



ADOPTED BUDGET

Fiscal Year 2015

July 1, 2014 through June 30, 2015

City of Molalla and Molalla Urban Renewal Agency



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EXECUTIVE SUMMARY

BUDGET COMMITTEE

Citizen Members:	Laura Ferris	Mayor:	Deborah Rogge
	Mary Lynn Jacob	City Council:	George Pottle, Council President
	Barb Kateley		Glen Boreth
	Elizabeth Klein		Steve Clark
	Howard Miller		Chris Cook
	Ashly Petty		Jason Griswold
	Jason Steach		Jimmy Thompson

Staff: Dan Huff, City Manager, Acting Public Works Director, Budget Officer
Sadie Cramer, City Recorder
Rod Lucich, Chief of Police
Glenda Triebwasser, Library Director
Heather Penni, Finance Director



BUDGET CALENDAR

January 8, 2014	Appoint Dan Huff, City Manager as Budget Officer by resolution
March 17, 2014	Department Heads submit final proposed budgets to Budget Officer
April 30, 2014	Publish 1 st Notice of 1 st Budget Meeting (5/8/2014 @ 7:00pm)
May 7, 2014	Publish 2 nd Notice of Budget Meeting (5/8/2014 @ 7:00pm)
	Publish 1 st Notice of 2 nd Budget Meeting (5/15/2014 @ 7:00pm)
May 8, 2014	Budget Committee Meeting #1
May 14, 2014	Publish 2 nd Notice of 2 nd Meeting (5/15/2014 @ 7:00pm)
	Publish 1 st Notice of 3 rd Meeting (5/22/2014 @ 7:00pm)
May 15, 2014	Budget Committee Meeting #2 (if needed)
May 21, 2014	Publish 2 nd Notice of 3 rd Meeting (5/22/2014 @ 7:00pm)
May 22, 2014	Budget Committee Meeting #3 (if needed)
June 4, 2014	Publish Notice of Budget & LB Forms in Molalla Pioneer
June 11, 2014	Publish Notice of Budget & LB Forms in Molalla Pioneer
June 11, 2014	Budget to Council for Adoption, Appropriations, & Levy Taxes
June 30, 2014	All documents to Clackamas County

EXECUTIVE SUMMARY

City Overview

The City of Molalla is a community where citizens, business and city government work together to ensure that the community retains its hometown identity, livability and its natural beauty. The estimated population is 8,100. Molalla's rich past is still reflected today in our commitment to our rural lifestyle and quality of life.

Location

Molalla is located in the foothills of the Cascade Range, near the Mount Hood National Forest, 15 miles south of Oregon City and 13 miles from Interstate 5. Molalla is surrounded by farms and rural residential development.



City of Molalla Government

The City of Molalla is a full-service municipality that operates under a council/manager form of government. The elected city council sets policies for city government, enacts ordinances and hires, directs and evaluates the city manager. In turn, the city manager is responsible for overall management and administration.

The Molalla City Council meets the second and fourth Wednesday of each month at the Molalla Adult Center. The City Council consists of the Mayor and six councilors who act as a board of directors of the City of Molalla municipal corporation. Municipal services are provided by a staff of 34 full-time employees headed by the city manager. The city operates its own police department, a municipal court, and water, wastewater and storm water utilities, street operations, planning and engineering services, library, and an aquatic center.

History

Long before the first settlers began arriving, this area was populated by the Molalla Indian tribe. As settlers arrived, the community grew around the crossing of two Indian trails. Descendants of the Molalla tribe now live on the Grande Ronde Reservation in western Oregon. The last known full-blooded Molalla Indian died in 1913.

Seeking fertile soils, ample water and rich grasses, the pioneers were attracted to the Willamette Valley. William Russell filed the first land claim in the area in 1840. In 1850 a post office was opened and the community started to grow. By 1856, the first schools were operating and the town had become a thriving agricultural and trade center. The year 1857 brought the first general store.

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The year 1913 was a year of “firsts” for Molalla. It welcomed the first steam train, the first Molalla Buckeroo Rodeo, the first bank, the first locally published weekly newspaper and the incorporation of the City.

Over the years, lumber production became the community’s biggest commodity. At one point five saw mills were in operation in Molalla. Timber remained the mainstay of the community’s economy until the 1980s.

Budgeting in the City of Molalla

The City of Molalla prepares and adopts a budget in accordance with its city charter and ORS 294.305 through 294.565. The budget is presented in fund and department categories. Over-expenditures in any category are prohibited and unexpended budget appropriations lapse at the fiscal year’s end.

Under the city’s expenditure limitation, total expenditures cannot exceed the final appropriation once the budget is adopted. The budget can only be amended during the fiscal year through adoption of a supplemental budget. Supplemental budgets are adopted through the same process used for the regular budget, including the public hearings, and shall not extend beyond the end of the fiscal year during which they are submitted.

Supplemental budgets cannot be used to authorize a tax levy. Typically, the city has enough flexibility to carry out the programs prescribed in its adopted budget. During times when an adopted budget has no authority to make certain expenditures or when revenues are received for which the city had no prior knowledge, it is possible to use a supplemental budget in the current fiscal year.

Fiscal Year 2014/2015 City of Molalla Budget Committee

The Molalla Budget Committee consists of the city council plus an equal number of citizen members approved and appointed by the city council. State law, ORS 294.336, mandates a budget committee for all Oregon local governments.

Budgeting in the State of Oregon

Chapter 294.311 paragraph 5 of Oregon State Law defines a budget as:

A plan of financial operation embodying an estimate of expenditures for a given period of purpose and the proposed means of financing the estimated expenditures.

Local budget law for local government is set out in ORS 294.305 to 294.565, Chapter 294.321 defines the six major purposes of local budget law:

1. To establish standard procedures for preparation, presentation, administration, and appraisal of municipal corporations;

EXECUTIVE SUMMARY

2. To provide for a brief description of the programs of a municipal corporation and the fiscal policy which is to accomplish these programs;
3. To provide for estimation of revenues, expenditures and proposed taxes;
4. To provide specific methods for obtaining public views in the preparation of fiscal policy;
5. To provide for the control of revenues and expenditures for the promotion of efficiency and economy in the expenditure of public funds;
6. To enable the public, taxpayers and investors to be apprised of the financial policies and administration of the municipal corporation in which they are interested.

Local governments in Oregon operate on a fiscal year that begins July 1 and ends the following June 30. Budgeting requires local governments to evaluate plans and priorities with regard to the financial resources available to meet those needs. In Oregon, a budget is necessary to justify the need for a given tax rate and amount of property taxes.

Basis of Accounting

All funds are budgeted using the modified accrual basis of accounting in accordance with budgetary Accounting practices. Subsection 24 of ORS Chapter 294.311 defines the modified accrual basis of accounting as:

“...Under this basis of accounting, revenues and other financial resource increments, such as bond proceeds, are recognized when they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures in the current period.

(b) As used in this subsection, “available” means collectable in the current period or soon enough thereafter to be used to pay liabilities of the current period. Under this basis of accounting, expenditures are recognized when the fund liability is incurred except for:

(A) Inventories of material and supplies that may be considered expenditures either when purchased or when used; and

(B) Prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed.

This means that revenues are recognized when they become measurable and available. Measurable means that the dollar value of the revenue is known. Available means that it is collectible within the current period, or soon enough after the end of the current period to pay off liabilities of the current period. Significant revenues that are considered to be measurable and available under the modified accrual basis of accounting are property taxes, and franchise fees. Expenditures are recognized when the liability is incurred, except for interest on general long-term obligations which is recorded when due.

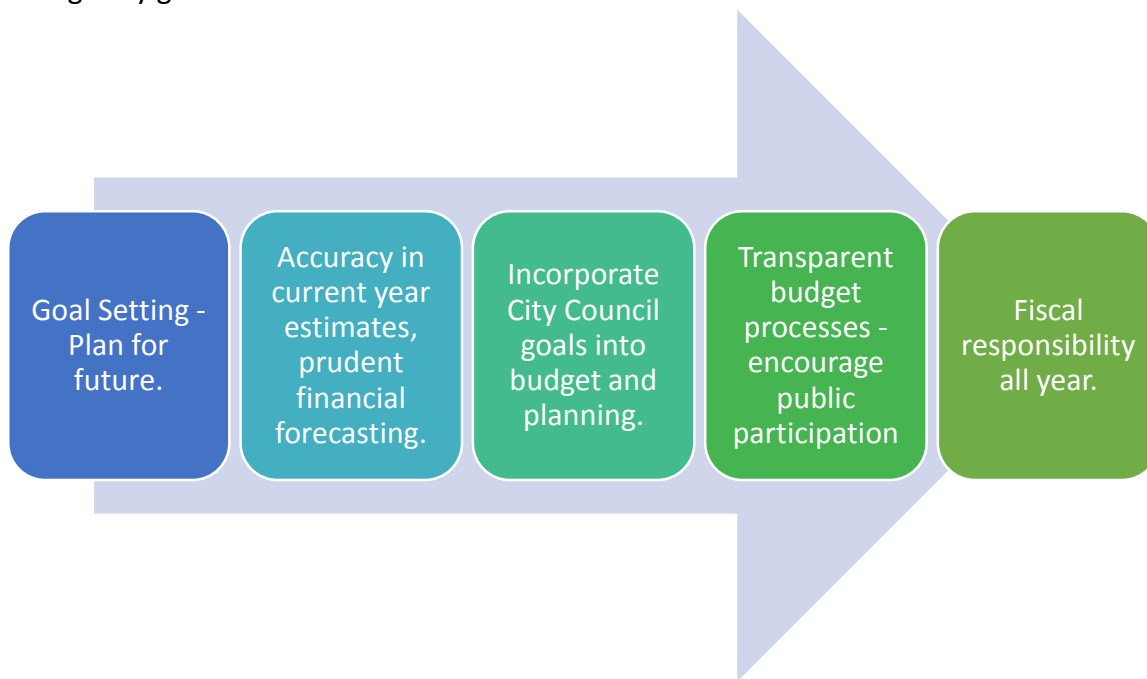
EXECUTIVE SUMMARY

Basis of Budgeting

All of the funds are budgeted using the modified accrual basis of accounting practices. In modified accrual, revenues are recognized when they become measurable and available. Measurable means that the dollar value of the revenue is known. Available means that it is collectible within the current period, or soon enough after the end of the current period to pay off liabilities of the current period.

Significant revenues that are considered to be measurable and available under the modified accrual basis of accounting are property taxes, franchise fees, and assessment lien installments received within approximately 60 days of the end of the fiscal year. Expenditures are recognized when the liability is incurred, except for interest on general long-term obligations which is recorded when due.

Budgetary goals:



Budget Contingency Plan

The purpose of the Budget Contingency Plan is to establish a guideline and general approach to respond to adverse financial and economic conditions that could negatively impact the City of Molalla's fiscal health. The plan establishes a foundation of principles and goals upon which budgetary decisions will be based. The plan will create a systematic response to adverse fiscal conditions, as opposed to reactionary decision-making that could have long-term negative impacts to the organization.

While the plan is primarily focused on the General Fund, it also applies to all City funds as fiscal constraints are presented in these funds as well.

EXECUTIVE SUMMARY

Principals & Goals

The guiding principles behind the plan include the continued ability to achieve the City’s mission to protect and enhance our community’s quality of life for present and future generations, achieved through careful planning, fiscal responsibility and continuous improvement. In addition, the City will strive to continue providing a balance of services within its fiscal ability.

The primary goals of the plan are as follows:

- Maintain a balanced budget—primarily the General Fund
- Preserve the City’s core services
- Retain the City’s organizational infrastructure and ensure that appropriate internal review functions remain in force

Plan Trigger

Implementation of this plan will be predicated on one or more of the “triggers” outlined below:

1. Any adverse fiscal circumstances as determined by the City Manager, such as:
 - Natural or human-made disasters
 - Large, unexpected costs
 - Economic downturns.
2. Whenever there are two consecutive quarters of adverse fiscal results in the top four revenues. Adverse results may include actual declines in revenues and/or significant variances from projected revenues. The top four revenues include:
 - Property Tax
 - Utility User Fee
 - Franchise Fee
 - County Funds

Declines in revenues will be analyzed in conjunction with expenditure trends, in order to consider the net impact to fund balance. To the extent that expenditure savings offset declines in revenue, reduction measures will not be implemented.

KEY ELEMENTS

There are four key elements to this plan:

1. Utilize Reserve Funds
 - Depending on the type of fiscal constraint, it may be more prudent to utilize a portion of reserve funds, rather than affect the operations of the City. In the following example, reserve funds would be utilized up to the level of availability:
 - A. Natural or human made disasters—In the event Emergency Reserves are utilized, the City will strive to maintain the desired operating reserve.

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2. Provide ongoing Monitoring of City's Fiscal Health

In an effort to keep Council, employees and the community apprised of the City's fiscal situation, the Finance Director will provide ongoing analysis, reporting and monitoring on a quarterly basis or more frequently if the need arises. In addition, the Council will be presented with the City's audited financial statements in accordance with generally accepted accounting principles on an annual basis.

3. Assess the type of Fiscal Challenge

Different challenges call for different strategies. The type of duration of the fiscal impact will determine how best to respond to the situation.

- A. One-Time Events: One-time event that is not likely to continue indefinitely. "One-time" fixes are an appropriate response for "one-time" problems. Examples of "one-time" fixes could include the use of inter-fund transfer or borrowing of funds, deferred funding or replacement equipment of delays in capital projects.
- B. Ongoing Challenges: Ongoing downturn in revenues or ongoing increases in costs. In the case of ongoing challenges, "one-time" fixes will not be sustainable. A structural imbalance requires new ongoing revenues or ongoing expenditure reductions.

4. Identify Options

In the long-term, there are only two basic budget-balancing options:

- A. Increase Revenue
- B. Reduce Expenditure (and related service levels) in the short-term, use of fund balance is an option, but it is not a viable long-term solution. An exception is the strategic use of fund balance that reduces future year operating costs or increases ongoing revenues.

General Strategy

Department Heads are responsible for crafting expenditure reduction options that:

- 1. Are realistic and ongoing
- 2. Reflect the least service impacts to the community
- 3. Are within the City's ability to do independently – no speculative reductions contingent upon actions by others
- 4. Can be implemented within three months after adoption
- 5. Maintain essential facilities, infrastructure and equipment at reasonable levels
- 6. Reflect participation from throughout the organization

Key Principles in Preparing Operating Expenditure Reduction Measures

- 1. Reduction measures will be based on service priorities
 - A. Reallocating existing staff resources, when possible, to provide flexibility in meeting service demands while mitigating the need for lay-offs.

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3. Any service reductions will be balanced, and ensure that highest priority services are retained
 - A. Focus will be on retaining core services, and reducing services with the least impact on the community.
3. Preserve organizational infrastructure, and ensure that appropriate and necessary internal review functions remain
4. Ensuring the City's ability to respond to an economic rebound by maintaining core staffing levels across all functions

Legislative Advocacy

Depending on the reason for the adverse circumstances (and especially if they are driven by state or federal budget actions), the City will work closely with its elected representatives and others (such as the League of Oregon Cities) in mitigating service (and related cost) reductions.

Employee Involvement

Department Heads will encourage employee participation and involvement in preparing expenditure reduction options. The City will strive to identify potential position reductions resulting from this plan as soon as practical before implementation in order to:

1. Communicate with affected employees regarding their employment outlook
2. Allow affected employees a reasonable amount of time to make other plans

There are downsides to this approach, and many organizations consciously keep force reduction actions under wraps as long as possible because of them. However, the City believes treating employees with respect means informing them about City plans that affect them as soon as possible.

Finalize and Implement Action Plan

1. With advice from Department Heads, the City Manager is responsible for preparing the recommended action plan
2. Council approval is required for implementation
3. Finance will closely monitor results of the action plan in achieving its goal, and will quickly report any significant deviations to the City Manager and Council.

EXECUTIVE SUMMARY



To: Budget Committee Members and Citizens of Molalla
From: Dan Huff, City Manager, Budget Officer
Date: May 1, 2014
RE: Presentation of the Fiscal Year 2014/2015 Proposed Budget for the City of Molalla

May 1, 2014

Honorable Mayor Rogge
City Councilors
Budget Committee
Residents of Molalla

I am pleased to present the 2014-2015 Budget for the City of Molalla. Since my arrival in June of 2013 we have diligently examined all phases of our fiscal process, funds, focus and community needs and present a budget that weighs heavily on Capital Improvements as compared to previous fiscal years. Fiscal year 2013/2014 was a positive year for the City that created a point where our head was above water, we turned a corner and remained in the black through fiscally conservative decision making. This philosophy has allowed the City to refocus on core issues such as infrastructure (streets, water, sewer, parks and storm water), police and basic administrative services in the midst of our challenging economic environment.

In response to our challenge, discretionary spending has been reduced and continues with the budget proposal for the 2014/2015 fiscal year. With this healthy yet conservative budget you will find changes that begin to bring back service levels that are sorely needed for the community. Doing nothing can lead to further decline so we have adopted a philosophy of doing as much as we can with the level of resources available.

As part of our conservative approach the City completed an update and review of our System Development Charges and capital improvement programs. The Park Master Plan has been updated and the Comprehensive Plan is nearing update completion. Staffing levels and expectations, auditing procedures, checks and balances have been dutifully implemented throughout the current year. Partnerships have been identified and connected or reconnected.

One area is a commitment to a level of Staff professionalism, training and competence that will lead to excellence in provision of our level of service. Our currently stable conditions project through this

EXECUTIVE SUMMARY

fiscal year but we are cautiously approaching this budget year in order to ensure that any increases in service levels are sustainable into the immediate future.

Staff has begun a process toward a 5-year plan for each department that will feature capital, equipment, facility and staffing projections within each budget year. This process will involve one more fiscal cycle in order to complete certain changes in process and function. In other words we still have work to do in our internal growing up for the City of Molalla.

You will also notice that Council Goals (listed after the budget message) are reflected throughout the budget document. For each and every project considered we will be able to apply a Council Goal as well as a budget reflection as a component of the decision.

Following a fairly tumultuous time when staffing and service levels have been reduced, this budget begins to bring back well thought out service levels and staffing plans in a different fashion. Specifically, the following staffing proposals directly impact our level of service to the community:

Police – Recent reductions in two (2) sworn officers over the last two years has affected overtime costs for the City. This budget is presented with the addition of one sworn officer and a half-time administrative position to reduce some of the work load and lessen overtime requirements. Staff has been working with the Molalla River School District regarding a potential School Resource Officer (SRO) that may provide revenue for funding a portion of an officer position.

Planning/Community Development – Two years ago the City eliminated the Planning Department as a cost saving measure and contracted with Clackamas County to provide these services. We are proposing to bring back a planning staff person to provide daily land use service to the public as well as provide an increased staffing level working with the City Manager on park planning and economic development coordination. Historically, our monthly cost to the County for this service ranges from \$3,000 to \$6,000 and will be substantially reduced through the presence of this position. The main advantage for the community will be provision of service here in Molalla rather than requiring the 15 mile drive to County offices for land use needs. This position will be housed within the Office of Governance and Management.

This budget document weighs heavily on infrastructure and Capital Improvement planning and projects and begins to address core needs for the City of Molalla. Pro-active changes that you will find include but are not limited to the following:

- Identifying needs for annual maintenance funding in both water and waste water treatment
- Street repair line items
- Distribution and collection system maintenance funding

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- Facility planning
- ODOT Fund Exchange

Two areas of concern are tied to this proposed budget including Wastewater and the Aquatic Center. The Wastewater fund has been burdened with debt payment as well as a lack of creative funding for needed maintenance. This budget begins to address needed cost allocations for plant maintenance, inflow and infiltration duties and our new NPDES Permitting. We will need to be diligent in monitoring this fund. The Aquatic Center has created a problem for the City in that the subsidy to keep the pool open has grown to a level that creates a gross inequity for city residents. Staff is proposing a six-month budget in the event an alternative for funding the pool can be identified. At that point a supplemental budget will be required to move forward with an alternative.

Staff and Council will be pursuing island annexations that will begin to close the gap regarding equity of service between city residents and those properties surrounded by city limits. Each of these properties will be on the tax role for 2015 but actual tax revenues may not be realized for all properties until 2017.

We have a tremendous need to focus on streets, water, sewer, parks and all of our city facilities and this need is incorporated throughout this budget in the form of reserve funds and identified projects. One of Council's goals for the 2013/2014 Budget was to update Capital Improvement Plans with audited and current methodologies. This task was finalized on April 26, 2014 and provides the City with a stable and up to date framework to work with. This budget also marks the beginning of a 5-year financial forecast and individual Department and fund capital improvement planning. We will also continue to proceed cautiously from a budget standpoint and strive to continue the process of healthy reserves and contingencies.

We would like to thank and compliment everyone involved in the Budget Committee for the 2014/2015 fiscal year. I would especially like to thank the many Staff members responsible for preparation of this proposed budget that was completed in a much more involved and detailed manner than in the recent past. Overall, the Molalla community can be assured that competent staff and volunteers are diligently working to improve the livability of this community in the coming year and in the future.

Sincerely,



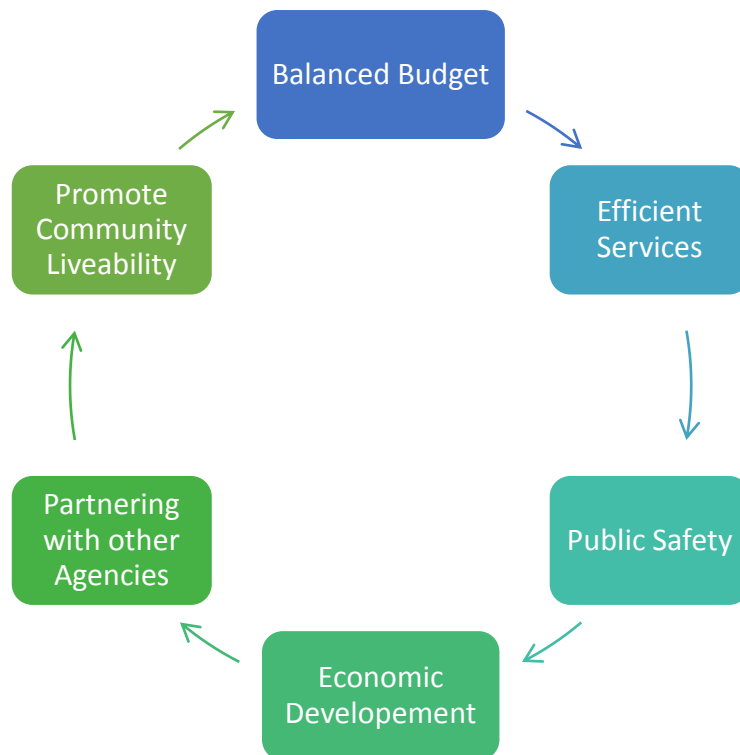
Dan Huff
City Manager, Budget Officer

EXECUTIVE SUMMARY

CITY COUNCIL GOALS FOR 2014/15

OVERVIEW:

The Molalla City Council has set the following goals. The Molalla City Council wants to work towards sustainability and goals in the following identified key areas:



Goal 1 – Maintain a Healthy and Balanced Budget

- Participate openly in the Annual Audit process
- Ensure fair City tax rates and fees
- Maintain a financial model that balances short and long term needs
- Continue multiple year budget planning
- Implement strategies using the Budget as the fiscal Master Plan for the City
- Update salary and benefit survey
- Prepare 1st City of Molalla CAFR (Comprehensive Annual Financial Report)
- Alternate funding source for the Aquatic Center
- Implement a Council Policy process

EXECUTIVE SUMMARY

Goal 2 - Provide Effective and Efficient Services

- Expect professionalism in all phases of City services
- Promote employee development in a quality work environment
- Continue centralization of contracts and permanent retention of records
- Initiate a sidewalk replacement program
- Implement a water mainline replacement program
- Establish an annual funding source for I & I (Inflow & Infiltration)
- Establish a funding source for annual street maintenance
- Create a north/south connection from Toliver Road to Highway 211
- Construct a bike/pedestrian trail on the old rail line
- Pursue additional land options for recycled water and bio solid placement

Goal 3 - Promote excellence in public safety

- Establish a police vehicle replacement sustainability program
- Police Department policy manual update
- Examine personnel needs and develop a partnership with School District to establish a School Resource Officer
- Increase public awareness of community safety needs
- Improve community policing efforts (More of a presence)

Goal 4 - Manage growth and economic development

- Implement new SDC Methodology and fees (By December 31, 2014)
- Complete the Comprehensive Plan update process
- Update and streamline the Development Code
- Partnering with Clackamas County Business and Economic Development, develop an economic development plan for Molalla.
- Begin process to examine public facilities including current and future needs
- Complete Island annexation process
- Complete Highway 211 improvements
- Update the Transportation System Plan
- Explore bringing planning & intake back in-house

Goal 5 - Effective relationships with local, regional and state agencies and partners

- Continue improving regional relationships with local, state and regional partners
- Be visible at Regional and State events
- City Council participation in Regional organizations such as Economic Development, C-4, League of Oregon Cities, etc.
- Develop funding partnerships with Clackamas County and ODOT

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Goal 6 – Promote a livable community with a sense of pride and place

- Use the new website to promote community awareness and information provision
- Promote a Downtown Development/Main Street program
- Work with local events as partners through participation
- Promote green space and park improvements
- Continue to work toward meeting Oregon Library Association Standards
- Update the library strategic plan
- Continue to research and assess building needs for future remodeling and expansion or the replacement of the library
- Review and update library policies
- Plan for public building upgrades and replacement
 1. City Hall
 2. Police Station
 3. PAL Building
 4. Skate Park
- Promote Downtown improvements and events

EXECUTIVE SUMMARY

2014-2015 VALUES GROWTH ESTIMATES



BOB VROMAN
COUNTY ASSESSOR

DEPARTMENT OF ASSESSMENT AND TAXATION

DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

MEMORANDUM

TO: CITY OF MOLALLA
HEATHER PENNI, FINANCE DIRECTOR

FROM: Bob Vroman, County Assessor *BV*

DATE: March 31, 2014

SUBJECT: 2014-2015 Value Growth Estimates

To assist in budgeting, we have analyzed assessed value in your district to estimate value growth for 2014-2015. Assessed value grows with new construction and the statutory 3% maximum assessed value growth required by the Oregon tax system. In addition, we are providing your district's permanent rate and information on Measure 5 loss for the previous tax year 2013-2014.

<u>2013-2014</u> <u>Assessed Value (AV)</u>	<u>2014-2015</u> <u>Estimated Growth in (AV)</u>
\$474,204,098	4 - 4.5%

Permanent tax rate: \$5.3058 per \$1,000 of Assessed Value

2013-2014 loss due to exceeding Measure 5 limits was: \$3.85

The predominate consolidated general government tax rate within your district is \$9.5710 per thousand dollars of assessed valuation. The Measure 5 limit test is calculated individually on every property, so depending on the relationship of Real Market Value (RMV) to Assessed Value (AV), some Measure 5 loss may occur. **Annexations will cause the growth estimate to vary, so please consider that in your final estimate.**

The annual growth limit on maximum assessed value is limited to three percent under Oregon's Property Tax System. However, where RMV is or has been the AV, an RMV growth greater than 3% may result in an assessed value growth greater than 3%.

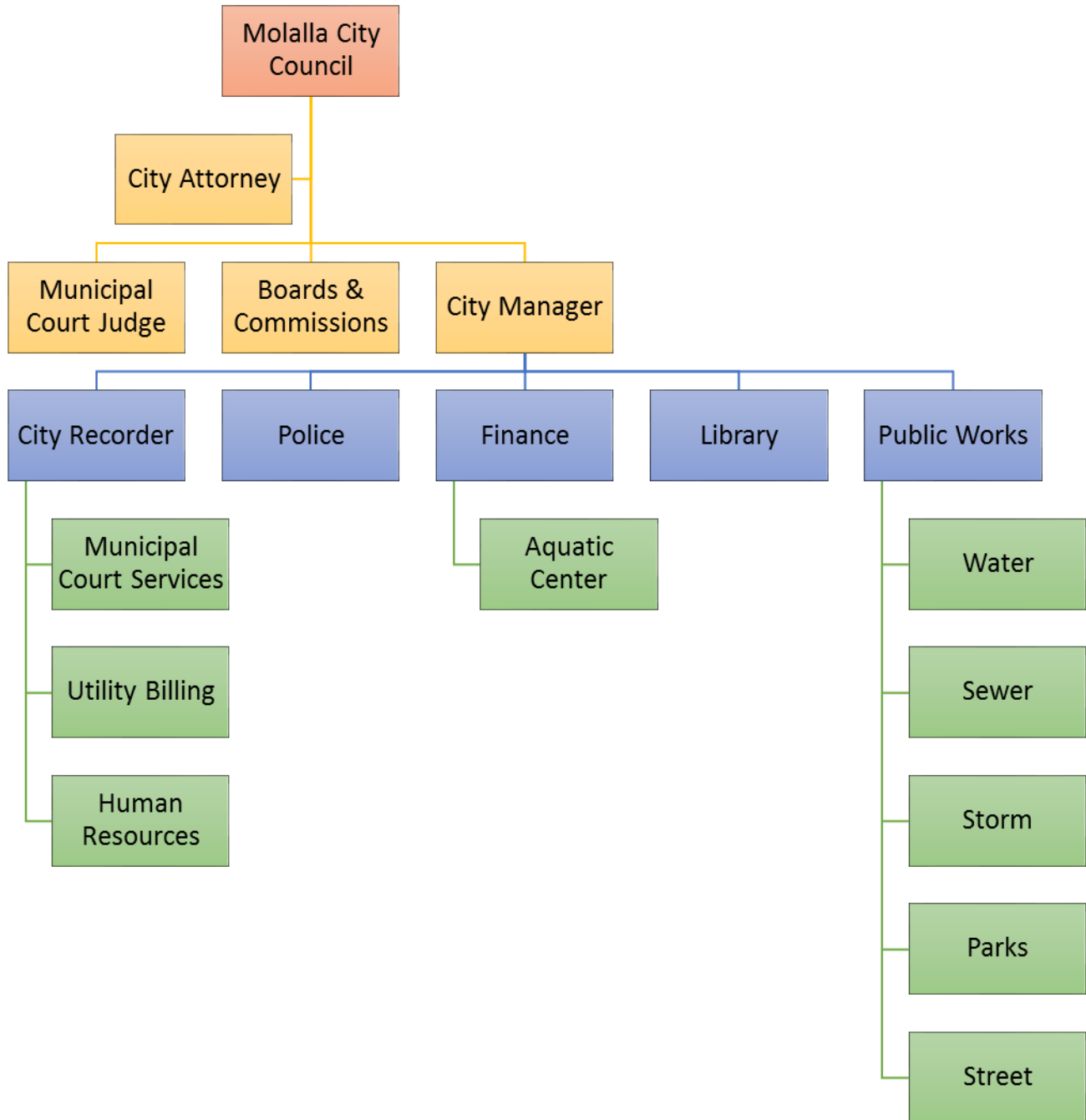
We try to take a conservative approach due to the variability of new construction, possible assessed value reductions from appeals and changes in State industrial, utility value, and business personal property accounts.

BV/dlm

P. 503.655.8671 | F. 503.655.8313 | WWW.CLACKAMAS.US

EXECUTIVE SUMMARY

ORGANIZATIONAL CHART



EXECUTIVE SUMMARY

FINANCIAL ANALYSIS

The proposed budget for FY 2014/2015 for the City of Molalla has been prepared in accordance with Oregon budget law and generally accepted accounting principles. This is a lean budget with continued focus on expenditure reductions, building working capital and operating reserves and focus on capital improvements to City infrastructure.

Fund Descriptions

The financial structure of the City is organized and operated on the basis of fund accounting. There are both federal and state requirements for local governments to budget by fund as a means of maintaining records for resources that are designated to carry out specific activities or meet particular objectives. Oregon Administrative Rules define a fund as, “a fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.”

The City must prepare an itemized balanced budget for each fund. Each fund contains appropriations, which provide the local government with legal spending authority throughout the fiscal year. Throughout all funds, appropriations are established at the object classification level (personnel services, materials and services, capital outlay, debt service, transfers, operating contingency, reserves, and unappropriated ending fund balance).

Government Funds

Government funds house most of the City’s functions and include the General Fund, Special Revenue Funds, and Debt Service Funds.

General Fund

- Administration and Governance (City Council, City Manager’s Office, City Recorder’s Office, Finance)
- Police Services (Patrol Services, Records & Evidence)
- Municipal Court
- Planning Services

Debt Service Fund

- The City maintains a dedicated fund for repayment of long-term debt including voter approved general obligation bonds, special revenue bonds, and Clear Water State Revolving Fund (CWSRF) debt.

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- Special Revenue Funds
- Streets/Parks Fund
- Aquatic Center Fund
- Adult Center Fund
- SDC Fund – (The City collects systems development charges for streets, water, sewer, storm water, and parks).
- Specific Revenue/Projects Fund – The City collects (or has collected) dedicated revenues for the following: Molalla Arts Commission, Molalla Mural, Police Restricted Revenue Fund, 911, Water/Sewer Deposits, Economic Improvement District, Sally Fox Park Fund)

Proprietary Funds

Proprietary funds are used to account for the City’s activities that are similar to those often found in the private sector and include enterprise funds.

Water Fund

- This fund accounts for operations and maintenance of the City’s water treatment and distribution systems.

Wastewater Fund

- This fund accounts for operations and maintenance of the City’s wastewater collection and treatment systems.

Storm Water Fund

- This fund accounts for maintenance of the City’s storm water collection system.

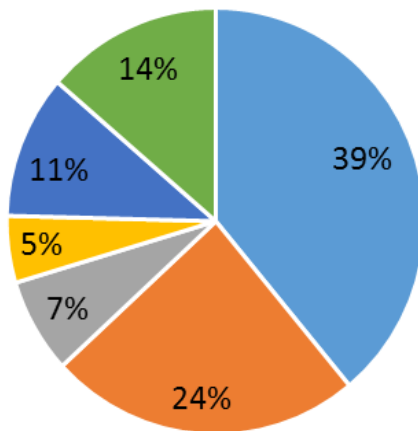
Revenue analysis from an all fund perspective is demonstrated in the following table:

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2012-2013	Adopted Budget This Year 2013-2014	Approved Budget Next Year 2014-2015
Beginning Fund Balance/Net Working Capital	\$ 5,582,394.75	\$ 6,661,533.84	\$ 7,700,039.66
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$ 4,096,520.24	\$ 4,128,603.00	\$ 3,985,950.30
Federal, State and all Other Grants, Gifts, Allocations and Donations	\$ 1,521,858.04	\$ 1,232,250.00	\$ 2,477,369.00
Interfund Transfers / Internal Service Reimbursements	\$ 1,040,418.06	\$ 865,500.00	\$ 669,914.00
All Other Resources Except Current Year Property Taxes	\$ 1,953,646.24	\$ 1,863,945.30	\$ 1,920,766.36
Current Year Property Taxes Estimated to be Received	\$ 2,357,507.11	\$ 2,337,744.39	\$ 2,413,738.50
Total Resources	\$ 16,552,344.44	\$ 17,089,576.53	\$ 19,167,777.82

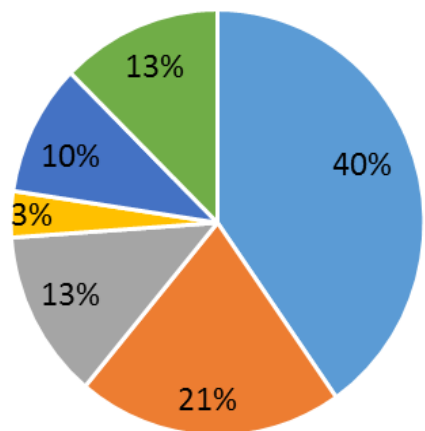
EXECUTIVE SUMMARY

The overall revenue increase is directly reflected by budgeting of library fund capital improvement revenues and the ODOT fund exchange revenues. By carrying these valuations on the books and in our budget process it allows management the opportunity to reserve those funds for specific projects as well as use them if they are needed for projects. These are City of Molalla resources although the revenue is contained within another agency.

Adopted Budget 2013/2014



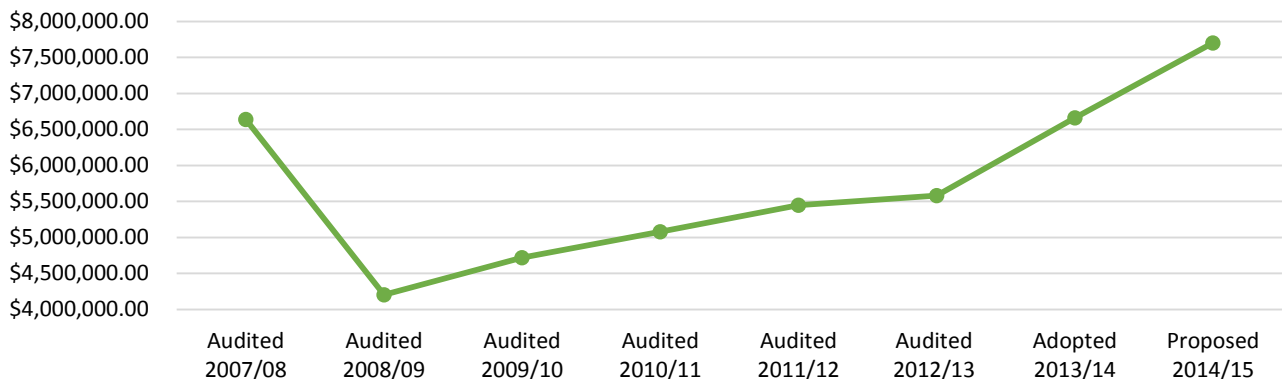
Proposed Budget 2014/2015



- Beginning Fund Balance/Net Working Capital
- Fees, Licenses, Permits, Fines, Assessments & Other Service Charges
- Federal, State and all Other Grants, Gifts, Allocations and Donations
- Interfund Transfers / Internal Service Reimbursements
- All Other Resources Except Current Year Property Taxes
- Current Year Property Taxes Estimated to be Received

The analysis of the beginning fund balances provide solid fiscal evidence that current goals and over site are working. The following graph presents beginning fund balance trend over the last eight years:

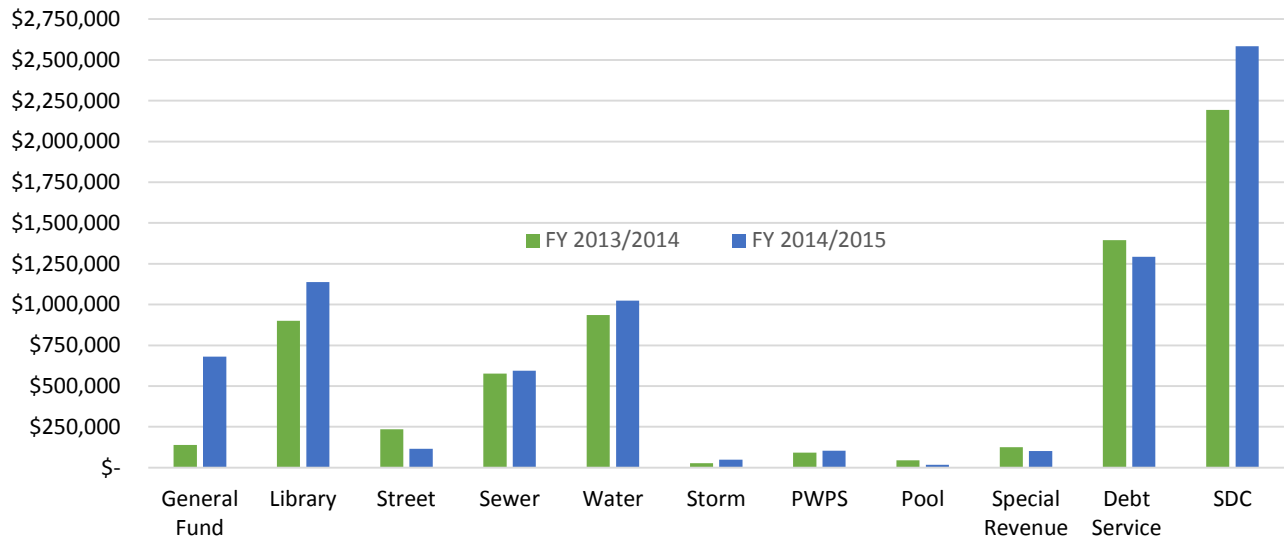
City Wide Total of Beginning Fund Balance Trend



EXECUTIVE SUMMARY

The graph below shows the balances broken down by fund for FY 2014/2015 compared with FY 2013/2014. A large portion of the beginning balances are contained in restricted revenues that govern the expendability of those resources.

