



Molalla City Council –Meeting Agenda
Meeting located at: Molalla City Hall
117 N. Molalla Ave. Molalla, OR 97038
June 24, 2015

Business meeting will begin at 7:00PM. The Council has adopted Public Participation Rules. Public comment cards are available at the entry desk. Request to speak must be turned into to the Mayor prior to the start of the regular Council meeting.

Executive Session : BEFORE Regular Council Meeting at 6:30PM

1. **CALL TO ORDER – 1,060th Regular Meeting**
 - A. Call the meeting to order
 - B. Flag Salute and Roll Call
2. **COMMUNICATIONS AND PUBLIC COMMENT**
 - A. Minutes: June 10, 2015
 - B. TAC Minutes: Information Only
3. **AWARDS, RECOGNITIONS & PRESENTATIONS**

Presentation by Mitch Joregenson
4. **PROCLAMATIONS**
5. **PUBLIC HEARINGS**
6. **NEW BUSINESS**
 - A. City Manager Contract Renewal
7. **CONTINUING BUSINESS**
 - A. Ordinance Examples for Council Review Regarding Cutting Into New Streets – Discussion/Huff – 07/2015
8. **RESOLUTION**
 - A. 2015-09 – Declaring Assets as Surplus
9. **ORDINANCES**
10. **REPORTS AND ANNOUNCEMENTS**
 - A. City Manager/Staff Reports – Dan Huff
 - Parade - Street Closures on July 4th
11. **EXECUTIVE SESSIONS: 6:30PM**
 - ORS 192.660(2)(f) to consider information or records that are exempt from disclosure by law.
 - ORS. 192.660 (2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
12. **ADJOURNMENT**

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, June 10, 2015

ATTENDANCE: Mayor Rogge, Present; Councilor Pottle, Present; Councilor Thompson, Present; Councilor Griswold, Absent; Councilor Satter, Present; Councilor Riggs, Present. Councilor Clark, Present.

STAFF IN ATTENDANCE: City Manager Dan Huff, Present; City Recorder Sadie Cramer, Present; Finance Director, Heather Penni, Present.

COMMUNICATIONS

- A. Minutes – May 8, 2015**
- B. Minutes – May 27, 2015**

After brief discussion of minor changes and Riggs request to clarify a portion of the pool discussion to “ he reported that the roof project is on tract to be completed in September. They are waiting for results of two grant applications, but they have a contingency fund that has more than enough money to cover the bid to replace roof at this present time, if needed.” Councilor Thompson motioned to approve both sets of minutes with the stated changes. Councilor Pottle seconded. Motion approved (6-0)

PUBLIC HEARING

- A. City of Molalla FY 15/16 Budget**

Pottle motioned to exit regular session and enter into a public hearing. Thompson seconded. Motion approved (6-0)

Member Rogge called for any public testimony. Hearing none Pottle motioned to close the public hearing and enter into regular session. Thompson seconded. Motion approved (6-0).

NEW BUSINESS

- A. Intent to Award RFP to New Auditing Firm – Huff/Penni**

At the beginning of May 2015 the Finance staff was notified that Oster Professional Group was terminating audit services with the City and URA due to internal staffing adjustments and distance from their firm (Burns, OR). Therefore, the City submitted to the Daily Journal of Commerce, the League of Oregon Cities, the City website, and emailed directly to known municipal auditing firms a Request for Proposal (RFP) for Professional Auditing Services.

The RFP closed on Monday June 1, 2015 at 2:00pm and bids were opened at 4:00pm. The City of Molalla received three (3) bids from the following firms: Pauly Rogers and Co. PC, Steve Tuchscherer CPA, PC, and Merina & Co, LLP. All bids were reviewed by a 6 person panel consisting of the Mayor, 2

Councilors, City Manager, City Recorder, and a City Staff and all scored using the same four criteria of: the firms understanding of the engagement, local municipal audit experience, qualifications of those assigned to City, and cost of service. Each criteria had points attached to them resulting in the review panel selection of Merina & Co., LLP.

The City Manager has made initial contact with Merina & Co, LLC. Finance requests City Council to discussion and approve the entering into a contract with this firm to be the City of Molalla's audit team for FY 2015/2016 – FY 2017/2018 and authorize the City Manager to sign a contract so stating.

NEW BUSINESS

EXPENSE OVER \$10,000

Huff stated that there was an expense incurred that needs to be paid to GPEK Electrical Contractors for work done at the Waste Water Treatment Plant. Councilor Thompson motioned to approve the expenditure. Pottle seconded. Motion approved (6-0)

RESOLUTION

A. 2015-06: Eligibility to Receive State Funds

Thompson read resolution 2015-06 by title only with motion to adopt. Clark seconded. Motion approved (6-0)

B. 2015-07: Declaring the City's Election to Receive State Revenues

Thompson read resolution 2015-07 by title only with motion to adopt. Satter seconded. Motion approved (6-0)

C. 2015-08: Approval of city FY Budget 15/16

Thompson read resolution 2015-08 by title only with motion to adopt. Clark seconded. Motion approved (6-0)

REPORTS & ANNOUNCEMENTS

City Manager/ Staff Report

CR Cramer – Reported that the upcoming street closures for the parade on the 4th of July are included in the packet and posted on line.

Councilor Satter – Announced the Molalla Buckeroo Kick Off Party is on June 27, 2015

Councilor Griswold – Absent

Councilor Riggs – No reports

Councilor Clark – No reports

Councilor Thompson – No reports

Councilor Pottle – No reports

Mayor Rogge – Announced that the Ford Family Foundation is starting the 3rd cohort and they are looking for citizens of Molalla to volunteer their time to attend some classes and helps to bring a community together by educating the cohorts on how to obtain grants, work together with other community that helps make a positive to the community that we live in while helping to provide financial support for a community project.

