



Molalla City Council – Meeting Agenda
Meeting located at: Molalla Adult Center
315 Kennel Ave, Molalla, OR 97038
May 25, 2016

Work Session at 6:30pm

Business meeting will begin at 7:00PM. The Council has adopted Public Participation Rules. Public comment cards are available at the entry desk. Request to speak must be turned into to the Mayor prior to the start of the regular Council meeting.

Executive Session : N/A

1. **CALL TO ORDER – 1,758th Regular Meeting**
 - A. Call the meeting to order
 - B. Flag Salute and Roll Call
2. **COMMUNICATIONS AND PUBLIC COMMENT**
 - A. Minutes: 03/23/16
 - B. Library Minutes
3. **AWARDS, RECOGNITIONS & PRESENTATIONS**
4. **PROCLAMATIONS**
5. **PUBLIC HEARINGS**
6. **NEW BUSINESS**
 - A. Recreational Immunity – Ron Cutter/Council
7. **CONTINUING BUSINESS**
 - A. Banner Project – Discussion and Direction to Staff by Council
 - B. CIP Plan for Water – Cline/Huff
8. **RESOLUTIONS**
 - A. Resolution 2016-10: Water Rate Increase
9. **ORDINANCES**
10. **REPORTS AND ANNOUNCEMENTS**
 - A. City Manager/Staff Reports – Dan Huff
 - Construction Updates
 - National Night Out – Flyer
11. **EXECUTIVE SESSIONS**
12. **ADJOURNMENT**

Minutes of the Molalla City Council Regular Meeting
Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
Wednesday, March 23, 2016

ATTENDANCE: Mayor Rogge, Present; Councilor Pottle, Present; Councilor Thompson, Present; Councilor Griswold, Present; Councilor Riggs, Present. Councilor Clark, Absent; Councilor Childress, Present.

STAFF IN ATTENDANCE: City Manager Dan Huff, Present; City Recorder Sadie Cramer, Present; Public Works Director Jennifer Cline, Present; Heather Penni, Finance Director Present.

PUBLIC COMMENT

Glen Boreth of South Molalla Avenue spoke in regards to ordinance 2016-02 regarding the zone change. In the findings on page 26 it states there is no enforcement criteria and park space will be mitigated by SDC's. He also referred to page 6 item 2A that a school is not a park. When a developer is going to put in a 100 houses, they should put a park in that community to use instead of using park in lieu. He would like to see at least ¼ to ½ of an acre be dedicated to being a developed park.

Chuck Famantre of Shirly Street in Molalla asked about the \$700 fee for a water meter. Cline stated it is the \$700 is a deposit. Then there is a \$25 application fee each time. The \$700 is refundable.

NEW BUSINESS

Cline stated the water plant has several roof leaks and 2 contractors have recommended that we replace the roof. We do not have to take the lowest bid because it is not over \$100,000. Pottle made the motion to authorization the repair of the water plant roof not to exceed \$28,000. Griswold seconded. Motion passed 6-0.

Huff announced that after months of planning and prior discussion with Council the City Hall remodel is ready to begin. He asked the Council based on the bids presented to them to authorize this expenditure exceeding \$10,000. This is only the pre-set up before the large remodel takes place. An RFP will be prepared and advertised when that phase comes and will be brought to Council at a future meeting.

Rogge stated that Council has visited this subject at prior meeting and is ok voting on it. It was the Council's consensus to vote on this item. Thompson made the motion to authorize the expenditure not to exceed \$15,000. Riggs seconded. Motion carried 6-0

ORDINANCES

2016-01A to Amend, Repeal and Add Molalla Municipal Code Chapter 13.08 Sections 10. The motions were as follows:

- First reading by title only made by Thompson. Griswold seconded. Motion carried 6-0.
- Second reading by title only made by Thompson. Griswold seconded. Motion carried 6-0.
- Motion to adopt ordinance 2016-01A by Thompson. Griswold seconded. Motion carried 6-0.

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Lennartz presented the materials in the agenda packet for Ordinance 2016-02 for a zone change for file P70-2015 for multiple Situses. Both Huff and Lennartz agree with Glen Boreth's comments tonight. Huff stated the city is currently looking for green spaces for park land development that is missing in this development area.

