



**Public Works Department**

117 N Molalla Avenue

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**May 26, 2021**

TO: Dan Huff, City Manager

FROM: Gerald Fisher, Public Works Director

CC: Christie DeSantis, City Recorder

**RE: Project Update for Public Works**

The following is a list of public and private projects currently underway or in process.

**Administrative Projects Underway**

1. Staff is working on the pre-application projects for new developments and other improvements to the department.
2. Municipal Code Update – Staff continuing to work on rewrite of MMC chapters related to Public Works as time allows.
3. ODOT ADA Ramp Replacements – Construction underway. Anticipate completion by summer 2022.
4. Septic System Decommissioning – Letters were sent to 11 property owners in early April notifying them of the requirement to decommission their septic systems and connect to City sewer. Five properties are in the process of financing and completing the requirements. Six properties either refused the certified letters or did not contact the City. Enforcement notifications will be sent out to the six properties giving them 90 days to correct and pay all fees, in accordance with MMC 13.08.270.

**Public Capital Projects Underway**

5. 17-04 OR 211 Bike & Ped Pathway – Construction work is underway and expected to be complete by fall 2021.
6. 18-08 Hwy 213 & Hwy 211 Safety Improvements – ODOT to install safety signage later this year.
7. 18-08 Hwy 213-Toliver Roundabout – Anticipate design acceptance package shortly, preliminary plans in Fall 2021, advanced plans in Winter 2021, final plans in Spring 2022, bid packet ready by Summer 2022. Project construction still tentatively scheduled for Spring 2023 so as not to conflict with roadway improvements in front of Tractor Supply.
8. 18-11 Trout Creek Water Right Transfer – Transfer under review at Oregon Water Resources. Anticipate completion by Summer 2021.

9. 19-02 Water Master Plan & Water Management & Conservation Plan – Planning Commission hearing held 05/05/21 and City Council hearings scheduled for 05/26/21. Risk Assessment and Emergency Response Plan update underway.
10. 19-05 Consent Decree Compliance Reporting – The 1<sup>st</sup> quarter report held on 03/03/21.
11. 19-07 MFR Ped Bridge (P42) – Construction underway. Bridge delivery scheduled for early June.
12. 19-09 OR 211-Molalla Ave Signal – Preconstruction meeting held on 05/14/21. Contractor anticipates signal activation in late August and project closeout in September.
13. 19-10 WWTP Upgrade – Anticipate Pre-Design report to DEQ in late Fall 2021 followed by final design, DEQ approval, and bidding through Spring 2023. Construction anticipated to start in Spring 2023.
14. 20-04 Shops/Elementary School & WWTP Waterline – Project will replace pre-1950's waterline providing service to the shops facility and elementary school. Waterline to WWTP to replace undersized line and provide onsite fire protection in advance of the WWTP upgrade. Project currently in design and construction anticipated in Fall 2021.

#### **Public Capital Projects Not Started**

15. 18-14 Decant Facility – Project design will begin in FY 21-22. This project will provide a dewatering station for street sweeping and vector debris prior to disposal. Project is currently in the planning stage.
16. Phase 1 Project 4 Eckerd Ave Sewer and Water Reconstruction – This project will replace the existing water and sewer lines on Eckerd Avenue, 2<sup>nd</sup> Street (Lola-Eckerd), and the waterline on 4<sup>th</sup> Street (Lola-Eckerd). Project scheduled to begin in FY 21-22.
17. 20-07 Creamery Creek Park – Project design will begin in FY 21-22. New City park is on an 11,011 square foot parcel on Mary Drive next to Creamery Creek.

#### **Private Projects Underway**

18. 17-20 Sawyer's Truck Repair – In discussion with developer for compliance with development requirements.
19. 19-04 Cascade Center – Anticipate onsite improvements, extension of Leroy Avenue, and OR 211 improvements to be completed by fall of 2021. ODOT improvements for the frontage underway.
20. 19-13 Dollar General – Plans approved. Waiting receipt of bond to schedule a preconstruction meeting.
21. 20-01 Colima Apartments – Testing of water and sewer completed and surface improvements underway. Anticipate completion of project Fall 2021.

Attached at the end of this memo is an update from Operations. Thank you and let me know if you have any questions.