Beginning Fund Balance by Fund Comparison



The beginning fund balances graphs report two significant markers; first, the City has recovered beginning fund balances that were present before the market crash of 2008 and second, the focus on expenditure reductions is working as reflected in the individual fund beginning balances. As the City moves forward we need to be mindful that these funds are not fully recovered and as capital projects begin, management will need to be dual focused. The current percentage change in the general fund is not sustainable over time. Although, we project an increase in future years the growth rate will be significantly slower.

Expenditure analysis from an all fund perspective is demonstrated in the following table:

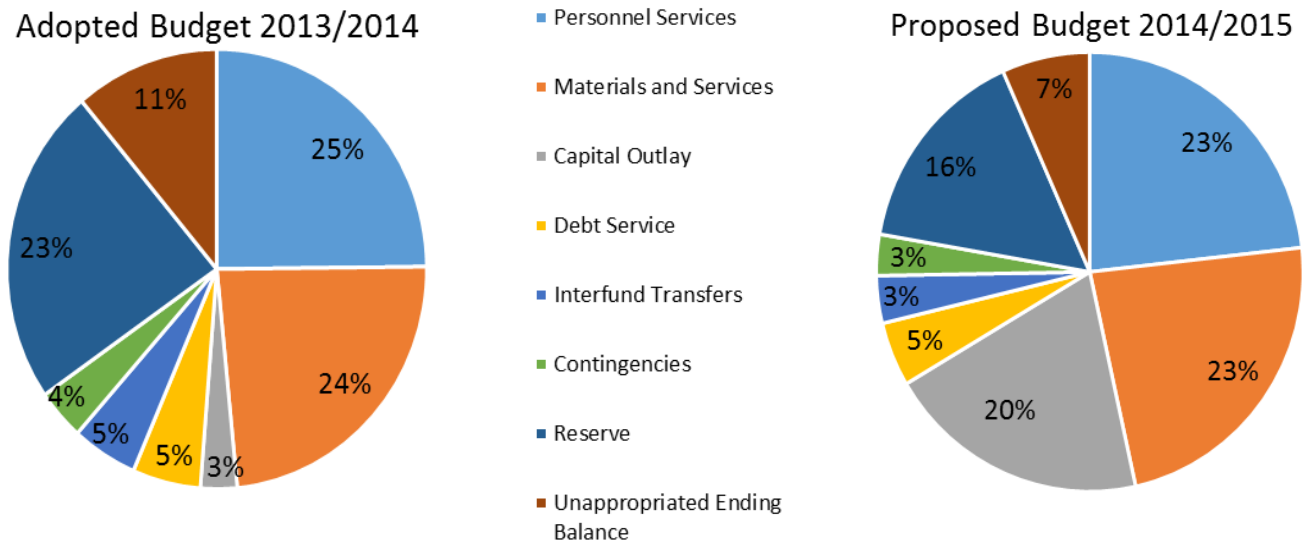
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
TOTAL OF ALL FUNDS	Actual Amount 2012-2013	Adopted Budget This Year 2013-2014	Approved Budget Next Year 2014-2015
Personnel Services	\$ 3,926,975.84	\$ 4,243,426.76	\$ 4,454,017.41
Materials and Services	\$ 3,640,294.84	\$ 4,035,525.16	\$ 4,468,382.06
Capital Outlay	\$ 237,158.48	\$ 480,000.00	\$ 3,821,804.18
Debt Service	\$ 927,060.50	\$ 898,556.00	\$ 908,959.00
Interfund Transfers	\$ 1,037,664.50	\$ 865,500.00	\$ 669,914.00
Contingencies	\$ -	\$ 637,637.33	\$ 580,727.22
Reserve	\$ -	\$ 4,024,876.82	\$ 2,985,452.49
Unappropriated Ending Balance	\$ -	\$ 1,904,054.46	\$ 1,278,521.46
Total Requirements	\$ 9,769,154.16	\$ 17,089,576.53	\$ 19,167,777.82

EXECUTIVE SUMMARY

The primary change is the reduction in reserves and unappropriated ending into capital outlay requirements. The completion of SDC methodologies partnered with prudent fiscal expenditures over the last few fiscal cycles position the City in a place of beginning infrastructure repairs.

The Personnel Services allocation includes the addition of 3.5 FTE into the Public Works, Police Department, and OGM. The increase in Materials & Services results from many State and County costs now being distributed down to local municipalities; in addition to the creation of new line items in the public works funds to account for needed expenditures such as Inflow & Infiltration (I&I) in waste water.

Overall, the allocations are within conservative guidelines for City expenditures and the fund distribution is balanced.



A notable reduction of 32.85% is budgeted in the unappropriated ending balance. Although a significant reduction, the City is still maintaining a portion of funds that are specifically allocated for future use. This is a new practice for the community, in years past all funds were allocated to a reserve or specific appropriation. A municipal corporation may include in its budget an estimate of unappropriated ending fund balance for each fund, for use in the fiscal period following that for which the budget is being prepared. The estimate authorized by this section represents cash or net working capital which will be carried over into the year following the ensuing fiscal year or ensuing budget period for which the budget is being prepared

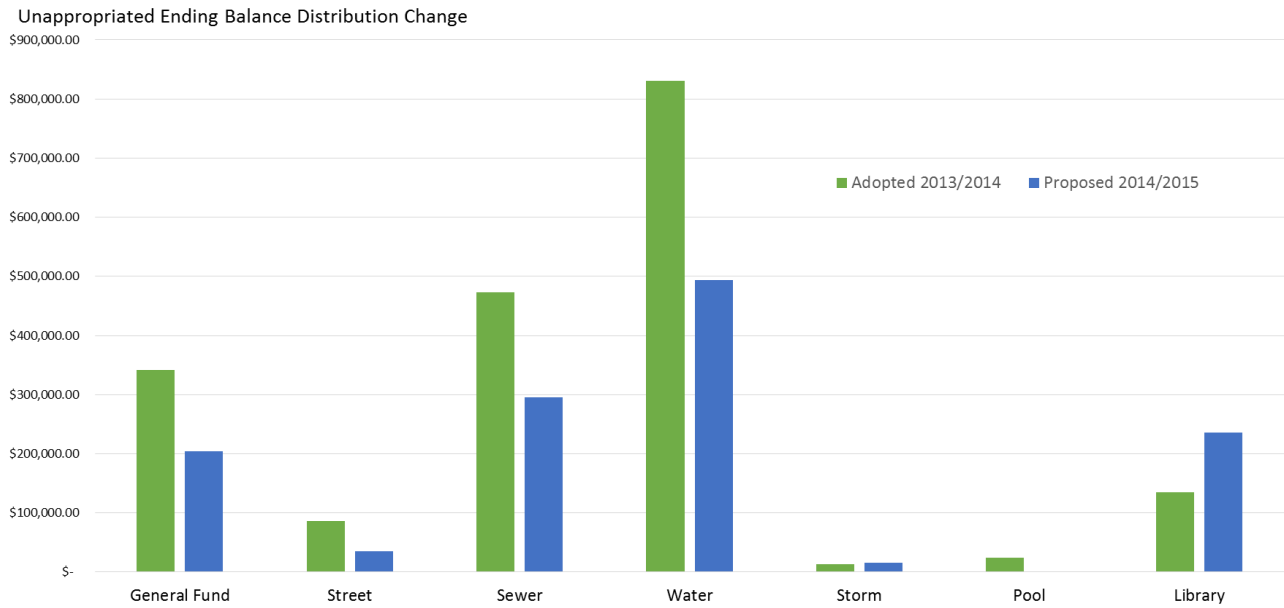
The unappropriated ending fund balance shall become a budget resource at the close of the ensuing fiscal year or ensuing budget period for the succeeding year or budget period. No appropriation or expenditure shall be made in the year or budget period for which the budget is applicable for the

EXECUTIVE SUMMARY

amount estimated pursuant to this allocation. This practice began in FY 2012/2013 to commit to the community fiscal prudence in planning for this upcoming fiscal year and fiscal years to come.

The reduction in proposed budget is a direct result of the City Council direction to repair and upgrade infrastructure through capital improvement projects.

The following graph shows a comparison of adopted budget 2013/2014 to proposed budget 2014/2015:



Careful oversight will be required in the unappropriated balance to continue meeting our goal of looking into the future needs of the City of Molalla.

Proposed budget transfers continue to be low as administration is following a City Council directive to minimize transfers and eliminate inter-fund loans. Proposed transfers are:

	Transfer In	Transfer Out
General Fund - OGM		\$ 62,500.00
Aquatic Center Revenue	\$ 62,500.00	
Sewer SDC's		\$ 152,676.00
Sewer Proprietary		\$ 30,738.00
CWSRF (Debt)	\$ 183,414.00	
Water Proprietary		\$ 250,000.00
Water Debt Retirement	\$ 250,000.00	
Sewer Proprietary		\$ 174,000.00
Sewer Debt Retirement	\$ 174,000.00	
Total	\$ 669,914.00	\$ 669,914.00

EXECUTIVE SUMMARY

PROPOSED BUDGET full city budget overview broken down by fund and appropriation category. The valuations in blue italics are the departmental breakdown of the overall total for the general fund.

	Beginning Fund Balance	FY 14/15 Resources	Transfers In	Total Resources	Personnel Service	Materials & Services
General Fund	\$ 681,346.62	\$ 3,441,396.36	\$ -	\$ 4,122,742.98	\$ 2,379,720.20	\$ 866,850.00
<i>OGM</i>					<i>\$ 529,520.20</i>	<i>\$ 261,000.00</i>
<i>Police</i>					<i>\$ 1,719,000.00</i>	<i>\$ 496,750.00</i>
<i>Court</i>					<i>\$ 131,200.00</i>	<i>\$ 77,700.00</i>
<i>Planning</i>						<i>\$ 31,400.00</i>
Library	\$ 1,137,323.93	\$ 1,627,119.00	\$ -	\$ 2,764,442.93	\$ 589,285.00	\$ 212,048.80
Aquatic Center	\$ 17,213.37	\$ 126,500.00	\$ 62,500.00	\$ 206,213.37	\$ 96,013.37	\$ 110,200.00
Streets	\$ 115,109.02	\$ 931,680.30	\$ -	\$ 1,046,789.32	\$ -	\$ 651,917.69
PW Personnel Service	\$ 103,726.06	\$ 1,341,000.00		\$ 1,444,726.06	\$ 1,388,998.84	
Special Revenue	\$ 101,954.81	\$ 38,820.00	\$ -	\$ 140,774.81		\$ 140,774.81
SDC's	\$ 2,583,818.31	\$ 174,270.00	\$ -	\$ 2,758,088.31		\$ 55,000.00
Debt Service	\$ 1,292,888.86	\$ 63,738.50	\$ 607,414.00	\$ 1,964,041.36		
Water	\$ 1,023,857.13	\$ 1,389,500.00	\$ -	\$ 2,413,357.13	\$ -	\$ 1,038,746.99
Sewer	\$ 594,135.47	\$ 1,559,300.00	\$ -	\$ 2,153,435.47	\$ -	\$ 1,320,280.00
Storm	\$ 48,666.08	\$ 104,500.00	\$ -	\$ 153,166.08	\$ -	\$ 72,563.77
TOTAL 2014/15	\$ 7,700,039.66	\$ 10,797,824.16	\$ 669,914.00	\$ 19,167,777.82	\$ 4,454,017.41	\$ 4,468,382.06

EXECUTIVE SUMMARY

Capital Outlay	Transfers Out	Debt Service	Contingency	Reserve	Total Requirements	Unappropriated Ending
\$ 310,000.00	\$ 62,500.00		\$ 100,000.00	\$ 200,000.00	\$ 3,919,070.20	\$ 203,672.78
\$ 250,000.00	\$ 62,500.00				\$ 1,103,020.20	
\$ 60,000.00					\$ 2,275,750.00	
					\$ 208,900.00	
					\$ 31,400.00	
\$ 127,500.00	\$ -		\$ 100,000.00	\$ 1,500,000.00	\$ 2,528,833.80	\$ 235,609.13
\$ -			\$ -		\$ 206,213.37	\$ -
\$ 260,000.00	\$ -		\$ 100,000.00		\$ 1,011,917.69	\$ 34,871.63
			\$ 55,727.22		\$ 1,444,726.06	
				\$ -	\$ 140,774.81	\$ -
\$ 2,320,042.18	\$ 152,676.00			\$ 230,370.13	\$ 2,758,088.31	\$ -
					\$ -	\$ -
		\$ 908,959.00		\$ 1,055,082.36	\$ 1,964,041.36	\$ -
\$ 531,000.00	\$ 250,000.00		\$ 100,000.00		\$ 1,919,746.99	\$ 493,610.14
\$ 233,262.00	\$ 204,738.00		\$ 100,000.00		\$ 1,858,280.00	\$ 295,155.47
\$ 40,000.00			\$ 25,000.00		\$ 137,563.77	\$ 15,602.31
\$ 3,821,804.18	\$ 669,914.00	\$ 908,959.00	\$ 580,727.22	\$ 2,985,452.49	\$ 17,889,256.36	\$ 1,278,521.46

EXECUTIVE SUMMARY

ADOPTED BUDGET full city budget overview broken down by fund and appropriation category. The valuations in blue italics are the departmental breakdown of the overall total for the general fund.

	Beginning Fund Balance	FY 14/15 Resources	Transfers In	Total Resources	Personnel Service	Materials & Services
General Fund	\$ 681,346.62	\$ 3,444,876.36	\$ -	\$ 4,126,222.98	\$ 2,379,720.20	\$ 866,850.00
<i>OGM</i>					\$ 529,520.20	\$ 261,000.00
<i>Police</i>					\$ 1,719,000.00	\$ 496,750.00
<i>Court</i>					\$ 131,200.00	\$ 77,700.00
<i>Planning</i>						\$ 31,400.00
Library	\$ 1,137,323.93	\$ 1,627,119.00	\$ -	\$ 2,764,442.93	\$ 589,285.00	\$ 212,048.80
Aquatic Center	\$ 17,213.37	\$ 126,500.00	\$ 62,500.00	\$ 206,213.37	\$ 96,013.37	\$ 110,200.00
Streets	\$ 115,109.02	\$ 1,181,680.30	\$ -	\$ 1,296,789.32	\$ -	\$ 651,917.69
PW Personnel Service	\$ 103,726.06	\$ 1,341,000.00		\$ 1,444,726.06	\$ 1,388,998.84	
Special Revenue	\$ 19,066.81	\$ 38,820.00	\$ -	\$ 57,886.81		\$ 57,886.81
SDC's	\$ 2,583,818.31	\$ 174,270.00	\$ -	\$ 2,758,088.31		\$ 55,000.00
Debt Service	\$ 1,292,888.86	\$ 63,738.50	\$ 607,414.00	\$ 1,964,041.36		
Water	\$ 1,023,857.13	\$ 1,389,500.00	\$ -	\$ 2,413,357.13	\$ -	\$ 1,038,746.99
Sewer	\$ 594,135.47	\$ 1,559,300.00	\$ -	\$ 2,153,435.47	\$ -	\$ 1,320,280.00
Storm	\$ 48,666.08	\$ 104,500.00	\$ -	\$ 153,166.08	\$ -	\$ 72,563.77
TOTAL 2014/15	\$ 7,617,151.66	\$ 11,051,304.16	\$ 669,914.00	\$ 19,338,369.82	\$ 4,454,017.41	\$ 4,385,494.06

EXECUTIVE SUMMARY

Capital Outlay	Transfers Out	Debt Service	Contingency	Reserve	Total Requirements	Unappropriated Ending
\$ 310,000.00	\$ 62,500.00		\$ 100,000.00	\$ 200,000.00	\$ 3,919,070.20	\$ 207,152.78
\$ 250,000.00	\$ 62,500.00				\$ 1,103,020.20	
\$ 60,000.00					\$ 2,275,750.00	
					\$ 208,900.00	
					\$ 31,400.00	
\$ 127,500.00	\$ -		\$ 100,000.00	\$ 1,500,000.00	\$ 2,528,833.80	\$ 235,609.13
\$ -			\$ -		\$ 206,213.37	\$ -
\$ 510,000.00	\$ -		\$ 100,000.00		\$ 1,261,917.69	\$ 34,871.63
			\$ 55,727.22		\$ 1,444,726.06	
				\$ -	\$ 57,886.81	\$ -
\$ 2,320,042.18	\$ 152,676.00			\$ 230,370.13	\$ 2,758,088.31	\$ -
					\$ -	\$ -
		\$ 908,959.00		\$ 1,055,082.36	\$ 1,964,041.36	\$ -
\$ 531,000.00	\$ 250,000.00		\$ 100,000.00		\$ 1,919,746.99	\$ 493,610.14
\$ 233,262.00	\$ 204,738.00		\$ 100,000.00		\$ 1,858,280.00	\$ 295,155.47
\$ 40,000.00			\$ 25,000.00		\$ 137,563.77	\$ 15,602.31
\$ 4,071,804.18	\$ 669,914.00	\$ 908,959.00	\$ 580,727.22	\$ 2,985,452.49	\$ 18,056,368.36	\$ 1,282,001.46

EXECUTIVE SUMMARY

Full City PROPOSED Budget by City-wide Appropriation Category



Where the Money Comes from:

TOTAL RESOURCES
\$19,167,777.82

Beginning Fund Balance
\$7,700,039.66
Current Year Property Tax Estimate
\$2,413,738.50
Fees, Licenses, Permits, Fines Etc.
\$3,985,950.30
Federal, State, Grants, Allocations
\$2,477,369.00
All Other Resources
\$1,920,766.36
Transfers In
\$669,914.00



Where the Money Goes to:

TOTAL REQUIREMENTS
\$19,167,777.82

Personnel Service
\$4,454,017.41
Materials & Services
\$4,468,382.06
Capital Outlay
\$3,821,804.18
Debt Service
\$908,959.00
Transfers Out
\$669,914.00
Contingency
\$580,727.22
Reserve
\$2,985,452.49
Unappropriated Ending
\$1,278,521.46

EXECUTIVE SUMMARY

Full City ADOPTED Budget by City-wide Appropriation Category



Where the Money Comes from:

TOTAL RESOURCES
\$19,167,777.82

Beginning Fund Balance
\$7,617,151.66
Current Year Property Tax Estimate
\$2,413,738.50
Fees, Licenses, Permits, Fines Etc.
\$3,989,430.30
Federal, State, Grants, Allocations
\$2,727,369.00
All Other Resources
\$1,920,766.36
Transfers In
\$669,914.00



Where the Money Goes to:

TOTAL REQUIREMENTS
\$19,167,777.82

Personnel Service
\$4,454,017.41
Materials & Services
\$4,385,494.06
Capital Outlay
\$4,071,804.18
Debt Service
\$908,959.00
Transfers Out
\$669,914.00
Contingency
\$580,727.22
Reserve
\$2,985,452.49
Unappropriated Ending
\$1,278,521.46



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GENERAL FUND



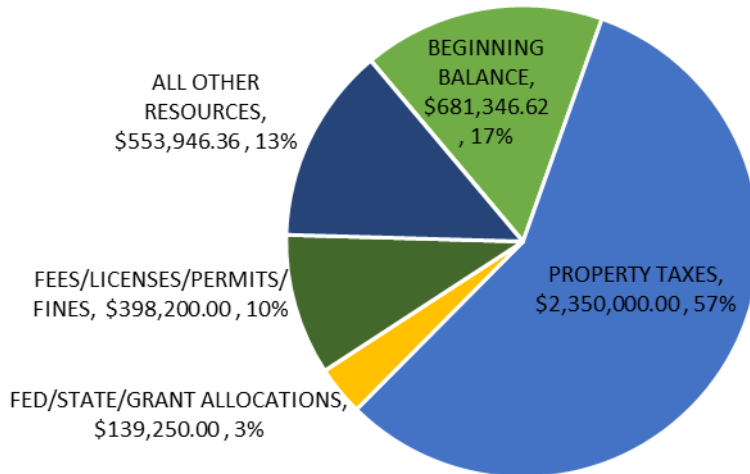
The general fund is the primary fund for the City of Molalla and incorporates all revenues and expenditures that are not required to be recorded in another fund.

Revenue analysis:

Property taxes comprise 57% of the total general fund revenue sources. The taxes are generated from a \$5.3058 tax rate per \$1,000 of assessed property value. The County assessor determines the assessed value of the property, collects taxes and remits payments to the City.

The City of Molalla can anticipate property tax revenues to increase slightly over FY 2013/14 over the next fiscal cycle. The 3% annual increase will be marginally offset by Measure 5 compression loss and tax-base re-evaluations. Governments trend to lag behind the private sector and we are only beginning to feel the recession decline level out.

Proposed Budget FY 2014/2015



The beginning fund balance continues to improve under the City Council goal to create beginning fund balances within five years that exceed 28% per fund, in FY 2014/15 we will be at 17%. Revenues in the Fees/Licenses/Permits/Fines have significantly declined with the omission of the internal franchise fee charges. In fiscal year 2014/2015, administration is proposing a repeal of the ordinance charging water, sewer, and storm proprietary funds a

monthly franchise fee, as these funds participate in the cost allocation plan and the internal franchise agreement results in a double contribution. This will create a decrease in the pace of beginning fund balance recovery with this change. In response to a City Council goal to minimize transfers between funds, the FY 2014/15 budget continues with no transfer revenue projects.

The largest revenue source for “All Other Revenue” is the cost allocation plan. In FY 2014/15 we will be using a percentage of budget approach to determine allocation needs. The actual costs will be varied as the monthly assessment is based on actual expenditures.

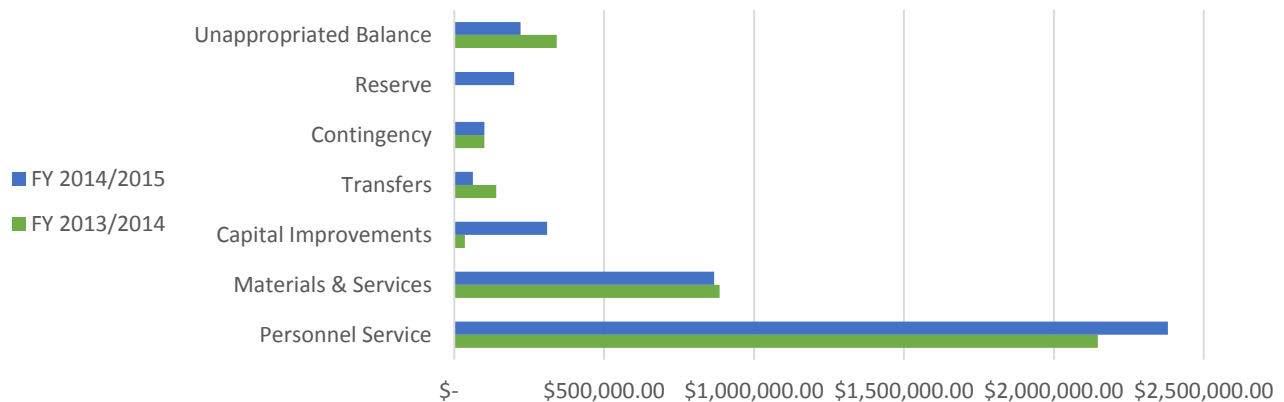
The percentage of budget approach measures the expenditures in each fund less unappropriated ending balance, capital outlay, debt service, transfers, reserve, and contingency. Therefore the funds with personnel service and materials and services are totaled together and then each fund is allocated a percentage of the fiscal load dependent on the percentage of the total. These valuations are estimates and assume 100% of budget exhaustion which has not occurred in many years. Therefore the revenue estimates will need to be monitored to ensure actual gains meet the general fund expenditure needs.

Expenditure analysis:

Significant changes are evident in the overall general fund summary. Firstly, the introduction of a reserve account for future construction. Development of a capital improvement plan associated with SDC methodology repair has triggered the need for an overall capital improvement plan to identify needs not associated with SDC’s. As staff works through FY 2014/15 we will be developing a comprehensive annual finance report with our audit for FY 2013/2014 and using the forecast projections to begin to develop a capital plan. In preparation, a facility construction fund has begun through the reserve to begin to prepare for a much needed City Hall and Police Station that better serves our community, this project is in the 10-20 year range thus preparations need to begin now.

Second, is the marked reduction in transfer expenditure. The City of Molalla is proposing a six month budget for the aquatic center, therefore the fiscal need for 2014/15 is lessened. As a community solution is found, a supplementary budget will be needed to address funding for the rest of the fiscal year, this will impact contingency and unappropriated ending.

Expenditure comparison FY 2013/14 to FY 2014/15 Budgets



Third, the Capital Improvements budget is proposed for a marked increase over FY 2013/14. This is a budgetary allocation to begin construction on the PAL building to create a facility to be utilized for public meetings; city council, budget meetings, town halls, and commission meetings as well as housing the Molalla Municipal Court.

Lastly, the reduction in the unappropriated ending and the increase in the personnel service can be partnered in the addition of staff. The City of Molalla has been functioning at exceptionally low staffing levels through a fiscal crisis. A need exists to fill 1.5 vacant positions in the police department and add 1 FTE to the office of governance and management (OGM) to begin work as a land use planner and economic development staffer.

All of these changes will improve the livability and overall service level to each resident in the City of Molalla.

The graph below provides a full summary of activity in the General Fund since Fiscal Year 2011/2012. The detail for each line item in the General Fund is presented in subsequent pages. Columns 1 & 2 are audited actual revenues and expenditures realized by the City of Molalla. The last year the City was in a deficit spending position was 2011/2012. Column 3 is the adopted budget data for fiscal year 2013/2014 followed by the projected actuals in column 4. The columns on the right are the proposed budget for fiscal year 2014/2015.

The projected actuals are estimates, the final numbers will affect the beginning fund balance amount for the proposed FY 2014/15.

GENERAL FUND FULL SUMMARY WITH DEPARTMENTAL ALLOCATIONS

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF GENERAL FUND	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				<u>RESOURCES</u>			
\$ (458,963.60)	\$ (147,786.88)	\$ 138,413.72	\$ 166,184.83	BEGINNING BALANCE	\$ 681,346.62	\$ 681,346.62	\$ 681,346.62
\$ 2,269,754.34	\$ 2,265,044.11	\$ 2,275,000.00	\$ 2,361,014.53	PROPERTY TAXES	\$ 2,350,000.00	\$ 2,350,000.00	\$ 2,350,000.00
\$ 554,319.86	\$ 169,294.95	\$ 139,250.00	\$ 149,473.31	FED/STATE/GRANT ALLOCATIONS	\$ 139,250.00	\$ 139,250.00	\$ 139,250.00
\$ 676,605.29	\$ 552,850.11	\$ 561,000.00	\$ 513,871.77	FEES/LICENSES/PERMITS/FINES	\$ 401,680.00	\$ 401,680.00	\$ 401,680.00
\$ 471,312.22	\$ 458,955.75	\$ 534,478.82	\$ 488,147.18	ALL OTHER RESOURCES	\$ 553,946.36	\$ 553,946.36	\$ 553,946.36
\$ 80,000.00	\$ -	\$ -	\$ -	TRANSFERS IN	\$ -	\$ -	\$ -
<u>\$ 3,593,028.11</u>	<u>\$ 3,298,358.04</u>	<u>\$ 3,648,142.54</u>	<u>\$ 3,678,691.62</u>	<u>TOTAL RESOURCES (Revenues)</u>	<u>\$ 4,126,222.98</u>	<u>\$ 4,126,222.98</u>	<u>\$ 4,126,222.98</u>
				<u>REQUIREMENTS (Expenditures)</u>			
				<u>PERSONNEL SERVICES</u>			
\$ 396,473.21	\$ 333,772.82	\$ 421,650.00	\$ 394,840.59	OGM	\$ 529,520.20	\$ 529,520.20	\$ 529,520.20
\$ 1,616,869.77	\$ 1,567,863.88	\$ 1,611,305.00	\$ 1,554,627.87	POLICE	\$ 1,719,000.00	\$ 1,719,000.00	\$ 1,719,000.00
\$ 100,590.84	\$ 97,709.02	\$ 101,150.00	\$ 112,633.37	MUNICIPAL COURT	\$ 131,200.00	\$ 131,200.00	\$ 131,200.00
\$ 49,697.27	\$ 32,695.00	\$ 12,000.00	\$ -	PLANNING	\$ -	\$ -	\$ -
<u>\$ 2,163,631.09</u>	<u>\$ 2,032,040.72</u>	<u>\$ 2,146,105.00</u>	<u>\$ 2,062,101.83</u>	<u>TOTAL PERSONNEL SERVICES</u>	<u>\$ 2,379,720.20</u>	<u>\$ 2,379,720.20</u>	<u>\$ 2,379,720.20</u>
				<u>MATERIALS & SERVICE</u>			
\$ 497,852.42	\$ 289,750.19	\$ 302,600.00	\$ 279,036.17	OGM	\$ 261,000.00	\$ 261,000.00	\$ 261,000.00
\$ 344,664.70	\$ 284,731.84	\$ 436,200.00	\$ 376,064.27	POLICE	\$ 496,750.00	\$ 496,750.00	\$ 496,750.00
\$ 92,190.59	\$ 90,017.67	\$ 97,750.00	\$ 74,809.77	MUNICIPAL COURT	\$ 77,700.00	\$ 77,700.00	\$ 77,700.00
\$ 174,070.64	\$ 78,968.29	\$ 48,700.00	\$ 48,332.96	PLANNING	\$ 31,400.00	\$ 31,400.00	\$ 31,400.00
<u>\$ 1,108,778.35</u>	<u>\$ 743,467.99</u>	<u>\$ 885,250.00</u>	<u>\$ 778,243.17</u>	<u>TOTAL MATERIALS & SERVICE</u>	<u>\$ 866,850.00</u>	<u>\$ 866,850.00</u>	<u>\$ 866,850.00</u>
				<u>CAPITAL ACQUISITIONS / EXPENDITURES</u>			
\$ 5,584.79	\$ -	\$ 15,000.00	\$ 15,000.00	OGM	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
\$ 66,424.76	\$ -	\$ 20,000.00	\$ 2,000.00	POLICE	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
<u>\$ 72,009.55</u>	<u>\$ -</u>	<u>\$ 35,000.00</u>	<u>\$ 17,000.00</u>	<u>TOTAL CAPITAL ACQUISITIONS / EXPENDITURES</u>	<u>\$ 310,000.00</u>	<u>\$ 310,000.00</u>	<u>\$ 310,000.00</u>
				<u>TRANSFERS</u>			
\$ 361,252.00	\$ 216,088.50	\$ 140,000.00	\$ 140,000.00	OGM	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00
\$ 35,144.00	\$ 140,576.00	\$ -	\$ -	PLANNING	\$ -	\$ -	\$ -
<u>\$ 396,396.00</u>	<u>\$ 356,664.50</u>	<u>\$ 140,000.00</u>	<u>\$ 140,000.00</u>	<u>TOTAL TRANSFERS</u>	<u>\$ 62,500.00</u>	<u>\$ 62,500.00</u>	<u>\$ 62,500.00</u>
\$ -	\$ -	\$ 100,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ -	\$ -	RESERVE	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
<u>\$ 3,740,814.99</u>	<u>\$ 3,132,173.21</u>	<u>\$ 3,306,355.00</u>	<u>\$ 2,997,345.00</u>	<u>TOTAL REQUIREMENTS (Expenditures)</u>	<u>\$ 3,919,070.20</u>	<u>\$ 3,919,070.20</u>	<u>\$ 3,919,070.20</u>
\$ -	\$ -	\$ 341,787.54	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 207,152.78	\$ 207,152.78	\$ 207,152.78
<u>\$ (147,786.88)</u>	<u>\$ 166,184.83</u>	<u>\$ -</u>	<u>\$ 681,346.62</u>	<u>NET RESOURCES OVER EXPENDITURES</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

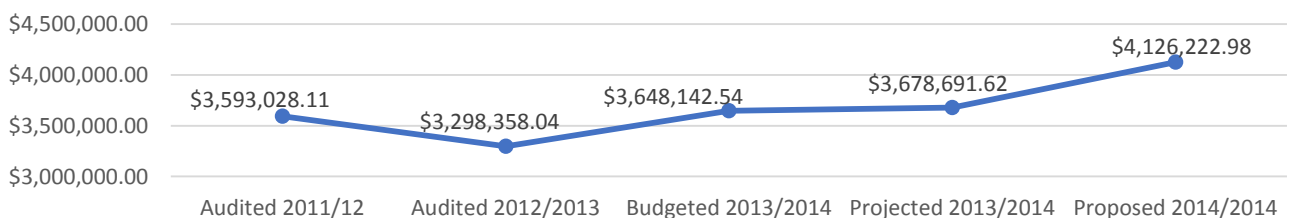
FUND SUMMARY & LINE ITEM DETAIL

GENERAL FUND

GENERAL FUND RESOURCES (Revenues)

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ (458,963.60)	\$ (147,786.88)	\$ 138,413.72	\$ 166,184.83	RESOURCES	\$ 681,346.62	\$ 681,346.62	\$ 681,346.62
\$ 2,269,754.34	\$ 2,265,044.11	\$ 2,275,000.00	\$ 2,361,014.53	BEGINNING FUND BALANCE	\$ 2,350,000.00	\$ 2,350,000.00	\$ 2,350,000.00
\$ 54,880.15	\$ 51,457.59	\$ 55,000.00	\$ 43,948.00	CURRENT PROPERTY TAXES	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
\$ 65,692.33	\$ 30,714.69	\$ 25,000.00	\$ 30,618.97	PRIOR PROPERTY TAXES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ 108,019.16	\$ 110,375.16	\$ 102,250.00	\$ 103,304.24	STATE REVENUE SHARING	\$ 102,250.00	\$ 102,250.00	\$ 102,250.00
\$ 12,848.23	\$ 14,028.10	\$ 12,000.00	\$ 10,575.10	LIQUOR TAX	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
\$ 29,769.50	\$ 23,729.00	\$ 21,500.00	\$ 23,557.00	CIGARETTE TAX	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ 170.00	\$ -	\$ -	\$ 5,400.00	BUSINESS LICENSES	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	LEINS	\$ 3,480.00	\$ 3,480.00	\$ 3,480.00
\$ 13,109.86	\$ 39,202.87	\$ 38,000.00	\$ 45,548.02	SDC ADMINISTRATION FEE	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 35,008.36	\$ 49,022.18	\$ 35,000.00	\$ 37,547.47	INTEREST	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ -	\$ -	\$ -	\$ 550.00	REFUNDS & REBATES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 6,090.50	\$ -	\$ -	\$ -	KEY DEPOSITS	\$ -	\$ -	\$ -
\$ 1,345.50	\$ -	\$ -	\$ -	WATER/SEWER DEPOSIT	\$ -	\$ -	\$ -
\$ 339,693.00	\$ 316,426.91	\$ 403,928.82	\$ 359,751.19	PARK IN LIEU	\$ 436,846.36	\$ 436,846.36	\$ 436,846.36
\$ 47,395.37	\$ 41,700.65	\$ 41,000.00	\$ 44,901.34	COST ALLOCATION PLAN	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 16,265.86	\$ 14,607.85	\$ 16,000.00	\$ 13,447.74	NW NATURAL GAS FRANCHISE	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
\$ 31,498.67	\$ 32,339.18	\$ 30,000.00	\$ 33,317.35	TELEPHONE FRANCHISE	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00
\$ 76,769.99	\$ 77,144.76	\$ 77,000.00	\$ 77,698.73	TV FRANCHISE	\$ -	\$ -	\$ -
\$ 64,052.44	\$ 64,209.13	\$ 67,000.00	\$ 67,973.30	SEWER LICENSE FEE	\$ -	\$ -	\$ -
\$ 4,684.01	\$ 4,588.65	\$ 4,600.00	\$ 5,131.83	WATER LICENSE FEE	\$ -	\$ -	\$ -
\$ 40,000.00	\$ 42,706.58	\$ 40,000.00	\$ 40,000.00	STORM WATER LICENSE FEE	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00
\$ 1,335.00	\$ 1,565.00	\$ 1,600.00	\$ 1,740.00	PGE FRANCHISE	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 1,665.00	\$ 2,443.00	\$ 2,000.00	\$ 909.90	ALARM PERMITS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 1,735.29	\$ 2,100.00	\$ 1,800.00	\$ 1,300.00	FINGERPRINTS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
\$ -	\$ 248.00	\$ 1,000.00	\$ 429.00	TOW FEES	\$ 500.00	\$ 500.00	\$ 500.00
\$ 16,318.92	\$ 2,261.20	\$ 2,000.00	\$ 267.50	POLICE REPORTS	\$ 500.00	\$ 500.00	\$ 500.00
\$ 264,448.14	\$ 228,643.31	\$ 240,000.00	\$ 193,065.58	PD REFUNDS & REBATES	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00
\$ 54,537.00	\$ 1,965.00	\$ -	\$ -	POLICE FINES & BAILS	\$ -	\$ -	\$ -
\$ 2,439.53	\$ -	\$ -	\$ -	ECONOMIC IMPROVEMENT DIST.	\$ -	\$ -	\$ -
\$ -	\$ 11,052.00	\$ -	\$ -	COPFAST GRANTS	\$ -	\$ -	\$ -
\$ -	\$ 1,160.00	\$ -	\$ 4,975.00	E.O.C. SHSP GRANT	\$ -	\$ -	\$ -
\$ 10,000.00	\$ -	\$ -	\$ -	DUII PATROL GRANT	\$ -	\$ -	\$ -
\$ 260,864.73	\$ -	\$ -	\$ -	ODOT RADAR GRANT	\$ -	\$ -	\$ -
\$ 39,918.88	\$ -	\$ -	\$ -	WEED & SEED GRANT	\$ -	\$ -	\$ -
\$ 135.10	\$ -	\$ -	\$ -	911 PHONE TAX	\$ -	\$ -	\$ -
\$ 525.00	\$ 585.00	\$ 550.00	\$ 535.00	YOUTH FUND DONATIONS	\$ 600.00	\$ 600.00	\$ 600.00
\$ 2,715.00	\$ -	\$ -	\$ -	COFFEE PAYROLL DEDUCTION	\$ -	\$ -	\$ -
\$ 4,205.83	\$ -	\$ -	\$ -	COMMUNITIES THAT CARE	\$ -	\$ -	\$ -
\$ 13,922.42	\$ 16,825.00	\$ 17,500.00	\$ 5,000.00	MISCELLANEOUS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 50,898.15	\$ -	\$ -	\$ -	PLANNING FEES	\$ -	\$ -	\$ -
\$ 10,082.77	\$ -	\$ -	\$ -	BUILDING PERMITS	\$ -	\$ -	\$ -
\$ 1,142.68	\$ -	\$ -	\$ -	ELECTRICAL PERMITS	\$ -	\$ -	\$ -
\$ 18,055.00	\$ -	\$ -	\$ -	ENGINEERING REVIEW	\$ -	\$ -	\$ -
\$ 15,000.00	\$ -	\$ -	\$ -	SCHOOL EXCISE TAX	\$ -	\$ -	\$ -
\$ 65,000.00	\$ -	\$ -	\$ -	TRANSFER FROM SEWER FUND	\$ -	\$ -	\$ -
\$ 3,593,028.11	\$ 3,298,358.04	\$ 3,648,142.54	\$ 3,678,691.62	TRANSFER FROM WATER FUND	\$ -	\$ -	\$ -
				TOTAL	\$ 4,126,222.98	\$ 4,126,222.98	\$ 4,126,222.98

Revenue Trend



FUND SUMMARY & LINE ITEM DETAIL

GENERAL FUND

The office of governance and management (OGM) is the City of Molalla administration consisting of City Council, City Manager’s Office, City Recorder, Human Resources, Economic Development, and Finance. The OGM provides city-wide services in areas of organizational planning, recording services, public information, governmental relations, emergency management services, contracting, purchasing, payroll, legal and risk management services. Cost allocation expenditures are appropriated from these expenditures.