The motions were as follows:

- First reading by title only made by Thompson. Griswold seconded. Motion carried 6-0.
- Second reading by title only made by Thompson. Griswold seconded. Motion carried 6-0.
- Motion to adopt ordinance 2016-02 by Thompson. Griswold seconded. Motion carried 6-0.

RESOLUTION

Resolution 2016-07: City of Molalla Updated Fee Schedule

Huff directed Council to page 2 regarding the Public Works fees. Griswold stated this would be an additional fee to the public and we have done some recent increases and feels the people should have more of a voice on the transportation fee.

Childress thinks that this would not pass based on only 33% of the citizens are registered to vote. If it comes back to Council and we approve it that would be discomfoting.

Thompson agrees with Griswold and feels we need to have community buy-in. The current funds that we receive are not adequate to maintain our roads. We shouldn't force a fee and can't put this in good conscience to place this fee after putting the \$5 fee to maintain the pool. He will do all he can in order to bring it to the people and would like to see a fee with a sunset clause. If we uphold it, people might be willing to accept a fee again in the future. Pottle agrees with Thompson and it should be placed before the people to vote on.

Rogge stated that we are obligated to maintain the streets and it's unfortunate that the fee has to be on the water bill. The street fee is just like the utility fees we need to pay for the service and unlike the fee for the pool that was more of a luxury. Some comments have been to go back to gravel roads if they don't want to pay for it but that would be going backwards. She feels that \$3 is not enough but a reasonable start. It could be upwards of \$8 when the study comes in and would not take this to the voters. Childress agreed with Rogge.

Russ asked what other cities have this. Cline stated the City of Canby does at a rate of \$5-\$6 and vary from \$3 to \$7 in other cities. There are also cities that have a gas tax ontop of the street fee. Collection of that tax can be done internally or by the state. The reason it is on the utility bill is because it's the simplest way to do it.

Thompson made a motion to adopt resolution 2016-07 minus the street fee and include the changes of the library fees. Pottle seconded. Motion carried 5-1. Griswold Nay.

Councilor Riggs would like to see a town hall take place. Thompson would like to have staff come back with the amount it would take to do the street fee so we can refer this to the voters. The data should be completed in 60 days.

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REPORTS AND ANNOUNCEMENTS

A. City Manager/Staff Reports – Dan Huff

- Budget Committee Meeting Dates: April 27, 2016 and May 4, 2016 at 6:30pm at the Molalla Adult Center. 315 Kennel Ave. Molalla, OR 97038
- We will be revisiting the water rate increase in the next couple of months.
- College Intern Omar Reynaga is here in the audience. He is assisting the Planning Department. He is from Molalla and is a student at PSU.

Thompson would like Council to move forward with a student liaison by having staff prepare a resolution. Hearing no opposition, staff will prepare the items needed in order to proceed.

Penni asked that Council go out and advocate for the city to fill the vacancies on the budget committee.

Cline stated that Molalla Avenue street projects will be kicking off in the next 2 weeks. Northwest Natural Gas has been working out here.

Childress has a report for both the Library and the Chamber as the liaison. She respectfully stepped down from the Library Board because both board meetings are on the same night and time. The Chamber is having a Saloon Round-up that includes downtown bars and eateries that will showcase food specials and special drinks. It is a fundraiser.

Rogge stated she and Dan met with Sen. Girod about highway 211. We have funding for improvements from Safeway to Ona way as phase 1. She felt discouraged because Girod stated that we are too close to the Portland Area and any extra funds are given to Portland. She asked the public, staff and Council to call or write his office to let them know that we need to have our streets and ditches repaired.

ADJOURNMENT

Pottle made the motion to adjourn. Childress seconded. Motion carried 5-0.

Sadie Cramer, City Recorder

Mayor Debbie Rogge

Molalla Library Advisory Board

Meeting Date: 3-17-2016

Meeting brought to order by Sandy Nelson at 6:30 P.M.

Members Present: Mary Gilson, Paula Beck, Sandy Nelson, Angela Patton, Kelly Andrews

City Council Liaison: Not present.

Staff Present: Diana Hadley

The minutes from the February meeting were approved as read.

- Director's Report: (See Diana if you didn't receive one.)
 - 1) The libraries are working towards a "Uniform User Experience" where all libraries have the same policies.
 - 2) Diana Hadley and Paula Beck will be away in April and miss the meeting.
- Old Business:
 - 1) Kelly moved that we accept the updated Job Description with the changes, and Sandy seconded it. It was passed unanimously.
- New Business: None

The meeting was adjourned at 7:00 P.M. The next meeting will be on April 21st.