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May 25<sup>th</sup>, 2020

TO: Gerald Fisher, Public Works Director  
FROM: Andy Peters, Operations Supervisor

**RE: Operations Update for City Council**

Gerald,

Attached is our Operations update, covering the period April 28<sup>th</sup>, 2021 – May 25<sup>th</sup>, 2021.

Respectfully,

A handwritten signature in black ink, appearing to be "AP", is written over a light blue horizontal line.

Andy Peters  
Operations Supervisor  
City of Molalla



A traffic accident on Section St (left) caused large holes in the asphalt in April. City Crews did their best to patch the road (below).



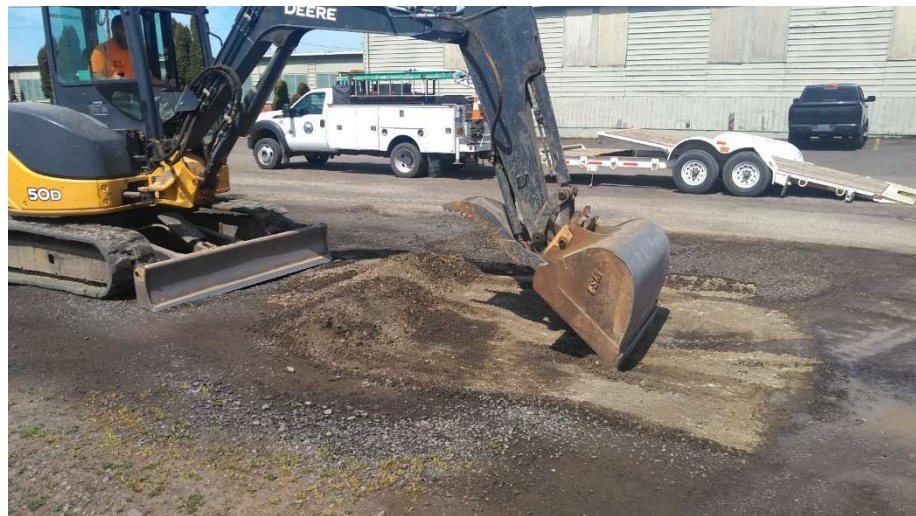
Right, Clark Park Pavilion was assessed for damages by the City's insurance provider. A contractor has been released to make the structure safe until further plans for the site can be made. A local Business, Interfor, has expressed interest in helping the City with donations. Staff will work with them once a plan can be approved.





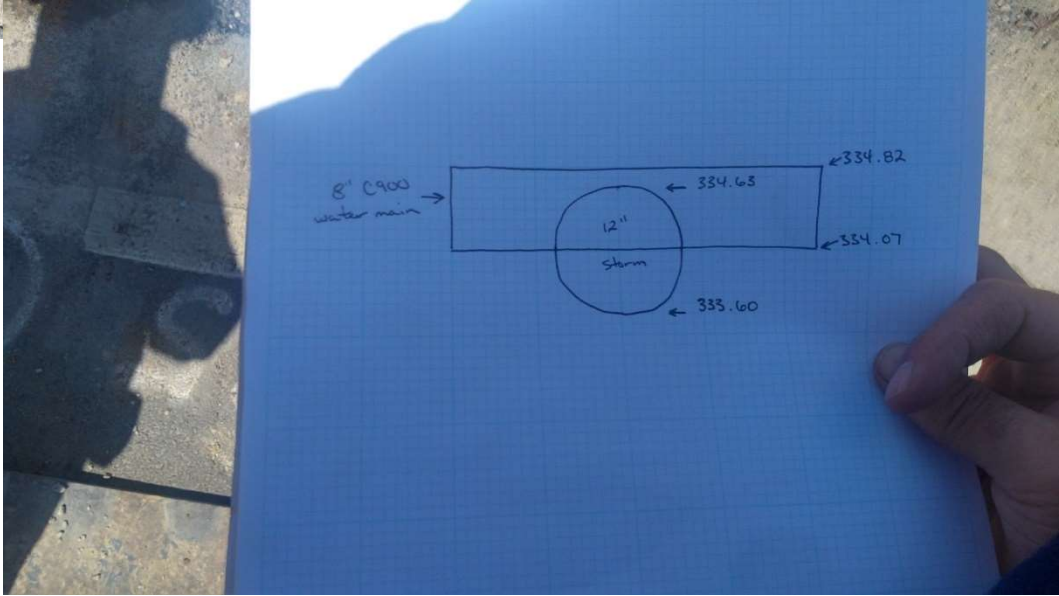
Left, City crews roll a deer up for disposal in early May. The animal was hit by a vehicle and euthanized by Molalla Police. While the City would like to see all Street Funds go directly to repairing roads, carcass cleanup is part of the services the City must provide - and an ongoing expense to the Street Fund.