OFFICE OF GOVERNANCE & MANAGEMENT (OGM) LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	OGM PERSONNEL SERVICES Account Name	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 36,402.27	\$ 13,722.45	\$ 35,000.00	\$ 15,904.43	PERS	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
\$ 286.31	\$ 574.24	\$ 600.00	\$ 734.81	SAIF	\$ 800.00	\$ 800.00	\$ 800.00
\$ 21,386.07	\$ 18,403.17	\$ 21,800.00	\$ 23,308.88	FICA	\$ 27,750.00	\$ 27,750.00	\$ 27,750.00
\$ 57,426.85	\$ 45,280.27	\$ 61,750.00	\$ 63,019.15	INSURANCE	\$ 75,970.20	\$ 75,970.20	\$ 75,970.20
\$ -	\$ 10,979.70	\$ 17,500.00	\$ 448.90	UNEMPLOYMENT LIABILITY	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 92,761.69	\$ 97,442.80	\$ 90,000.00	\$ 91,960.29	CITY ADMINISTRATOR	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00
\$ -	\$ -	\$ -	\$ -	PLANNER / ECON DEVELOPMENT <i>(New Acct)</i>	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
\$ 33,372.24	\$ 7,620.00	\$ 25,000.00	\$ 23,389.64	ASSISTANT TO CITY RECORDER	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00
\$ 68,082.12	\$ 70,905.08	\$ 72,500.00	\$ 77,120.01	FINANCE DIRECTOR	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
\$ 66,656.12	\$ 68,845.11	\$ 72,500.00	\$ 73,964.84	CITY RECORDER	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
\$ 20,099.54	\$ -	\$ 25,000.00	\$ 24,989.64	ASST. FINANCE DIRECTOR	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00
\$ 396,473.21	\$ 333,772.82	\$ 421,650.00	\$ 394,840.59	TOTAL PERSONNEL SERVICES	\$ 529,520.20	\$ 529,520.20	\$ 529,520.20

				OGM MATERIALS & SERVICES Account Name			
\$ 9,139.24	\$ 5,972.72	\$ 7,000.00	\$ 7,800.00	POWER	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
\$ 20,658.90	\$ 18,821.64	\$ 17,500.00	\$ 24,000.00	PHONE	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
\$ 80,951.47	\$ 28,875.68	\$ 35,000.00	\$ 34,236.43	OPERATIONS & MAINTENANCE	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
\$ 7,021.13	\$ 5,082.69	\$ 10,000.00	\$ 9,552.20	BUILDING MAINTENANCE	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 3,029.72	\$ 4,352.08	\$ 5,000.00	\$ 6,800.00	TRAINING & CONF. TRAVEL	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 9,433.29	\$ 9,035.08	\$ 10,000.00	\$ 9,500.00	DUES & MEMBERSHIP	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
\$ 7,167.99	\$ 6,106.95	\$ 7,500.00	\$ 8,000.00	POSTAGE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 7,627.71	\$ 4,924.16	\$ 5,000.00	\$ 4,283.01	PRINTING & PUBLICATIONS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 20,237.69	\$ 41,862.27	\$ 25,000.00	\$ 48,000.00	PROFESSIONAL SERVICES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ -	\$ 10,069.38	\$ -	\$ -	CITY ADMINISTRATOR RECRUITMENT	\$ -	\$ -	\$ -
\$ 7,237.41	\$ 9,855.04	\$ 10,000.00	\$ 11,288.46	INSURANCE/LIABILITY/GEN	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
\$ -	\$ -	\$ -	\$ 2,525.00	KEY DEPOSIT REFUNDS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 4,133.00	\$ -	\$ 9,000.00	\$ 5,769.49	CUSTODIAN	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
\$ 5,596.68	\$ 2,864.67	\$ 3,000.00	\$ 5,145.73	CUSTODIAL SUPPLIES	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 4,628.15	\$ 3,754.97	\$ 4,000.00	\$ 5,572.15	OFFICE SUPPLIES	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	MOLALLA FIRE DEPT READER BOARD	\$ 300.00	\$ 300.00	\$ 300.00
\$ 35,155.25	\$ 45,511.28	\$ 40,000.00	\$ 33,538.64	CITY ATTORNEY	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
\$ 4,280.94	\$ 42,493.44	\$ 72,000.00	\$ 26,588.28	COMPUTER SERVICES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ 29,237.36	\$ 20,644.03	\$ 17,500.00	\$ 16,265.00	AUDITS & BUDGETS	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ -	\$ 2,666.42	\$ 2,500.00	\$ -	ANNEXATIONS & ELECTIONS	\$ -	\$ -	\$ -
\$ 1,575.00	\$ 4,200.00	\$ 4,500.00	\$ 4,025.00	MEETINGS BROADCASTING	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
\$ 12,597.25	\$ 8,600.00	\$ 10,000.00	\$ 8,400.00	COUNCIL MEETINGS	\$ 8,700.00	\$ 8,700.00	\$ 8,700.00
\$ (98.01)	\$ 111.47	\$ -	\$ 98.26	CASH, OVER/SHORT	\$ -	\$ -	\$ -
\$ 1,914.50	\$ 1,420.15	\$ 1,500.00	\$ 1,217.45	COFFEE & COFFEE SUPPLIES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 5,231.07	\$ 5,231.07	\$ 5,400.00	\$ 5,231.07	SPWF LOAN	\$ -	\$ -	\$ -
\$ 1,200.00	\$ -	\$ -	\$ -	CHARITABLE COMMUNITY DONATIONS	\$ -	\$ -	\$ -
\$ 8,585.00	\$ 5,195.00	\$ -	\$ -	CHAMBER OF COMMERCE	\$ -	\$ -	\$ -
\$ 132,040.71	\$ -	\$ -	\$ -	WEED & SEED GRANT	\$ -	\$ -	\$ -
\$ 54,493.00	\$ -	\$ -	\$ -	ECONOMIC DEVELOPMENT DIST.	\$ -	\$ -	\$ -
\$ 13,728.49	\$ -	\$ -	\$ -	WATER/SEWER DEPOSIT REFUNDS	\$ -	\$ -	\$ -
\$ 11,049.48	\$ 900.00	\$ -	\$ -	COMMUNITY PROGRAMS	\$ -	\$ -	\$ -
\$ 497,852.42	\$ 289,750.19	\$ 302,600.00	\$ 279,036.17	TOTAL MATERIALS & SERVICES	\$ 261,000.00	\$ 261,000.00	\$ 261,000.00

FUND SUMMARY & LINE ITEM DETAIL

GENERAL FUND

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	OGM CAPITAL IMPROVEMENTS	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 5,584.79	\$ -	\$ 15,000.00	\$ 15,000.00	CAPITAL IMPROVEMENTS	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
\$ 5,584.79	\$ -	\$ 15,000.00	\$ 15,000.00	TOTAL CAPITAL IMPROVEMENTS	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
TRANSFERS							
\$ -	\$ 1,345.50	\$ -	\$ -	TRANSFER FEE IN LIEU OF PARK	\$ -	\$ -	\$ -
\$ 195,252.00	\$ 60,000.00	\$ -	\$ -	TRANSFER TO SENIOR CENTER	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	TRANSFER TO GRANT FUND	\$ -	\$ -	\$ -
\$ 27,000.00	\$ -	\$ -	\$ -	TRANSFER TO STREET FUND	\$ -	\$ -	\$ -
\$ -	\$ 50,000.00	\$ -	\$ -	TRANSFER TO WATER CAP.	\$ -	\$ -	\$ -
\$ 139,000.00	\$ 104,743.00	\$ 125,000.00	\$ 125,000.00	TRANSFER TO PARKS & REC	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00
\$ 361,252.00	\$ 216,088.50	\$ 140,000.00	\$ 140,000.00	TOTAL TRANSFERS	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00
CONTINGENCY / RESERVE							
\$ -	\$ -	\$ 100,000.00	\$ -	OPERATING CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ -	\$ -	RESERVE/CH-PD CONSTRUCTION <i>(New Acct)</i>	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
\$ -	\$ -	\$ 100,000.00	\$ -	TOTAL CONTINGENCY / RESERVE	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00

The following table shows the cost allocation distribution breakdown:

Operations Fund	Operations Budget	Percentage of Budget	Allocation Amount	In Budget Allocation
General Fund - OGM	\$ 790,520.20	10.77%		
General Fund - Police	\$ 2,215,750.00	30.20%		
General Fund - Court	\$ 208,900.00	2.85%		
General Fund - Planning	\$ 31,400.00	0.43%		
Library	\$ 801,333.80	10.92%	\$ 86,331.82	\$ 81,148.80
Aquatic Center	\$ 206,213.37	2.81%	\$ 22,216.43	\$ 40,000.00
Streets	\$ 651,917.69	8.88%	\$ 70,234.45	\$ 65,817.69
Water	\$ 1,038,746.99	14.16%	\$ 111,909.56	\$ 109,146.99
Sewer	\$ 1,320,280.00	17.99%	\$ 142,240.56	\$ 133,280.00
Storm	\$ 72,563.77	0.99%	\$ 7,817.67	\$ 7,063.77
	\$ 7,337,625.82	100.00%	\$ 440,750.48	\$ 436,457.25

Budget adjustments were made for capital outlay, transfers, reserves, contingency, and unappropriated ending fund balances. Variance reductions were allocated to the non-general fund accounts resulting in a difference between the full allocation amount and the in budget allocation amounts. Consideration for actual projects to be completed next year and the need for a full year allocation and a six month budget for the aquatic center resulted in some reductions noted above.

Not all costs incurred in the OGM expenditures are allocable to all funds. These are 100% of budget exhaustion estimates which has not occurred in the last three budget cycles; therefore, this is a maximum expected contribution.

The actual contribution will be a variable amount based on actual costs and will be measured through each month end process.

The police department budget for this coming year is one in which we are trying to do much with a little. The past year was very successful regarding our impact against crime and the negative social elements that feed it. We also conducted some needs assessment and then reallocated and sold existing equipment to purchase new equipment that would help us operate more efficiently and more professionally. Most of this reallocation impacted us in the areas of training and patrol support and have been very good for moral. Yet as good as the year was in most regards, we also wore our people out covering shifts due to our personnel shortage still felt by our past layoffs.

For this next year, we are budgeting to fill one laid-off officer’s position and a half-time position in the front office to help us get caught up in the administrative area. These positions will help lessen the strain on our staff and should help reduce the overtime expenditures as well.

Costs are being passed down to the local jurisdictions that we have no voice in, but cause increases in operating costs. Some of these are dispatch fees from the county, a new records management system called RegJin, a maintenance fee for NetMotion to keep our car computers operating seamlessly in and out of different types so officers aren’t disconnected from dispatch and others.

Another positive step we are taking in this year’s budget is to begin a lease to buy program for our patrol vehicles in an attempt to create a program that is reasonable and sustainable, to avoid an aging fleet. We also created some considerable savings by replacing a retiring top-step senior sergeant with a lateral hire of a retiring sheriff’s deputy with outstanding credentials. We will gain some strong leadership, while experiencing a significant savings in salary and will not be paying a PERS contribution.

The bottom line is we’re trying to mitigate the unavoidable increases that come with inflation and increased demands by managing smart and trying to live within our means. We have a great team of people who make it their business to keep the City of Molalla a wonderful and safe place to live. The effort is ongoing, but with Council’s support, we press on towards excellence.

POLICE DEPARTMENT LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 163,525.57	\$ 162,972.84	\$ 175,000.00	\$ 167,989.67	<u>POLICE PERSONNEL SERVICES</u>	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
\$ 34,409.33	\$ 31,590.70	\$ 31,000.00	\$ 32,353.53	PERS	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
\$ 84,715.98	\$ 81,371.41	\$ 80,000.00	\$ 82,302.12	SAIF	\$ 86,000.00	\$ 86,000.00	\$ 86,000.00
\$ 209,677.93	\$ 200,151.93	\$ 201,000.00	\$ 198,251.35	FICA	\$ 213,000.00	\$ 213,000.00	\$ 213,000.00
\$ -	\$ 21,294.00	\$ 15,000.00	\$ -	INSURANCE	\$ -	\$ -	\$ -
\$ 79,656.22	\$ 75,402.86	\$ 78,000.00	\$ 78,000.00	UNEMPLOYMENT LIABILITY	\$ 82,000.00	\$ 82,000.00	\$ 82,000.00
\$ 237,221.77	\$ 242,933.36	\$ 242,000.00	\$ 226,075.32	POLICE CHIEF	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00
\$ 535,630.50	\$ 495,245.04	\$ 500,580.00	\$ 497,672.57	SERGEANTS	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00
\$ 30,268.00	\$ -	\$ -	\$ -	PATROL OFFICERS	\$ -	\$ -	\$ -
\$ 46,330.92	\$ 46,885.83	\$ 48,500.00	\$ 50,620.75	SECRETARY	\$ 71,000.00	\$ 71,000.00	\$ 71,000.00
\$ 31,013.61	\$ 24,785.35	\$ 26,000.00	\$ 20,988.35	POLICE CLERK	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
\$ 37,767.80	\$ 39,006.50	\$ 40,000.00	\$ 35,305.20	CERTIFICATE PAY	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00
\$ 40,024.48	\$ 79,822.75	\$ 100,000.00	\$ 100,202.13	HOLIDAY BUYOUT	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
\$ 9,808.85	\$ 6,035.10	\$ 15,000.00	\$ 8,800.44	OVERTIME	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 57,076.41	\$ 57,878.63	\$ 59,225.00	\$ 55,082.72	BUCKEROO OVERTIME	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00
\$ 19,742.40	\$ 2,487.58	\$ -	\$ 983.72	PROPERTY OFFICER	\$ -	\$ -	\$ -
\$ 1,616,869.77	\$ 1,567,863.88	\$ 1,611,305.00	\$ 1,554,627.87	GRANT OVERTIME	\$ -	\$ -	\$ -
				TOTAL PERSONNEL SERVICES	\$ 1,719,000.00	\$ 1,719,000.00	\$ 1,719,000.00

POLICE DEPARTMENT LINE ITEM DETAIL (Cont.)

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				<u>PD MATERIALS & SERVICES</u>			
\$ 5,741.51	\$ 5,865.70	\$ 8,000.00	\$ 7,343.31	POWER	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 17,923.35	\$ 12,277.76	\$ 14,000.00	\$ 17,399.25	PHONE	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
\$ -	\$ 14,265.16	\$ 25,500.00	\$ 28,754.09	CONNECTIVITY	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00
\$ 27,820.61	\$ 14,381.90	\$ 30,000.00	\$ 30,074.17	OPERATIONS & MAINTENANCE	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 5,463.04	\$ 3,427.20	\$ 7,000.00	\$ 3,568.19	BUILDING MAINTENANCE	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
\$ 5,619.75	\$ 7,921.45	\$ 11,000.00	\$ 9,224.51	TRAINING & CONF. TRAVEL	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
\$ -	\$ 7,676.00	\$ 8,000.00	\$ 411.00	RESERVE RECRUITMENT	\$ -	\$ -	\$ -
\$ 1,821.00	\$ 577.00	\$ 1,000.00	\$ 620.00	DUES & MEMBERSHIP	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 1,235.22	\$ 62.45	\$ 500.00	\$ 171.46	POSTAGE	\$ 500.00	\$ 500.00	\$ 500.00
\$ -	\$ -	\$ -	\$ -	CONTRACTS & OBLIGATIONS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 3,615.30	\$ 3,675.71	\$ 7,500.00	\$ 4,741.34	PROFESSIONAL SERVICES	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 25,930.68	\$ 29,565.11	\$ 32,000.00	\$ 32,123.05	INSURANCE/LIABILITY/GEN	\$ 38,750.00	\$ 38,750.00	\$ 38,750.00
\$ 48,612.75	\$ 35,955.47	\$ 55,000.00	\$ 34,006.64	VEHICLE FUEL	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 26,794.63	\$ 27,120.53	\$ 40,000.00	\$ 25,667.54	VEHICLE REPAIR	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 8,335.43	\$ 11,021.63	\$ 12,000.00	\$ 9,476.77	UNIFORMS	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
\$ 16,870.34	\$ -	\$ -	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 4,218.00	\$ -	\$ 7,200.00	\$ 6,369.49	JANITOR	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 2,291.15	\$ 1,853.19	\$ 4,000.00	\$ 4,961.41	JANITOR SUPPLIES	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 3,629.58	\$ 3,262.18	\$ 5,000.00	\$ 1,515.98	OFFICE SUPPLIES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ -	\$ 10,928.29	\$ -	\$ -	EMERGENCY OPERATION CNTR GRANT	\$ -	\$ -	\$ -
\$ 260.00	\$ -	\$ 4,000.00	\$ 1,912.50	RADIO REPAIR	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
\$ 83,935.00	\$ 59,597.96	\$ 80,000.00	\$ 88,500.00	CENTRAL DISPATCH	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00
\$ 89.46	\$ 789.24	\$ 4,000.00	\$ 53.00	SPECIAL INVESTIGATION	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
\$ 7,895.71	\$ 6,178.19	\$ 6,500.00	\$ 8,377.74	OFFICE MACHINES & MAINT	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
\$ 873.85	\$ -	\$ 3,000.00	\$ -	K-9 UNITS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
\$ 6,071.64	\$ 3,272.25	\$ 12,500.00	\$ 12,500.00	FIREARMS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 2,500.00	\$ -	\$ -	\$ -	DIVERSION GRANT	\$ -	\$ -	\$ -
\$ 109.00	\$ -	\$ -	\$ -	DRUG INVESTIGATIONS	\$ -	\$ -	\$ -
\$ 553.25	\$ -	\$ -	\$ -	911 DISPATCH	\$ -	\$ -	\$ -
\$ 741.00	\$ -	\$ -	\$ -	YOUTH FUND	\$ -	\$ -	\$ -
\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	JUVENILE DIVERSION PANEL FEE	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 13,940.36	\$ 400.00	\$ 15,000.00	\$ 4,218.10	COMPUTER REPAIR & UPGRADE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 21,611.16	\$ 21,375.97	\$ 40,000.00	\$ 40,000.00	SUPPLIES / EQUIPMENT	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
\$ 161.93	\$ 781.50	\$ 1,000.00	\$ 1,574.73	CRIME SCENE INV SUPPLIES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 344,664.70	\$ 284,731.84	\$ 436,200.00	\$ 376,064.27	TOTAL MATERIALS & SERVICES	\$ 496,750.00	\$ 496,750.00	\$ 496,750.00
				<u>PD CAPITAL IMPROVEMENTS</u>			
\$ 16,391.26	\$ -	\$ -	\$ -	POLICE EQUIPMENT	\$ -	\$ -	\$ -
\$ 50,033.50	\$ -	\$ 20,000.00	\$ 2,000.00	EMERGENCY VEHICLES	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
\$ 66,424.76	\$ -	\$ 20,000.00	\$ 2,000.00	TOTAL CAPITAL IMPROVEMENTS	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00

The above capital improvement budget for the police department is for a lease program for three years and three vehicles. The department request for four vehicles will be partnering some of the capital money budgeted above and the emergency vehicle fund distribution from court collection and held in reserve in the PD restricted revenue fund.

MOLALLA MUNICIPAL COURT

Municipal Court convenes on Tuesday evenings and prosecutes traffic, misdemeanor crimes, violations, and parking citations.

Budgetary changes for the Municipal Court reflect the need to the Municipal Court Judge and prosecuting attorney costs to be re-allocated from materials and services to personnel services.

These two positions are contract, non-benefit positions but are remitted through the payroll system.

MUNICIPAL COURT LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 7,549.31	\$ 6,040.78	\$ 7,000.00	\$ 6,309.28	COURT PERSONNEL SERVICES	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
\$ 856.79	\$ 668.73	\$ 750.00	\$ 225.50	PERS	\$ 300.00	\$ 300.00	\$ 300.00
\$ 6,592.59	\$ 5,370.35	\$ 5,500.00	\$ 6,625.54	SAIF	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
\$ 19,095.79	\$ 15,428.54	\$ 15,500.00	\$ 15,255.94	FICA	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00
\$ -	\$ 20,400.00	\$ 20,400.00	\$ 20,400.00	INSURANCE	\$ 20,400.00	\$ 20,400.00	\$ 20,400.00
\$ -	\$ -	\$ -	\$ 12,916.65	MUNICIPAL COURT JUDGE	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
\$ 47,860.95	\$ 45,224.88	\$ 47,500.00	\$ 46,230.02	PROSECUTING ATTORNEY	\$ 48,500.00	\$ 48,500.00	\$ 48,500.00
\$ 18,557.80	\$ -	\$ -	\$ -	COURT CLERK	\$ -	\$ -	\$ -
\$ 77.61	\$ 4,575.74	\$ 4,500.00	\$ 4,670.44	ASST. FINANCE DIRECTOR	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
\$ 100,590.84	\$ 97,709.02	\$ 101,150.00	\$ 112,633.37	OVERTIME	\$ 131,200.00	\$ 131,200.00	\$ 131,200.00
				TOTAL PERSONNEL SERVICE			
				<u>MATERIALS & SERVICES</u>			
\$ 1,299.18	\$ 2,162.73	\$ 4,000.00	\$ 6,797.89	OPERATIONS & MAINTENANCE	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 380.12	\$ 1,177.86	\$ 1,500.00	\$ 1,080.85	TRANING & CONF. TRAVEL	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 40.00	\$ 145.00	\$ 250.00	\$ 215.00	DUES & MEMBERSHIP	\$ 200.00	\$ 200.00	\$ 200.00
\$ 1,214.57	\$ -	\$ -	\$ -	POSTAGE	\$ -	\$ -	\$ -
\$ 1,178.98	\$ 134.85	\$ 1,000.00	\$ 200.00	PRINTING & PUBLICATIONS	\$ 500.00	\$ 500.00	\$ 500.00
\$ 6,590.07	\$ 4,780.00	\$ 5,000.00	\$ 5,155.00	PROFESSIONAL SERVICES	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 1,608.31	\$ 2,190.01	\$ 2,500.00	\$ 2,822.11	INSURANCE/LIABILITY/GEN	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
\$ 382.24	\$ 1,728.14	\$ 1,500.00	\$ -	OFFICE SUPPLIES	\$ -	\$ -	\$ -
\$ 12,077.03	\$ 13,730.50	\$ 12,000.00	\$ 4,147.50	LEGAL EXPENSES	\$ -	\$ -	\$ -
\$ 20,400.00	\$ -	\$ -	\$ -	MUNICIPAL COURT JUDGE	\$ -	\$ -	\$ -
\$ 16,114.83	\$ 18,450.65	\$ 16,000.00	\$ 16,700.00	COURT APPOINTED ATTORNEY	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 7,344.50	\$ 1,140.00	\$ 1,500.00	\$ 1,158.50	BAIL REFUND	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 4,607.04	\$ 2,270.36	\$ 1,500.00	\$ 13,448.52	CLACKAMAS COUNTY	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 11,303.66	\$ 36,974.59	\$ 45,000.00	\$ 16,505.60	OR DEPT OF REVENUE	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ 4,488.00	\$ -	\$ -	\$ -	OJD	\$ -	\$ -	\$ -
\$ 3,162.06	\$ 5,132.98	\$ 6,000.00	\$ 6,578.80	VICTIM RESTITUTION	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 92,190.59	\$ 90,017.67	\$ 97,750.00	\$ 74,809.77	TOTAL MATERIALS & SERVICES	\$ 77,700.00	\$ 77,700.00	\$ 77,700.00

PLANNING DEPARTMENT

Currently, the City of Molalla has an intergovernmental agreement with Clackamas County for planning services and for permitting services. In fiscal year 2014/2015 the City of Molalla is considering a full time employee through the office of governance and management that will divide time between economic development, parks planning, and City land use services. This new position will not negate our contracts with Clackamas County, rather minimize some of the costs and increase services to local residents.

PLANNING LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 1,397.54	\$ -	\$ -	\$ -	PLANNING PERSONNEL SERVICES	\$ -	\$ -	\$ -
\$ 5.52	\$ -	\$ -	\$ -	PERS	\$ -	\$ -	\$ -
\$ 6,212.15	\$ -	\$ -	\$ -	SAIF	\$ -	\$ -	\$ -
\$ 2,506.51	\$ -	\$ -	\$ -	FICA	\$ -	\$ -	\$ -
\$ -	\$ 32,695.00	\$ 12,000.00	\$ -	INSURANCE	\$ -	\$ -	\$ -
\$ 39,575.55	\$ -	\$ -	\$ -	UNEMPLOYMENT LIABILITY	\$ -	\$ -	\$ -
\$ 49,697.27	\$ 32,695.00	\$ 12,000.00	\$ -	PLANNER	\$ -	\$ -	\$ -
				TOTAL PERSONNEL SERVICE	\$ -	\$ -	\$ -
				<u>MATERIALS & SERVICES</u>			
\$ 28,378.53	\$ -	\$ -	\$ -	OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -
\$ 146.00	\$ -	\$ -	\$ -	DUES & MEMBERSHIP	\$ -	\$ -	\$ -
\$ 186.00	\$ -	\$ -	\$ -	POSTAGE	\$ -	\$ -	\$ -
\$ 52.60	\$ -	\$ -	\$ -	PRINTING & PUBLICATIONS	\$ -	\$ -	\$ -
\$ 18,863.80	\$ 10,546.40	\$ 10,000.00	\$ 237.67	PROFESSIONAL SERVICES	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 16,460.00	\$ -	\$ -	\$ -	PROFESSIONAL SERVICES - ARCARI	\$ -	\$ -	\$ -
\$ 32,844.03	\$ 33,234.65	\$ 37,500.00	\$ 46,740.68	PROFESSIONAL SERVICE - GLASCOW	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ 22,158.50	\$ -	\$ -	\$ -	CLACKAMAS COUNTY INSPECTIONS	\$ -	\$ -	\$ -
\$ 34,092.24	\$ 34,092.24	\$ -	\$ -	CLACK CNTY INSPECTIONS BACKPAY	\$ -	\$ -	\$ -
\$ 804.16	\$ 1,095.00	\$ 1,200.00	\$ 1,354.61	INSURANCE/LIABILITY/GEN	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
\$ 119.57	\$ -	\$ -	\$ -	GAS & VEHICLE MAINTENANCE	\$ -	\$ -	\$ -
\$ 18.50	\$ -	\$ -	\$ -	VEHICLE REPAIR	\$ -	\$ -	\$ -
\$ 19,946.71	\$ -	\$ -	\$ -	SCHOOL EXCISE TAX	\$ -	\$ -	\$ -
\$ 174,070.64	\$ 78,968.29	\$ 48,700.00	\$ 48,332.96	TOTAL MATERIALS & SERVICES	\$ 31,400.00	\$ 31,400.00	\$ 31,400.00
				<u>TRANSFERS</u>			
\$ 35,144.00	\$ 140,576.00	\$ -	\$ -	PLANNING TO WATER REPAYMENT	\$ -	\$ -	\$ -
\$ 35,144.00	\$ 140,576.00	\$ -	\$ -	TOTAL TRANSFERS	\$ -	\$ -	\$ -



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PUBLIC LIBRARY



The Molalla Public Library was established on May 14, 1900, and is the oldest continuously operating library in Clackamas County.

The mission of the Molalla Public Library is to serve the community by providing a wide range of library services and information technology resources and programs. In working toward fulfilling the mission statement, the library’s budget reflects our goal of providing services and spaces to meet the needs of the community and working toward meeting the standards of the Oregon Library Association. The primary source of revenue for the library is Clackamas County Library District and the District is projecting a 3% increase.

One of the ways that we are looking to the future is by establishing a fund for future capital improvements to the library to meet the needs of a growing community and the changing face of providing information and entertainment. The District maintains a capital acquisition/improvement budget for Molalla of \$850,000.00 that can be allocated in addition to the District tax assessment for approved projects, a portion of the budgeted reserve included those funds. The current facility is in a lease with the Molalla River School District and the capital funds are to be available for property acquisition if a larger site is necessary to serve the community or to improve the current facility.

In FY 2013/2014 the library hired a professional librarian to increase programming, providing more reference services and working on collection development for the library. FY 2014/2015 will bring with it a new Library Director, as the outgoing director Glenda Triebwasser is retiring after 19 years of service to the patrons of our library.

LIBRARY BUDGET SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF LIBRARY FUND	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				<u>RESOURCES</u>			
\$ 576,435.11	\$ 711,419.58	\$ 900,977.47	\$ 964,306.09	BEGINNING FUND BALANCE	\$ 1,137,323.93	\$ 1,137,323.93	\$ 1,137,323.93
\$ 623,529.00	\$ 744,339.00	\$ 628,000.00	\$ 743,862.00	FED/STATE/GRANT ALLOCATIONS	\$ 1,598,119.00	\$ 1,598,119.00	\$ 1,598,119.00
\$ 31,786.17	\$ 27,284.78	\$ 27,500.00	\$ 26,756.99	FEES/LICENSES/PERMITS/FINES	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00
\$ 3,418.87	\$ 3,029.33	\$ 3,000.00	\$ 1,090.23	ALL OTHER RESOURCES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<u>\$ 1,235,169.15</u>	<u>\$ 1,486,072.69</u>	<u>\$ 1,559,477.47</u>	<u>\$ 1,736,015.31</u>	TOTAL RESOURCES (Revenues)	<u>\$ 2,764,442.93</u>	<u>\$ 2,764,442.93</u>	<u>\$ 2,764,442.93</u>
				<u>REQUIREMENTS</u>			
\$ 325,228.74	\$ 349,435.75	\$ 481,571.76	\$ 389,839.22	PERSONNEL SERVICE	\$ 589,285.00	\$ 589,285.00	\$ 589,285.00
\$ 135,169.50	\$ 105,432.20	\$ 144,085.47	\$ 142,851.33	MATERIALS & SERVICES	\$ 212,048.80	\$ 212,048.80	\$ 212,048.80
\$ 63,351.33	\$ 66,898.65	\$ 124,000.00	\$ 66,000.83	CAPITAL IMPROVEMENTS	\$ 127,500.00	\$ 127,500.00	\$ 127,500.00
\$ -	\$ -	\$ 200,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ 475,000.00	\$ -	RESERVE	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,500,000.00
<u>\$ 523,749.57</u>	<u>\$ 521,766.60</u>	<u>\$ 1,424,657.23</u>	<u>\$ 598,691.38</u>	TOTAL REQUIREMENTS (Expenditures)	<u>\$ 2,528,833.80</u>	<u>\$ 2,528,833.80</u>	<u>\$ 2,528,833.80</u>
\$ -	\$ -	\$ 134,820.24		UNAPPROPRIATED ENDING BALANCE	\$ 235,609.13	\$ 235,609.13	\$ 235,609.13
<u>\$ 711,419.58</u>	<u>\$ 964,306.09</u>	<u>\$ -</u>	<u>\$ 1,137,323.93</u>	NET RESOURCES OVER REQUIREMENTS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND SUMMARY & LINE ITEM DETAIL

LIBRARY

LIBRARY LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 576,435.11	\$ 711,419.58	\$ 900,977.47	\$ 964,306.09	BEGINNING FUND BALANCE	\$ 1,137,323.93	\$ 1,137,323.93	\$ 1,137,323.93
\$ 620,343.00	\$ 741,188.00	\$ 625,000.00	\$ 740,093.00	COUNTY FUNDS	\$ 744,619.00	\$ 744,619.00	\$ 744,619.00
\$ -	\$ -	\$ -	\$ -	LIBRARY DISTRICT CAPITAL FUNDS	\$ 850,000.00	\$ 850,000.00	\$ 850,000.00
\$ 3,186.00	\$ 3,151.00	\$ 3,000.00	\$ 3,769.00	GRANTS	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
\$ 203.73	\$ -	\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 3,117.92	\$ 2,919.19	\$ 2,500.00	\$ 2,455.94	COPIER INCOME	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 957.91	\$ 916.89	\$ 500.00	\$ 395.25	MISC	\$ 500.00	\$ 500.00	\$ 500.00
\$ 28,668.25	\$ 24,365.59	\$ 25,000.00	\$ 24,301.05	FINES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ 2,257.23	\$ 2,112.44	\$ 2,500.00	\$ 694.98	DONATIONS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 1,235,169.15	\$ 1,486,072.69	\$ 1,559,477.47	\$ 1,736,015.31	TOTAL REVENUES	\$ 2,764,442.93	\$ 2,764,442.93	\$ 2,764,442.93

				<u>PERSONNEL SERVICE</u>			
\$ 29,164.08	\$ 35,453.07	\$ 40,000.00	\$ 46,683.81	PERS	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
\$ 445.71	\$ 746.31	\$ 1,000.00	\$ 770.71	SAIF	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
\$ 17,665.82	\$ 18,972.59	\$ 20,000.00	\$ 20,085.38	FICA	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
\$ 45,137.69	\$ 46,256.22	\$ 50,000.00	\$ 45,762.89	INSURANCE	\$ 76,500.00	\$ 76,500.00	\$ 76,500.00
\$ 3,836.34	\$ -	\$ -	\$ -	CITY ADMINISTRATOR	\$ -	\$ -	\$ -
\$ 62,624.62	\$ 63,817.68	\$ 65,732.21	\$ 65,711.54	LIBRARY DIRECTOR	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
\$ -	\$ -	\$ 38,400.00	\$ -	LIBRARIAN	\$ 44,000.00	\$ 44,000.00	\$ 44,000.00
\$ 55,919.50	\$ 57,030.72	\$ 58,520.98	\$ 59,382.30	ASST CITY LIBRARIAN	\$ 61,285.00	\$ 61,285.00	\$ 61,285.00
\$ -	\$ -	\$ 250.00	\$ 82.74	OVERTIME	\$ -	\$ -	\$ -
\$ -	\$ 32,319.01	\$ 32,668.57	\$ 34,252.84	FULL TIME ASSISTANTS	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 107,656.14	\$ 94,840.15	\$ 125,000.00	\$ 101,581.15	PART TIME ASSISTANTS	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
\$ -	\$ -	\$ 50,000.00	\$ 15,525.86	ACCRUED PAYROLL LIABILITY	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ 2,778.84	\$ -	\$ -	\$ -	FINANCE DIRECTOR	\$ -	\$ -	\$ -
\$ 325,228.74	\$ 349,435.75	\$ 481,571.76	\$ 389,839.22	TOTAL PERSONNEL SERVICE	\$ 589,285.00	\$ 589,285.00	\$ 589,285.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	<u>MATERIALS & SERVICES</u>	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 8,784.84	\$ 7,923.42	\$ 9,000.00	\$ 8,586.65	POWER	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 4,695.65	\$ 4,440.96	\$ 5,000.00	\$ 7,060.05	PHONE	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 135.08	\$ 1,640.48	\$ 6,000.00	\$ 2,109.20	NW NATURAL GAS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
\$ 5,260.43	\$ 4,358.63	\$ 5,000.00	\$ 5,208.11	OPERATIONS & MAINTENANCE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 4,139.95	\$ 2,677.72	\$ 10,000.00	\$ 9,836.17	BUILDING MAINTENANCE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 563.11	\$ 799.46	\$ 2,000.00	\$ 1,459.82	TRAINING & CONF. TRAVEL	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 175.00	\$ 180.00	\$ 300.00	\$ 400.00	DUES & MEMBERSHIP	\$ 500.00	\$ 500.00	\$ 500.00
\$ 525.00	\$ 221.93	\$ 300.00	\$ 224.90	POSTAGE	\$ 500.00	\$ 500.00	\$ 500.00
\$ 1,811.40	\$ -	\$ 3,000.00	\$ -	PROFESSIONAL SERVICES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
\$ 6,123.63	\$ 7,568.02	\$ 5,000.00	\$ 9,644.23	INSURANCE/LIABILITY/GEN	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
\$ 7,892.00	\$ 8,050.00	\$ 12,000.00	\$ 8,160.00	CUSTODIAN	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 8,382.93	\$ 5,548.83	\$ 10,000.00	\$ 8,673.68	OFFICE SUPPLIES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ -	\$ -	\$ -	MOLALLA FIRE DEPT READER BOARD	\$ 900.00	\$ 900.00	\$ 900.00
\$ 70,000.00	\$ 49,996.01	\$ 49,985.47	\$ 68,960.49	COST ALLOCATION AGREEMENT	\$ 81,148.80	\$ 81,148.80	\$ 81,148.80
\$ 77.97	\$ -	\$ 3,000.00	\$ 1,630.00	FURNITURE & FIXTURES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
\$ 6,731.28	\$ 4,272.19	\$ 5,500.00	\$ 4,092.21	COPIER EXPENSES	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 4,608.24	\$ 3,422.83	\$ 10,000.00	\$ 3,304.49	PROGRAMS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 4,006.70	\$ 3,906.07	\$ 6,000.00	\$ 3,501.33	PERIODICALS	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
\$ 1,256.29	\$ 425.65	\$ 2,000.00	\$ -	EQUIPMENT	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
				<i>Computers/Router for Dark Fiber</i>			
\$ 135,169.50	\$ 105,432.20	\$ 144,085.47	\$ 142,851.33	TOTAL MATERIALS & SERVICES	\$ 212,048.80	\$ 212,048.80	\$ 212,048.80

LIBRARY LINE ITEM DETAIL (Cont.)