Also, the 4th of July is coming and participate in the parade and the events that will be taking place.

ADJOURNMENT:

Councilor Riggs made a motion to adjourn; Councilor Pottle seconded. Motion approved (6-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Griswold, Absent; Councilor Pottle, Aye; Councilor Satter, Aye; Councilor Riggs, Aye, Councilor Clark, Aye.

Sadie Cramer, City Recorder

Mayor Debbie Rogge



Molalla Transportation Advisory Committee

Meeting located at: Molalla City Hall
117 N. Molalla Avenue Molalla, OR 97038

May 26, 2015

Regular Meeting Minutes

Business meeting: The meeting will begin at **6:30 p.m.** The TAC has adopted Public Participation Rules. Copies of these rules and public comment cards are available at the entry desk. Public comment cards must be turned in prior to the start of the Committee meeting. The City will endeavor to provide a qualified bilingual interpreter, at no cost, if requested at least 48 hours prior to the meeting. To obtain services call the City Recorder at (503) 829-6855.

1. CALL TO ORDER

- A. Flag salute and roll call

2. COMMUNICATIONS AND PUBLIC COMMENT

- A. Public Comment

3. AWARDS & RECOGNITIONS

4. PUBLIC HEARINGS

5. CONTINUING BUSINESS

6. ORDINANCES

7. OLD BUSINESS

- A. Introductions/Review Roles of the Committee
- B. ODOT Region 1
 - a) ACT updates – Meeting set for June 8th to discuss the selection of the executive committee, currently no Clackamas Co. representatives.
 - b) STIP Funding – Systemic & Hotspot Applications
- C. Street Maintenance Funding Options
 - a) Updates – no recommendations from council
- D. Transportation System Plan
 - a) TGM Grant application update
- E. Y-Mart/Toads – Visual obstructions. – No return call from corporate office for Toads Market.
- F. TAC Goals – 1. Economic Development, 2. TSP Update public outreach support, 3. Molalla Street Fund public out reach support

8. NEW BUSINESS

- A. Street Project updates – URP – W. Heintz Street update on Advertisement and Molalla Ave. preliminary engineering.

9. RESOLUTIONS

10. PROCLAMATIONS

11. REPORTS AND ANNOUNCEMENTS

A. Staff Communications

B. Next Committee Meeting – June 23, 2015 @ 6:30pm

Open to all

12. ADJOURNMENT



City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Public Works Equipment Surplus Request

Recommendation: Council Approval

Date of Meeting to be Presented: June 24, 2014

Fiscal Impact: Estimate Gain of \$2,270.00

Background: Attached to this memo is a spreadsheet outlining equipment that is no longer in use or meets the functional needs of the Public Works Department.

All property to be surplus or disposed will be done through *sale at a public auction* in accordance with 3.09.040 G of the Molalla Municipal Code.

The estimated value of all items to be sold at public auction are itemized in the attached Surplus Property Form.

SUBMITTED BY: Jennifer Cline, Public Works Director
APPROVED BY: Dan Huff, City Manager

RESOLUTION 2015- 09

**A RESOLUTION OF THE MOLALLA CITY COUNCIL DECLARING
SURPLUS PROPERTY.**

WHEREAS, the City of Molalla owns the items listed in attached Exhibit A
and;

WHEREAS, the City has determined that no public purpose would be furthered by retaining
ownership of the above said property, and that the property should be sold, donated to a charity
organization or discarded;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Molalla that the
attached said property be advertised for sale to the highest bidder, donated to a charity
organization or discarded.

Passed and effective this _____ day of _____, 2015.

Debbie Rogge, Mayor

ATTEST:

Sadie Cramer, City Recorder

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MEDIA RELEASE: Molalla Giant Street Parade & Freedom 5K Run Route & Road Closures

MEDIA RELEASE – FOR IMMEDIATE RELEASE

CONTACT:

Molalla Area Chamber of Commerce
503-829-6951
macc@molalla.net

Molalla Giant Street Parade Route & Road Closures starting at 9:00am.

The Molalla Giant Street Parade and Freedom 5K Run will be on Saturday, July 4, 2015. The Freedom Run will begin at 9:20am at the corner of Hwy 213 (Main St.) & Cole St. with the parade starting at 9:30am at the corner of Cole & Heintz St. (Please note starting times.)

The Freedom Run and Parade will follow the following route:
Start at Heintz & Cole, west on Heintz to Grange, south on Grange to Robbins, west on Robbins to Molalla Ave., north on Molalla Ave. to Toliver, west on Toliver to Ridings, south on Ridings to Main (Hwy 211) St. and east on Main Street to Cole.

Roads along this route will close as the Freedom 5K Run and parade nears them. Road closures could be up to 2 ½ hours long. A detour using Molalla Forest Road will take traffic around the community during the parade. Traffic on the north side of town is encouraged to use Vick and Vaughan Roads as feasible alternatives to access either Hwy 211 or Hwy 213.

Roads will be opened as soon as possible after the end of the parade has passed. Please use caution and follow instructions from the Molalla Police Department, Clackamas County Sheriff's Department and Clackamas County Sheriff Explorers.

For any questions please contact the Molalla Area Chamber of Commerce at 503-829-6941.

Molalla Area Chamber of Commerce
107 N. Main St.
Molalla, Oregon 97038

503-829-6941 Fax 503-829-7949
