTING system:</b>				
8.A	Patrol Street - 700 lf of 6" from dead end to Hwy 211	1-20 yrs	33,600	4,040	8.32
8.B	Cole street - 750 lf of 6" from E. 4th to E. Main Street	1-20 yrs	36,000	4,040	8.91

8.C	Debra Street - 350 lf of 8" N from Frances to 14" main	1-20 yrs	18,900	4,040	4.68
8.D	Frances Christopher link - 200 lf of 6" Upgrade	1-20 yrs	9,600	4,040	2.38
8.E	Hood Street - 300 lf 6" South of 5th Street	1-20 yrs	14,400	4,040	3.56
8.F	Metzler Ave - 800 lf of 6" Section Street to 7th Street	1-20 yrs	38,400	4,040	9.51
8.G	7th Street - 700 lf of 8" from Hart Street to S Molalla Ave	1-20 yrs	37,800	4,040	9.36
8.H	Toliver Road - 1,850 lf of 12" from Del Mar to Molalla Ave	1-20 yrs	144,300	4,040	35.72
8.I	Main Street - 6,350 lf of 12" from Hwy 213 to Shaver St	1-20 yrs	495,300	4,040	122.60
9.	<b>1996 Master Plan CIP Distribution System upgrades to the FUTURE system:</b>				
9.A	EW Grid 1 - 5,200 lf of 14" N Molalla Ave to Highway 213	1-20 yrs	478,400	4,040	118.42
9.B	EW Grid 2 - 5,200 lf of 10" N Molalla Ave to Meadowlawn	1-20 yrs	343,200	4,040	84.95
9.C	EW Grid 3 - 6,060 lf 10" Section St to Highway 213	1-20 yrs	400,000	4,040	99.01
9.D	School NS Grid 2 - 4,400 lf 12" Main Street North	1-20 yrs	343,200	4,040	84.95
9.E	School NS Grid 2 - 900 lf 10" Main Street South	1-20 yrs	59,400	4,040	14.70
9.F	Western NS Grid 1 - 4,400 lf 12" Main Street North	1-20 yrs	343,200	4,040	84.95
9.G	Western NS Grid 1 - 950 lf 10" Main Street South	1-20 yrs	62,700	4,040	15.52
9.H	Del Mar Tie to N UGB - 2,450 lf 12" water main	1-20 yrs	191,100	4,040	47.30
9.I	Highway 213 - 2,000 lf 12" Main Street to Toliver Road	1-20 yrs	156,000	4,040	38.61
9.J	Highway 213 - 1,500 lf 10" Main Street to South UGB	1-20 yrs	99,000	4,040	24.51
9.K	Big Meadows Tie N - 1,650 lf 10" Meadows Dr to north grid	1-20 yrs	108,900	4,040	26.96

9.L	Molalla Avenue - 1,600 lf 14" Miller St to north grid	1-20 yrs	147,200	4,040	36.44
9.M	5th Street - 1,300 lf 14" Mathias Rd to Eckerd Ave	1-20 yrs	119,600	4,040	29.60
<b>Storage Improvements: Total Capacity 5.2 MG (6,800 EDU plus 0.4 MG Fire Storage)</b>					
10.	New 2.0 MG Reservoir & Jockey Pump Station per Master Plan (1996 ENR 5,620)	11- 20 yrs	1,740,000	6,800	25.59
11.	1.2 MG Reservoir Safety & Access Hatch Improvements, exterior ground-level painting	1-5 yrs	40,000	6,800	5.88
<b>Planning &amp; General Improvements - Benefit to the entire UGB (4,040 EDU)</b>					
12.	Planning & SDC Updates	1-20 yrs	50,000	4,040	12.38
13.	Miscellaneous Pipeline Upsizing and Oversizing	1-20 yrs	150,000	4,040	37.13
<b>TOTAL</b>			<b>\$6,665,200</b>	<b>per EDU</b>	<b>\$1,150</b>

\*Transmission line capacity was equated to the capacity of the storage system.

#### **W-IV. WATER SYSTEM SDC IMPROVEMENT FEE CALCULATION**

The Improvement Fee is intended to quantify the cost of needed improvements to serve future users. The fee is based on the cost per EDU for each capital improvement listed in the above table. The Improvement Fee component of the SDC is thus:

$$\text{SDC Improvement Fee} = \$1,150 \text{ per EDU}$$

#### **W-V. WATER SYSTEM SDC REIMBURSEMENT FEE ASSET SUMMARY**

The Reimbursement Fee is intended to quantify the value of existing capacity available to serve future demands. The following table lists the current value of each capital improvement completed to-date, based on actual costs adjusted to the December 2013 ENR CCI of 9,668, or an estimated current value if actual costs are not available. The current value is then divided by the capacity in EDU of each existing facility to determine the cost per EDU.

Values for the majority of the existing system improvements were based on the acquisition costs provided in the 2013 Capital Asset Inventory prepared by the City of Molalla. The following table lists the replacement value of all existing source, treatment, storage and a summary of distribution oversizing for inclusion in the reimbursement fee calculation.

# City Of Molalla

## City Council Meeting

### Agenda Category: New Business

**Subject:** *Planning Commission Appointment*

**Recommendation:** Council Approval

**Date of Meeting to be Presented:** *December 17, 2014*

**Fiscal Impact:** None

**Background:**

Mayor Rogge has requested that Council ratify her appointment of Patricia Torsen to the Planning Commission as a voting member. Pat has been with the Planning Commission as an out of city non-voting member for some time but her property was part of the recent annexation process.

The open position on the Commission is made possible by the decision to not reappoint two (2) Commissioners who have served out their terms. Municipal Code Section 16.20.110 provides a general description regarding the process of appointing Planning Commission members to the Molalla Planning Commission.

SUBMITTED BY: Dan Huff, City Manager

APPROVED BY: Dan Huff, City Manager





**Community Planning & Dev.**

117 N Molalla Avenue

PO Box 248

Molalla, Oregon 97038

Phone: (503) 829-6855

Fax: (503) 829-3676

**December 14, 2014**

**Mark Sirois**

**Clackamas County Housing & Community Development Division**

**Clackamas County Public Services Building**

**2051 Kaen Rd. #245**

**Oregon City, OR 97045**

**Dear Mr, Sirois,**

I am pleased to submit this letter of support for Molalla's application to the Community Development Block Grant offered by Clackamas County.

The City has dedicated many hours of staff time to conduct this grant proposal, and is organizing the necessary resources to execute the proposed projects if it is accepted. Several of our streets are in need of rehabilitation, many of them in neighborhoods that are predominantly occupied by low or moderate income residents. We are committed to the development of our City, particularly in regards to low-income areas, and are excited at the opportunity to implement solutions to our growing problem of infrastructure deficiencies.

For these reasons, I am expressing full support of this application for project assistance. Thank you for your consideration of these comments.

Sincerely,

**Debbie Rogge**

**Mayor**

**City of Molalla**