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 2,733.81	\$ -	\$ 25,000.00	\$ 3,513.54	<u>CAPITAL IMPROVEMENTS</u>	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
				CAPITAL IMPROVEMENTS			
				<i>New Carpet/Shelving</i>			
\$ 42,699.63	\$ 44,450.13	\$ 65,000.00	\$ 39,029.71	BOOKS	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00
\$ 1,180.05	\$ 3,940.31	\$ 3,000.00	\$ 3,238.30	READY TO READ MATERIAL	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 14,241.34	\$ 9,770.44	\$ 16,000.00	\$ 9,429.22	AUDIO-VISUAL MATERIAL	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 2,496.50	\$ 7,048.89	\$ 10,000.00	\$ 8,354.94	DATA BASES	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
\$ -	\$ 1,688.88	\$ 5,000.00	\$ 2,435.12	MUSIC	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<u>\$ 63,351.33</u>	<u>\$ 66,898.65</u>	<u>\$ 124,000.00</u>	<u>\$ 66,000.83</u>	<u>TOTAL CAPITAL IMPROVEMENTS</u>	<u>\$ 127,500.00</u>	<u>\$ 127,500.00</u>	<u>\$ 127,500.00</u>
				<u>CONTINGENCY / RESERVE</u>			
\$ -	\$ -	\$ 200,000.00	\$ -	OPERATING CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ 400,000.00	\$ -	CONSTRUCTION/ACQUISITION RESERVE	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,500,000.00
\$ -	\$ -	\$ 75,000.00	\$ -	TECHNOLOGY RESERVE	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 675,000.00</u>	<u>\$ -</u>	<u>TOTAL CONTINGENCY / RESERVE</u>	<u>\$ 1,600,000.00</u>	<u>\$ 1,600,000.00</u>	<u>\$ 1,600,000.00</u>

AQUATIC CENTER

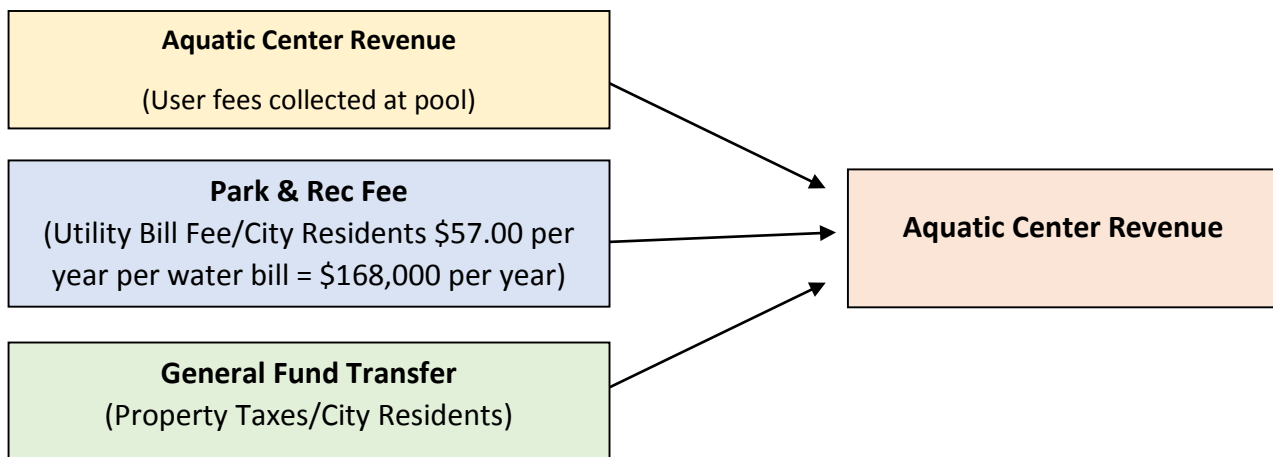


For fiscal year 2014/2015, the City of Molalla is proposing a 6 month budget for July 1, 2014 through December 31, 2014. If this budget is fully realized we will end with a zero balance at December 31, 2014.

Currently, the aquatic center structure and land are owned by the Molalla River School District and operated by the City of Molalla with an intergovernmental agreement.

Before construction of the pool the Molalla River School district community faced two different levies; one to build the aquatic center and one to operate the aquatic center. The levy to build passed, therefore the costs associated with the construction of the building was shared by all home owners in the school district boundaries, the levy to operate the pool did not pass.

Currently, the revenues needed for operations are from three different sources, primarily from City of Molalla residents. The Park & Rec fee was a temporary assessment that has passed its expiration and City Council will need to take action on this fee, creating a need for a different revenue source.



AQUATIC CENTER BUDGET SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF AQUATIC CENTER RESOURCES	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 117,756.91	\$ 19,049.23	\$ 44,299.21	\$ 48,162.88	BEGINNING FUND BALANCE	\$ 17,213.37	\$ 17,213.37	\$ 17,213.37
\$ 267,918.35	\$ 277,611.48	\$ 262,750.00	\$ 253,488.59	FEES/LICENSES/PERMITS/FINES	\$ 126,500.00	\$ 126,500.00	\$ 126,500.00
\$ 139,000.00	\$ 104,743.00	\$ 125,000.00	\$ 125,000.00	TRANSFERS IN	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00
\$ 524,675.26	\$ 401,403.71	\$ 432,049.21	\$ 426,651.47	TOTAL RESOURCES (Revenues)	\$ 206,213.37	\$ 206,213.37	\$ 206,213.37
				REQUIREMENTS			
\$ 205,596.67	\$ 176,635.50	\$ 213,650.00	\$ 202,619.63	PERSONNEL SERVICE	\$ 96,013.37	\$ 96,013.37	\$ 96,013.37
\$ 229,953.36	\$ 176,605.33	\$ 170,707.36	\$ 201,823.97	MATERIALS & SERVICES	\$ 110,200.00	\$ 110,200.00	\$ 110,200.00
\$ 70,076.00	\$ -	\$ 15,000.00	\$ 4,994.50	CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 8,399.21	\$ -	CONTINGENCY	\$ -	\$ -	\$ -
\$ 505,626.03	\$ 353,240.83	\$ 407,756.57	\$ 409,438.10	TOTAL REQUIRMENTS (Expenditures)	\$ 206,213.37	\$ 206,213.37	\$ 206,213.37
\$ -	\$ -	\$ 24,292.64	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ -	\$ -	\$ -
\$ 19,049.23	\$ 48,162.88	\$ -	\$ 17,213.37	NET RESOURCES OVER REQUIREMENTS	\$ 0.00	\$ -	\$ -

AQUATIC CENTER LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 117,756.91	\$ 19,049.23	\$ 44,299.21	\$ 48,162.88	BEGINNING FUND BALANCE	\$ 17,213.37	\$ 17,213.37	\$ 17,213.37
\$ 166,891.54	\$ 165,625.34	\$ 165,750.00	\$ 167,976.35	PARK & RECREATION FEES	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00
\$ 101,026.81	\$ 111,986.14	\$ 97,000.00	\$ 85,512.24	RECREATION FEE	\$ 42,500.00	\$ 42,500.00	\$ 42,500.00
\$ 139,000.00	\$ 104,743.00	\$ 125,000.00	\$ 125,000.00	TRANSFER FROM GENERAL FUND	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00
\$ 524,675.26	\$ 401,403.71	\$ 432,049.21	\$ 426,651.47	TOTAL REVENUE	\$ 206,213.37	\$ 206,213.37	\$ 206,213.37
<u>PERSONNEL SERVICE</u>							
\$ 9,693.11	\$ 10,436.18	\$ 14,000.00	\$ 13,351.77	PERS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 7,023.92	\$ 5,776.13	\$ 6,500.00	\$ 6,265.23	SAIF	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00
\$ 12,231.22	\$ 10,564.34	\$ 12,650.00	\$ 11,286.66	FICA	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 15,641.28	\$ 11,474.57	\$ 15,500.00	\$ 17,644.90	INSURANCE	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 51,217.44	\$ 38,422.94	\$ 60,000.00	\$ 60,900.00	AQUATIC CENTER SUPERVISOR	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
\$ 109,789.70	\$ 99,961.34	\$ 105,000.00	\$ 93,171.07	PART TIME EMPLOYEES	\$ 50,263.37	\$ 50,263.37	\$ 50,263.37
\$ 205,596.67	\$ 176,635.50	\$ 213,650.00	\$ 202,619.63	TOTAL PERSONNEL SERVICE	\$ 96,013.37	\$ 96,013.37	\$ 96,013.37
<u>MATERIALS & SERVICES</u>							
\$ 31,819.82	\$ 30,815.32	\$ 32,000.00	\$ 35,500.00	POWER	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
\$ 3,864.10	\$ 3,465.84	\$ 3,500.00	\$ 8,000.00	PHONE	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 40,649.41	\$ 35,296.86	\$ 37,500.00	\$ 43,000.00	NATURAL GAS	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00
\$ 13,967.05	\$ 18,872.94	\$ 15,000.00	\$ 15,000.00	OPERATION & MAINTENANC	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 12,796.64	\$ 5,178.21	\$ 10,000.00	\$ 30,187.07	BUILDING MAINTENANCE	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 18,290.41	\$ 19,534.29	\$ 10,000.00	\$ 7,558.84	EQUIPMENT MAINTENANCE & REPAIR	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 6,313.34	\$ 3,088.24	\$ 4,000.00	\$ 4,074.23	TRAINING	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
\$ 710.00	\$ 660.00	\$ 750.00	\$ 392.00	DUES & MEMBERSHIP	\$ 350.00	\$ 350.00	\$ 350.00
\$ 300.00	\$ 89.66	\$ -	\$ -	POSTAGE	\$ -	\$ -	\$ -
\$ 11,489.96	\$ 4,134.90	\$ 5,000.00	\$ 5,203.90	PRINTING & PUBLICATION	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 2,376.40	\$ 2,340.00	\$ -	\$ -	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
\$ 15,142.19	\$ 19,590.06	\$ 16,000.00	\$ 20,061.53	INSURANCE/LIABILITY/GEN	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
\$ 681.87	\$ 805.92	\$ 750.00	\$ 784.96	OFFICE SUPPLIES	\$ 350.00	\$ 350.00	\$ 350.00
\$ 1,079.49	\$ 1,478.76	\$ 2,000.00	\$ 1,143.65	CONCESSION SUPPLIES	\$ 750.00	\$ 750.00	\$ 750.00
\$ 65,971.00	\$ 27,869.84	\$ 30,707.36	\$ 24,162.55	COST ALLOCATION AGREEMENT	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ 4,501.68	\$ 3,384.49	\$ 3,500.00	\$ 6,755.24	CHLORINE & CHEMICAL	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 229,953.36	\$ 176,605.33	\$ 170,707.36	\$ 201,823.97	TOTAL MATERIALS & SERVICES	\$ 110,200.00	\$ 110,200.00	\$ 110,200.00
<u>CAPITAL IMPROVEMENTS</u>							
\$ 70,076.00	\$ -	\$ 15,000.00	\$ 4,994.50	CAPITAL IMPROVEMENT	\$ -	\$ -	\$ -
\$ 70,076.00	\$ -	\$ 15,000.00	\$ 4,994.50	TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -
<u>CONTINGENCY</u>							
\$ -	\$ -	\$ 8,399.21	\$ -	OPERATING CONTINGENCY	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 8,399.21	\$ -	TOTAL CONTINGENCY	\$ -	\$ -	\$ -

In the event operations are needed beyond December 31, 2014 a supplemental budget will be prepared for City Council and noticed in the paper as required by Oregon revised statutes.



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ADULT CENTER



The following fund will have no budgeted activity for fiscal year 2014/2015. Oregon budget law requires reporting of funds, even if they have no current year activity, as they do have activity in the historical columns and are needed for correct balancing and reporting.

The City of Molalla has a lease agreement with the Molalla Foothills church to operate the Adult Center and all services are managed and contracted with Foothills directly, the City maintains ownership of the facility. Any unemployment liability cost or insurance costs will be absorbed by the general fund (OGM), the fund is to be closed.

MOLALLA ADULT CENTER FUND SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF AQUATIC CENTER RESOURCES	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 65,229.75	\$ 31,963.63	\$ -	\$ 1,383.45	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ 89,653.47	\$ 45,255.84	\$ -	\$ 18,556.14	FED/STATE/GRANT ALLOCATIONS	\$ -	\$ -	\$ -
\$ 72,857.35	\$ 110,971.15	\$ -	\$ -	ALL OTHER RESOURCES	\$ -	\$ -	\$ -
\$ 198,595.75	\$ 62,753.56	\$ -	\$ -	TRANSFERS IN	\$ -	\$ -	\$ -
\$ 426,336.32	\$ 250,944.18	\$ -	\$ 19,939.59	TOTAL RESOURCES (Revenues)	\$ -	\$ -	\$ -
				REQUIREMENTS			
\$ 237,273.50	\$ 165,439.85	\$ -	\$ 19,629.59	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 157,099.19	\$ 84,120.88	\$ -	\$ 310.00	MATERIALS & SERVICES	\$ -	\$ -	\$ -
\$ 394,372.69	\$ 249,560.73	\$ -	\$ 19,939.59	TOTAL REQUIREMENTS (Expenditures)	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ -	\$ -	\$ -
\$ 31,963.63	\$ 1,383.45	\$ -	\$ -	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

MOLALLA ADULT CENTER LINE ITEM DETAIL (Resources)

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 65,229.75	\$ 31,963.63	\$ -	\$ 1,383.45	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ 4,375.31	\$ -	\$ -	\$ -	GRANTS	\$ -	\$ -	\$ -
\$ 15,487.80	\$ 12,926.87	\$ -	\$ -	TITLE III-B OUTREACH	\$ -	\$ -	\$ -
\$ -	\$ 6,096.39	\$ -	\$ 14,904.64	TITLE III - MEAL SITE MANAGMNT	\$ -	\$ -	\$ -
\$ -	\$ 878.41	\$ -	\$ -	TITLE III - NSIP FUNDS	\$ -	\$ -	\$ -
\$ 2,161.73	\$ 32.71	\$ -	\$ -	VTI MEDICAL TRANSPORTATIO	\$ -	\$ -	\$ -
\$ 21,231.61	\$ -	\$ -	\$ -	VTI NONMEDICAL TRANSPORT	\$ -	\$ -	\$ -
\$ -	\$ 7,052.97	\$ -	\$ -	STF/RIDE CONNECTION (Out Dist)	\$ -	\$ -	\$ -
\$ 250.25	\$ -	\$ -	\$ -	MEDICAID MATCH TITLE XIX	\$ -	\$ -	\$ -
\$ 19,984.30	\$ -	\$ -	\$ -	TRANSPORTATION GRANT	\$ -	\$ -	\$ -
\$ 24,267.43	\$ 18,268.49	\$ -	\$ 3,651.50	TRANSPORT. CONTRACT SERVI	\$ -	\$ -	\$ -
\$ 1,895.04	\$ -	\$ -	\$ -	WELLNESS	\$ -	\$ -	\$ -
\$ 7,189.78	\$ 3,253.00	\$ -	\$ -	CENTER GIFTS & DONATIONS	\$ -	\$ -	\$ -
\$ 8,851.61	\$ 5,586.00	\$ -	\$ -	CENTER RENTALS	\$ -	\$ -	\$ -
\$ 24,857.45	\$ 22,457.12	\$ -	\$ -	CLIENT DONATION/MEALS	\$ -	\$ -	\$ -
\$ 10,643.79	\$ 4,140.50	\$ -	\$ -	FUNDRAISER	\$ -	\$ -	\$ -
\$ 18,278.64	\$ -	\$ -	\$ -	MEDICAID MEALS	\$ -	\$ -	\$ -
\$ 3,036.08	\$ 364.75	\$ -	\$ -	DONATION & MEMORIALS	\$ -	\$ -	\$ -
\$ -	\$ 75,169.78	\$ -	\$ -	MOLALLA COMMUNICATION DONATION	\$ -	\$ -	\$ -
\$ 3,343.75	\$ 2,753.56	\$ -	\$ -	TRANSPORTATION DONATIONS	\$ -	\$ -	\$ -
\$ 191,252.00	\$ 60,000.00	\$ -	\$ -	TRANSFER FROM GENERAL FUN	\$ -	\$ -	\$ -
\$ 4,000.00	\$ -	\$ -	\$ -	TRANSFER FROM STATE REVEN	\$ -	\$ -	\$ -
\$ 422,336.32	\$ 250,944.18	\$ -	\$ 19,939.59	TOTAL REVENUE	\$ -	\$ -	\$ -

MOLALLA ADULT CENTER LINE ITEM DETAIL (Requirements)

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				<u>PERSONNEL SERVICE</u>			
\$ 16,704.43	\$ 13,818.10	\$ -	\$ 797.98	PERS	\$ -	\$ -	\$ -
\$ 4,496.01	\$ 2,428.54	\$ -	\$ -	SAIF	\$ -	\$ -	\$ -
\$ 11,990.45	\$ 7,691.92	\$ -	\$ -	FICA	\$ -	\$ -	\$ -
\$ 45,649.10	\$ 27,326.20	\$ -	\$ (125.00)	INSURANCE	\$ -	\$ -	\$ -
\$ -	\$ 13,624.00	\$ -	\$ 18,956.61	UNEMPLOYMENT LIABILITY	\$ -	\$ -	\$ -
\$ 50,852.65	\$ 31,907.07	\$ -	\$ -	CENTER DIRECTOR	\$ -	\$ -	\$ -
\$ 34,644.77	\$ 30,174.53	\$ -	\$ -	NUTRITION MANAGER	\$ -	\$ -	\$ -
\$ 51,109.94	\$ 25,369.13	\$ -	\$ -	CLIENT SERVICES COORDINAT	\$ -	\$ -	\$ -
\$ 16,574.31	\$ 10,974.15	\$ -	\$ -	VAN DRIVERS	\$ -	\$ -	\$ -
\$ 2,778.84	\$ -	\$ -	\$ -	FINANCE DIRECTOR	\$ -	\$ -	\$ -
\$ 2,473.00	\$ 2,126.21	\$ -	\$ -	EXTRA HELP	\$ -	\$ -	\$ -
<u>\$ 237,273.50</u>	<u>\$ 165,439.85</u>	<u>\$ -</u>	<u>\$ 19,629.59</u>	<u>TOTAL PERSONNEL SERVICE</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>MATERIALS & SERVICES</u>			
\$ 8,621.42	\$ 6,123.03	\$ -	\$ -	POWER	\$ -	\$ -	\$ -
\$ 3,903.76	\$ 3,290.08	\$ -	\$ -	PHONE	\$ -	\$ -	\$ -
\$ 4,584.69	\$ 5,647.81	\$ -	\$ -	NATURAL GAS	\$ -	\$ -	\$ -
\$ 11,492.90	\$ 6,135.11	\$ -	\$ -	OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -
\$ 10,708.33	\$ 1,576.15	\$ -	\$ -	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
\$ 921.52	\$ 222.56	\$ -	\$ -	TRAINING & CONF. TRAVEL	\$ -	\$ -	\$ -
\$ 284.00	\$ 141.00	\$ -	\$ -	DUES & MEMBERSHIP	\$ -	\$ -	\$ -
\$ 459.72	\$ -	\$ -	\$ -	POSTAGE	\$ -	\$ -	\$ -
\$ 6,375.20	\$ -	\$ -	\$ -	PRINTING & PUBLICATIONS	\$ -	\$ -	\$ -
\$ 7,237.41	\$ 9,855.04	\$ -	\$ -	INSURANCE/LIABILITY/GEN	\$ -	\$ -	\$ -
\$ 638.00	\$ -	\$ -	\$ -	REIMBURSEMENT	\$ -	\$ -	\$ -
\$ 7,728.08	\$ 4,271.11	\$ -	\$ -	GAS & VEHICLE MAINTENANCE	\$ -	\$ -	\$ -
\$ 459.14	\$ 173.26	\$ -	\$ 310.00	VEHICLE REPAIR	\$ -	\$ -	\$ -
\$ 1,463.28	\$ 29.59	\$ -	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 8,978.39	\$ 2,960.00	\$ -	\$ -	CUSTODIAN	\$ -	\$ -	\$ -
\$ 2,381.20	\$ 1,538.03	\$ -	\$ -	CUSTODIAL SUPPLIES	\$ -	\$ -	\$ -
\$ 2,215.63	\$ 1,564.87	\$ -	\$ -	OFFICE SUPPLIES	\$ -	\$ -	\$ -
\$ 55,601.00	\$ 23,764.16	\$ -	\$ -	COST ALLOCATION AGREEMENT	\$ -	\$ -	\$ -
\$ 175.63	\$ -	\$ -	\$ -	VOLUNTEER RECOGNITION	\$ -	\$ -	\$ -
\$ 55.43	\$ -	\$ -	\$ -	FUNDRAISING EXPENSES	\$ -	\$ -	\$ -
\$ 8,506.61	\$ 7,370.40	\$ -	\$ -	HDM MILEAGE REIMBURSEMENT	\$ -	\$ -	\$ -
\$ 6,358.69	\$ 3,832.63	\$ -	\$ -	FOOD EXPENSES	\$ -	\$ -	\$ -
\$ 5,001.88	\$ 3,886.55	\$ -	\$ -	HDM SUPPLIES	\$ -	\$ -	\$ -
\$ 2,947.28	\$ 1,739.50	\$ -	\$ -	TRANSPORT. CONTRACTED SER	\$ -	\$ -	\$ -
<u>\$ 157,099.19</u>	<u>\$ 84,120.88</u>	<u>\$ -</u>	<u>\$ 310.00</u>	<u>TOTAL MATERIALS & SERVICES</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



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PUBLIC WORKS



The public works department consists of five different funds that encompass two different fund types.

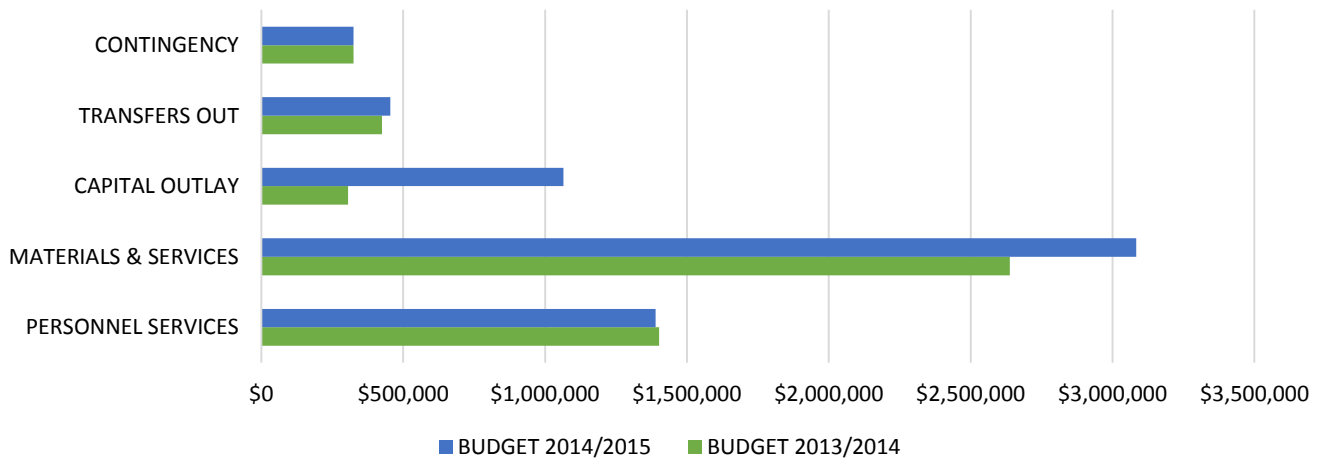
1. Governmental Funds
 - A. Street Fund
 - B. Public Works Personnel Service Fund

2. Proprietary Funds
 - A. Water Fund
 - B. Sewer Fund
 - C. Storm Fund

On the average, public works departments present daily with situations that require us to be reactionary. The budget has been developed to be prepared for those situations as well as being as proactive with our duties as possible.

The primary budgetary goal for all public works funds is to develop a balance between frugal fiscal management for future sustainability and capital improvements to improve our processes and facilities. A comparison for FY 2013/14 budget to FY 2014/15 below will directly reflect the City Council goal to improve our infrastructure.

All Public Works Funds - 2 Year Comparison



The increase in the Materials & Services and Capital Outlay are reflective of the maintenance and capital projects now being identified in the budget. Some potential projects exist that are not far enough along in development to be fiscally reflected in the budget, but are strong possibilities for FY 2014/15 and they include; 80’X100’ storage facility, spoils dump station for vector spoils, and a water meter battery replacement program.

STREET & PARKS FUND SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF STREET FUND <u>RESOURCES</u>	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 446,160.17	\$ 164,744.49	\$ 234,983.50	\$ 233,155.17	BEGINNING FUND BALANCE	\$ 115,109.02	\$ 115,109.02	\$ 115,109.02
\$ 468,780.80	\$ 562,968.25	\$ 465,000.00	\$ 520,000.00	FED/STATE/GRANT ALLOCATIONS	\$ 720,000.00	\$ 970,000.00	\$ 970,000.00
\$ 147,618.50	\$ 140,000.00	\$ 175,000.00	\$ 175,000.00	FEES/LICENSES/PERMITS/FINES	\$ 209,180.30	\$ 209,180.30	\$ 209,180.30
\$ 4,731.93	\$ 14,285.25	\$ -	\$ 4,000.00	ALL OTHER RESOURCES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 1,067,291.40	\$ 881,997.99	\$ 874,983.50	\$ 932,155.17	TOTAL RESOURCES (Revenues)	\$ 1,046,789.32	\$ 1,296,789.32	\$ 1,296,789.32
				<u>REQUIREMENTS</u>			
	\$ -	\$ -	\$ -	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 546,233.51	\$ 546,604.02	\$ 570,684.04	\$ 599,046.15	MATERIALS & SERVICES	\$ 651,917.69	\$ 651,917.69	\$ 651,917.69
\$ 356,313.40	\$ 102,238.80	\$ 118,000.00	\$ 218,000.00	CAPITAL IMPROVEMENTS	\$ 260,000.00	\$ 510,000.00	\$ 510,000.00
\$ -	\$ -	\$ 100,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ 902,546.91	\$ 648,842.82	\$ 788,684.04	\$ 817,046.15	TOTAL REQUIRMENTS (Expenditures)	\$ 1,011,917.69	\$ 1,261,917.69	\$ 1,261,917.69
\$ -	\$ -	\$ 86,299.46	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 34,871.63	\$ 34,871.63	\$ 34,871.63
\$ 164,744.49	\$ 233,155.17	\$ -	\$ 115,109.02	NET RESOURCES OVER REQUIREMENTS	\$ 0.00	\$ 0.00	\$ 0.00

STREET & PARKS FUND

The street/park fund is adding a new line item for small equipment/tools and increasing the budget for street repairs. The capital improvement projects identified for 2014/2015 are the portion of the vactor truck payment #2 of 5 allocated to streets and a used dump truck. The street, sidewalk improvement projects will be using the ODOT fund exchange and are being defined with engineering in FY 2013/14.

The goal is one downtown core main street and one residential street per year. With the arrival of the new public works director we will need to begin to seek grants and CDBG revenues as ODOT fund exchange funds will not meet our two streets a year goal.

The marked increase in the revenues is directly reflected to the budgeting of the ODOT fund exchange. In years past this was not identified in the budget, we have to identify it to be able to use it on City projects. Fees/License/Permits are projecting an increase from a full year valuation of the privilege tax from PGE.

STREET & PARKS FUND LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 446,160.17	\$ 164,744.49	\$ 234,983.50	\$ 233,155.17	BEGINNING FUND BALANCE	\$ 115,109.02	\$ 115,109.02	\$ 115,109.02
\$ 441,780.80	\$ 442,968.25	\$ 425,000.00	\$ 480,000.00	STATE GAS TAX	\$ 480,000.00	\$ 480,000.00	\$ 480,000.00
\$ 147,618.50	\$ 140,000.00	\$ 175,000.00	\$ 175,000.00	PGE FRANCHISE FEE	\$ 209,180.30	\$ 209,180.30	\$ 209,180.30
\$ -	\$ 80,000.00	\$ -	\$ -	STP ALLOCATION	\$ 200,000.00	\$ 450,000.00	\$ 450,000.00
\$ 4,731.93	\$ 14,285.25	\$ -	\$ 4,000.00	MISCELLANEOUS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 27,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	STATE REVENUE SHARE	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 1,067,291.40	\$ 881,997.99	\$ 874,983.50	\$ 932,155.17	TOTAL REVENUE	\$ 1,046,789.32	\$ 1,296,789.32	\$ 1,296,789.32
<u>MATERIALS & SERVICES</u>							
\$ 83,427.86	\$ 82,621.49	\$ 85,000.00	\$ 79,000.00	POWER	\$ 82,500.00	\$ 82,500.00	\$ 82,500.00
\$ 7,003.29	\$ 4,450.05	\$ 5,000.00	\$ 7,000.00	PHONE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 1,065.76	\$ 965.78	\$ 1,250.00	\$ 1,850.00	NATURAL GAS	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
\$ 21,861.81	\$ 28,228.42	\$ 20,000.00	\$ 14,000.00	OPERATIONS & MAINTENANCE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 10,652.34	\$ 17,489.87	\$ 15,000.00	\$ 7,500.00	OPERATION & MAINTENANCE(PARKS)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 2,418.65	\$ 1,280.38	\$ 2,500.00	\$ 6,000.00	BUILDING MAINTENANCE	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 854.41	\$ -	\$ -	\$ -	TRAINING & CONF. TRAVEL	\$ -	\$ -	\$ -
\$ 345.00	\$ 25.00	\$ 100.00	\$ 1,000.00	DUES & MEMBERSHIP	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 910.37	\$ -	\$ -	\$ -	POSTAGE	\$ -	\$ -	\$ -
\$ 189.87	\$ 1,000.00	\$ 250.00	\$ 7,500.00	COMPUTER NETWORK	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
\$ 5,764.05	\$ 4,476.31	\$ 5,000.00	\$ 7,500.00	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ 8,041.57	\$ 11,434.16	\$ 12,000.00	\$ 13,546.15	INSURANCE/LIABILITY/GEN	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00
\$ 9,263.25	\$ 8,372.68	\$ 10,000.00	\$ 13,500.00	GAS & VEHICLE MAINTENANCE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ 5,905.95	\$ 6,689.76	\$ 8,000.00	\$ 8,900.00	GAS & VEHICLE MAINT. (PARKS)	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
\$ 2,976.92	\$ 8,754.59	\$ 10,000.00	\$ 7,000.00	VEHICLE REPAIR	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 229.57	\$ 417.77	\$ 500.00	\$ 2,000.00	VEHICLE REPAIR (PARKS)	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 3,933.58	\$ 5,170.59	\$ 5,000.00	\$ 7,000.00	UNIFORMS & SAFETY GEAR	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 705.00	\$ -	\$ -	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 39,582.00	\$ 46,484.52	\$ 72,584.04	\$ 53,250.00	COST ALLOCATION AGREEMENT	\$ 65,817.69	\$ 65,817.69	\$ 65,817.69
\$ 336,935.19	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00	PW PERSONNEL SERVICE AGREEMENT	\$ 296,000.00	\$ 296,000.00	\$ 296,000.00
\$ 1,555.37	\$ 3,012.28	\$ 3,000.00	\$ 45,000.00	STREET REPAIRS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
\$ 2,566.94	\$ 730.37	\$ 500.00	\$ 2,500.00	SMALL EQUIPMENT/TOOL	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
\$ 44.76	\$ -	\$ -	\$ -	SIGNS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 546,233.51	\$ 546,604.02	\$ 570,684.04	\$ 599,046.15	FOOTPATH/BICYCLE TRAILS	\$ -	\$ -	\$ -
				TOTAL MATERIALS & SERVICES	\$ 651,917.69	\$ 651,917.69	\$ 651,917.69
<u>CAPITAL IMPROVEMENTS</u>							
\$ 272,886.01	\$ 102,238.80	\$ 118,000.00	\$ 118,000.00	CAPITAL IMPROVEMENTS	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
<i>Vector Payment #2 of 5 Crew Work Truck / Dumptruck</i>							
\$ 83,427.39	\$ -	\$ -	\$ 100,000.00	STREET IMPROVEMENTS	\$ 200,000.00	\$ 450,000.00	\$ 450,000.00
<i>ODOT Fund Exchange / Street Projects</i>							
\$ 356,313.40	\$ 102,238.80	\$ 118,000.00	\$ 218,000.00	TOTAL CAPITAL IMPROVEMENTS	\$ 260,000.00	\$ 510,000.00	\$ 510,000.00
<u>CONTINGENCY</u>							
\$ -	\$ -	\$ 100,000.00	\$ -	OPERATING CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ 100,000.00	\$ -	TOTAL CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00

WATER FUND

The major change in the water fund is the increase in capital improvements. This fund is in a much healthier position than the sewer fund as it only maintains one debt, on the other hand the goal of \$1.5mil in reserve is still a primary focus.

WATER FUND SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF WATER FUND	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				RESOURCES			
\$ 593,201.75	\$ 606,893.06	\$ 935,954.53	\$ 918,849.43	BEGINNING FUND BALANCE	\$ 1,023,857.13	\$ 1,023,857.13	\$ 1,023,857.13
\$ 1,287,941.36	\$ 1,293,186.45	\$ 1,338,400.00	\$ 1,387,800.00	FEES/LICENSES/PERMITS/FINES	\$ 1,388,000.00	\$ 1,388,000.00	\$ 1,388,000.00
\$ 11,173.91	\$ 33,030.00	\$ -	\$ 1,500.00	ALL OTHER RESOURCES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 35,144.00	\$ 190,576.00	\$ -	\$ -	TRANSFERS IN	\$ -	\$ -	\$ -
\$ 1,927,461.02	\$ 2,123,685.51	\$ 2,274,354.53	\$ 2,308,149.43	TOTAL RESOURCES (Revenues)	\$ 2,413,357.13	\$ 2,413,357.13	\$ 2,413,357.13
				REQUIREMENTS			
\$ -	\$ -	\$ -	\$ -	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 861,366.89	\$ 876,960.11	\$ 925,398.48	\$ 919,292.30	MATERIALS & SERVICES	\$ 1,038,746.99	\$ 1,038,746.99	\$ 1,038,746.99
\$ 154,201.07	\$ 61,875.97	\$ 118,000.00	\$ 65,000.00	CAPITAL IMPROVEMENTS	\$ 531,000.00	\$ 531,000.00	\$ 531,000.00
\$ 305,000.00	\$ 266,000.00	\$ 300,000.00	\$ 300,000.00	TRANSFERS	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
\$ -	\$ -	\$ 100,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ 1,320,567.96	\$ 1,204,836.08	\$ 1,443,398.48	\$ 1,284,292.30	TOTAL REQUIREMENTS (Expenditures)	\$ 1,919,746.99	\$ 1,919,746.99	\$ 1,919,746.99
\$ -	\$ -	\$ 830,956.05	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 493,610.14	\$ 493,610.14	\$ 493,610.14
\$ 606,893.06	\$ 918,849.43	\$ -	\$ 1,023,857.13	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

The water fund is not adding new items, rather re-allocating some budgeted items to reflect the new direction of repair, maintenance, and process improvements.

Some of the capital improvement projects identified in the main water proprietary budget can be partnered with SDC funds for completion. The projects are also identified in that fund. Focus for FY 2014/2015 and over the next three – five years will be water rights, capacity intake, and storage partnered with main line improvements.