Submitted by Mary Gilson, Secretary.

City Of Molalla

City Council Meeting

Agenda Category: New Business

Subject: Resolution 2016-08 to Increase Water Utility Rates

Staff Recommendation: Motion to Approve Resolution 2016-08

Date of Meeting to be Presented: May 25, 2016

Fiscal Impact: Anticipated Increase to Proprietary Water Fund – Monthly User Fees

Background: During the April 13, 2016 Council Meeting staff presented a proposed water utility rate increase resolution. Council will recall that this was an action discussed in November 2015. We have included all previously provided information for your review.

During the April meeting some Councilors expressed concern with regard to the need for an updated water capital improvement plan (CIP). We have completed a more comprehensive CIP for your information. Spreadsheet attached.

Council will notice in the CIP that the final line titled ‘annual district system replacement’ totals \$6.4M and is not quantified by project at this point.

Staff recommends that Council adopt the full increase in water rates beginning on July 1, 2016, although if Council elects for a lesser increase we would suggest nothing less than 12% and revisit the water rate in November of 2016 when the replacement plans have been developed, when another increase should be considered by Council for January 1 2017.

SUBMITTED BY: Dan Huff, City Manager
APPROVED BY: Dan Huff, City Manager

Water Capital Improvement Program Summary - 2016

Water Master Plan - Recommended Water Capital Improvement Plan														
1996 CIP Project Number	Project Source	Project Name	Project Description	Original Year	New Priority Year 2016- 2020	New Priority Year 2021- 2025	New Priority Year 2026- 2035	Master Plan Priority	Length	SDC Funding Eligible (Y/N)	SDC Share %	1996 Master Plan Cost Est.	2016 Est. Project Cost (67.54%)	SDC Eligible Cost
Water Supply & Treatment Projects														
15	WMP	New Well Source	600 gpm well, well house, piping, electrical, controls, emergency power, & land purchase	1996	2016-20			High	N/A	Y	100%	\$ 241,500	\$ 404,609	\$ 404,609
16	WMP	New Treatment Capacity Projects	Building expansion, package plant, site piping, emergency power, & control systems	1996	2016-20			High	N/A	Y	100%	\$ 979,800	\$ 1,641,557	\$ 1,641,557
Transmission Projects														
12	WMP	Transmission Main	New 16" transmission main from well field to new grid with valving and metering	1996	2016-20			High	3000	Y	100%	\$ 296,700	\$ 497,091	\$ 497,091
Distribution Projects														
C	WMP	Debra St (Frances north to 14")	Replace existing 6" waterline with 8"	1996	2016-20			High	N/A	Y	43.8%	\$ 19,320	\$ 32,369	\$ 14,178
1	WMP	E/W-1, North E/W grid main	Construct 14" waterline	2000-01	2016-20	2021-25		Annual	5200	Y	100%	\$ 430,560	\$ 721,360	\$ 721,360
2	WMP	E/W-2, Big Meadow E/W grid main	Construct 10" waterline	2000-01	2016-20	2021-25		Annual	5200	Y	100%	\$ 330,096	\$ 553,043	\$ 553,043
3	WMP	E/W-3, Bear Creek E/W grid main	Construct 10" waterline	2005-06				Annual	6050	Y	100%	\$ 384,054	\$ 643,444	\$ 643,444
4	WMP	N/S-2, School N/S grid main - north	Construct 12" waterline	2000-01	2016-20	2021-25		Annual	4400	Y	100%	\$ 315,744	\$ 528,997	\$ 528,997
5	WMP	N/S-2, School N/S grid main - south	Construct 10" waterline	2006			2026-35	High	900	Y	100%	\$ 57,132	\$ 95,719	\$ 95,719
11	WMP	Molalla Ave (Miller to N grid main)	Construct 14" waterline	2000-01	2016-20	2021-25		Medium	1600	Y	68.3%	\$ 132,480	\$ 221,957	\$ 151,504
12	WMP	Big Meadows Tie N grid main to Meadow Dr.	Construct 10" waterline	2000-01	2016-20	2021-25		Medium	1650	Y	100%	\$ 104,742	\$ 175,485	\$ 175,485
	WMP	Water service upgrade	System wide replacements	Annual	2016-20	2021-25	2026-35	Annual		Y	0%	\$ 414,000	\$ 693,616	\$ -
Storage Projects														
	WMP	New 2.0 MG concrete reservoir	Construct new reservoir near well field	2001				Medium		Y	100%	\$ 1,393,800	\$ 2,335,173	\$ 2,335,173
	WMP	Pump Station	Construct expandable pump station for well field reservoir	2001				Medium		Y	100%	\$ 345,000	\$ 578,013	\$ 578,013
	WMP	Annual Dist. System Replacements	Replace aging and undersized waterlines in distribution system	1996	2016-20	2021-25	2026-35	Annual		Y	43.8%	\$ 2,257,459	\$ 6,400,000	\$ 2,803,200
Subtotal												\$ 7,702,387	\$ 15,522,432	\$ 11,143,372