Right and below, the City puts the finishing touches on the newly constructed gravel section of West Lane, reopening the road. Gravel streets are not allowed by the City's development code, so the road section was specified carefully by the Public Works Director. Until access can be gained for the Bear Creek Subdivision through the extension of North Ona Ln to Hwy 211, this gravel street must serve as a second access to the area.





A new storm line being installed on Hwy 211 was found to intersect the water Supply line for Bear Creek Subdivision in early May (left and below). ODOT plans were missing the waterline, indicating no utility-pipe index survey was done by the design engineer. The Contractor worked closely with Public Works to relocate the water line. The City's relationships with ODOT contractors this summer has been positive and productive, and many more projects are about to begin.



Left, crews complete another portion of the concrete floor of the pole sheds at the shop. This ongoing project continues to develop skill sets for our employees that have proven invaluable in other areas, such as the installation of the Disc Golf Course at Ivor Davies Park (next page).



The new Disc Golf Course Location provides an exciting course experience. Following the new directional signs from 5<sup>th</sup> St down the footpath (above left), one will find the first of nine concrete tee-off pads ready for play (left). The remainder of the pads will be poured in the coming months. The full course (map on next page) will provide the community with an enjoyable pastime for many years.







Left, Wastewater plant staff clean and reconnect one of the three Transfer Pumps that move all sewerage from town up into the lagoons. These three pumps are the most important pieces of equipment the plant has.

Below, crews from the City of Siletz visit the plant to retrieve a floating pump that Molalla declared surplus back in January. Any time Oregon communities can help each other out with equipment, service, or knowledge, we can see it as a win. The City of Siletz provided Molalla plant staff and Engineering staff with a tour of their state-of-the-art Wastewater Plant a few months before.





Left, a contractor working for the City enters the crawlspace at the Molalla Adult Center to begin removing water-damaged insulation. This work ended up being covered by insurance.

The Molalla Adult Center is an old building and requires maintenance and care. For example, shown right (a “before” picture), a load bearing column on the Adult Center’s awning deteriorated, and was replaced by the Utility crew in mid-May (“after” picture, below).



Finally, the dry weather this year has caused the Molalla river to experience very low flows. Shown circled in the photo to the right is the City's drinking water intake structure taken at the beginning of May. Below, the Operations Supervisor inspects the intake after crews removed some rocks by hand. More work is needed to ensure the intake structure is protected, and the City is working with DSL and the US Army Corps of Engineers for emergency permits to enter the water way and carefully clean the structure from debris and rocks.



Metrics for this period follow.

## Work In Process

Current Load by Team

Team	Backlog (# of WOs)	Promise Date Performance
Utility Crew	64	99.74%
Wastewater Plant	38	96.44%
Water Plant	25	95.77%
Supervisor	55	94.44%

Current Financial Encumbrances  
(Open/Approved POs by fund) for Operations

Fund	Account#	\$\$
Sewer Fund	106-601-5-*	\$63897.95
Water Fund	105-501-5-*	\$112325.87
Storm Fund	108-801-5-*	\$10914.7
Park Fund	101-106-5-*	\$17461.02
Street Fund	104-401-5-*	\$32210.33
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TOTAL		\$236809.8670

## Work Complete During Period

4/28/2021 - 5/25/2021

Work Orders Completed (by Fund)

Water	97
Sewer	50
Storm	1
Street	26
Fleet	14
General_parks_facilities_ect	89
SplitFund__locates_etc	15
Capital	0
Other	20
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TOTAL	312

Work Orders Completed (by Team)

Utility_Crew	214
Wastewater_Plant	33
Water_Plant	57
Supervisor	8
Corrective_Action	0
Deep_Backlog	0
Code_Enforcement_Complaint	0
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TOTAL	312