FUND SUMMARY & LINE ITEM DETAIL

PUBLIC WORKS

WATER FUND LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 593,201.75	\$ 606,893.06	\$ 935,954.53	\$ 918,849.43	BEGINNING FUND BALANCE	\$ 1,023,857.13	\$ 1,023,857.13	\$ 1,023,857.13
\$ 4,269.81	\$ -	\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 6,904.10	\$ 33,030.00	\$ -	\$ 1,500.00	MISCELLANEOUS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 1,272,341.36	\$ 1,284,186.45	\$ 1,330,000.00	\$ 1,380,000.00	MONTHLY USER FEE	\$ 1,380,000.00	\$ 1,380,000.00	\$ 1,380,000.00
\$ 15,600.00	\$ 9,000.00	\$ 8,400.00	\$ 7,800.00	SERVICE CONNECTIONS	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
\$ 35,144.00	\$ 140,576.00	\$ -	\$ -	PLANNING LOAN REPAYMENT	\$ -	\$ -	\$ -
\$ -	\$ 50,000.00	\$ -	\$ -	TRANSFER FROM GENERAL	\$ -	\$ -	\$ -
\$ 1,892,317.02	\$ 1,933,109.51	\$ 2,274,354.53	\$ 2,308,149.43	TOTAL REVENUE	\$ 2,413,357.13	\$ 2,413,357.13	\$ 2,413,357.13
<u>MATERIALS & SERVICES</u>							
\$ 55,488.07	\$ 53,304.65	\$ 56,000.00	\$ 64,000.00	POWER	\$ 64,000.00	\$ 64,000.00	\$ 64,000.00
\$ 3,806.74	\$ 3,692.57	\$ 4,000.00	\$ 3,200.00	PHONE	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
\$ 42,995.28	\$ 45,312.82	\$ 42,000.00	\$ 40,000.00	OPERATIONS & MAINTENANCE	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
\$ 2,367.06	\$ 1,810.45	\$ 3,000.00	\$ 3,000.00	BUILDING MAINTENANCE	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
<i>Change reservoir hatch Chemical pumps on old plant Remove alum tank Rebuild 100hp raw water pump</i>							
\$ 2,012.01	\$ -	\$ -	\$ -	TRAINING & CONF. TRAVEL	\$ -	\$ -	\$ -
\$ 2,179.57	\$ 505.80	\$ 500.00	\$ 4,000.00	DUES & MEMBERSHIP	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
\$ 6,041.51	\$ 5,425.37	\$ 6,000.00	\$ 5,600.00	POSTAGE	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 711.90	\$ 1,935.00	\$ -	\$ 3,200.00	COMPUTER NETWORK	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
\$ 7,646.81	\$ 6,197.47	\$ 5,000.00	\$ 3,000.00	PROFESSIONAL SERVICES	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
\$ 8,041.57	\$ 10,950.04	\$ 11,000.00	\$ 15,417.30	INSURANCE/LIABILITY/GEN	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ 7,645.01	\$ 8,083.02	\$ 8,500.00	\$ 11,000.00	GAS & VEHICLE MAINTENANCE	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
\$ 1,194.64	\$ 2,477.51	\$ 3,500.00	\$ 2,000.00	VEHICLE REPAIR	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
\$ 3,293.39	\$ 3,596.57	\$ 3,600.00	\$ 5,200.00	UNIFORMS & SAFETY GEAR	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 57,568.00	\$ 76,613.68	\$ 119,298.48	\$ 97,675.00	COST ALLOCATION AGREEMENT	\$ 109,146.99	\$ 109,146.99	\$ 109,146.99
\$ 522,126.80	\$ 545,000.04	\$ 545,000.00	\$ 545,000.00	PW PERSONNEL SERVICE AGREEMENT	\$ 508,000.00	\$ 508,000.00	\$ 508,000.00
\$ 26,434.89	\$ 23,287.11	\$ 25,000.00	\$ 30,500.00	CHLORINE & CHEMICALS	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
\$ 309.62	\$ -	\$ -	\$ 10,000.00	WATER LINE REPAIR	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
\$ 8,964.24	\$ 79.55	\$ 1,000.00	\$ -	NEW WATER CONNECTIONS	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
\$ 38,487.34	\$ 24,479.33	\$ 25,000.00	\$ 7,500.00	NEW WATER METERS	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ 64,052.44	\$ 64,209.13	\$ 67,000.00	\$ 69,000.00	LICENSE FEE	\$ -	\$ -	\$ -
\$ 861,366.89	\$ 876,960.11	\$ 925,398.48	\$ 919,292.30	TOTAL MATERIALS & SERVICES	\$ 1,038,746.99	\$ 1,038,746.99	\$ 1,038,746.99
<u>CAPITAL IMPROVEMENTS</u>							
\$ 148,733.09	\$ 61,875.97	\$ 118,000.00	\$ 65,000.00	CAPITAL EQUIPMENT	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00
<i>Vector Payment #2 of 5</i>							
\$ 5,467.98	\$ -	\$ -	\$ -	CAPITAL IMPROVEMENTS	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
<i>Water Rights/Trout Creek Station</i>							
<i>NW Quadrant Well Source or Main Line Replacement</i>							
<i>Intact Capacity Expansion</i>							
<i>HVAC (Power Room/Office/Lab)</i>							
\$ 154,201.07	\$ 61,875.97	\$ 118,000.00	\$ 65,000.00	TOTAL CAPITAL IMPROVEMENTS	\$ 531,000.00	\$ 531,000.00	\$ 531,000.00
<u>TRANSFERS</u>							
\$ 65,000.00	\$ -	\$ -	\$ -	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -
\$ 240,000.00	\$ 266,000.00	\$ 300,000.00	\$ 300,000.00	TRANSFER TO WATER EXPANSI	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
\$ 305,000.00	\$ 266,000.00	\$ 300,000.00	\$ 300,000.00	TOTAL TRANSFERS	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
<u>CONTINGENCY</u>							
\$ -	\$ -	\$ 100,000.00	\$ -	OPERATING CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ 100,000.00	\$ -	TOTAL CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00

SEWER FUND

This is a fund we need to watch carefully as the debts associated with sewer activities and the new guidelines the City needs to follow has put the fund into a critical position.

For fiscal year 2014/2015 the sewer fund will see new line items to begin to address Inflow & Infiltration, bio-solids removal, and effluent monitoring.

The sewer fund (as well as water & storm) will see a change in the licensing fee line item under materials and services. The budget officer elects to not charge the proprietary funds twice through a franchise fee and the cost allocation plan. The City has elected to move forward with the cost allocation plan and will repeal the franchise ordinance once the budget is adopted.

SEWER FUND SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF SEWER FUND	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				<u>RESOURCES</u>			
\$ 244,189.14	\$ 460,963.90	\$ 575,628.54	\$ 610,102.77	BEGINNING FUND BALANCE	\$ 594,135.47	\$ 594,135.47	\$ 594,135.47
\$ 1,542,087.66	\$ 1,551,290.04	\$ 1,554,000.00	\$ 1,562,800.00	FEES/LICENSES/PERMITS/FINES	\$ 1,557,800.00	\$ 1,557,800.00	\$ 1,557,800.00
\$ 7,503.04	\$ 2,059.00	\$ -	\$ 1,500.00	ALL OTHER RESOURCES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<u>\$ 1,793,779.84</u>	<u>\$ 2,014,312.94</u>	<u>\$ 2,129,628.54</u>	<u>\$ 2,174,402.77</u>	TOTAL RESOURCES (Revenues)	<u>\$ 2,153,435.47</u>	<u>\$ 2,153,435.47</u>	<u>\$ 2,153,435.47</u>
				<u>REQUIREMENTS</u>			
	\$ -	\$ -	\$ -	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 898,091.21	\$ 985,177.17	\$ 1,066,157.52	\$ 1,089,767.30	MATERIALS & SERVICES	\$ 1,320,280.00	\$ 1,320,280.00	\$ 1,320,280.00
\$ 95,567.75	\$ 4,033.00	\$ 65,000.00	\$ 65,000.00	CAPITAL IMPROVEMENTS	\$ 233,262.00	\$ 233,262.00	\$ 233,262.00
\$ 339,156.98	\$ 415,000.00	\$ 425,500.00	\$ 425,500.00	TRANSFERS	\$ 204,738.00	\$ 204,738.00	\$ 204,738.00
\$ -	\$ -	\$ 100,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
<u>\$ 1,332,815.94</u>	<u>\$ 1,404,210.17</u>	<u>\$ 1,656,657.52</u>	<u>\$ 1,580,267.30</u>	TOTAL REQUIRMENTS (Expenditures)	<u>\$ 1,858,280.00</u>	<u>\$ 1,858,280.00</u>	<u>\$ 1,858,280.00</u>
\$ -	\$ -	\$ 472,971.02	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 295,155.47	\$ 295,155.47	\$ 295,155.47
<u>\$ 460,963.90</u>	<u>\$ 610,102.77</u>	<u>\$ -</u>	<u>\$ 594,135.47</u>	NET RESOURCES OVER REQUIREMENTS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The reduction in transfers is from the debt service needs. Molalla has saved through a rate stabilization fund, a reserve of revenues that can be used on any need the City identifies, this reserve must be fully expended before the City Council can entertain any rate increases. The revenues used to lessen the transfer need does not deplete the reserve.

The use of the funds for FY 2014/15 do not fully deplete the rate stabilization fund, but this will not be sustainable as a transfer reduction solution for more than two fiscal cycles. As the market improves we will need to monitor if the sewer SDC fund will be able to accept back the debt requirement for the CWSRF loan to ease the burden on sewer proprietary.

It is important to balance in the next three to five fiscal cycles the need for capital improvements to the infrastructure and WWTP system with growing reserves for long term sustainability.

FUND SUMMARY & LINE ITEM DETAIL

PUBLIC WORKS

SEWER FUND LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 244,189.14	\$ 460,963.90	\$ 575,628.54	\$ 610,102.77	BEGINNING FUND BALANCE	\$ 594,135.47	\$ 594,135.47	\$ 594,135.47
\$ 1,147.09	\$ -	\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 6,355.95	\$ 2,059.00	\$ -	\$ 1,500.00	MISCELLANEOUS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 1,526,487.66	\$ 1,542,890.04	\$ 1,545,000.00	\$ 1,555,000.00	MONTHLY USER FEE	\$ 1,550,000.00	\$ 1,550,000.00	\$ 1,550,000.00
\$ 15,600.00	\$ 8,400.00	\$ 9,000.00	\$ 7,800.00	SERVICE CONNECTIONS	\$ 7,800.00	\$ 7,800.00	\$ 7,800.00
\$ 1,793,779.84	\$ 2,014,312.94	\$ 2,129,628.54	\$ 2,174,402.77	TOTAL REVENUE	\$ 2,153,435.47	\$ 2,153,435.47	\$ 2,153,435.47
<u>MATERIALS & SERVICES</u>							
\$ 132,006.48	\$ 135,181.17	\$ 155,000.00	\$ 149,500.00	POWER	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
\$ 4,067.24	\$ 5,578.24	\$ 5,100.00	\$ 4,500.00	PHONE	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 1,398.59	\$ 1,634.48	\$ 2,500.00	\$ 2,000.00	NATURAL GAS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
\$ 94,508.56	\$ 48,706.60	\$ 50,000.00	\$ 76,000.00	OPERATIONS & MAINTENANCE	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
\$ 5,302.83	\$ 9,611.88	\$ 10,000.00	\$ 6,500.00	BUILDING MAINTENANCE	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 4,855.72	\$ -	\$ -	\$ -	TRAINING & CONF. TRAVEL	\$ -	\$ -	\$ -
\$ 2,669.50	\$ 2,985.00	\$ 2,000.00	\$ 3,500.00	DUES & MEMBERSHIP	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
\$ 6,291.49	\$ 5,428.81	\$ 5,500.00	\$ 6,250.00	POSTAGE	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 189.87	\$ 1,500.00	\$ -	\$ 6,000.00	COMPUTER HARDWARE & SOFTWARE	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
\$ 522.02	\$ -	\$ -	\$ -	COMPUTER NETWORK	\$ -	\$ -	\$ -
\$ 12,488.86	\$ 2,238.74	\$ 2,500.00	\$ 5,000.00	PROFESSIONAL SERVICES	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
\$ 8,041.57	\$ 10,950.04	\$ 11,000.00	\$ 15,417.30	INSURANCE/LIABILITY/GEN	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ 8,406.68	\$ 11,008.47	\$ 10,000.00	\$ 13,750.00	GAS & VEHICLE MAINTENANCE	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00
\$ 432.84	\$ 2,373.50	\$ 2,500.00	\$ 3,000.00	VEHICLE REPAIR	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 6,557.79	\$ 6,735.74	\$ 12,000.00	\$ 5,000.00	IRRIGATION FUEL	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 4,338.35	\$ 4,315.59	\$ 5,000.00	\$ 12,500.00	UNIFORMS & SAFETY GEAR	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 5,000.00	\$ -	\$ -	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 37,777.00	\$ 84,065.48	\$ 120,557.52	\$ 87,850.00	COST ALLOCATION AGREEMENT	\$ 133,280.00	\$ 133,280.00	\$ 133,280.00
\$ 328,521.28	\$ 420,000.00	\$ 420,000.00	\$ 420,000.00	PW PERSONNEL SERVICE AGREEMENT	\$ 499,000.00	\$ 499,000.00	\$ 499,000.00
\$ 156,100.55	\$ 155,718.67	\$ 175,000.00	\$ 195,000.00	CHLORINE & CHEMICALS	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
\$ -	\$ -	\$ -	\$ -	BIOSOLIDS REMOVAL	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
\$ -	\$ -	\$ -	\$ -	EFFLUENT MONITORING	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ -	\$ -	\$ -	\$ -	I&I	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
\$ 1,844.00	\$ -	\$ -	\$ -	REHABILITATION	\$ -	\$ -	\$ -
\$ 76,769.99	\$ 77,144.76	\$ 77,500.00	\$ 78,000.00	LICENSE FEE	\$ -	\$ -	\$ -
\$ 898,091.21	\$ 985,177.17	\$ 1,066,157.52	\$ 1,089,767.30	TOTAL MATERIALS & SERVICES	\$ 1,320,280.00	\$ 1,320,280.00	\$ 1,320,280.00
<u>CAPITAL IMPROVEMENTS</u>							
\$ 76,878.44	\$ -	\$ 25,000.00	\$ 25,000.00	CAPITAL IMPROVEMENTS	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00
<i>Vector Payment #2 of 5</i>							
\$ 18,689.31	\$ 4,033.00	\$ 40,000.00	\$ 40,000.00	SEWER PLANT IMPROVEMENT	\$ 202,262.00	\$ 202,262.00	\$ 202,262.00
<i>3-10hp Aspirating Aerators at west end of Lagoon 1 Begin 30" trunk upgrade to WWTP</i>							
\$ 95,567.75	\$ 4,033.00	\$ 65,000.00	\$ 65,000.00	TOTAL CAPITAL IMPROVEMENTS	\$ 233,262.00	\$ 233,262.00	\$ 233,262.00
<u>TRANSFERS</u>							
\$ 15,000.00	\$ -	\$ -	\$ -	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -
\$ 215,000.00	\$ -	\$ -	\$ -	TRANSFER TO SEWER EXPANS	\$ -	\$ -	\$ -
\$ 109,156.98	\$ -	\$ -	\$ -	TRANSFER TO SEWER SDC FUND	\$ -	\$ -	\$ -
\$ -	\$ 215,000.00	\$ 250,500.00	\$ 250,500.00	TRANSFER TO SEWER DEBT	\$ 174,000.00	\$ 174,000.00	\$ 174,000.00
\$ -	\$ 200,000.00	\$ 175,000.00	\$ 175,000.00	TRANSFER TO CWSRF	\$ 30,738.00	\$ 30,738.00	\$ 30,738.00
\$ 339,156.98	\$ 415,000.00	\$ 425,500.00	\$ 425,500.00	TOTAL TRANSFERS	\$ 204,738.00	\$ 204,738.00	\$ 204,738.00
<u>CONTINGENCY</u>							
\$ -	\$ -	\$ 100,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ 100,000.00	\$ -	TOTAL CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00

STORM FUND

Little change in prior year budgets as the revenue source for the storm system is limited. Finance would recommend marrying this fund with another larger fund (sewer or streets) in future fiscal years.

STORM FUND SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF STORM FUND	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				<u>RESOURCES</u>			
\$ 106,681.69	\$ 8,948.45	\$ 26,823.45	\$ 23,245.88	BEGINNING FUND BALANCE	\$ 48,666.08	\$ 48,666.08	\$ 48,666.08
\$ 93,653.30	\$ 91,775.54	\$ 92,000.00	\$ 104,500.00	FEES/LICENSES/PERMITS/FINES	\$ 104,500.00	\$ 104,500.00	\$ 104,500.00
\$ 636.38	\$ -	\$ -	\$ -	ALL OTHER RESOURCES	\$ -	\$ -	\$ -
<u>\$ 200,971.37</u>	<u>\$ 100,723.99</u>	<u>\$ 118,823.45</u>	<u>\$ 127,745.88</u>	<u>TOTAL RESOURCES (Revenues)</u>	<u>\$ 153,166.08</u>	<u>\$ 153,166.08</u>	<u>\$ 153,166.08</u>
				<u>REQUIREMENTS</u>			
\$ -	\$ -	\$ -	\$ -	PERSONNEL SERVICE	\$ -	\$ -	\$ -
\$ 153,747.17	\$ 75,366.05	\$ 75,895.94	\$ 71,579.80	MATERIALS & SERVICES	\$ 72,563.77	\$ 72,563.77	\$ 72,563.77
\$ 38,275.75	\$ 2,112.06	\$ 5,000.00	\$ 7,500.00	CAPITAL IMPROVEMENTS	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
\$ -	\$ -	\$ 25,000.00	\$ -	CONTINGENCY	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
<u>\$ 192,022.92</u>	<u>\$ 77,478.11</u>	<u>\$ 105,895.94</u>	<u>\$ 79,079.80</u>	<u>TOTAL REQUIREMENTS (Expenditures)</u>	<u>\$ 137,563.77</u>	<u>\$ 137,563.77</u>	<u>\$ 137,563.77</u>
\$ -	\$ -	\$ 12,927.51	\$ -	UNAPPROPRIATED ENDING BALANCE	\$ 15,602.31	\$ 15,602.31	\$ 15,602.31
<u>\$ 8,948.45</u>	<u>\$ 23,245.88</u>	<u>\$ -</u>	<u>\$ 48,666.08</u>	<u>NET RESOURCES OVER REQUIREMENTS</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

STORM FUND LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 106,681.69	\$ 8,948.45	\$ 26,823.45	\$ 23,245.88	BEGINNING FUND BALANCE	\$ 48,666.08	\$ 48,666.08	\$ 48,666.08
\$ 636.38	\$ -	\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 93,653.30	\$ 91,775.54	\$ 92,000.00	\$ 104,500.00	MONTHLY USER FEE	\$ 104,500.00	\$ 104,500.00	\$ 104,500.00
<u>\$ 200,971.37</u>	<u>\$ 100,723.99</u>	<u>\$ 118,823.45</u>	<u>\$ 127,745.88</u>	<u>TOTAL REVENUE</u>	<u>\$ 153,166.08</u>	<u>\$ 153,166.08</u>	<u>\$ 153,166.08</u>
				<u>MATERIALS & SERVICES</u>			
\$ 16,071.71	\$ 9,927.33	\$ 6,000.00	\$ 4,400.00	OPERATIONS & MAINTENANCE	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
\$ 5,183.40	\$ 2,833.75	\$ 3,000.00	\$ 4,000.00	PROFESSIONAL SERVICES	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
\$ 3,216.63	\$ 4,380.02	\$ 4,500.00	\$ 5,079.80	INSURANCE/LIABILITY/GEN	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00
\$ 11,253.91	\$ 8,549.22	\$ 9,000.00	\$ 9,300.00	GAS & VEHICLE MAINTENANCE	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00
\$ 1,410.94	\$ 2,068.07	\$ 2,500.00	\$ 1,000.00	VEHICLE REPAIR	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
\$ 160.50	\$ -	\$ -	\$ -	UNIFORMS & SAFETY GEAR	\$ -	\$ -	\$ -
\$ 13,194.00	\$ 7,633.22	\$ 10,795.94	\$ 6,000.00	COST ALLOCATION AGREEMENT	\$ 7,063.77	\$ 7,063.77	\$ 7,063.77
\$ 93,471.07	\$ 35,000.04	\$ 35,000.00	\$ 35,000.00	PW PERSONNEL SERVICE AGREEMENT	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
\$ 4,684.01	\$ 3,819.45	\$ 3,600.00	\$ 5,300.00	LICENSE FEE	\$ -	\$ -	\$ -
\$ 5,101.00	\$ 1,154.95	\$ 1,500.00	\$ 1,500.00	STORM DRAINS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<u>\$ 153,747.17</u>	<u>\$ 75,366.05</u>	<u>\$ 75,895.94</u>	<u>\$ 71,579.80</u>	<u>TOTAL MATERIALS & SERVICES</u>	<u>\$ 72,563.77</u>	<u>\$ 72,563.77</u>	<u>\$ 72,563.77</u>
				<u>CAPITAL IMPROVEMENTS</u>			
\$ 22,018.25	\$ 2,112.06	\$ 5,000.00	\$ 7,500.00	CAPITAL IMPROVEMENTS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
				<i>Vector Truck Payment #2 of 5</i>			
\$ 16,257.50	\$ -	\$ -	\$ -	STORM WATER CAPITAL IMPROVEMENT	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
<u>\$ 38,275.75</u>	<u>\$ 2,112.06</u>	<u>\$ 5,000.00</u>	<u>\$ 7,500.00</u>	<u>TOTAL CAPITAL IMPROVEMENTS</u>	<u>\$ 40,000.00</u>	<u>\$ 40,000.00</u>	<u>\$ 40,000.00</u>
				<u>CONTINGENCY</u>			
\$ -	\$ -	\$ 25,000.00	\$ -	CONTINGENCY	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000.00</u>	<u>\$ -</u>	<u>TOTAL CONTINGENCY</u>	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>

PERSONNEL SERVICES FOR PUBLIC WORKS

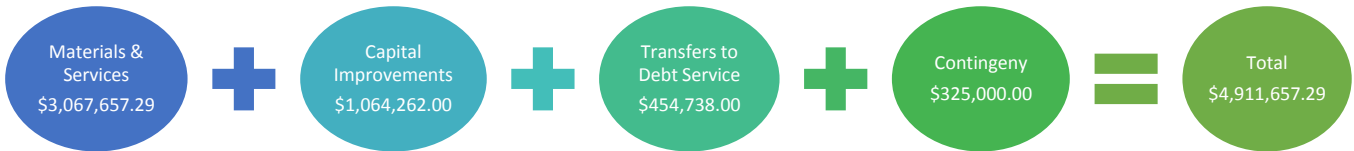
To answer a concern raised by previous Budget Committees that the City of Molalla was trying to “hide” what we pay our public works employees by spreading the payroll allocation over multiple funds and to be able to adjust those allocations depending on the current year’s projects, we developed the public works personnel service fund.

This fund pays for all payroll (regular and overtime hours), training, certificate pay, longevity, and the full benefit package offered by the City and governed by the collective bargaining agreement.

In the past two fiscal years the City has paid from the public works funds the budgeted amount into the personnel service fund. The auditors have reviewed this and are suggesting for FY 2014/2015 and years going forward that the amount transferred be based on the actual amount needed not the budgeted amount. This will create less of a burden on the main funds.

For FY 2014/2015, it is projected that the City will need \$1,388,998.84 for public works personnel services. We are electing to use a percentage of budget approach to prepare the allocation.

Total fund requirements for public works.



The breakdown by fund is:



The percentage allocation from the breakdown by fund was applied to the \$1,388,998.84 and the cost per fund would be, less the adjustment for the personnel service beginning balance and the allocations for FY 2013/2014:

Water	\$539,959.35	less (31,959.35)	Total budget need	\$508,000.00
Sewer	\$525,470.94	less (26,470.94)	Total budget need	\$499,000.00
Streets	\$285,498.36	plus 10,501.64	Total budget need	\$296,000.00
Storm	\$ 38,070.19	less (70.19)	Total budget need	\$38,000.00

The funds are not “transferred” between funds, rather the money is handled like an internal services contract. The money leaves the main fund from materials & services and is received in the personnel services as a revenue receipt.

PUBLIC WORKS PERSONNEL SERVICES SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF PW PS <u>RESOURCES</u>	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ -	\$ -	\$ 91,338.12	\$ 111,576.06	BEGINNING FUND BALANCE	\$ 103,726.06	\$ 103,726.06	\$ 103,726.06
\$ -	\$ 1,315,000.08	\$ 1,315,000.00	\$ 1,315,000.00	ALL OTHER RESOURCES	\$ 1,341,000.00	\$ 1,341,000.00	\$ 1,341,000.00
\$ -	\$ 1,315,000.08	\$ 1,406,338.12	\$ 1,426,576.06	TOTAL RESOURCES (Revenues)	\$ 1,444,726.06	\$ 1,444,726.06	\$ 1,444,726.06
<u>REQUIREMENTS</u>							
\$ -	\$ 1,203,424.02	\$ 1,402,100.00	\$ 1,322,850.00	PERSONNEL SERVICE	\$ 1,388,998.84	\$ 1,388,998.84	\$ 1,388,998.84
\$ -	\$ -	\$ 4,238.12	\$ -	CONTINGENCY	\$ 55,727.22	\$ 55,727.22	\$ 55,727.22
\$ -	\$ 1,203,424.02	\$ 1,406,338.12	\$ 1,322,850.00	TOTAL REQUIRMENTS (Expenditures)	\$ 1,444,726.06	\$ 1,444,726.06	\$ 1,444,726.06
\$ -	\$ 111,576.06	\$ -	\$ 103,726.06	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

PUBLIC WORKS PERSONNEL SERVICES LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	Account Name	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ -	\$ -	\$ 91,338.12	\$ 111,576.06	BEGINNING FUND BALANCE	\$ 103,726.06	\$ 103,726.06	\$ 103,726.06
\$ -	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00	STREET FUND	\$ 296,000.00	\$ 296,000.00	\$ 296,000.00
	\$ 420,000.00	\$ 420,000.00	\$ 420,000.00	SEWER FUND	\$ 499,000.00	\$ 499,000.00	\$ 499,000.00
	\$ 545,000.04	\$ 545,000.00	\$ 545,000.00	WATER FUND	\$ 508,000.00	\$ 508,000.00	\$ 508,000.00
\$ -	\$ 35,000.04	\$ 35,000.00	\$ 35,000.00	STORM FUND	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
\$ -	\$ 1,315,000.08	\$ 1,406,338.12	\$ 1,426,576.06	TOTAL REVENUE	\$ 1,444,726.06	\$ 1,444,726.06	\$ 1,444,726.06
<u>PERSONNEL SERVICE</u>							
\$ -	\$ 109,125.35	\$ 152,000.00	\$ 125,000.00	PERS	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00
\$ -	\$ 30,105.69	\$ 39,000.00	\$ 34,750.00	SAIF	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
\$ -	\$ 61,177.76	\$ 65,000.00	\$ 64,000.00	FICA	\$ 64,000.00	\$ 64,000.00	\$ 64,000.00
\$ -	\$ 202,276.24	\$ 223,000.00	\$ 208,000.00	INSURANCE	\$ 223,600.00	\$ 223,600.00	\$ 223,600.00
\$ -	\$ 531.10	\$ -	\$ 600.00	UNEMPLOYMENT LIABILITY	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ 73,809.42	\$ 84,000.00	\$ 86,000.00	PUBLIC WORKS DIRECTOR	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00
		\$ -	\$ -	PW OPERATIONS SUPERVISOR	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
\$ -	\$ 61,532.20	\$ 62,000.00	\$ 61,000.00	UTILITY BILLING CLERK	\$ 61,000.00	\$ 61,000.00	\$ 61,000.00
\$ -	\$ 63,181.68	\$ 65,100.00	\$ 66,500.00	FOREMAN	\$ -	\$ -	\$ -
\$ -	\$ 58,041.84	\$ 60,000.00	\$ 60,000.00	WATER PLANT OPERATOR	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
\$ -	\$ 76,522.65	\$ 81,500.00	\$ 71,500.00	ASST WATER PLANT OPERATOR	\$ 74,682.88	\$ 74,682.88	\$ 74,682.88
\$ -	\$ 53,565.62	\$ 55,250.00	\$ 55,250.00	WWTP OPERATOR	\$ 57,500.00	\$ 57,500.00	\$ 57,500.00
\$ -	\$ 46,279.52	\$ 47,750.00	\$ 47,000.00	ASST WWTP OPERATOR	\$ 47,715.96	\$ 47,715.96	\$ 47,715.96
\$ -	\$ 237,375.14	\$ 246,000.00	\$ 250,000.00	CREW	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
\$ -	\$ 53,377.37	\$ 55,000.00	\$ 59,750.00	CODE ENFORCEMENT	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00
\$ -	\$ -	\$ 50,000.00	\$ 27,500.00	GIS MAPPING TECH	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00
\$ -	\$ 45,498.82	\$ 50,000.00	\$ 54,000.00	OVERTIME	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00
\$ -	\$ 25,954.68	\$ 27,000.00	\$ 30,000.00	CERTIFICATE PAY	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00
\$ -	\$ 2,543.75	\$ 4,500.00	\$ 3,000.00	LONGEVITY	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
\$ -	\$ -	\$ 30,000.00	\$ 15,000.00	ACCRUED PAYROLL LIABILITY	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ -	\$ 2,525.19	\$ 5,000.00	\$ 4,000.00	TRAINING & CERTIFICATES	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
\$ -	\$ 1,203,424.02	\$ 1,402,100.00	\$ 1,322,850.00	TOTAL PERSONNEL SERVICE	\$ 1,388,998.84	\$ 1,388,998.84	\$ 1,388,998.84
<u>CONTINGENCY</u>							
\$ -	\$ -	\$ 4,238.12	\$ -	OPERATING CONTINGENCY	\$ 55,727.22	\$ 55,727.22	\$ 55,727.22
\$ -	\$ -	\$ 4,238.12	\$ -	TOTAL CONTINGENCY	\$ 55,727.22	\$ 55,727.22	\$ 55,727.22



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SPECIAL REVENUE



SPECIAL REVENUE FUND

A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes, and separate funds should be established for them.

The City of Molalla manages dedicated resources and requirements for the following funds:

- **Sally Fox Park Fund.** Endowment donation to City, only interest can be expended on Fox Park only. Noted exception in FY 2014/2015. The City of Molalla petitioned the Clackamas County Circuit Court for release from the terms of the endowment donation. The court ruled we may expend the full endowment fund and all proceed must be used on capital projects for Sally Fox park. The City of Molalla is currently looking into improvements in the splash pad play area, park benches, and improving ADA access to park amenities.
- **Grant Fund.** New fund for FY 2013/14. This fund was established to manage community grants from the City to a specific organization.
- **PD Restricted Revenues.** This fund houses dedicated revenues that are expenditure specific, for example K-9 or PD scholarships.
- **Water/Sewer Deposits.** Funds in trust, due back to citizen either through refund or applied to utility account.
- **911 State Revenue.** This fund has no allocation for FY 2013/2014. The City will no longer receive revenues from the State as the State has elected to send the fund to the county/dispatch service directly, close fund.
- **Molalla Mural Fund.** This is a pass through fund. The City is the fiscal agent for the mural committee. Close fund.
- **Pavilion Fund.** This fund has no allocation for FY 2013/2014. Project completed, close fund.
- **Arts Commission Fund.** This is a pass through fund. The City is the fiscal agent for the Arts Commission Committee. Close fund.
- **Fee in Lieu of Parks Fund.** Dedicated funds for park development, oversight committee is Parks & Recreation, no activity, close fund.

In fiscal years going forward the City will not act as the fiscal agent for boards and commission donations. There is a budget, audit, and reconciliation cost that is not recovered from that type of fiscal oversight.

SUMMARY OF SPECIAL REVENUE FUNDS

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF SPECIAL REVENUE	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
				<u>RESOURCES</u>			
\$ 102,157.71	\$ 118,259.51	\$ 124,932.87	\$ 124,547.94	BEGINNING FUND BALANCE	\$ 101,954.81	\$ 19,066.81	\$ 19,066.81
\$ 54,273.46	\$ 16,065.68	\$ 11,216.48	\$ 16,904.44	OTHER RESOURCES EXCEPT TAXES	\$ 18,820.00	\$ 18,820.00	\$ 18,820.00
\$ 16,640.00	\$ 1,345.50	\$ 15,000.00	\$ 15,000.00	TRANSFERS IN	\$ -	\$ -	\$ -
\$ -	\$ 19,791.00	\$ -	\$ 20,000.00	INTERGOVERNMENTAL	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ -	\$ 15,647.34	\$ 17,500.00	\$ 15,000.00	FEES/LICENSES/PERMITS/FINES	\$ -	\$ -	\$ -
\$ 173,071.17	\$ 171,109.03	\$ 168,649.35	\$ 191,452.38	TOTAL RESOURCES (Revenue)	\$ 140,774.81	\$ 57,886.81	\$ 57,886.81
				<u>REQUIREMENTS</u>			
\$ 54,811.66	\$ 46,561.09	\$ 72,346.35	\$ 172,385.57	MATERIALS & SERVICES	\$ 140,774.81	\$ 57,886.81	\$ 57,886.81
\$ -	\$ -	\$ 96,303.00	\$ -	RESERVE	\$ -	\$ -	\$ -
\$ 54,811.66	\$ 46,561.09	\$ 168,649.35	\$ 172,385.57	TOTAL REQUIREMENTS (Expenditure)	\$ 140,774.81	\$ 57,886.81	\$ 57,886.81
\$ 118,259.51	\$ 124,547.94	\$ -	\$ 19,066.81	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

SPECIAL REVENUE LINE ITEM DETAIL

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	SALLY FOX PARK FUND Account Name	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 102,157.71	\$ 96,388.00	\$ 96,388.00	\$ 96,388.00	BEGINNING FUND BALANCE	\$ 71,388.00	\$ -	\$ -
\$ 790.57	\$ -	\$ 2,696.48	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 102,948.28	\$ 96,388.00	\$ 99,084.48	\$ 96,388.00	TOTAL RESOURCES	\$ 71,388.00	\$ -	\$ -

<u>MATERIALS & SERVICES</u>							
\$ 6,560.28	\$ -	\$ 2,781.48	\$ 96,388.00	PARK IMPROVEMENTS	\$ 71,388.00	\$ -	\$ -
\$ 6,560.28	\$ -	\$ 2,781.48	\$ 96,388.00	TOTAL MATERIALS & SERVICES	\$ 71,388.00	\$ -	\$ -

<u>RESERVE</u>							
\$ -	\$ -	\$ 96,303.00	\$ -	PRINCIPAL ENDOWMENT	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 96,303.00	\$ -	TOTAL RESERVE	\$ -	\$ -	\$ -

Audited	Audited	Adopted	Projected	GRANT FUND Account Name	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ -	\$ -	\$ -	\$ -	BEGINNING FUND BALANCE	\$ 11,500.00	\$ -	\$ -
\$ -	\$ -	\$ -	\$ 20,000.00	TAP GRANT (Clackamas County)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 15,000.00	\$ 35,000.00		\$ 31,500.00	\$ 20,000.00	\$ 20,000.00

<u>MATERIALS & SERVICES</u>							
\$ -	\$ -	\$ 15,000.00	\$ 35,000.00	GRANT DISTRIBUTIONS	\$ 31,500.00	\$ 20,000.00	\$ 20,000.00
\$ -	\$ -	\$ 15,000.00	\$ 35,000.00	TOTAL MATERIALS & SERVICES	\$ 31,500.00	\$ 20,000.00	\$ 20,000.00

Audited	Audited	Adopted	Projected	PD RESTRICTED REVENUE FUND Account Name	Proposed	Approved	Approved
\$ -	\$ 10,743.07	\$ 18,802.30	\$ 20,849.70	BEGINNING FUND BALANCE	\$ 17,689.14	\$ 17,689.14	\$ 17,689.14
\$ 9,250.57	\$ 6,627.40	\$ 4,200.00	\$ 14,969.44	EMERGENCY VEHICLE FUND	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
\$ -	\$ 1,751.00	\$ 1,500.00	\$ -	K9 DONATIONS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 1,492.50	\$ 1,310.00	\$ 1,320.00	\$ 1,270.00	POLICE PAYROLL DONATIONS	\$ 1,320.00	\$ 1,320.00	\$ 1,320.00
\$ -	\$ 1,538.23	\$ 1,500.00	\$ 500.00	POLICE AUCTION / YOUTH FUND	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 10,743.07	\$ 21,969.70	\$ 27,322.30	\$ 37,589.14		\$ 36,509.14	\$ 36,509.14	\$ 36,509.14

<u>MATERIALS & SERVICES</u>							
\$ -	\$ -	\$ 3,251.00	\$ -	K9	\$ 3,251.00	\$ 3,251.00	\$ 3,251.00
\$ -	\$ -	\$ 18,150.57	\$ 18,500.00	PD EVF (COURT ASSESSMENT)	\$ 28,719.91	\$ 28,719.91	\$ 28,719.91
\$ -	\$ 120.00	\$ 2,788.23	\$ 400.00	YOUTH ATHLETIC SCHOLARSHIPS	\$ 1,638.23	\$ 1,638.23	\$ 1,638.23
\$ -	\$ 1,000.00	\$ 3,132.50	\$ 1,000.00	COLLEGE SCHOLARSHIP ALLOCATION	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00
\$ -	\$ 1,120.00	\$ 27,322.30	\$ 19,900.00	TOTAL MATERIALS & SERVICES	\$ 36,509.14	\$ 36,509.14	\$ 36,509.14

Audited	Audited	Adopted	Projected	WATER/SEWER DEPOSITS Account Name	Proposed	Approved	Approved
\$ -	\$ -	\$ 4,750.00	\$ 2,377.67	BEGINNING FUND BALANCE	\$ 1,377.67	\$ 1,377.67	\$ 1,377.67
\$ -	\$ 15,647.34	\$ 15,000.00	\$ 15,000.00	WATER/SEWER DEPOSITS	\$ -	\$ -	\$ -
\$ -	\$ 15,647.34	\$ 15,000.00	\$ 15,000.00		\$ -	\$ -	\$ -

<u>MATERIALS & SERVICES</u>							
\$ -	\$ 13,269.67	\$ 19,750.00	\$ 16,000.00	WATER/SEWER DEPOSITS REFUNDED	\$ 1,377.67	\$ 1,377.67	\$ 1,377.67
\$ -	\$ 13,269.67	\$ 19,750.00	\$ 16,000.00	TOTAL MATERIALS & SERVICES	\$ 1,377.67	\$ 1,377.67	\$ 1,377.67

FUND SUMMARY & LINE ITEM DETAIL

SPECIAL REVENUE

The following funds will have no budgeted activity for fiscal year 2014/2015. Oregon budget law requires reporting of funds, even if they have no current year activity, as they do have activity in the historical columns and are needed for correct balancing and reporting.