Operation, Maintenance, and Replacement Projects														
1996 CIP Project Number	Project Source	Project Name	Project Description	Original Year	New Priority Year 2016- 2020	New Priority Year 2021- 2025	New Priority Year 2026- 2035	Master Plan Priority	Length	SDC Funding Eligible (Y/N)	SDC Share %	1996 Master Plan Cost Est.	2016 Est. Project Cost (67.54%)	SDC Eligible Cost
N/A	Staff	River intake upgrade	Add ground wells at intake to improve and maintain treatment during high turbidity	2016	2016-20			High	520	N	0%		\$ 500,000	\$ -
N/A	Staff	Vehicle replacement program	Replace vehicles at end of life	2016	2016-20	2021-25		Med	N/A	N	0%		\$ 70,000	\$ -
N/A	Staff	Reservoir exterior wall improvements	Repairs to concrete reservoir exterior walls	2016	2016-20	2021-25	2026-35	Med	N/A	N	0%		\$ 90,000	\$ -
N/A	Staff	Water Treatment Plant security improvements	Install security gate, lighting, and surveillance.	2106	2016-20	2021-25	2026-35	High	N/A	N	0%		\$ 150,000	\$ -
N/A	Staff	Water Treatment Plant Energy Efficient Lighting	Upgrade plant lighting with internal and external low energy LED lighting	2016	2016-20			Med	N/A	N	0%		\$ 60,000	\$ -
N/A	Staff	Filter #1 Media Replacement in 2026	Recommended replacement cycle on filter media is 10 years	2016			2026-35	Med	N/A	N	0%		\$ 110,000	\$ -
N/A	Staff	Filter #3 & #4 Media Replacement in 2030	Recommended replacement cycle on filter media is 10 years / this filter is seasonal	2016	2016-20		2026-35	High	N/A	N	0%		\$ 130,000	\$ -
N/A	Staff	Back up effluent pump and motor for Filter #1 and backup effluent pump and	These items will be needed to meet our equipment redundancy requirements and	2016	2016-20		2026-35	High	N/A	N	0%		\$ 15,000	\$ -
N/A	Staff	Rebuild existing backwash pumps and motor, surface wash pumps and	Instead of redundant pumps and motors for these item it will be necessary to	2016	2016-20		2026-35	Med	N/A	N	0%		\$ 10,000	\$ -
N/A	Staff	Rebuild Raw Water 100HP Pumps	Instead of redundant pumps and motors for these item it will be necessary to	2016	2016-20		2026-35	Med	N/A	N	0%		\$ 10,000	\$ -

Water Capital Improvement Program Summary - 2016

N/A	Staff	Rebuild Raw Water 75HP Pump	Instead of redundant pumps and motors for these item it will be necessary to	2016	2016-20		2026-35	Med	N/A	N	0%		\$ 8,000	\$ -
N/A	Staff	Control System & SCADA Upgrades - Design & Installation	Replace obsolete system controls hardware to maintain SCADA operations	2016	2016-20		2026-35	High	N/A	N	0%		\$ 100,000	\$ -
N/A	Staff	Public Work Shops Building	Construct new shop for storage of equipment and crew office/lunch/shower area.	2016	2016-20			High	N/A	N	0%		\$ 175,000	\$ -
N/A	Staff	Clean & Inspect Reservoirs	Clean and inspect with diver every 10 years alternating every 5 years	2016	2016-20	2021-25	2026-35	Recurring	N/A	N	0%		\$ 75,000	
N/A	Staff	Replace building roof on Filter #1 Plant Building	Construct new shop for storage of equipment and crew office/lunch/shower area.	2016			2026-35	Med	N/A	N	0%		\$ 60,000	\$ -
Subtotal													\$ 1,563,000	\$ -
Water CIP Totals													\$ 17,085,432	
SDC Totals													65% \$ 11,143,372	
Rate Totals													35% \$ 5,942,060	