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	911 STATE REVENUE SHARE	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ -	\$ -	\$ -	\$ -	Account Name			
				BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ -	\$ 19,791.00	\$ -	\$ -	911 STATE REVENUE	\$ -	\$ -	\$ -
\$ -	\$ 19,791.00	\$ -	\$ -		\$ -	\$ -	\$ -

MATERIALS & SERVICES							
\$ -	\$ 19,791.00	\$ -	\$ -	CLACKAMAS COUNTY DISPATCH	\$ -	\$ -	\$ -
\$ -	\$ 19,791.00	\$ -	\$ -	TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	MOLALLA MURAL FUND	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ -	\$ 5,517.60	\$ 1,474.23	\$ 1,474.23	Account Name			
				BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ 93.37	\$ 369.25	\$ -	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 26,328.95	\$ 1,050.00	\$ -	\$ -	MURAL DONATIONS	\$ -	\$ -	\$ -
\$ 26,422.32	\$ 1,419.25	\$ -	\$ -		\$ -	\$ -	\$ -

MATERIALS & SERVICES							
\$ 2,904.72	\$ 462.62	\$ 1,474.23	\$ 1,474.23	OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -
\$ 18,000.00	\$ 5,000.00	\$ -	\$ -	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
\$ 20,904.72	\$ 5,462.62	\$ 1,474.23	\$ 1,474.23	TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	PAVILLION FUND	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ -	\$ 3,675.75	\$ -	\$ -	Account Name			
				BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ 10,300.00	\$ 3,019.80	\$ -	\$ -	PAVILLION DONATIONS	\$ -	\$ -	\$ -
\$ 5,000.00	\$ -	\$ -	\$ -	TRANSFER FROM SALLY FOX PARK	\$ -	\$ -	\$ -
\$ 11,640.00	\$ -	\$ -	\$ -	TRANSFER FROM PARK SDC	\$ -	\$ -	\$ -
\$ 26,940.00	\$ 3,019.80	\$ -	\$ -		\$ -	\$ -	\$ -

MATERIALS & SERVICES							
\$ 21,288.50	\$ 6,695.55	\$ -	\$ -	OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -
\$ 1,975.75	\$ -	\$ -	\$ -	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
\$ 23,264.25	\$ 6,695.55	\$ -	\$ -	TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	MOLALLA ARTS COMMISSION	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ -	\$ 1,935.09	\$ 2,172.84	\$ 2,112.84	Account Name			
				BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ 5,109.00	\$ -	\$ -	\$ -	MISCELLANEOUS	\$ -	\$ -	\$ -
\$ 908.50	\$ 400.00	\$ -	\$ 165.00	DONATIONS & FUNDRAISING	\$ -	\$ -	\$ -
\$ 6,017.50	\$ 2,335.09	\$ 2,172.84	\$ 2,277.84		\$ -	\$ -	\$ -

MATERIALS & SERVICES							
\$ 2,000.00	\$ -	\$ -	\$ -	CLACKAMAS COUNTY ARTS ALLIANCE	\$ -	\$ -	\$ -
\$ 392.39	\$ 222.25	\$ 2,172.84	\$ 2,277.84	OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -
\$ 1,690.02	\$ -	\$ -	\$ -	REIMBURSEMENTS	\$ -	\$ -	\$ -
\$ 4,082.41	\$ 222.25	\$ 2,172.84	\$ 2,277.84	TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	FEE IN LIEU OF PARK	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ -	\$ -	\$ 1,345.50	\$ 1,345.50	Account Name			
				BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 2,500.00	\$ -	FEE IN LIEU OF PARK	\$ -	\$ -	\$ -
\$ -	\$ 1,345.50	\$ -	\$ -	OPEN NEW FUND GF TRANSFER	\$ -	\$ -	\$ -
\$ -	\$ 1,345.50	\$ 2,500.00	\$ -		\$ -	\$ -	\$ -

MATERIALS & SERVICES							
\$ -	\$ -	\$ 3,845.50	\$ 1,345.50	PARK IMPROVEMENTS	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 3,845.50	\$ 1,345.50	TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -

DEBT SERVICE



DEBT SERVICE

The City of Molalla maintains four (4) debt service funds:

- Water Debt Retirement (Bond)
- Water General Obligation Debt
- Sewer Debt Retirement (Bond)
- Clean Water State Revolving Fund (CWSRF)

DEBT SERVICE SUMMARY

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 1,752,438.51	\$ 1,551,947.97	\$ 1,395,463.12	\$ 1,398,600.47	RESOURCES	\$ 1,292,888.86	\$ 1,292,888.86	\$ 1,292,888.86
\$ 70,633.76	\$ 92,463.00	\$ 62,744.39	\$ 62,744.39	BEGINNING FUND BALANCE	\$ 63,738.50	\$ 63,738.50	\$ 63,738.50
\$ 665,000.00	\$ 681,000.00	\$ 725,500.00	\$ 725,500.00	PROPERTY TAX REVENUE	\$ 607,414.00	\$ 607,414.00	\$ 607,414.00
\$ 3,893.80	\$ 250.00	\$ 250.00	\$ 250.00	TRANSFERS IN	\$ -	\$ -	\$ -
\$ 2,491,966.07	\$ 2,325,660.97	\$ 2,183,957.51	\$ 2,187,094.86	OTHER REVENUE	\$ 1,964,041.36	\$ 1,964,041.36	\$ 1,964,041.36
				TOTAL RESOURCES (Revenues)			
				DEBT SERVICE (Requirements)			
\$ 940,018.10	\$ 927,060.50	\$ 898,556.00	\$ 894,206.00	DEBT SERVICE	\$ 908,959.00	\$ 908,959.00	\$ 908,959.00
\$ -	\$ -	\$ 913,110.00	\$ -	DEBT SERVICE RESERVE (Reserve)	\$ 911,841.00	\$ 911,841.00	\$ 911,841.00
\$ -	\$ -	\$ 372,291.51	\$ -	RATE STABILIZATION (Reserve)	\$ 143,241.36	\$ 143,241.36	\$ 143,241.36
\$ 940,018.10	\$ 927,060.50	\$ 2,183,957.51	\$ 894,206.00	TOTAL DEBT SERVICE (Requirements)	\$ 1,964,041.36	\$ 1,964,041.36	\$ 1,964,041.36
\$ 1,551,947.97	\$ 1,398,600.47	\$ -	\$ 1,292,888.86	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

	Budget 2013/2014	Proposed 2014/2015	Variance
Beginning Fund Balance	\$1,395,463.12	\$1,292,888.86	(\$102,574.26)
Resources	\$ 788,494.39	\$ 671,152.50	(\$117,341.89)
Debt Service	\$ 898,556.00	\$ 908,959.00	\$ 10,403.00
Debt Reserve	\$ 913,110.00	\$ 911,841.00	(\$ 1,269.00)
Rate Stabilization	\$ 372,291.51	\$ 142,241.36	(\$230,050.15)

The variances between FY 2013/14 and proposed FY 2014/15 are a direct reflection of the reduction in the rate stabilization funds to address capital improvement or water/sewer line repairs needed in the main proprietary fund. For sewer, a reduction in the rate stabilization fund will be reduced to offset the reduction in the revenue transfer from the sewer proprietary fund. An Inflow & Infiltration (I&I) line item will be added to begin to identify needed repairs in the sewer system. For water, the rate stabilization reserve is being reduced to lessen the transfer from the water proprietary fund to cover the debt requirements. This reduction in the transfer need will be directly reflected in water line repairs and a capital improvement project to expand intact capacity.

The variance in debt service is expected as the City approaches maturity with some of our debt.

WATER GENERAL OBLIGATION BOND

Issue Date	3/17/2010 (Refinanced)
Final Maturity	6/1/2018
Initial Loan Amount	\$505,000.00
Interest Rate	2.0-3.5% Variable
Remitted from	Property tax

The following table shows the debt service repayment schedule for the 2010 GO Water Bonds:

Fiscal Year	Principal	Interest	Reserve	Total Debt Service
2014-2015	\$ 60,000.00	\$ 7,663.00	\$ 66,463.00	\$ 67,663.00
2015-2016	\$ 60,000.00	\$ 6,463.00	\$ 64,963.00	\$ 66,463.00
2016-2017	\$ 60,000.00	\$ 4,963.00	\$ 68,163.00	\$ 64,963.00
2017-2018	\$ 65,000.00	\$ 3,163.00	\$ 31,050.00	\$ 68,163.00
2018-2019	\$ 30,000.00	\$ 1,050.00	\$ 0.00	\$ 31,050.00
TOTAL	\$275,000.00	\$22,252.00		\$298,302.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
				<u>RESOURCES</u>			
\$ 35,413.00	\$ 46,042.61	\$ 71,505.61	\$ 74,643.11	BEGINNING FUND BALANCE	\$ 70,387.50	\$ 70,387.50	\$ 70,387.50
\$ -	\$ -	\$ -	\$ -	INVESTMENT POOL	\$ -	\$ -	\$ -
\$ 70,633.76	\$ 92,463.00	\$ 62,744.39	\$ 62,744.39	CURRENT PROPERTY TAXES	\$ 63,738.50	\$ 63,738.50	\$ 63,738.50
\$ 553.85	\$ 250.00	\$ 250.00	\$ 250.00	PRIOR PROPERTY TAXES	\$ -	\$ -	\$ -
\$ 106,600.61	\$ 138,755.61	\$ 134,500.00	\$ 137,637.50	TOTAL RESOURCES	\$ 134,126.00	\$ 134,126.00	\$ 134,126.00
				<u>DEBT SERVICE</u>			
\$ 5,558.00	\$ 9,112.50	\$ 12,250.00	\$ 12,250.00	2010 GO WATER BOND INTEREST	\$ 7,663.00	\$ 7,663.00	\$ 7,663.00
\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	2010 GO WATER BOND PRINCIPAL	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
\$ 60,558.00	\$ 64,112.50	\$ 67,250.00	\$ 67,250.00	TOTAL DEBT SERVICE	\$ 67,663.00	\$ 67,663.00	\$ 67,663.00
				<u>DEBT SERVICE RESERVE</u>			
\$ -	\$ -	\$ 67,250.00	\$ -	2010 GO WATER BOND RESERVE	\$ 66,463.00	\$ 66,463.00	\$ 66,463.00
		\$ 67,250.00	\$ -	TOTAL DEBT SERVICE RESERVE	\$ 66,463.00	\$ 66,463.00	\$ 66,463.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
				<u>GO DEBT SERVICE SUMMARY</u>			
\$ 35,413.00	\$ 46,042.61	\$ 71,505.61	\$ 74,643.11	BEGINNING FUND BALANCE	\$ 70,387.50	\$ 70,387.50	\$ 70,387.50
\$ 71,187.61	\$ 92,713.00	\$ 62,994.39	\$ 62,994.39	REVENUES (Resources)	\$ 63,738.50	\$ 63,738.50	\$ 63,738.50
\$ 60,558.00	\$ 64,112.50	\$ 67,250.00	\$ 67,250.00	DEBT SERVICE	\$ 67,663.00	\$ 67,663.00	\$ 67,663.00
\$ -	\$ -	\$ 67,250.00	\$ -	DEBT SERVICE RESERVE	\$ 66,463.00	\$ 66,463.00	\$ 66,463.00
\$ 46,042.61	\$ 74,643.11	\$ -	\$ 70,387.50	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

WATER DEBT RETIREMENT

Two requirements of the bond exist that affect the budget:

1. The City must always keep in reserve the next fiscal year's principal and interest payment.
2. The City is to create a rate stabilization line item. Those funds must be expended before any rate changes are implemented. Those funds carry no criteria for expenditure and can be used at the City's discretion for water related operations and projects.

Issue Date 03/17/2010 (Refinanced)

Final Maturity 8/1/2017

Initial Loan Amount \$2,475,000.00

Interest Rate 3.00%

Remitted from Water Proprietary

The following table shows the debt service repayment schedule for the 2010 Water Revenue Bonds:

Fiscal Year	Principal	Interest	Reserve	Total Debt Service
2014-2015	\$ 300,000.00	\$ 38,250.00	\$ 339,250.00	\$ 338,250.00
2015-2016	\$ 310,000.00	\$ 29,250.00	\$ 344,950.00	\$ 339,250.00
2016-2017	\$ 325,000.00	\$ 19,950.00	\$ 350,200.00	\$ 344,950.00
2017-2018	\$ 340,000.00	\$ 10,200.00	\$ 0.00	\$ 350,200.00
TOTAL	\$1,275,000.00	\$ 97,650.00		\$1,372,650.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 821,287.97	\$ 698,319.92	\$ 602,369.92	\$ 602,369.92	<u>RESOURCES</u>			
				BEGINNING FUND BALANCE	\$ 569,769.92	\$ 569,769.92	\$ 569,769.92
\$ 3,339.95	\$ -	\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ 240,000.00	\$ 266,000.00	\$ 300,000.00	\$ 300,000.00	TRANSFER FROM WATER FUND	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
				<u>DEBT SERVICE</u>			
\$ 66,308.00	\$ 51,950.00	\$ 46,950.00	\$ 42,600.00	2010 REVENUE BOND - INTEREST	\$ 38,250.00	\$ 38,250.00	\$ 38,250.00
\$ 300,000.00	\$ 310,000.00	\$ 290,000.00	\$ 290,000.00	2010 REVENUE BOND - PRINCIPAL	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
\$ 366,308.00	\$ 361,950.00	\$ 336,950.00	\$ 332,600.00	TOTAL DEBT SERVICE	\$ 338,250.00	\$ 338,250.00	\$ 338,250.00
				<u>DEBT SERVICE RESERVE</u>			
\$ -	\$ -	\$ 338,250.00	\$ -	2010 REVENUE BOND - RESERVE	\$ 339,250.00	\$ 339,250.00	\$ 339,250.00
\$ -	\$ -	\$ 227,169.92	\$ -	RATE STABILIZATION	\$ 142,269.92	\$ 142,269.92	\$ 142,269.92
\$ -	\$ -	\$ 565,419.92	\$ -		\$ 481,519.92	\$ 481,519.92	\$ 481,519.92

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	<u>WATER DEBT RETIREMENT SUMMARY</u>	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 821,287.97	\$ 698,319.92	\$ 602,369.92	\$ 602,369.92	BEGINNING FUND BALANCE	\$ 569,769.92	\$ 569,769.92	\$ 569,769.92
\$ 243,339.95	\$ 266,000.00	\$ 300,000.00	\$ 300,000.00	REVENUES (Resources)	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
\$ 366,308.00	\$ 361,950.00	\$ 336,950.00	\$ 332,600.00	DEBT SERVICE	\$ 338,250.00	\$ 338,250.00	\$ 338,250.00
\$ -	\$ -	\$ 565,419.92	\$ -	DEBT SERVICE RESERVE	\$ 481,519.92	\$ 481,519.92	\$ 481,519.92
\$ 698,319.92	\$ 602,369.92	\$ -	\$ 569,769.92	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

FUND SUMMARY & LINE ITEM DETAIL

DEBT

SEWER DEBT RETIREMENT

The same two (2) restrictions placed on water debt retirement exist for sewer debt retirement.

Issue Date 05/25/2010 (Refinanced)
 Final Maturity 3/1/2025
 Initial Loan Amount \$3,545,000.00
 Interest Rate 3.0% FY 10-17, 4% FY18-25
 Remitted from Sewer Proprietary

The following table shows the debt service repayment schedule for the 2010 Sewer Revenue Bonds:

Fiscal Year	Principal	Interest	Reserve	Total Debt Service
2014-2015	\$ 210,000.00	\$ 104,450.00	\$ 318,150.00	\$ 314,450.00
2015-2016	\$ 220,000.00	\$ 98,150.00	\$ 316,550.00	\$ 318,150.00
2016-2017	\$ 225,000.00	\$ 91,550.00	\$ 314,800.00	\$ 316,550.00
2017-2018	\$ 230,000.00	\$ 84,800.00	\$ 315,600.00	\$ 314,800.00
2018-2019	\$ 240,000.00	\$ 75,600.00	\$ 316,000.00	\$ 315,600.00
2019-2020	\$ 250,000.00	\$ 66,000.00	\$ 316,000.00	\$ 316,000.00
2020-2021	\$ 260,000.00	\$ 56,000.00	\$ 315,600.00	\$ 316,000.00
2021-2022	\$ 270,000.00	\$ 45,600.00	\$ 314,800.00	\$ 315,600.00
2022-2023	\$ 280,000.00	\$ 34,800.00	\$ 313,600.00	\$ 314,800.00
2023-2024	\$ 290,000.00	\$ 23,600.00	\$ 312,000.00	\$ 313,600.00
2024-2025	\$ 300,000.00	\$ 12,000.00	\$ -	\$ 312,000.00
TOTAL	\$2,775,000.00	\$ 692,550.00		\$3,467,550.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 729,123.54	\$ 621,321.44	\$ 519,521.59	\$ 519,521.44	RESOURCES	\$ 459,571.44	\$ 459,571.44	\$ 459,571.44
\$ 215,000.00	\$ 215,000.00	\$ 250,500.00	\$ 250,500.00	BEGINNING FUND BALANCE	\$ 174,000.00	\$ 174,000.00	\$ 174,000.00
\$ 944,123.54	\$ 836,321.44	\$ 770,021.59	\$ 770,021.44	TRANSFER FROM SEWER FUND	\$ 633,571.44	\$ 633,571.44	\$ 633,571.44
				TOTAL REVENUE			

				DEBT SERVICE			
\$ 122,802.10	\$ 116,800.00	\$ 110,450.00	\$ 110,450.00	2010 SEWER REV BOND - INTEREST	\$ 104,450.00	\$ 104,450.00	\$ 104,450.00
\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	2010 SEWER REV BOND - PRINCIPA	\$ 210,000.00	\$ 210,000.00	\$ 210,000.00
\$ 322,802.10	\$ 316,800.00	\$ 310,450.00	\$ 310,450.00	TOTAL DEBT SERVICE	\$ 314,450.00	\$ 314,450.00	\$ 314,450.00

				DEBT SERVICE RESERVE			
\$ -	\$ -	\$ 314,450.00	\$ -	2010 SEWER REV BOND - RESERVE	\$ 318,150.00	\$ 318,150.00	\$ 318,150.00
\$ -	\$ -	\$ 145,121.59	\$ -	RATE STABILIZATION	\$ 971.44	\$ 971.44	\$ 971.44
\$ -	\$ -	\$ 459,571.59	\$ -	DEBT SERVICE RESERVE	\$ 319,121.44	\$ 319,121.44	\$ 319,121.44

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	SEWER DEBT RETIREMENT SUMMARY	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 729,123.54	\$ 621,321.44	\$ 519,521.59	\$ 519,521.44	BEGINNING FUND BALANCE	\$ 459,571.44	\$ 459,571.44	\$ 459,571.44
\$ 215,000.00	\$ 215,000.00	\$ 250,500.00	\$ 250,500.00	REVENUES (Resources)	\$ 174,000.00	\$ 174,000.00	\$ 174,000.00
\$ 322,802.10	\$ 316,800.00	\$ 310,450.00	\$ 310,450.00	DEBT SERVICE	\$ 314,450.00	\$ 314,450.00	\$ 314,450.00
\$ -	\$ -	\$ 459,571.59	\$ -	DEBT SERVICE RESERVE	\$ 319,121.44	\$ 319,121.44	\$ 319,121.44
\$ 621,321.44	\$ 519,521.44	\$ -	\$ 459,571.44	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

FUND SUMMARY & LINE ITEM DETAIL

DEBT

CWSRF

CWSRF (Clean Water State Revolving Fund) was used for capacity improvements at the waste water treatment plant. The loan also maintains a next fiscal year principal and interest reserve.

Issue Date 8/1/2008
 Final Maturity 1/10/2028
 Initial Loan Amount \$2,670,00.00
 Interest Rate 2.80%
 Remitted from Sewer SDC/Sewer Proprietary

The following table shows the debt service repayment schedule for the 2010 Water Revenue Bonds.

Fiscal Year	Principal	Interest	Admin Fee	Reserve	Total Debt Service
2014-2015	\$ 121,865.00	\$ 56,749.00	\$ 9,982.00	\$ 187,978.00	\$ 188,596.00
2015-2016	\$ 125,301.00	\$ 53,313.00	\$ 9,364.00	\$ 187,343.00	\$ 187,978.00
2016-2017	\$ 128,835.00	\$ 49,779.00	\$ 8,729.00	\$ 186,690.00	\$ 187,343.00
2017-2018	\$ 132,467.00	\$ 46,147.00	\$ 8,076.00	\$ 186,018.00	\$ 186,690.00
2018-2019	\$ 136,203.00	\$ 42,411.00	\$ 7,404.00	\$ 185,328.00	\$ 186,018.00
2019-2020	\$ 140,043.00	\$ 38,571.00	\$ 6,714.00	\$ 184,618.00	\$ 185,328.00
2020-2021	\$ 143,991.00	\$ 34,623.00	\$ 6,004.00	\$ 183,888.00	\$ 184,618.00
2021-2022	\$ 148,051.00	\$ 30,563.00	\$ 5,274.00	\$ 183,137.00	\$ 183,888.00
2022-2023	\$ 152,226.00	\$ 26,388.00	\$ 4,523.00	\$ 182,365.00	\$ 183,137.00
2023-2024	\$ 156,518.00	\$ 22,096.00	\$ 3,751.00	\$ 181,572.00	\$ 182,365.00
2024-2025	\$ 160,931.00	\$ 17,683.00	\$ 2,958.00	\$ 180,756.00	\$ 181,572.00
2025-2026	\$ 165,469.00	\$ 13,145.00	\$ 2,142.00	\$ 179,917.00	\$ 180,756.00
2026-2027	\$ 170,135.00	\$ 8,479.00	\$ 1,303.00	\$ 179,063.00	\$ 179,917.00
2027-2028	\$ 174,941.00	\$ 3,682.00	\$ 440.00	\$ -	\$ 179,063.00
TOTAL	\$2,056,976.00	\$ 43,629.00	\$ 76,664.00		\$ 2,577,269.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 166,614.00	\$ 186,264.00	\$ 202,066.00	\$ 202,066.00	<u>RESOURCES</u>	\$ 193,160.00	\$ 193,160.00	\$ 193,160.00
\$ 210,000.00	\$ -	\$ -	\$ -	BEGINNING FUND BALANCE	\$ 193,160.00	\$ 193,160.00	\$ 193,160.00
\$ -	\$ 200,000.00	\$ 175,000.00	\$ 175,000.00	TRANSFER FROM SEWER SDC FUND	\$ 152,676.00	\$ 152,676.00	\$ 152,676.00
\$ -	\$ -	\$ -	\$ -	TRANSFER FROM SEWER	\$ 30,738.00	\$ 30,738.00	\$ 30,738.00
\$ 376,614.00	\$ 386,264.00	\$ 377,066.00	\$ 377,066.00		\$ 376,574.00	\$ 376,574.00	\$ 376,574.00

				<u>DEBT SERVICE</u>			
\$ 11,736.00	\$ 5,584.00	\$ 5,292.00	\$ 5,292.00	CWSRF - ADMIN FEE	\$ 9,982.00	\$ 9,982.00	\$ 9,982.00
\$ 66,501.00	\$ 63,341.00	\$ 60,090.00	\$ 60,090.00	CWSRF - INTEREST	\$ 56,749.00	\$ 56,749.00	\$ 56,749.00
\$ 112,113.00	\$ 115,273.00	\$ 118,524.00	\$ 118,524.00	CWSRF - PRINCIPAL	\$ 121,865.00	\$ 121,865.00	\$ 121,865.00
\$ 190,350.00	\$ 184,198.00	\$ 183,906.00	\$ 183,906.00	TOTAL DEBT SERVICE	\$ 188,596.00	\$ 188,596.00	\$ 188,596.00

				<u>DEBT SERVICE RESERVE</u>			
\$ -	\$ -	\$ 193,160.00	\$ -	CWSRF - RESERVE	\$ 187,978.00	\$ 187,978.00	\$ 187,978.00
\$ -	\$ -	\$ 193,160.00	\$ -	TOTAL DEBT SERVICE RESERVE	\$ 187,978.00	\$ 187,978.00	\$ 187,978.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	<u>CWSRF SUMMARY</u>	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 166,614.00	\$ 186,264.00	\$ 202,066.00	\$ 202,066.00	BEGINNING FUND BALANCE	\$ 193,160.00	\$ 193,160.00	\$ 193,160.00
\$ 210,000.00	\$ 200,000.00	\$ 175,000.00	\$ 175,000.00	REVENUES (Resources)	\$ 183,414.00	\$ 183,414.00	\$ 183,414.00
\$ 190,350.00	\$ 184,198.00	\$ 183,906.00	\$ 183,906.00	DEBT SERVICE	\$ 188,596.00	\$ 188,596.00	\$ 188,596.00
\$ -	\$ -	\$ 193,160.00	\$ -	DEBT SERVICE RESERVE	\$ 187,978.00	\$ 187,978.00	\$ 187,978.00
\$ 186,264.00	\$ 202,066.00	\$ -	\$ 193,160.00	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

SYSTEM DEVELOPMENT CHARGES



In November, 2013, the City of Molalla contracted with Curran-McLeod, Inc. to assist in documenting the City's five public utility Capital Improvement Plans (CIP) and to update the System Development Charge (SDC) methodologies to maintain compliance with state statutes. These Capital Improvement Plans are based on the Master Plans for each area of the municipal infrastructure as supplemented by an inventory of projects identified by City staff subsequent to adopting the plans.

The City of Molalla's System Development Charges are divided into five areas of infrastructure in compliance with the requirements of the Oregon Revised Statutes, to include:

1. Water Supply, Treatment, Distribution and Storage system;
2. Wastewater Collection, Treatment and Disposal;
3. Storm water and Flood Control systems;
4. Transportation Systems; and,
5. Parks & Recreation facilities.

SDC METHODOLOGY OVERVIEW

Oregon Revised Statute 223.297 through 223.314 provides the statutory basis for application of System Development Charges. This statute is intended to provide a uniform framework for development of equitable funding to support orderly growth.

According to the statute, SDCs are composed of:

- Reimbursement Fees to address the value of existing improvements,
- Improvement Fees to address the cost of needed future improvements, or
- Combination of both Reimbursement and Improvement Fees.

The City's updated methodologies will identify current "replacement value" for all existing improvements to establish the basis of the Reimbursement Fee. The basis for the Improvement Fee is the "estimated cost" of improvements not yet constructed but needed to serve future populations.

Existing improvements typically have surplus capacity for future users as well as deficiencies in serving the existing users. Similarly, projects on the Capital Improvement Plan listing are required to provide capacity for future users but also frequently resolve deficiencies in service to the existing users. To account for the available capacity in the City's infrastructure and the concurrent need to undertake capital improvements to resolve deficiencies, the Molalla SDC Methodologies include a combination of both Reimbursement Fees and Improvement Fees.

To assure an equitable allocation of costs between existing and future users, the value of all existing facilities and the estimated cost of all future improvements are allocated to all users, current and future equally, based on their proportionate use of the available capacity. This

methodology avoids double charging for capacity and is also independent of current population. With this approach there is no need to identify percentage of remaining capacity to serve future users, nor to estimate future population growth. This allocation is dependent only upon the ultimate capacity of the facility and the value or cost of the facility.

Although all SDCs are primarily related to population, the rate of population growth has no impact on calculation of the fee. The fee is based on funding needed improvements to support growth, independent of when that population growth is realized. In periods of high growth, SDC revenues will accrue more quickly to allow undertaking needed improvements earlier to support the accelerated growth. In periods of low growth, revenues will accrue more slowly, but the need for infrastructure improvements to support this growth is also protracted.

SDCs are typically collected with building permits which are not based on population. As a result, the unit of measure for allocating SDC costs is defined in various unique forms for each utility, but is generally based on the impact of one single family residential unit which is adopted to be one Equivalent Dwelling Unit (EDU).

SDC ADMINISTRATION REQUIREMENTS

Per ORS 223.311, System Development Charge revenues must be deposited in dedicated accounts for each utility and an annual accounting prepared identifying amounts collected for each utility, amounts spent on each qualified project, and the annual cost of complying with these requirements.

The statute mandates that Reimbursement fees may be expended on any capital improvements or associated debt service within the subject infrastructure. Improvement Fees may only be spent on projects that are included in the Capital Improvement Plan for each infrastructure, including associated debt service. Accordingly it is important to account for reimbursement and improvement fees separately.

SUMMARY OF SDC (ALL) ACCOUNTS

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TOTAL SUMMARY OF SDC's	Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 1,907,602.74	\$ 2,055,991.81	\$ 2,192,719.31	\$ 2,202,866.31	RESOURCES	\$ 2,583,818.31	\$ 2,583,818.31	\$ 2,583,818.31
\$ 844.22	\$ -	\$ -	\$ -	BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
\$ 109,156.98	\$ -	\$ -	\$ -	OTHER RESOURCES EXCEPT TAXES	\$ -	\$ -	\$ -
\$ 259,726.13	\$ 146,874.50	\$ 100,453.00	\$ 418,452.00	TRANSFERS IN	\$ 174,270.00	\$ 174,270.00	\$ 174,270.00
\$ 2,277,330.07	\$ 2,202,866.31	\$ 2,293,172.31	\$ 2,621,318.31	FEES/LICENSES/PERMITS/FINES	\$ 2,758,088.31	\$ 2,758,088.31	\$ 2,758,088.31
				TOTAL RESOURCES (Revenue)			
				REQUIREMENTS			
\$ -	\$ -	\$ 125,000.00	\$ 37,500.00	MATERIALS & SERVICES	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00
\$ 210,000.00	\$ -	\$ -	\$ -	CAPITAL IMPROVEMENTS	\$ 2,320,042.18	\$ 2,320,042.18	\$ 2,320,042.18
\$ 11,640.00	\$ -	\$ 2,168,172.31	\$ -	TRANSFERS OUT	\$ 152,676.00	\$ 152,676.00	\$ 152,676.00
\$ 221,640.00	\$ -	\$ 2,293,172.31	\$ 37,500.00	RESERVE	\$ 230,370.13	\$ 230,370.13	\$ 230,370.13
\$ 2,055,690.07	\$ 2,202,866.31	\$ -	\$ 2,583,818.31	TOTAL REQUIREMENTS (Expenditure)	\$ 2,758,088.31	\$ 2,758,088.31	\$ 2,758,088.31
				NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

FUND SUMMARY & LINE ITEM DETAIL

SDC's

CITY OF MOLALLA: WATER SYSTEM CAPITAL IMPROVEMENT PLAN

January 2014

NO.	PROJECT DESCRIPTION	PROJECT PRIORITY	ELIGIBLE COST	EDU CAPACITY	SDC COST PER EDU
Source Development: Total Source Capacity 4.0 MGD (5,710 EDU)					
1.	Transfer Trout Creek Water Rights to the Molalla River, Install Trout Creek flow monitoring Station	1-5 yrs	\$40,000	5,710	\$7.00
2.	Alternative Well Source Development in NW quadrant	6-10 yrs	\$300,000	5,710	52.53
3.	Molalla River Intake Capacity Expansion to 4.0 MGD	6-10 yrs	\$150,000	5,710	26.27
Treatment Improvements: Total Ultimate Treatment Capacity 4.0 MGD (5,710 EDU)					
4.	ECI Treatment Unit Process Piping Modifications, filter to waste, pumping equipment	6-10 yrs	\$60,000	5,710	1.51
5.	HVAC Improvements for power distribution room and office /lab facilities	6-10 yrs	\$15,000	5,710	2.63
6.	Molalla Forest Road / WTP Access Road Improvements	6-10 yrs	\$200,000	5,710	35.03
Distribution System Improvements: MDD of UGB Build-out is 2.83 MGD (4,040 EDU)					
7.	20" Parallel Transmission Piping, WTP to Adams Cemetery Road, est. 2,000 LF	1-5 yrs	\$240,000	6,800*	35.29
8.	1996 Master Plan CIP Distribution System upgrades to the EXISTING system:				
8.A	Patrol Street - 700 lf of 6" from dead end to Hwy 211	1-20 yrs	33,600	4,040	8.32
8.B	Cole street - 750 lf of 6" from E. 4th to E. Main Street	1-20 yrs	36,000	4,040	8.91
8.C	Miller Street - 350 lf of 8" N from Frances to 14" main	1-20 yrs	18,900	4,040	4.68
8.D	Frances Christopher link - 200 lf of 6" Upgrade	1-20 yrs	9,600	4,040	2.38
8.E	Hood Street - 300 lf 6" South of 5th Street	1-20 yrs	14,400	4,040	3.56
8.F	Metzler Ave - 800 lf of 6" Section Street to 7th Street	1-20 yrs	38,400	4,040	9.51
8.G	7th Street - 700 lf of 8" from Hart Street to S Molalla Ave	1-20 yrs	37,800	4,040	9.36

FUND SUMMARY & LINE ITEM DETAIL

SDC's

8.H	Toliver Road - 1,850 lf of 12" from Del Mar to Molalla Ave	1-20 yrs	144,300	4,040	35.72
8.I	Main Street - 6,350 lf of 12" from Hwy 213 to Shaver St	1-20 yrs	495,300	4,040	122.60
9.	1996 Master Plan CIP Distribution System upgrades to the FUTURE system:				
9.A	EW Grid 1 - 5,200 lf of 14" N Molalla Ave to Highway 213	1-20 yrs	478,400	4,040	118.42
9.B	EW Grid 2 - 5,200 lf of 10" N Molalla Ave to Meadowlawn	1-20 yrs	343,200	4,040	84.95
9.C	EW Grid 3 - 6,060 lf 10" Section St to Highway 213	1-20 yrs	400,000	4,040	99.01
9.D	School NS Grid 2 - 4,400 lf 12" Main Street North	1-20 yrs	343,200	4,040	84.95
9.E	School NS Grid 2 - 900 lf 10" Main Street South	1-20 yrs	59,400	4,040	14.70
9.F	Western NS Grid 1 - 4,400 lf 12" Main Street North	1-20 yrs	343,200	4,040	84.95
9.G	Western NS Grid 1 - 950 lf 10" Main Street South	1-20 yrs	62,700	4,040	15.52
9.H	Del Mar Tie to N UGB - 2,450 lf 12" water main	1-20 yrs	191,100	4,040	47.30
9.I	Highway 213 - 2,000 lf 12" Main Street to Toliver Road	1-20 yrs	156,000	4,040	38.61
9.J	Highway 213 - 1,500 lf 10" Main Street to South UGB	1-20 yrs	99,000	4,040	24.51
9.K	Big Meadows Tie N - 1,650 lf 10" Meadows Dr to north grid	1-20 yrs	108,900	4,040	26.96
9.L	Molalla Avenue - 1,600 lf 14" Miller St to north grid	1-20 yrs	147,200	4,040	36.44
9.M	5th Street - 1,300 lf 14" Mathias Rd to Eckerd Ave	1-20 yrs	119,600	4,040	29.60
Storage Improvements: Total Capacity 5.2 MG (6,800 EDU plus 0.4 MG Fire Storage)					
10.	New 2.0 MG Reservoir & Jockey Pump Station per Master Plan (1996 ENR 5,620)	11- 20 yrs	1,740,000	6,800	25.59
11.	1.2 MG Reservoir Safety & Access Hatch Improvements, exterior ground-level painting	1-5 yrs	40,000	6,800	5.88
Planning & General Improvements - Benefit to the entire UGB (4,040 EDU)					
12.	Planning & SDC Updates	1-20 yrs	50,000	4,040	12.38

13.	Miscellaneous Pipeline Upsizing and Oversizing	1-20 yrs	150,000	4,040	37.13
TOTAL			\$6,665,200	per EDU	\$1,150

*Transmission line capacity was equated to the capacity of the storage system.