Completed Master Plan Projects														
1996 CIP Project Number	Project Source	Project Name	Project Description	Original Year	New Priority Year 2015-2019	New Priority Year 2020-2024	New Priority Year 2025-2034	Master Plan Priority	Length	SDC Funding Eligible (Y/N)	SDC Share %	1996 Master Plan Cost Est.	2016 Est. Project Cost (67.54%)	SDC Eligible Cost
	WMP	Molalla River Intake Project	Pump station, wet well, intake structure, piping, site work, controls, telemetry, &	1996				High	N/A		0%	\$ 648,600		\$ -
L & 17	WMP	Upgrade to Existing Treatment Plant	Inline mixer, 400,000 gal clear well, sodium hypochlorite disinfection, influent	1996				High	N/A		76%	\$ 370,668		\$ 280,968
A	WMP	Patrol St (E dead end to 14" on Hwy)	Extend 6" waterline from East end of Patrol St to Hwy 211	2001				Medium	N/A		0%	\$ 33,810		\$ -
B	WMP	Cole St (4th to Main)	Replace existing 2" and 4" waterline with 6"	2001				Medium	N/A		0%	\$ 36,294		\$ -
D	WMP	Frances Christopher link W of Debra	Replace existing 2" waterline with 6"	2001				Medium	N/A		0%	\$ 9,660		\$ -
E	WMP	Hood St South of 5th	Replace existing 2" waterline with 6"	2001				Medium	N/A		0%	\$ 14,490		\$ -
F	WMP	Metzler Ave S of Section St	Replace existing 2" waterline with 6"	2001				Medium	400		0%	\$ 38,640		\$ -
G	WMP	8th St (Hart to Molalla)	Construct new 8" waterline from Hart to Molalla	2001				Medium	790		0%	\$ 38,640		\$ -
H	WMP	Toliver Rd (Del Mar to Molalla)	Replace existing 4" and 6" waterline with 12"	1996				High	1350		0%	\$ 132,756		\$ -
I	WMP	Main St (Hwy 213 to Shaver)	Replace existing 6" waterline with 12"	1996				High	680		0%	\$ 455,676		\$ -
6	WMP	Del Mar tie to N UGB	Construct 12" waterline	2000-01				Medium	2450		0%	\$ 175,812		\$ -
7	WMP	N/S-1, Western N/S grid main north	Construct 12" waterline	2000-01				High	4400		0%	\$ 315,744		\$ -
8	WMP	N/S-1, Western N/S grid main south	Construct 10" waterline	2006				High	950		0%	\$ 60,306		\$ -
9	WMP	Hwy 213 Main to S grid main	Construct 12" waterline	2006				Low	1500		0%	\$ 95,220		\$ -
10	WMP	Hwy 213 (Main to Toliver)	Construct 12" waterline	1996				High	2000		0%	\$ 143,520		\$ -
13	WMP	5th St (Mathias to Eckerd)	Construct 14" waterline	2000-01				Medium	1300		0%	\$ 107,640		\$ -
13	WMP	Transmission Main	New 16" transmission main from treatment plant to grid with valving and metering					High	10000		0%	\$ 924,600		\$ -
	WMP	Paint existing reservoir	Repaint reservoir at treatment plant	1996				High	N/A		0%	\$ 13,800		\$ -
	WMP	New 2.0 MG concrete reservoir	Construct new reservoir near treatment plant	1996				High	N/A		100%	\$ 1,131,600		\$ 1,131,600
Total													\$ 4,747,476	\$ 1,412,568
Difference													\$ 3,334,908	

RESOLUTION 2016 - 08

A RESOLUTION OF THE CITY OF MOLALLA, OREGON ESTABLISHING WATER RATES AND ANNUAL INFLATION ADJUSTMENTS THEREAFTER AS APPROVED BY MOLALLA MUNICIPAL CODE CHAPTER 13.04

WHEREAS, The Molalla Municipal Code Section 13.04.160 provides that fees for water service be established by resolution of the City Council; and