CITY OF MOLALLA: WATER SYSTEM SDC FEE SCHEDULE

January 2014

METER SIZE	EDU FACTOR	IMPROVEMENT FEE	REIMBURSEMENT FEE	ADMINISTRATION FEE (2%)	TOTAL SDC
3/4"*	1	\$1,150	\$2,400	70	\$3,620
1"	1.66	\$1,910	\$4,000	\$120	\$6,030
1 1/2"	3.33	\$3,830	\$8,000	\$240	\$12,070
2"	5.33	\$6,130	\$12,800	\$380	\$19,310
3"	11.67	\$13,420	\$28,000	\$830	\$42,250
4"	20	\$23,000	\$48,000	\$1,400	\$72,400

* Includes 5/8" x 3/4" and 3/4" x 3/4" meters

WATER SYSTEM DEVELOPMENT CHARGE BUDGET

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	WATER SDC'S <u>RESOURCES</u>	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 1,174,013.01	\$ 1,229,174.83	\$ 1,256,643.83	\$ 1,258,756.83	BEGINNING FUND BALANCE	\$ 1,318,872.83	\$ 1,318,872.83	\$ 1,318,872.83
\$ 844.22	\$ -	\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	WATER SDC - IMPROVEMENT FEE	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00
\$ -	\$ -	\$ -	\$ -	WATER SDC - REIMBURSEMENT FEE	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
\$ 54,317.60	\$ 29,582.00	\$ 20,113.00	\$ 67,616.00	WATER SDC'S	\$ -	\$ -	\$ -
\$ 1,229,174.83	\$ 1,258,756.83	\$ 1,276,756.83	\$ 1,326,372.83		\$ 1,354,372.83	\$ 1,354,372.83	\$ 1,354,372.83

<u>MATERIALS & SERVICES</u>							
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	TOTAL MATERIALS & SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00

<u>CAPITAL IMPROVEMENTS</u>							
\$ -	\$ -	\$ -	\$ -	SYSTEM IMPROVEMENTS	\$ 1,308,872.83	\$ 1,308,872.83	\$ 1,308,872.83
				<i>Reservoir & Jockey Pump Station</i>			
				<i>OR (not and), Distribution System Upgrades</i>			
\$ -	\$ -	\$ -	\$ -	TOTAL CAPITAL IMPROVEMENTS	\$ 1,308,872.83	\$ 1,308,872.83	\$ 1,308,872.83

<u>RESERVE</u>							
\$ -	\$ -	\$ 1,251,756.83	\$ -	RESERVE	\$ 35,500.00	\$ 35,500.00	\$ 35,500.00
\$ -	\$ -	\$ 1,251,756.83	\$ -	TOTAL RESERVE	\$ 35,500.00	\$ 35,500.00	\$ 35,500.00

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	WATER SDC SUMMARY	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 1,174,013.01	\$ 1,229,174.83	\$ 1,256,643.83	\$ 1,258,756.83	BEGINNING FUND BALANCE	\$ 1,318,872.83	\$ 1,318,872.83	\$ 1,318,872.83
\$ 55,161.82	\$ 29,582.00	\$ 20,113.00	\$ 67,616.00	REVENUES (Resources)	\$ 35,500.00	\$ 35,500.00	\$ 35,500.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	MATERIALS & SERVICE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ -	\$ -	\$ -	CAPITAL IMPROVEMENTS	\$ 1,308,872.83	\$ 1,308,872.83	\$ 1,308,872.83
\$ -	\$ -	\$ 1,251,756.83	\$ -	RESERVE	\$ 35,500.00	\$ 35,500.00	\$ 35,500.00
\$ 1,229,174.83	\$ 1,258,756.83	\$ -	\$ 1,318,872.83	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

FUND SUMMARY & LINE ITEM DETAIL

SDC's

CITY OF MOLALLA: SEWER SYSTEM CAPITAL IMPROVEMENT PLAN

January 2014

NO.	PROJECT DESCRIPTION	PROJECT PRIORITY	ELIGIBLE COST	CAPACITY EDU	SDC COST PER EDU
Collection System Improvements: Total Design Capacity 4.0 MGD, 5,008 EDU					
1	Collection System I/I Abatement & System Expansion (50% SDC eligible to increase capacity)	1-20 yrs	\$310,000	5,008	\$62
2	Treatment Plant Trunk Upgrade - new 30" trunk from confluence of Bear Cr and Toliver Rd trunk to the WWTP; new 24" from confluence to Toliver Rd and to Hwy 213 (Project C1)	1-5 yrs	\$750,000	5,008	\$150
3	Bear Creek Trunk Upgrade - New 21" trunk from Hwy 211 to Hwy 213 (Project C4)	6-10 yrs	\$560,000	5,008	\$112
Treatment System Improvements: Total Design Capacity 4.0 MGD MMDWF, 5,008 EDU					
4	Install 3 - 10 Hp Aspirating Aerators at west end of Lagoon 1 (Project T-6)	1-5 yrs	\$62,000	5,008	\$12
5	Ph. I Solids Management - partition Lagoon 1 for sludge cell, (Project T-14), install wet sludge loadout, loading dock	1-5 yrs	\$600,000	5,008	\$120
6	Ph. I Secondary Treatment Upgrades (Project T-13) create two aerated cells in Lagoon 1	6-10 yrs	\$1,860,000	5,008	\$371
7	Phase I Effluent Disinfection Upgrades (Project T-15) Install Dechlorination Facilities	6-10 yrs	\$475,000	5,008	\$95
8	Install Grit Removal Facilities	6-10 yrs	\$400,000	5,008	\$80
9	Staff Building, Locker/showers, Rest room, break/meeting room	6-10 yrs	\$300,000	5,008	\$60
Planning & General Improvements - Benefit to the entire UGB					
10	Misc Upsizing and Oversizing	1-20 yrs	\$50,000	5,008	\$10
11	Planning & SDC Update	1-20 yrs	\$50,000	5,008	\$10
TOTAL			\$5,417,000	TOTAL	\$1,082

FUND SUMMARY & LINE ITEM DETAIL

SDC's

CITY OF MOLALLA: SANITARY SEWER SDC FEE SCHEDULE

January 2014

	EDU FACTOR	IMPROVEMENT FEE	REIMBURSEMENT FEE	ADMINISTRATIO N	TOTAL SDC
Single Family and Multi Family Residential:					
	1	\$1,082	\$3,428	\$90	\$4,600
Commercial / Industrial Development:					
METER SIZE	EDU FACTOR	IMPROVEMENT FEE	REIMBURSEMENT FEE	ADMIN FEE (2%)	TOALSDC
3/4"	1	\$1,082	\$3,428	\$90	\$4,600
1"	1.66	\$1,800	\$5,710	\$150	\$7,660
1 ½"	3.33	\$3,600	\$11,420	\$300	\$15,320
2"	5.33	\$5,770	\$18,270	\$480	\$24,520
3"	11.67	\$12,620	\$40,000	\$1,050	\$53,670
4"	20	\$21,640	\$68,560	\$1,800	\$92,000

SEWER SYSTEM DEVELOPMENT CHARGE BUDGET

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	SEWER SDC's <u>RESOURCES</u>	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ -	\$ -	\$ 49,817.00	\$ 53,720.00	BEGINNING FUND BALANCE	\$ 152,676.00	\$ 152,676.00	\$ 152,676.00
\$ 301.74	\$ -	\$ -	\$ -	INTEREST	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	SEWER SDC - IMPROVEMENT FEE	\$ 10,820.00	\$ 10,820.00	\$ 10,820.00
\$ -	\$ -	\$ -	\$ -	SEWER SDC - REIMBURSEMENT FEE	\$ 34,280.00	\$ 34,280.00	\$ 34,280.00
\$ 100,541.28	\$ 53,720.00	\$ 39,030.00	\$ 106,456.00	SEWER SDC'S	\$ -	\$ -	\$ -
\$ 109,156.98	\$ -	\$ -	\$ -	TRANSFER FROM SEWER CAPITAL	\$ -	\$ -	\$ -
\$ 210,000.00	\$ 53,720.00	\$ 88,847.00	\$ 160,176.00	TOTAL RESOURCES	\$ 197,776.00	\$ 197,776.00	\$ 197,776.00
<u>MATERIALS & SERVICES</u>							
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	TOTAL MATERIALS & SERVICES	\$ -	\$ -	\$ -
<u>TRANSFERS</u>							
\$ 210,000.00	\$ -	\$ -	\$ -	TRANSFER TO SEWER CWSRF FUND	\$ 152,676.00	\$ 152,676.00	\$ 152,676.00
\$ 210,000.00	\$ -	\$ -	\$ -	TOTAL TRANSFERS	\$ 152,676.00	\$ 152,676.00	\$ 152,676.00
<u>RESERVE</u>							
\$ -	\$ -	\$ 63,847.00	\$ -	RESERVE	\$ 45,100.00	\$ 45,100.00	\$ 45,100.00
\$ -	\$ -	\$ 63,847.00	\$ -	TOTAL RESERVE	\$ 45,100.00	\$ 45,100.00	\$ 45,100.00
<u>SEWER SDC SUMMARY</u>							
Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ -	\$ -	\$ 49,817.00	\$ 53,720.00	BEGINNING FUND BALANCE	\$ 152,676.00	\$ 152,676.00	\$ 152,676.00
\$ 210,000.00	\$ 53,720.00	\$ 39,030.00	\$ 106,456.00	REVENUES (Resources)	\$ 45,100.00	\$ 45,100.00	\$ 45,100.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	MATERIALS & SERVICE	\$ -	\$ -	\$ -
\$ 210,000.00	\$ -	\$ -	\$ -	TRANSFERS	\$ 152,676.00	\$ 152,676.00	\$ 152,676.00
\$ -	\$ -	\$ 63,847.00	\$ -	RESERVE	\$ 45,100.00	\$ 45,100.00	\$ 45,100.00
\$ 210,000.00	\$ 53,720.00	\$ -	\$ 152,676.00	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

FUND SUMMARY & LINE ITEM DETAIL

SDC's

CITY OF MOLALLA: STORM WATER SYSTEM CAPITAL IMPROVEMENT PLAN January 2014

PROJECT DESCRIPTION	ELIGIBLE COST	CONSTRUCTION SCHEDULE	PROJECT COST
2nd St/Railway Alignment Storm System - 15" to 60" pipeline and open channel Lola Avenue to Creamery Cr -Or Alternatively- 15" to 48" pipeline Lola Avenue to Creamery Creek at Heintz Street	100%	1 - 5 yrs	\$1,770,000
Detention at Mathias Ave & Creamery Cr. - Temporary detention on est 10 acres up to 3 feet deep, with controlled outfall	100%	1 - 5 yrs	\$140,000
Heintz Street Collector Replacement - 18" to 60" pipeline, Intercept Creamery Creek at Indian Oak Ct and divert Creek to Heintz Street, pipe on Heintz to Kennel Avenue.	100%	6 - 10 yrs	\$1,725,000
Shirley Street Drainage Improvements - 24" pipeline to intercept Shirley St drainage and divert to Heintz Street	100%	6 - 10 yrs	\$130,000
Miller Street Drainage Improvements - 12" to 15" pipeline from Affolter Ave to N Molalla Avenue	100%	6 - 10 yrs	\$65,000
Sunrise Acres Drainage Improvements - 12" pipelines on E 5th, 6th and 7th to Stowers lane	100%	6 - 10 yrs	\$60,000
Bear Cr Culvert Replacements, 20% Match, 12' Bridge at Mathias Rd; 14' Bridge at Molalla Ave; 15' Bridge at Ona Way; 18' Bridge at Highway 213	100%	6 - 20 yrs	\$360,000
Master Planning & SDC Update	100%	1 - 20 yrs	\$50,000
System Upsizing and Oversizing	100%	1 - 20 yrs	\$100,000
TOTAL CIP COST			\$4,400,000

Reimbursement fees. All SDC costs also include a charge of 2% for program administration.

CITY OF MOLALLA: STORM DRAINAGE SDC FEE SCHEDULE January 2014

LAND USE	UNITS	IMPROVEMENT FEE	REIMBURSEMENT FEE	ADMINISTRATION FEE (2%)	TOTAL SDC
Residential	EDU	\$724	\$21	\$15	\$ 760 / EDU
Commercial/Industrial	KSF*	\$274	\$8	\$5	\$ 282 / KSF

* Units are per 1,000 square feet of impervious area on the development site.

STORM WATER SYSTEM DEVELOPMENT CHARGE BUDGET

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	STORM WATER SDC'S RESOURCES	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 141,152.73	\$ 148,597.37	\$ 154,088.37	\$ 154,377.37	BEGINNING FUND BALANCE	\$ 323,217.37	\$ 323,217.37	\$ 323,217.37
\$ 7,444.64	\$ 5,780.00	\$ 2,890.00	\$ 176,340.00	STORM WATER SDC'S	\$ 7,450.00	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	STORM SDC - REMBURSEMENT FEE	\$ -	\$ 210.00	\$ 210.00
\$ -	\$ -	\$ -	\$ -	STORM SDC - IMPROVEMENT FEE	\$ -	\$ 7,240.00	\$ 7,240.00
\$ 148,597.37	\$ 154,377.37	\$ 156,978.37	\$ 330,717.37		\$ 330,667.37	\$ 330,667.37	\$ 330,667.37
<u>MATERIALS & SERVICES</u>							
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	TOTAL MATERIALS & SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<u>CAPITAL IMPROVEMENTS</u>							
\$ -	\$ -	\$ -	\$ -	CAPITAL IMPROVEMENTS	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
<i>Project from SDC Improvement List</i>							
\$ -	\$ -	\$ -	\$ -	TOTAL CAPITAL IMPROVEMENTS	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
<u>RESERVE</u>							
\$ -	\$ -	\$ 131,978.37		RESERVE	\$ 70,667.37	\$ 70,667.37	\$ 70,667.37
\$ -	\$ -	\$ 131,978.37	\$ -	TOTAL RESERVE	\$ 70,667.37	\$ 70,667.37	\$ 70,667.37
Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	STORM WATER SDC SUMMARY	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 141,152.73	\$ 148,597.37	\$ 154,088.37	\$ 154,377.37	BEGINNING FUND BALANCE	\$ 323,217.37	\$ 323,217.37	\$ 323,217.37
\$ 7,444.64	\$ 5,780.00	\$ 2,890.00	\$ 176,340.00	REVENUES (Resources)	\$ 7,450.00	\$ 7,450.00	\$ 7,450.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	MATERIALS & SERVICE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ -	\$ 131,978.37	\$ -	CAPITAL IMPROVEMENT	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
\$ -	\$ -	\$ -	\$ -	RESERVE	\$ 70,667.37	\$ 70,667.37	\$ 70,667.37
\$ 148,597.37	\$ 154,377.37	\$ -	\$ 323,217.37	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

CITY OF MOLALLA: TRANSPORTATION SYSTEM CAPITAL IMPROVEMENT PLAN January 2014

NO	PROJECT DESCRIPTION	PROJECT PRIORITY	CURRENT COST
1	Toliver Road / HWY 213 Intersection	1-5 yrs	\$495,000
2	Meadow Drive / Hwy 213 Intersection	1-5 yrs	\$225,000
3	May Avenue, Between 5th and 6th Streets	1-5 yrs	\$115,000
4	Section Street, Molalla to Hart Avenues	1-5 yrs	\$150,000
5	S. Cole Avenue, south of Main Street	1-5 yrs	\$210,000
6	Mathias Road / Feyrer Park Rd Intersection	1-5 yrs	\$150,000
7	Main St / Grange St / Berkley Intersection Safety Improvements	1-5 yrs	\$30,000
8	Molalla Avenue / Main Street Intersection Improvement, Signalization	6-10 yrs	\$245,000
9	Molalla Avenue / Toliver Road Intersection	6-10 yrs	\$225,000
10	Toliver Road Widening	6-10 yrs	\$3,050,000
11	Leroy Avenue / Main Street Intersection	11-20 yrs	\$300,000
12	Molalla Avenue / Shirley Street Intersection	11-20 yrs	\$225,000
13	Mathias Road / Main Street Intersection	11-20 yrs	\$600,000
14	Molalla Forest Rd / Main St Intersection including Signalization Improvements	11-20 yrs	\$500,000
15	Downtown Bypass - Hwy 211 Widening	11-20 yrs	\$275,000
16	Mathias Road Widening	11-20 yrs	\$1,950,000
17	S. Ona Way, Main St to Molalla Forrest	11-20 yrs	\$625,000
18	S. Lowe Road, Ona Way to Hwy 213	11-20 yrs	\$1,450,000
19	Ped & Bicycle Improvements (\$25k/yr) Downtown Pedestrian District Improvements	1-20 yrs	\$500,000
20	County / ODOT Projects (Vick Rd southbound left turn lane; Vaughn Rd (County/ODOT Cont) northbound left turn lane; Hwy 213 Bike Lanes; Sawtell Rd/Molalla Ave/Wilhoit Rd Realignment; Sawtell Rd/Eaves Rd Realignment)*	1-20 yrs	\$680,000
21	Molalla Avenue Widening	1-20 yrs	\$2,860,000
22	OR Hwy 211 Streetscape - Seed Funds**	1-20 yrs	\$1,000,000

23	Downtown Streetscape - Seed Funds**	1-20 yrs	\$1,000,000
24	Downtown Land Use / Transportation Concept - Seed Funds**	1-20 yrs	\$1,000,000
25	Realign Intersections - (Hart/Kennel and Berkley/Grange)	1-20 yrs	\$1,200,000
26	Main/Molalla Intersection signalization Improvements	1-20 yrs	\$410,000
27	Other OR 211 Intersection Improvements (OR 211/Ridings; Thelander)*	1-20 yrs	\$600,000
28	Molalla Forest Road - Main to Mathias	1-20 yrs	\$6,500,000
29	Master Planning & SDC Update	1-20 yrs	\$50,000
30	Miscellaneous Roadway Oversizing	1-20 yrs	\$50,000
		TOTAL	\$26,670,000

* Match funds for County and ODOT jurisdiction projects were estimated at 50% of the estimated project costs
 ** Seed Funds for Downtown Plan Projects

CITY OF MOLALLA: TRANSPORTATION SDC FEES FOR SELECTED LAND USES January 2014

	ITE CATEGORY, UNITS	ELNDT/ UNIT	TRIP FACTOR	FEE PER ELNDT	ADMIN FEE (2%)	SDC COST
--	All ITE Trip Categories	--	--	\$333	\$6	\$339
Residential						
210	Single family, per unit	9.52	100%	\$333	\$63	\$3,225
220	Apartment, per unit	6.65	100%	\$333	\$44	\$2,260
Commercial / Industrial						
110	Light Industrial, per KSF*	6.97	50%	\$333	\$23	\$1,185
120	Heavy Industrial, per KSF*	1.50	50%	\$333	\$5	\$255
320	Motel, per room	5.63	50%	\$333	\$19	\$955
630	Medical Clinic, per KSF*	31.45	50%	\$333	\$105	\$5,340
710	General Office, per KSF*	11.03	50%	\$333	\$37	\$1,875
814	Specialty Retail, per KSF*	64.03	50%	\$333	\$213	\$10,875

* Units are per 1,000 square feet of gross building area

FUND SUMMARY & LINE ITEM DETAIL

SDC's

STREET SYSTEM DEVELOPMENT CHARGE BUDGET

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	TRANSPORTATION SDC'S <u>RESOURCES</u>	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 100,347.52	\$ 175,411.85	\$ 218,526.35	\$ 221,465.35	BEGINNING FUND BALANCE	\$ 271,169.35	\$ 271,169.35	\$ 271,169.35
\$ 75,064.33	\$ 46,053.50	\$ 29,390.00	\$ 57,204.00	TRANSPORTATION SDC	\$ 31,620.00	\$ 31,620.00	\$ 31,620.00
\$ 175,411.85	\$ 221,465.35	\$ 247,916.35	\$ 278,669.35		\$ 302,789.35	\$ -	\$ -
				<u>MATERIALS & SERVICES</u>			
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	TOTAL MATERIALS & SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
				<u>CAPITAL IMPROVEMENTS</u>			
\$ -	\$ -	\$ -	\$ -	CAPITAL IMPROVEMENTS	\$ 261,169.35	\$ 261,169.35	\$ 261,169.35
				<i>Project from SDC Improvement List</i>			
\$ -	\$ -	\$ -	\$ -	TOTAL CAPITAL IMPROVEMENTS	\$ 261,169.35	\$ 261,169.35	\$ 261,169.35
				<u>RESERVE</u>			
\$ -	\$ -	\$ 222,916.35		RESERVE	\$ 31,620.00	\$ 31,620.00	\$ 31,620.00
\$ -	\$ -	\$ 222,916.35	\$ -	TOTAL RESERVE	\$ 31,620.00	\$ 31,620.00	\$ 31,620.00
				<u>TRANSPORTATION SDC SUMMARY</u>			
Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	BEGINNING FUND BALANCE	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 100,347.52	\$ 175,411.85	\$ 218,526.35	\$ 221,465.35	REVENUES (Resources)	\$ 271,169.35	\$ 271,169.35	\$ 271,169.35
\$ 75,064.33	\$ 46,053.50	\$ 29,390.00	\$ 57,204.00	MATERIALS & SERVICE	\$ 31,620.00	\$ 31,620.00	\$ 31,620.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	CAPITAL IMPROVEMENT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	\$ -	\$ -	\$ -	RESERVE	\$ 261,169.35	\$ 261,169.35	\$ 261,169.35
\$ -	\$ -	\$ 222,916.35	\$ -	RESERVE	\$ 31,620.00	\$ 31,620.00	\$ 31,620.00
\$ 175,411.85	\$ 221,465.35	\$ -	\$ 271,169.35	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

PARKS & RECREATION CAPITAL IMPROVEMENT PLAN

The 2005 Parks, Recreation and Trails Master Plan identified the required capital improvements for Parks and Recreation based on population. The following table identifies each component of the parks & recreation system and identifies the estimated cost from the Master Plan for needed capital improvements.

CITY OF MOLALLA: PARKS & RECREATION SYSTEM

January 2014

NO	PROJECT DESCRIPTION	DEVELOPMENT PRIORITY	ESTIMATED COST	BENEFITTED POPULATION	COST PER PERSON
1	Neighborhood Parks, 3 acres @ \$240k	1-20 yrs	\$500,000*	1,000	\$500
2	Community Parks, 3 acres @ \$240k	1-20 yrs	\$500,000*	1,000	500
3	Natural/Open Space, 4 acres @ \$150k	1-20 yrs	\$420,000*	1,000	420
4	Other Facilities, 2.5 acres @ \$250k	1-20 yrs	\$420,000*	1,000	420
5	Trails, Walking Paths	1-20 yrs	\$50,000	1,000	50
6	Baseball/Softball Fields, each	1-20 yrs	\$150,000	1,500	100
7	Soccer Fields, each	1-20 yrs	\$300,000	1,500	200
8	Football/Rugby/Lacrosse Fields, each	1-20 yrs	\$300,000	1,500	200
9	Basketball Courts, each	1-20 yrs	\$40,000	500	80
10	Tennis Courts, each	1-20 yrs	\$60,000	1,500	40
11	Master Planning & SDC Update	1-20 yrs	\$40,000	12,100	3
Total Cost Per Person					\$2,463
Reduction of 17% to match existing LOS					(418)
Net Cost Per Person					\$2,045

* Assumes Grant or alternative participation of approximately 30%

CITY OF MOLALLA: PARKS & RECREATION SYSTEM SDC FEES

January 2014

TYPE OF UNIT	POPULATION PER EDU	IMPROVEMENT FEE PER EDU	REIMBURSEMENT FEE PER EDU	ADMINISTRATION FEE (2%)	TOTAL SDC PER EDU
Single & Multi Family Residential	2.67	\$5,460	\$0	\$110	\$5,570

PARK SYSTEM DEVELOPMENT CHARGE BUDGET

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	PARK SDC'S <u>RESOURCES</u>	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 492,089.48	\$ 502,807.76	\$ 513,643.76	\$ 514,546.76	BEGINNING FUND BALANCE	\$ 517,882.76	\$ 517,882.76	\$ 517,882.76
\$ 22,358.28	\$ 11,739.00	\$ 9,030.00	\$ 10,836.00	PARK SDC'S	\$ 54,600.00	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	PARK SDC - IMPROVEMENT FEE	\$ -	\$ 54,600.00	\$ 54,600.00
<u>\$ 514,447.76</u>	<u>\$ 514,546.76</u>	<u>\$ 522,673.76</u>	<u>\$ 525,382.76</u>		<u>\$ 572,482.76</u>	<u>\$ 54,600.00</u>	<u>\$ 54,600.00</u>
				<u>MATERIALS & SERVICES</u>			
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	PROFESSIONAL SERVICES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000.00</u>	<u>\$ 7,500.00</u>	TOTAL MATERIALS & SERVICES	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>
				<u>CAPITAL IMPROVEMENT</u>			
\$ -	\$ -	\$ -	\$ -	CAPITAL IMPROVEMENT	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
				<i>Project from SDC Improvement List & updated Parks Master Plan</i>			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	TOTAL CAPITAL IMPROVEMENT	<u>\$ 500,000.00</u>	<u>\$ 500,000.00</u>	<u>\$ 500,000.00</u>
				<u>RESERVE</u>			
\$ 11,640.00	\$ -	\$ 497,673.76	\$ -	RESERVE	\$ 47,482.76	\$ 47,482.76	\$ 47,482.76
<u>\$ 11,640.00</u>	<u>\$ -</u>	<u>\$ 497,673.76</u>	<u>\$ -</u>	TOTAL RESERVE	<u>\$ 47,482.76</u>	<u>\$ 47,482.76</u>	<u>\$ 47,482.76</u>
				<u>PARK SDC SUMMARY</u>			
Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14	BEGINNING FUND BALANCE	Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 492,089.48	\$ 502,807.76	\$ 513,643.76	\$ 514,546.76	REVENUES (Resources)	\$ 517,882.76	\$ 517,882.76	\$ 517,882.76
\$ 22,358.28	\$ 11,739.00	\$ 9,030.00	\$ 10,836.00	MATERIALS & SERVICE	\$ 54,600.00	\$ 54,600.00	\$ 54,600.00
\$ -	\$ -	\$ 25,000.00	\$ 7,500.00	CAPITAL IMPROVEMENT	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
\$ -	\$ -	\$ -	\$ -	RESERVE	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
\$ 11,640.00	\$ -	\$ 497,673.76	\$ -	NET RESOURCES OVER REQUIREMENTS	\$ 47,482.76	\$ 47,482.76	\$ 47,482.76
<u>\$ 502,807.76</u>	<u>\$ 514,546.76</u>	<u>\$ -</u>	<u>\$ 517,882.76</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



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URBAN RENEWAL AGENCY



MOLALLA URBAN RENEWAL AGENCY



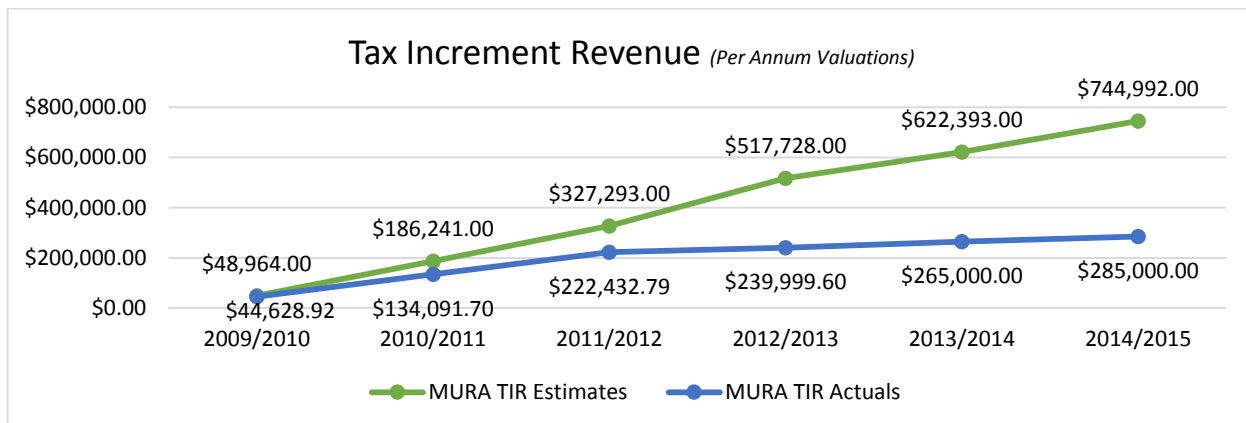
To: Budget Committee Members and Citizens of Molalla
 From: Dan Huff, City Manager, Budget Officer
 Date: May 1, 2014
 RE: Presentation of the Fiscal Year 2014/2015 Proposed Budget for the Molalla Urban renewal Agency

Honorable Chair
 Agency Members
 Budget Committee Members
 Citizens of the City of Molalla

I present to you the Molalla Urban Renewal Budget for FY 2014/2015. The Molalla Urban Renewal Agency (MURA) was formed in 2008. You will find differences within the proposed budget this year as compared to previous budget proposals with the intent of pushing forward the purpose of the MURA. The purpose of the Agency at inception is as follows:

- Carry out public improvements, pursue acquisitions and provide incentives to attract economic and redevelopment in Molalla.
- Encourage creation and expansion of enterprises that will provide goods and services the community needs.
- Provide more family wage jobs in Molalla.
- Increase property values in Molalla.
- Enhance overall community appearance and livability.
- Help diversify the city’s economic base.
- Help implement the city’s comprehensive plan, downtown master plan, and enhance recreational opportunities in the community.

This past year the City Council and Agency Members took action to reassess the progress and fiscal projections of the District. What we found is that although the original projections regarding Tax Increment Financing (TIF) were highly inflated there continues to be value in the District for pursuing original goals and purpose.



MOLALLA URBAN RENEWAL AGENCY

Since its formation, the Agency has been building the foundation necessary to begin leveraging resources to undertake a major community improvement project as defined in the plan. Coupled with a good bond rating for the City your Staff asked our Bond Counsel to examine opportunities for bonding through the District. The Agency took action and directed the Agency Director to pursue a \$3 million bond and begin infrastructure projects to implement the Plan. This bond will partner with the City of Molalla municipal corporation with a full faith in credit bond to lock in a more competitive interest rate allowing for more tax increment revenue to be available for projects rather than just debt repayment.

Leveraging a URA Bond is a formal action and commitment to undertake major community improvement projects to include street enhancements, property acquisition, streetscape improvements and certain building renovations. Projects will be defined by the Agency before the bond process begins. The constraints on the MURA plan define that all project debt is paid off and all projects are complete by FY 2028/2029, the final year of the Agency.

The proposed FY 2014/2015 budget for the MURA is balanced as required by state law. The previous fiscal year activities were all within appropriation and the Agency ended with a positive ending fund balance. A new account exists in resources to acknowledge the Agency intent to pursue and close a bond, it is balanced with a capital improvement entry.

The requirements for the agency see marketable increases in the professional services category to accommodate for the cost associated with bond. In addition, the agency is adding debt service line items in preparation for bond repayment. These are budget estimates and will only experience activity if the Agency is successful in the process.

Sincerely,



Dan Huff
City Manager, Budget Officer, and Urban Renewal Director
City of Molalla, Oregon

MOLALLA URBAN RENEWAL AGENCY

Urban Renewal Agency Budget Summary

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Adopted Budget 14/15
\$ 158,559.74	\$ 371,029.97	\$ 569,351.95	\$ 591,258.29	RESOURCES	\$ 816,508.29	\$ 816,508.29	\$ 816,508.29
\$ 222,432.79	\$ 239,999.60	\$ 250,000.00	\$ 260,000.00	BEGINNING FUND BALANCE	\$ 816,508.29	\$ 816,508.29	\$ 816,508.29
\$ 37.44	\$ 234.72	\$ 250.00	\$ 250.00	PROPERTY TAX	\$ 285,000.00	\$ 285,000.00	\$ 285,000.00
\$ 381,029.97	\$ 611,264.29	\$ 819,601.95	\$ 851,508.29	ALL OTHER RESOURCES	\$ 3,000,250.00	\$ 3,000,250.00	\$ 3,000,250.00
				TOTAL RESOURCES (Revenues)	\$ 4,101,758.29	\$ 4,101,758.29	\$ 4,101,758.29
				REQUIREMENTS			
\$ 10,000.00	\$ 14,006.00	\$ 35,000.00	\$ 35,000.00	MATERIALS & SERVICES	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00
\$ -	\$ 6,000.00	\$ 100,000.00	\$ -	CAPITAL IMPROVEMENTS	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
\$ -	\$ -	\$ -	\$ -	DEBT SERVICE	\$ 375,000.00	\$ 375,000.00	\$ 375,000.00
\$ -	\$ -	\$ 100,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ 584,601.95	\$ -	RESERVE	\$ 456,758.29	\$ 456,758.29	\$ 456,758.29
\$ 10,000.00	\$ 20,006.00	\$ 819,601.95	\$ 35,000.00	TOTAL REQUIREMENTS (Expenditures)	\$ 4,101,758.29	\$ 4,101,758.29	\$ 4,101,758.29
\$ 371,029.97	\$ 591,258.29	\$ -	\$ 816,508.29	NET RESOURCES OVER REQUIREMENTS	\$ -	\$ -	\$ -

Urban Renewal Agency Budget Line Item Detail

Audited Actuals 11/12	Audited Actuals 12/13	Adopted Budget 13/14	Projected Actual 13/14		Proposed Budget 14/15	Approved Budget 14/15	Approved Budget 14/15
\$ 158,559.74	\$ 371,029.97	\$ 569,351.95	\$ 591,258.29	ACCOUNT NAME	\$ 816,508.29	\$ 816,508.29	\$ 816,508.29
\$ 222,432.79	\$ 239,999.60	\$ 250,000.00	\$ 260,000.00	BEGINNING FUND BALANCE	\$ 816,508.29	\$ 816,508.29	\$ 816,508.29
\$ -	\$ -	\$ -	\$ -	PROPERTY TAX	\$ 285,000.00	\$ 285,000.00	\$ 285,000.00
\$ 37.44	\$ 234.72	\$ 250.00	\$ 250.00	FULL FAITH IN CREDIT BOND <i>(New Acct)</i>	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
\$ 381,029.97	\$ 611,264.29	\$ 819,601.95	\$ 851,508.29	INTEREST	\$ 250.00	\$ 250.00	\$ 250.00
				TOTAL REVENUE	\$ 4,101,758.29	\$ 4,101,758.29	\$ 4,101,758.29
				MATERIALS & SERVICES			
\$ -	\$ 20.00	\$ 25,000.00	\$ 25,000.00	OPERATION & MAINTENANCE	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ -	\$ -	\$ -	\$ -	BUSINESS LOAN PROGRAM <i>(New Acct)</i>	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ 10,000.00	\$ 13,986.00	\$ 10,000.00	\$ 10,000.00	PROFESSIONAL SERVICES	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
\$ 10,000.00	\$ 14,006.00	\$ 35,000.00	\$ 35,000.00	TOTAL MATERIALS & SERVICES	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00
				DEBT SERVICE			
\$ -	\$ -	\$ -	\$ -	BOND - PRINCIPAL <i>(New Acct)</i>	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
\$ -	\$ -	\$ -	\$ -	BOND - INTEREST <i>(New Acct)</i>	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
\$ -	\$ -	\$ -	\$ -	TOTAL DEBT SERVICE	\$ 375,000.00	\$ 375,000.00	\$ 375,000.00
				CAPITAL IMPROVEMENTS			
\$ -	\$ 6,000.00	\$ 100,000.00	\$ -	CAPITAL IMPROVEMENTS	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
				<i>N. Molalla Ave/Main St to Shirley</i>			
				<i>Lowe Rd/213 to Molalla Forest Road</i>			
				<i>Ross/N Molalla Ave to Kennel</i>			
				<i>Heintz/Dixon to Hwy 211</i>			
				<i>Industrial Way</i>			
				<i>Molalla Forest Road/211 to Lowe Rd</i>			
				<i>Property Acquisition</i>			
\$ -	\$ 6,000.00	\$ 100,000.00	\$ -	TOTAL CAPITAL IMPROVEMENTS	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
				CONTINGENCY / RESERVE			
\$ -	\$ -	\$ 100,000.00	\$ -	CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
\$ -	\$ -	\$ 584,601.95	\$ -	RESERVE	\$ 81,758.29	\$ 81,758.29	\$ 81,758.29
\$ -	\$ -	\$ -	\$ -	BOND - RESERVE <i>(New Acct)</i>	\$ 375,000.00	\$ 375,000.00	\$ 375,000.00
\$ -	\$ -	\$ 684,601.95	\$ -	TOTAL CONTINGENCY/RESERVE	\$ 556,758.29	\$ 556,758.29	\$ 556,758.29

LEGAL NOTIFICATIONS RESOLUTIONS & MINUTES



LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

Agency Resolution 2014-01: A resolution authorizing Dan Huff, City Manager for the City of Molalla to act as the budget officer for the Molalla Urban Renewal Agency.

RESOLUTION 2014-01

A RESOLUTION APPOINTING THE AGENCY DIRECTOR AS BUDGET OFFICER FOR FISCAL YEAR 2014-2015 FOR THE MOLALLA URBAN RENEWAL AGENCY

WHEREAS: Municipal Budgeting requires the appointment of a Budget Officer to prepare and present the budget for the Molalla Urban Renewal Agency and;

WHEREAS: the City of Molalla is initiating preparation of its fiscal year 2014-2015 budget; and

NOW, THEREFORE, THE CITY OF MOLALLA RESOLVES to appoint Agency Director, Dan Huff as Budget Officer for fiscal year 2014-2015.

DULY APPOINTED, by the Molalla Urban Renewal Agency and the City of Molalla on this 8th day of January 2014.



Debbie Rogge
Mayor

ATTEST:



Sadie Cramer
City Recorder

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

Council Resolution 2014-01: A resolution authorizing Dan Huff, City Manager for the City of Molalla to act as the budget officer.

RESOLUTION 2014-01

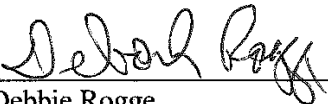
A RESOLUTION APPOINTING THE CITY MANAGER AS BUDGET OFFICER FOR FISCAL YEAR 2014-2015

WHEREAS: Municipal Budgeting requires the appointment of a Budget Officer to prepare and present the budget for the City of Molalla; and

WHEREAS: the City of Molalla is initiating preparation of its fiscal year 2014-2015 budget; and


NOW, THEREFORE, THE CITY OF MOLALLA RESOLVES to appoint City Manager, Dan Huff as Budget Officer for fiscal year 2014-2015.

DULY APPOINTED, by the City Council and the City of Molalla on this 8th day of January 2014.



Debbie Rogge
Mayor

ATTEST:


Sadie Cramer
City Recorder



6605 SE Lake Road, Portland, OR 97222 • PO Box 22109 • Portland, OR 97269-2109 Phone: 503-684-0360 Fax: 503-620-3433 E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION
State of Oregon, County of Clackamas, SS

I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of *the Molalla Pioneer*, a newspaper of general circulation, published at Molalla, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Molalla
Legal Notice
Legal Announcement
2nd Notice
Budget Committee Meeting**

a copy of which is hereto annexed, was published in the entire issue of said newspaper for

1 successive and consecutive week in the following issue:

May 07, 2014

Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this May 07, 2014.

René R. Muller

NOTARY PUBLIC FOR OREGON
My commission expires September 11, 2016

Acct #503386
**City of Molalla
PO Box 248
Molalla, OR 97038**

**LEGAL ANNOUNCEMENT
2nd Notice:**

A Public meeting of the Budget Committee of the City of Molalla to discuss the budget for the fiscal year July 1, 2014 to June 30, 2015, will be held at the Molalla Community Adult Center, 315 Kennel Avenue on May 8th, 2014 at 7:00 pm. The purpose of the meeting is to review the budget message and to receive comment from the public on the budget.

Published in the Molalla Pioneer on May 7, 2014.





6605 SE Lake Road, Portland, OR 97222 • PO
Box 22109 • Portland, OR 97269-2109
Phone: 503-684-0360 Fax: 503-620-3433
E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION
State of Oregon, County of Clackamas, SS

I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of the *Molalla Pioneer*, a newspaper of general circulation, published at Molalla, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Molalla
Legal Notice
Legal Announcement
2nd Notice
Urban Renewal District**

a copy of which is hereto annexed, was published in the entire issue of said newspaper for
1
successive and consecutive week in the following issue:
May 07, 2014

Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this
May 07, 2014.

Gene - R. Muller

NOTARY PUBLIC FOR OREGON
My commission expires September 11, 2016

Acct #503386
**City of Molalla
PO Box 248
Molalla, OR 97038**

**LEGAL ANNOUNCEMENT
2nd Notice:**

A Public meeting of the Molalla Urban Renewal District to discuss the budget for the fiscal year July 1, 2014 to June 30, 2015, will be held at the Molalla Community Adult Center, 315 Kennel Avenue on May 8th, 2014 at 7:00 pm. The purpose of the meeting is to review the budget message and to receive comment from the public on the budget.

Published in the *Molalla Pioneer* on May 7, 2014.



Molalla Urban Renewal Budget Meeting

Meeting located at: Molalla Adult Center
115 Kennel Ave, Molalla, OR 97038
May 8, 2014

Councilor Jimmy Thompson, Present; Councilor Steve Clark, Present; Councilor Griswold, Present; Councilor George Pottle, Present; Mayor Debbie Rogge, Present; Councilor Glen Boreth, Present. Councilor Chris Cook, Present.

Citizen Member Elizabeth Klein, Present; Citizen Member Mary Lynn Jacob, Present; Citizen Member Barb Kateley, Present; Citizen Member Howard Miller, Present; Citizen Member Ashly Petty, Present; Citizen member Laura Ferris, Present; Citizen Member Jason Steach, Present.

City Manager Dan Huff, Present; Finance Director Heather Penni, Present; HR Coordinator Peggy Johnson, Present.

Councilor Pottle made a motion to accept Roberts Rules of Order as the decorum guideline for the meeting. Councilor Griswold seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Citizen Member Jacob nominated Citizen Member Klein as Budget Chair, Councilor Clark seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Thompson made a motion to nominated Citizen Member Ferris as Vice Chair, Councilor Pottle seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Griswold nominated Citizen Member Petty as Budget Secretary, Mayor Rogge seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

Councilor Thompson made a motion to accept this governing body as the budget committee for the Urban Renewal Agency, Councilor Pottle seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Boreth made a motion to open the Urban Renewal Budget meeting. Councilor Pottle seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Budget Officer Huff presented the highlights in the MURA budget message, he then presented the MURA budget. He informed the budget committee the intentions of what bond funds will be used for.

Councilor Thompson made a motion to approve the MURA budget, Councilor Clark seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Boreth made a motion to close the MURA Budget meeting, Councilor Clark seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

City of Molalla Budget Meeting

Meeting located at: Molalla Adult Center
115 Kennel Ave, Molalla, OR 97038
May 8, 2014

Councilor Jimmy Thompson, Present; Councilor Steve Clark, Present; Councilor Griswold, Present; Councilor George Pottle, Present; Mayor Debbie Rogge, Present; Councilor Glen Boreth, Present. Councilor Chris Cook, Present.

Citizen Member Elizabeth Klein, Present; Citizen Member Mary Lynn Jacob, Present; Citizen Member Barb Kateley, Present; Citizen Member Howard Miller, Present; Citizen Member Ashly Petty, Present; Citizen member Laura Ferris, Present; Citizen Member Jason Steach, Present.

City Manager Dan Huff, Present; Finance Director Heather Penni, Present; HR Coordinator Peggy Johnson, Present.

Councilor Pottle made a motion to accept Roberts Rules of Order as the decorum guideline for the meeting. Councilor Griswold seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Citizen Member Jacob nominated Citizen Member Klein as Budget Chair, Councilor Clark seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Thompson made a motion to nominated Citizen Member Ferris as Vice Chair, Councilor Pottle seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Griswold nominated Citizen Member Petty as Budget Secretary, Mayor Rogge seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

Councilor Boreth made a motion to open the City of Molalla Budget meeting, Mayor Rogge seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye.

Budget Officer Huff presented the highlights of the budget message. He explained the increase in the Library Budget.

Finance Director Penni presented the City of Molalla budget. She highlighted the major changes in the budget.

FD Penni noted some changes that need to be made to the budget document.