WHEREAS, the City desires to regularly review the costs of operating, maintaining and improving the water system; and

WHEREAS, the City has previously established via Resolution No. 2009-19, a schedule of future water rate increases effective November 1, 2009; and

WHEREAS, the City has caused to be prepared a fee rate study which has identified water system costs, rate structure alternatives and equitable cost recovery methods; and

WHEREAS, the City intends to complete a 5 year water distribution system replacement plan and rate study and revise the fees based on the updated plan by November 1, 2016; and

WHEREAS, the City desires to establish within its water rate structure both incentives for water conservation and the ability for the City to recover the costs of providing water services; and

WHEREAS, water rates were not adjusted annually based on the Bureau of Labor Statistics Portland-Salem for All Urban Consumers (CPI-U) since the initial increase in 2009; and

WHEREAS, the City desires to establish within its water rate structure an annual increase to address inflation, service provision and maintenance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Molalla as follows:

Section 1. Resolution No. 2009-19 is repealed upon the effective date of this Resolution.

Section 2. The Water Rates and Fees are established:

Rate Schedule – Water
(All Residential, Commercial, and Industrial inside the City)

Meter Size (inches)	Rate	Use Charge (per 100 cubic feet)
3/4	\$13.78	\$2.93
1	\$23.01	\$2.93
1-1/2	\$45.89	\$2.93
2	\$73.45	\$2.93
3	\$147.03	\$2.93
4	\$229.71	\$2.93
6	\$459.29	\$2.93
8	\$734.89	\$2.93

All Fire Line Rates are set at \$0.00 per month.

Rates for all services outside of the City limits shall be 150% of the rate schedule shown above.

Section 3. Annual inflationary adjustments for all water users shall be effective automatically each year on July 1 based on the published values by the Bureau of Labor Statistics Portland-Salem for All Urban Consumers (CPI-U).

Section 4. This Resolution is and shall be *effective July 1, 2016* and all rates and charges established herein for water customers shall go into effect as of such date.

Duly adopted by Molalla City Council the _____ day of _____, 2015.

Mayor, Debbie Rogge

ATTEST the 13th day of April, 2016.

City Recorder, Sadie Cramer

Molalla Police Department



Chief of Police Rod Lucich

PO Box 248
117 N. Molalla Ave.
Molalla, OR 97038

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503-829-3461 fax
www.cityofmolalla.com

April 18, 2016

RE: National Night Out 2016

This year, NNO will be held on Tuesday, August 2nd @ 5pm – 7:30pm located at the Molalla Adult Center, Long Park and surrounding areas. The Molalla Police Department has organized this city-wide event every year from 2005 through 2013. Unfortunately, we faced personnel shortages in 2014-2015 and were unable to support the event. It's with great excitement we are organizing this amazing event once again.

As in years past, the theme of NNO for Molalla is Child Safety and Welfare. All participants are supposed to have displays/demonstrations/handouts relating to that topic. We do not allow vendors or individuals to sell products or their services while at the event. However, participants may have business cards or handouts with contact information on it to promote their services/business at a later time. For example; if you were a clown, donating your time to be at NNO, you could pass out your card to interested parties, but your main purpose in being there is to entertain the children.

Some of the current participants are; Molalla Fire Department, Molalla Communications (w/free bike helmets), CCSO Sheriff's Posse, Oregon Humane Society, OR Dept. of Forestry (w/Smokey the bear), NW Natural Gas, school busses, Molalla Public Works (with specialized equipment) and many more!

Since the event was not held for the last two years, we have lost a little momentum and some of the most entertaining parts of our program. We are asking for help filling those vacancies. Everyone who participates does so on a voluntary basis, there is no compensation. Our crowds in the past have been as large as 700-800 people. Here is a specific list of who or what we are in need of:

- 2-3 Entertainment groups to perform a demo for 10-15 min for the general crowd. (Dance group/singer/band/activity group)
- Clown/balloon animals/face painter to provide free services to the general crowd.
- Photographer for the event (for overall pictures to be given to the City)
- Other groups that may want to help promote Child Safety and Welfare.

Anyone wanting to have a table or participate needs to contact Ronda Stone with the Molalla Police Department to discuss the details. Prior approval is required. Ronda Stone can be reached at; rstone@molallapolice.com, 503-829-8817, or stopping into the police station at 117 N. Molalla Ave.