1.	Page 54	Street & Parks Fund	
		STP	S/B \$450,000
		ODOT Fund exchange	S/B \$450,000
2.	Page 65	Sally Fox Park	
		Beginning Fund balance	S/B \$-0-
		Park Improvements	S/B \$-0-
3.	Page 65	Grand Fund	
		TAP Grant	S/B \$-0-
		Grant Distribution	S/B \$20,000
4.	Page 82	Storm Water SDC	
		Storm Water SDC	S/B \$-0-
		SDC Improvement	S/B \$7,240
		SDC Reimbursement	S/B \$ 210
5.	Street SDC Funds is now named Transportation SDC Fund		
6.	Page 87	Park SDC	
		Park SDC	S/B \$-0-
		SDC Improvements	S/B \$54,600

Councilor Pottle asked about the K-9 unit for Molalla. FD Penni advised that the City would like to have a K-9 unit and there are businesses and citizens raising funds for this purpose.

Citizen Member Jacob asked about the OT budget for the Police Department. FD Penni explained that there are many components such as training, leave time that require the use of additional overtime.

FD Penni explained that the Planner will be funded out of the OGM, not in its own fund.

FD Penni explained that our prosecuting attorneys are paid from payroll and not accounts payable as a contract employee. This gives the City authority over their performance in the courts.

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

FD Penni explained the increase in unemployment liability. She explained that some employees have left employment and we are liable for their unemployment benefits.

FD Penni stated that in the future the City will be looking at combining the Storm Water fund with either streets or sewer. This is because there is not a revenue source for this fund other than a \$2.00 per month fee on utility bills.

FD Penni explained that the 3 new line items, Biosolids Removal, Effluent Monitoring and Inflow & Infiltration. These are for DEQ and other governmental agencies to know that the City is doing what we are supposed to be doing.

FD Penni explained how taxing affects the city and the services. She also explained how annexations affect the city.

FD Penni stated that the last time the city had a positive beginning balance in the general fund was 2001.

FD Penni explained that the public works department is budgeting to purchase a dump truck. The cost is divided between all public works funds based on the amount of usage.

Councilor Boreth made a motion to approve the City of Molalla's FY 2014-2015 budget with changes. Councilor Thompson seconded

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Pottle made a motion to approve the tax levy of 5.38 of assessed value, Mayor Rogge seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye

Councilor Thompson made a motion to close the budget meeting and adjourn. Councilor Boreth seconded.

Motion carried (14-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye; Citizen Member Ferris, Aye; Citizen Member Steach, Aye.

Molalla Pioneer

217 E. Main St • PO Box 168 • Molalla, OR 97038 • Phone: 503-829-2301 • Fax: 503-829-2317

City of Molalla
PO Box 248
Molalla, OR 97038

5-21-14

Attention Peggy Johnson,

The Legal Announcement for the 1st Notice for the Budget Committee meeting did not run on April 30th in the Molalla Pioneer, due to a scheduling error.

The Legal Announcement for the 1st Notice for the Molalla Urban Renewal District did not run on April 30th in the Molalla Pioneer, due to a scheduling error.

We are sorry for this inconvenience.



Linda Lohmann
Advertising Coordinator
Molalla Pioneer



Administration – Finance

117 N Molalla Avenue, PO Box 248, Molalla, Oregon 97038
Phone: (503) 829-6855 Fax: (503) 829-3676

PRESS RELEASE

MAY 22, 2014

The City of Molalla was notified by the Molalla Pioneer on Tuesday May 20, 2014 that the public meeting notifications in compliance with Oregon State budget law were received by the Pamplin Media staff on April 24, 2014 were not printed in the Molalla Pioneer newspaper on April 30, 2014 because of a “glitch”. City of Molalla staff followed all proper procedures, this was not a City error.

Nevertheless, the City of Molalla insists that Oregon Budget law be followed to the letter, so we are retracting the LB-1 and the UR-1 forms printed in the May 21st, 2014 edition representing the approved budget.

In addition, the budget committee meeting and deliberation that took place on Thursday May 8, 2014 is now an invalid meeting as the noticing requirements were not met; therefore, the City no longer has an approved budget for fiscal year 2014/2015.

The City of Molalla will reconvene the budget committee and repost the public meeting notifications and follow proper procedure to ensure we have an appropriately noticed, deliberated, approved, and adopted budget.

Therefore, a PUBLIC MEETING will be held on TUESDAY JUNE 3, 2014 at 6:30pm at the Molalla City Hall, 117 N. Molalla Avenue, Molalla, Oregon. In this meeting the City of Molalla budget committee and Molalla Urban Renewal budget committee will be taking public comment before deliberating the proposed budget for fiscal year 2014/2015.

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

The City of Molalla budget meeting notification below ran in the Oregonian on May 28, 2014, five (5) business days before the meeting, as well as proposed budget document availability and meeting notification though the City of Molalla website www.cityofmolalla.com and the Molalla Public Library as of May 22, 2014.

OREGONIAN MEDIA GROUP

1320 S.W. Broadway, Portland, OR 97201-3499

Affidavit of Publication

I, K PLEDGER, being first duly sworn depose and say that I am the Principal Clerk Of The Publisher of The Oregonian, a newspaper of general circulation, published at Portland, in Multnomah County, Oregon; that I know from my personal knowledge that the advertisement, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper in the following issues:

5/28/2014

K Pledger

Principal Clerk of the Publisher

Subscribed and sworn to before me this date: 27th day of May, 2014.

Christine D. Casel

Notary Public for Oregon

My commission expires 27th day of May, 2016.

Ad Order Number: 0003603187

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Molalla to discuss the budget for the fiscal year July 1, 2014 to June 30, 2015, will be held at the Molalla City Hall, 117 N. Molalla Ave. on June 3rd, 2014 at 6:30 pm. Proposed budget and information can be found at www.cityofmolalla.com The purpose of the meeting is to review the budget message and to receive comment from the public on the budget.

May 28, 2014



LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

The Molalla Urban Renewal budget meeting notification below ran in the Oregonian on May 28, 2014, five (5) business days before the meeting, as well as proposed budget document availability and meeting notification though the City of Molalla website www.cityofmolalla.com and the Molalla Public Library as of May 22, 2014.

OREGONIAN MEDIA GROUP

1320 S.W. Broadway, Portland, OR 97201-3499

Affidavit of Publication

I, K PLEDGER, being first duly sworn depose and say that I am the Principal Clerk Of The Publisher of The Oregonian, a newspaper of general circulation, published at Portland, in Multnomah County, Oregon; that I know from my personal knowledge that the advertisement, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper in the following issues:

5/28/2014

K Pledger
Principal Clerk of the Publisher

Subscribed and sworn to before me this date: 27th day of May, 20 14.

Christine D. Cassel
Notary Public for Oregon

My commission expires 27th day of May, 20 16.

Ad Order Number: 0003603192

NOTICE OF PUBLIC MEETING
A public meeting of the Molalla Urban Renewal District to discuss the budget for the fiscal year July 1, 2014 to June 30, 2015, will be held at the Molalla City Hall, 117 N. Molalla Ave. on June 3rd, 2014 at 6:30 pm. Proposed budget and information can be found at www.cityofmolalla.com The purpose of the meeting is to review the budget message and to receive comment from the public on the budget.
May 28, 2014



Molalla Urban Renewal Budget Meeting

Meeting located at: Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
June 3, 2014

Councilor Jimmy Thompson, Present; Councilor Steve Clark, Present; Councilor Griswold, Present; Councilor George Pottle, Present; Mayor Debbie Rogge, Present; Councilor Glen Boreth, Present. Councilor Chris Cook, Present.

Citizen Member Elizabeth Klein, Present; Citizen Member Mary Lynn Jacob, Present; Citizen Member Barb Kateley, Present; Citizen Member Howard Miller, Present; Citizen Member Ashly Petty, Present.

City Manager Dan Huff, Present; Finance Director Heather Penni, Present; HR Coordinator Peggy Johnson, Present.

Councilor Pottle made a motion to open the Molalla Urban Renewal Meeting. Councilor Boreth seconded. Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

Councilor Pottle made a motion to accept Roberts Rules of Order as the decorum guideline for the meeting, officers as elected on May 8, 2014 and the City of Molalla budget committee to act as the budget committee for the Molalla Urban Renewal Agency. Councilor Boreth seconded.

Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

There was no public comment or committee deliberation.

Councilor Pottle made a motion to approve the MURA budget, Councilor Clark seconded.

Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

Councilor Pottle made a motion to close the MURA Budget meeting, Councilor Boreth seconded.

Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

City of Molalla Budget Meeting

Meeting located at: Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
June 3, 2014

Councilor Jimmy Thompson, Present; Councilor Steve Clark, Present; Councilor Griswold, Present; Councilor George Pottle, Present; Mayor Debbie Rogge, Present; Councilor Glen Boreth, Present. Councilor Chris Cook, Present.

Citizen Member Elizabeth Klein, Present; Citizen Member Mary Lynn Jacob, Present; Citizen Member Barb Kateley, Present; Citizen Member Howard Miller, Present; Citizen Member Ashly Petty, Present.

City Manager Dan Huff, Present; Finance Director Heather Penni, Present; HR Coordinator Peggy Johnson, Present.

Councilor Clark made a motion to open the City of Molalla budget meeting. Councilor Boreth seconded. Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

Councilor Pottle made a motion to accept Roberts Rules of Order as the decorum guideline for the meeting and officers as elected on May 8, 2014. Councilor Clark seconded. Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

There was no public comment and committee deliberation.

Councilor Pottle made a motion to approve the City of Molalla's FY 2014-2015 budget with changes as noted in the minutes of the May 8, 2014 meeting and to present to Molalla City Council for adoption on June 11, 2014. Councilor Boreth seconded. Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

Councilor Clark made a motion to close the budget meeting and adjourn. Councilor Boreth seconded. Motion carried (12-0) Citizen Member Klein, Aye; Councilor Griswold, Aye; Citizen Member Jacob, Aye; Councilor Thompson, Aye; Councilor Clark, Aye; Councilor Pottle, Aye; Mayor Rogge, Aye; Citizen Member Kateley, Aye; Citizen Member Miller, Aye; Citizen Member Petty, Aye; Councilor Boreth, Aye. Councilor Cook, Aye.

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

The City of Molalla LB-1 notice published in the Oregonian June 6, 2014 notifying the residents of Molalla of a public hearing to deliberate the budget committee approved budget document prior to adoption by the Molalla City Council.

OREGONIAN MEDIA GROUP

1320 S.W. Broadway, Portland, OR 97201-3499

Affidavit of Publication

I, Gerald Brickel, being first duly sworn depose and say that I am the Principal Clerk Of The Publisher of The Oregonian, a newspaper of general circulation, published at Portland, in Multnomah County, Oregon; that I know from my personal knowledge that the advertisement, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper in the following issues:

6/6/2014

Gerald Brickel

Principal Clerk of the Publisher

Subscribed and sworn to before me this date: 9 day of June, 2014.

Christine D. Casse

Notary Public for Oregon

My commission expires 27th day of May, 2016.

Ad Order Number: 0003606508



LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

The Molalla Urban Renewal UR-1 notice published in the Oregonian June 6, 2014 notifying the residents of the Molalla Urban Renewal District of a public hearing to deliberate the budget committee approved budget document prior to adoption by the Molalla Urban Renewal Board.

OREGONIAN MEDIA GROUP

1320 S.W. Broadway, Portland, OR 97201-3499

Affidavit of Publication

I, Gerald Brickel, being first duly sworn depose and say that I am the Principal Clerk Of The Publisher of The Oregonian, a newspaper of general circulation, published at Portland, in Multnomah County, Oregon; that I know from my personal knowledge that the advertisement, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper in the following issues:

6/6/2014

Gerald Brickel

Principal Clerk of the Publisher

Subscribed and sworn to before me this date: 9 day of June, 2014.

Christine D. Cassel

Notary Public for Oregon

My commission expires 27th day of May, 2016.

Ad Order Number: 0003606511



LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

LB-1 for FY 2014/2015

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the CITY OF MOLALLA will be held on JUNE 11, 2014 at 7:00 p.m. at the MOLALLA ADULT CENTER 315 Kennel Avenue, Molalla, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2014 as approved by the City of Molalla Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Molalla City Hall, 117 N Molalla Avenue, Molalla, Oregon, between the hours of 8:30 a.m. and 4:00 p.m. or online at www.cityofmolalla.com. This budget is for an _X_ annual __ biennial budget period. This budget was prepared on a basis of accounting that is _X_ the same as __ different than the preceding year

Contact: Heather Penni, Finance Director Telephone: 503-829-6855 Email: hpenni@cityofmolalla.com

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2012-2013	Adopted Budget This Year 2013-2014	Approved Budget Next Year 2014-2015
Beginning Fund Balance/Net Working Capital	\$ 5,582,394.75	\$ 6,661,533.84	\$ 7,617,151.66
Fees, Licenses, Permits, Fines, Assessments &	\$ 4,096,520.24	\$ 4,128,603.00	\$ 3,989,430.30
Federal, State and all Other Grants, Gifts,	\$ 1,521,858.04	\$ 1,232,250.00	\$ 2,727,369.00
Interfund Transfers / Internal Service	\$ 1,040,418.06	\$ 865,500.00	\$ 669,914.00
All Other Resources Except Current Year Property	\$ 1,953,646.24	\$ 1,863,945.30	\$ 1,920,766.36
Current Year Property Taxes Estimated to be Rec'd	\$ 2,357,507.11	\$ 2,337,744.39	\$ 2,413,738.50
Total Resources	\$ 16,552,344.44	\$ 17,089,576.53	\$ 19,338,369.82

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
TOTAL OF ALL FUNDS	Actual Amount 2012-2013	Adopted Budget This Year 2013-2014	Approved Budget Next Year 2014-2015
Personnel Services	\$ 3,926,975.84	\$ 4,243,426.76	\$ 4,454,017.41
Materials and Services	\$ 3,640,294.84	\$ 4,035,525.16	\$ 4,385,494.06
Capital Outlay	\$ 237,158.48	\$ 480,000.00	\$ 4,071,804.18
Debt Service	\$ 927,060.50	\$ 898,556.00	\$ 908,959.00
Interfund Transfers	\$ 1,037,664.50	\$ 865,500.00	\$ 669,914.00
Contingencies	\$ -	\$ 637,637.33	\$ 580,727.22
Reserve	\$ -	\$ 4,024,876.82	\$ 2,985,452.49
Unappropriated Ending Balance	\$ -	\$ 1,904,054.46	\$ 1,282,001.46
Total Requirements	\$ 9,769,154.16	\$ 17,089,576.53	\$ 19,338,369.82

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Office of Governance & Management	\$ 839,611.51	\$ 979,250.00	\$ 1,403,020.20
FTE	3	4	5
Police Services	\$ 1,852,595.72	\$ 2,067,505.00	\$ 2,275,750.00
FTE	13	13	15
Municipal Court	\$ 187,726.69	\$ 198,900.00	\$ 208,900.00
FTE	1	1	2
Library	\$ 521,766.60	\$ 1,424,657.23	\$ 2,528,833.80
FTE	2	3	5
Public Works (Streets, Storm, Water & Sewer)	\$ 4,538,791.20	\$ 5,400,974.10	\$ 6,622,234.51
FTE	15	13	15
Aquatic Center	\$ 353,240.83	\$ 407,756.57	\$ 206,213.37
FTE	1	1	1
Not Allocated to Organizational Unit or Program	\$ 1,334,845.61	\$ 4,706,479.17	\$ 4,811,416.48
FTE	3	1	0
Total Requirements	\$ 9,628,578.16	\$ 15,185,522.07	\$ 18,056,368.36
Total FTE			

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
 The proposed budget for FY 2014/2015 for the City of Molalla has been prepared in accordance with Oregon budget law and generally accepted accounting principles. This is a lean budget with continued focus on expenditure reductions, building working capital and operating reserves and focus on capital improvements to City infrastructure.

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2012-2013	Rate or Amount Imposed This Year 2013-2014	Rate or Amount Approved Next Year 2014-2015
Permanent Rate Lev <i>(rate limit \$5.3058 per \$1,000)</i>	\$5.3058	\$5.3058	\$5.3058
Local Option Levy	\$0.00	\$0.00	\$0.00
Levy For General Obligation Bonds	\$67,250.00	\$67,250.00	\$67,663.00

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$298,302	\$0
Other Bonds	\$4,050,000	\$0
Other Borrowings	\$2,056,976	\$0
Total	\$6,405,278	\$0

LB-50 for FY 2014/2015

**Notice of Property Tax and Certification of Intent to Impose
a Tax, Fee, Assessment or Charge on Property**
To assessor of CLACKAMAS County

**FORM LB-50
2014-2015**

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The CITY OF MOLALLA District Name has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of CLACKAMAS County Name County. The property tax, fee, charge or assessment is categorized as stated by this form.

PO Box 248 Mailing Address of District Molalla City Oregon State 97038 ZIP code June 17, 2013 Date
Heather Penni Contact Person Finance Director Title 503-829-6855 X 228 Daytime Telephone hpenni@cityofmolalla.com Contact Person E-Mail

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits Rate -or- Dollar Amount	
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit)	5.3058	
2.	Local option operating tax	0	
3.	Local option capital project tax	0	
4.	City of Portland Levy for pension and disability obligations	0	
5a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001		67,663
5b.	Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001		
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)		67,663

**Excluded from
Measure 5 Limits
Dollar Amount of Bond
Levy**

PART II: RATE LIMIT CERTIFICATION

6.	Permanent rate limit in dollars and cents per \$1,000	5.3058
7.	Election date when your new district received voter approval for your permanent rate limit	0
8.	Estimated permanent rate limit for newly merged/consolidated district	0.0000

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

UR-1 for FY 2014/2015

FORM UR-1

NOTICE OF BUDGET HEARING

A public meeting of the MOLALLA URBAN RENEWAL AGENCY will be held on JUNE 11, 2014 at 7:00 p.m. at the Molalla Adult Center, 315 Kennel Avenue, Molalla, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2014 as approved by the Molalla Urban Renewal Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Molalla City Hall, between the hours of 8:30 a. m. and 4:00 p. m. or online at www.cityofmolalla.com. This budget is for an X annual biennial budget period. This budget was prepared on a basis of accounting that is X the same as different than used the preceding year.

Contact: Heather Penni, Finance Director

Telephone: 503-829-6855 Email: hpenni@cityofmolalla.com

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2012-2013	Adopted Budget This Year 2013-2014	Approved Budget Next Year 2014-2015
Beginning Fund Balance/Net Working Capital	\$ 371,029.97	\$ 569,351.95	\$ 816,508.29
Revenue from Bonds and Other Debt	\$ -	\$ -	\$ 3,000,000.00
All Other Resources Except Division of Tax & Special Levy	\$ 234.72	\$ 250.00	\$ 250.00
Revenue from Division of Tax	\$ 239,999.60	\$ 250,000.00	\$ 285,000.00
Total Resources	\$ 611,264.29	\$ 819,601.95	\$ 4,101,758.29

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Materials and Services	\$ 14,006.00	\$ 35,000.00	\$ 170,000.00
Capital Outlay	\$ 6,000.00	\$ 100,000.00	\$ 3,000,000.00
Debt Service	\$ -	\$ -	\$ 375,000.00
Contingencies	\$ -	\$ 100,000.00	\$ 100,000.00
Reserve	\$ -	\$ 584,601.95	\$ 456,758.29
Total Requirements	\$ 20,006.00	\$ 819,601.95	\$ 4,101,758.29

FINANCIAL SUMMARY-REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program	FTE for that unit or program		
Molalla Urban Renewal Agency	\$ 20,006.00	\$ 819,601.95	\$ 4,101,758.29
FTE	0	0	0
Total Requirements	\$ 20,006.00	\$ 819,601.95	\$ 4,101,758.29
Total FTE	0	0	0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The proposed FY 2014/2015 budget for the MURA is balanced as required by state law. The previous fiscal year activities were all within appropriation and the Agency ended with a positive ending fund balance. A new account exists in resources to acknowledge the Agency intent to pursue and close a bond, it is balanced with a capital improvement entry.

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$3,000,000
Other Borrowings	\$0	\$0
Total	\$0	\$3,000,000

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

UR-50 for FY 2014/2015

FORM UR-50

NOTICE TO ASSESSOR

2014-2015

• Submit two (2) copies to county assessor by July 15.

Check here if this is an amended form.

Notification

MOLALLA URBAN RENEWAL AGENCY

(Agency Name)

by plan area for the tax roll of CLACKAMAS (County Name)

Heather Penni, Finance Director 503-829-6855 X 228 June 17, 2014
 (Contact Person) (Telephone Number) (Date Submitted)

PO Box 248, Molalla, Oregon 97038 hpenni@cityofmolalla.com
 (Agency's Mailing Address) (Contact Person's E-mail Address)

Yes, the agency has filed an impairment certificate by May 1 with the assessor (ORS 457.445).

Part 1: Option One Plans (Reduced Rate). For definition of Option One plans, see ORS 457.435(2)(a)

Plan Area Name	Increment Value to Use*	100% from Division of Tax*	Special Levy Amount**
	\$ _____ Or	Yes _____	\$ _____
	\$ _____ Or	Yes _____	\$ _____
	\$ _____ Or	Yes _____	\$ _____
	\$ _____ Or	Yes _____	\$ _____

Part 2: Option Three Plans (Standard Rate). For definition of Option Three plans, see ORS 457.435(2)(c)

Plan Area Name	Increment Value to Use***	100% from Division of Tax***	Special Levy Amount****
	\$ _____ Or		
	\$ _____ Or		
	\$ _____ Or		

Part 3: Other Standard Rate Plans. For definition of standard rate plans, see ORS 457.445(2)

Plan Area Name	Increment Value to Use*	100% from Division of Tax*	
	\$ _____ Or	Yes _____	
	\$ _____ Or	Yes _____	
	\$ _____ Or	Yes _____	
	\$ _____ Or	Yes _____	
	\$ _____ Or	Yes _____	

Part 4: Other Reduced Rate Plans. For definition of reduced rate plans, see ORS 457.445(1)

Plan Area Name	Increment Value to Use*	100% from Division of Tax*	
Downtown	\$ _____ Or	Yes <u>XXX</u>	
	\$ _____ Or	y	
	\$ _____ Or	Yes _____	
	\$ _____ Or	Yes _____	
	\$ _____ Or	Yes _____	

Notice to Assessor of Permanent Increase in Frozen Value. Effective 2013-2014, permanently increase frozen value to:

Plan Area Name	New frozen value \$
Plan Area Name	New frozen value \$

LEGAL NOTIFICATIONS, RESOLUTIONS, MI

Resolution No. 2014-06

CITY OF MOLALLA

A RESOLUTION ADOPTING THE CITY OF MOLALLA BUDGET FOR THE FISCAL YEAR 2014/2015; MAKING APPROPRIATIONS; AND CATEGORIZING AND LEVYING AD VALOREM TAXES

The City Council of the City of Molalla, Oregon, on the 28th day of May, 2014 sat in regular session for the transaction of City business.

WHEREAS, the Molalla Budget Committee has reviewed and acted on the proposed City budget; and

WHEREAS, the Molalla Budget Committee approved and recommended a balanced budget to the City Council on May 8, 2014; and

WHEREAS, in accordance with State law, the Molalla City Council has held a public hearing on the budget as approved and recommended by the Molalla Budget Committee.

NOW, THEREFORE, THE CITY OF MOLALLA RESOLVES and hereby adopts the FY 2014/2015 Budget approved by the Budget Committee on May 8, 2014, in the amount of \$19,338,369.82, of which \$1,282,001.46 is in Unappropriated Ending Fund Balances and \$2,985,452.49 is in reserves. Copies of said budget are on file at the Molalla City Hall, 117 N. Molalla Avenue, Molalla, Oregon, 97038.

THE CITY OF MOLALLA FURTHER RESOLVES as follows:

1. **THAT** the amounts for the purpose of operating the City of Molalla for the fiscal year 2014/2015 budget year be appropriated as follows, beginning July 1, 2014.

GENERAL FUND

Personnel Services	
Office of Governance & Management	\$529,520.20
Police Service	\$1,719,000.00
Municipal Court	\$131,200.00
Materials & Services	
Office of Governance & Management	\$261,000.00
Police Service	\$496,750.00
Municipal Court	\$77,700.00
Planning	\$31,400.00
Capital Outlay	
Office of Governance & Management	\$250,000.00
Police Service	\$60,000.00
Transfers	
Office of Governance & Management	\$62,500.00
Contingency	
Office of Governance & Management	\$100,000.00

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

Reserve	
Office of Governance & Management	\$200,000.00
TOTAL APPROPRIATED	\$3,919,070.20
<i>Unappropriated Ending Fund Balance</i>	<i>\$207,152.78</i>

LIBRARY FUND

Personnel Services	\$589,285.00
Materials & Services	\$212,048.80
Capital Outlay	\$127,500.00
Contingency	\$100,000.00
Reserves	\$1,500,000.00
TOTAL APPROPRIATED	\$2,528,833.80
<i>Unappropriated Ending Fund Balance</i>	<i>\$235,609.13</i>

STREET FUND

Materials & Services	\$651,917.69
Capital Outlay	\$510,000.00
Contingency	\$100,000.00
TOTAL APPROPRIATED	\$1,261,917.69
<i>Unappropriated Ending Fund Balance</i>	<i>\$34,871.63</i>

WATER FUND

Materials & Services	\$1,038,746.99
Capital Outlay	\$531,000.00
Transfers	\$250,000.00
Contingency	\$100,000.00
TOTAL APPROPRIATED	\$1,919,746.99
<i>Unappropriated Ending Fund Balance</i>	<i>\$493,610.14</i>

SEWER FUND

Materials & Services	\$1,320,280.00
Capital Outlay	\$233,262.00
Transfers	\$204,738.00
Contingency	\$100,000.00
TOTAL APPROPRIATED	\$1,858,280.00
<i>Unappropriated Ending Fund Balance</i>	<i>\$295,155.47</i>

STORM FUND

Materials & Services	\$72,563.77
Capital Outlay	\$40,000.00
Contingency	\$25,000.00
TOTAL APPROPRIATED	\$137,563.77
<i>Unappropriated Ending Fund Balance</i>	<i>\$15,602.31</i>

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

PUBLIC WORKS PERSONNEL SERVICE FUND

Personnel Services	\$1,388,998.84
Contingency	\$52,727.22
TOTAL APPROPRIATED	\$1,444,726.06

AQUATIC CENTER FUND

Personnel Services	\$96,013.37
Materials & Services	\$110,200.00
TOTAL APPROPRIATED	\$206,213.37

GRANT FUND

Materials & Services	\$20,000.00
TOTAL APPROPRIATED	\$20,000.00

PD RESTRICTED REVENUE

Materials & Services	\$36,509.14
TOTAL APPROPRIATED	\$36,509.14

WATER/SEWER DEPOSITS

Materials & Services	\$1,377.67
TOTAL APPROPRIATED	\$1,377.67

WATER GENERAL OBLIGATION BOND

Debt Services	\$67,663.00
Reserve	\$66,463.00
TOTAL APPROPRIATED	\$134,126.00

WATER DEBT RETIREMENT FUND

Debt Services	\$338,250.00
Reserve	\$481,519.92
TOTAL APPROPRIATED	\$819,769.92

SEWER DEBT RETIREMENT FUND

Debt Services	\$314,450.00
Reserve	\$319,121.44
TOTAL APPROPRIATED	\$633,571.44

CWSRF FUND

Debt Services	\$188,596.00
Reserve	\$187,978.00
TOTAL APPROPRIATED	\$376,574.00

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

SEWER SDC FUND

Transfer	\$152,676.00
Reserve	\$45,100.00
TOTAL APPROPRIATED	\$197,776.00

WATER SDC FUND

Materials & Services	\$10,000.00
Capital Outlay	\$1,308,872.83
Reserve	\$35,500.00
TOTAL APPROPRIATED	\$1,354,372.83

STORM SDC FUND

Materials & Services	\$10,000.00
Capital Outlay	\$250,000.00
Reserve	\$70,667.37
TOTAL APPROPRIATED	\$330,667.37

TRANSPORTATION SDC FUND

Materials & Services	\$10,000.00
Capital Outlay	\$261,169.35
Reserve	\$31,620.00
TOTAL APPROPRIATED	\$302,789.35

PARK SDC FUND

Materials & Services	\$25,000.00
Capital Outlay	\$500,000.00
Reserve	\$47,482.76
TOTAL APPROPRIATED	\$572,482.76

TOTAL APPROPRIATED FUNDS	15,070,915.87
RESERVES	2,985,452.49
UNAPPROPRIATED ENDING FUNDS	1,282,001.46
TOTAL FY 2014/2015 BUDGET FOR CITY OF MOLALLA	19,338,369.82

2. THAT the Molalla City Council hereby imposes taxes provided for in the adopted budget at the rate of \$5.3058 per \$1,000 of assessed value for general operations; and in the amount of \$67,663.00 for binds; and that these taxes are hereby imposed and categorized for tax year 2014/2015 upon the assessed value of all taxable property within the City of Molalla.

	General Government	Excluded from Limitation
Permanent Rate	\$5.3058 / \$1,000	
General Obligation Bonded Debt Service		\$67,663.00

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

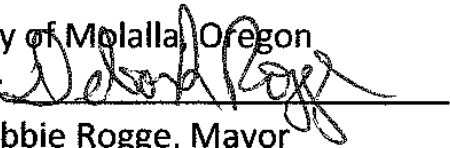
3. THAT the Budget Officer is authorized to prepare and submit any certifications of the taxes levied that may be deemed necessary by the Oregon Department of Revenue and Clackamas County Assessor.

Adopted by the Molalla City Council this 11th day of June, 2014.

ATTEST:

By: 

Sadie Cramer, MMC
City Recorder

City of Molalla, Oregon
By: 
Debbie Rogge, Mayor

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES

Resolution No. 2014-02
MOLALLA URBAN RENEWAL AGENCY

**A RESOLUTION ADOPTING THE MOLALLA URBAN RENEWAL AGENCY BUDGET FOR THE FISCAL YEAR
2014/2015; MAKING APPROPRIATIONS; AND CATEGORIZING AND LEVYING TAXES**

The Board of the City of the Molalla Urban Renewal Agency on the 28th day of May, 2014 sat in regular session for the transaction of agency business.

WHEREAS, the Molalla Urban Renewal Agency Budget Committee has reviewed and acted on the proposed City budget; and

WHEREAS, the Molalla Urban Renewal Agency Budget Committee approved and recommended a balanced budget to the City Council acting as the Urban Renewal Agency Board on May 8, 2014; and

WHEREAS, in accordance with State law, the Urban Renewal Agency Board has held a public hearing on the budget as approved and recommended by the Molalla Budget Committee.

NOW, THEREFORE, THE MOLALLA URBAN RENEWAL AGENCY RESOLVES and hereby adopts the FY 2014/2015 Budget approved by the Budget Committee on May 8, 2014, in the amount of \$4,101,758.29, of which \$456,758.29 is in reserves. Copies of said budget are on file at the Molalla City Hall, 117 N. Molalla Avenue, Molalla, Oregon, 97038.

THE MOLALLA URBAN RENEWAL AGENCY FURTHER RESOLVES as follows:

1. **THAT** the amounts for the purpose of operating the Agency for the fiscal year 2014/2015 budget year be appropriated as follows, beginning July 1, 2014.

Materials & Services	\$170,000.00
Capital Outlay	\$3,000,000.00
Debt Service	\$375,000.00
Contingency	\$100,000.00
TOTAL APPROPRIATED FUNDS	\$3,645,000.00
RESERVES	\$456,758.29
TOTAL FY 2014/2015 BUDGET FOR CITY OF MOLALLA	\$4,101,758.29

2. **THAT** the Budget Officer is authorized to prepare and submit any certifications of the taxes levied that may be deemed necessary by the Oregon Department of Revenue and Clackamas County Assessor.

Adopted by the Molalla Urban Renewal Agency this 11th day of June, 2014.

ATTEST:

By: _____

Sadie Cramer, CMC

City of Molalla, Oregon

By: _____

Debbie Rogge, Mayor

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES



Oregon

John A. Kitzhaber, MD, Governor

Department of Administrative Services

Enterprise Goods and Services, Shared Financial Services

155 Cottage St NE

Salem, OR 97301-3972

(503)378-4869

FAX (503)373-1273

RETURN TO:

DEPARTMENT OF ADMINISTRATIVE SERVICES

OPERATIONS DIVISION

ATTN Faye Stevenson

155 COTTAGE ST NE U-90

SALEM OR 97301-3972

RESO 2014.04.

RESOLUTION NO. _____

Whereas, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

and

Whereas, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

Be it resolved, that the City of MOLALLA hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- | | | |
|--|-------|--|
| <input checked="" type="checkbox"/> Police protection | _____ | One or more utility services
not checked off on left: |
| <input type="checkbox"/> Fire protection | _____ | |
| <input checked="" type="checkbox"/> Street construction, maintenance, & lighting | _____ | <u>Water Treatment</u> |
| <input checked="" type="checkbox"/> Sanitary sewer | _____ | _____ |
| <input checked="" type="checkbox"/> Storm Sewers | _____ | _____ |
| <input checked="" type="checkbox"/> Planning, zoning, and subdivision control | _____ | _____ |

Approved by the City of MOLALLA

this 11 day of June, 2014

Attest: Deborah Poze
Mayor

Faye Stevenson
Recorder

LEGAL NOTIFICATIONS, RESOLUTIONS, MINUTES



Oregon

John A. Kitzhaber, MD, Governor

Department of Administrative Services

Enterprise Goods and Services, Shared Financial Services

155 Cottage St. NE
Salem, OR 97301-3972
(503)378-4869
FAX (503)373-1273

RETURN TO:

DEPARTMENT OF ADMINISTRATIVE SERVICES
OPERATIONS
ATTN Faye Stevenson
155 COTTAGE ST NE U-90
SALEM OR 97301-3972

RESO 2014..05

AN ORDINANCE/RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

The City of MOLALLA ordains as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2014-2015.

Passed by the Common Council the 11 day of June, 2014.

Approved by the Mayor this 11 day of June, 2014.

Mayor

Attest

I *certify that a public hearing before the Budget Committee was held on June 11, 2014 and a public hearing before the City Council was held on June 11, 2014, 2014, giving citizens an opportunity to comment on use of State Revenue Sharing.

City Recorder

* NOTE: Please return certification only. We do not need copies of notices.

ADDITIONAL INFORMATION



Financial Goals

The City of Molalla's financial goals seek to:

- Ensure the financial integrity of the City
- Improve financial information for decision makers at all levels:
- Assist policy makers as they contemplate decisions that affect the City on a long-term basis, a manager as they implement policy on a day-to-day basis.

Financial Objectives

The City of Molalla's fiscal policies address the following major areas:

1. Revenue policy - Addresses property taxes, user charges and other sources to adequately fund desired services
2. Operating budget policy - Relating to budgeting guidelines
3. Accounting policy - Relating to reporting financial transactions and preparing financial reports
4. Debt Policy - Dealing with long-term financing of the City's capital needs and its bond rating
5. Reserve policy - For establishing reserves and contingency funding as needed for the various activities of the City
6. Management of fiscal policy - Dealing with approval, recommendation, review and implementation of policies including monitoring compliance

Long-Term Financial Policies

The City of Molalla's long-term financial policies are as follows:

1. REVENUE MANAGEMENT POLICY

A. General Guidelines

1. Dedicated revenue sources shall be used only for the purposes for which funds are being collected. For example; gasoline tax revenue shall be used only for street maintenance, improvements & operations.
2. One time revenue sources will not be used to fund ongoing operations of the City.
3. The City will closely manage the collection of its revenues. In the event of non-payment of obligations such as utility bills, the City shall discontinue service using collection agencies, liens and other methods of collection as necessary.

B. System Development Charges, User Fees and Other Charges

1. General:

System Development Charges (SDCs) are levied on new development to finance capacity improvements to sewer, water, streets, storm drainage and parks due to growth. System Development Charges may be a reimbursement fee, an improvement fee or a combination thereof assessed or completed at the time of increased usage of a capital improvement or issuance of a development permit, building permit in connection to the capital improvement.

To the extent practical, the City of Molalla will use SDCs to pay for additional service capacity rather than levying taxes and/or imposing service charges on all city residents. As a result, SDCs have been established that reflect the costs of providing roads, storm drains, water, sewer and parks improvements needed to service additional increments of growth.

2. Fee Increases/Reviews:

Fees and charges should be reviewed on an annual basis to determine whether the fees being charged are adequate to cover the entire cost (operating, direct, indirect and capital) of providing the service. Before fees and charges are adjusted, the City shall consider rates assessed by comparable cities.

C. Utility Rates

1. Charges for providing water, sewer, and street lighting shall be sufficient to finance all operating, capital outlay and debt service expenses of the City's enterprise funds, including operating contingency and reserve requirements. Projects funded with SDCs and general obligation bonds shall be excluded from this requirement. It is the City's position that if a system's capacity needs to be expanded as a result of growth, the cost of the expansion should be borne by those causing the growth. On an annual basis, the City shall review and, if necessary, revise the rates it charges to its utility customers.

D. Interest Income

1. Interest earned from the investment of City money shall be distributed to the appropriate fund in accordance with the equity balance of the particular fund from which the money was provided for investment.

2. OPERATING BUDGET POLICY

A. Compliance with Local Budget Law

The City shall prepare, present, adopt and amend its annual operating budget in accordance with Oregon Budget Law.

B. Budgetary Control System

1. The City shall maintain a budget system to monitor expenditures and revenues on a monthly basis, with a thorough analysis and adjustment (if required).

2. The City shall not adopt an operating budget that is greater than the amount of resources available to fund it. Current operating resources will be sufficient to support current operating expenditures, reimbursement transfers, reserves, and contingencies.

3. Long-term debt or bond financing shall only be used for the acquisition of capital facilities or specialized equipment. Long-term debt or bond financing shall not be used to finance current operating expenditures.

3. ACCOUNTING POLICY

A. Maintenance of Accounting Records

The City shall establish and maintain its accounting systems according to Generally Accepted Accounting Practices (GAAP) and shall adhere to generally accepted accounting principles and standards promulgated by the Government Finance Officers Association (GFOA), Government Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

B. External Audit

1. An annual audit shall be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statement, along with a management letter identifying areas needing improvement, if appropriate.

2. Full disclosure of the City's financial condition shall be provided in the financial statements and bond representations.

C. Financial Reporting

1. A Comprehensive Annual Financial Report (CAFR) shall be submitted to present the results, financial position, and operations of the City for the prior fiscal year.

2. Quarterly budget reports showing the current status of revenues and expenditures shall be prepared and distributed to appropriate legislative, staff and management personnel in a timely manner and made available for public inspection.

4. DEBT SERVICE

A. Uses of Debt

Debt shall not be used for operating purposes. No debt shall be in existence for longer than the useful life of the capital investment for which the debt was incurred.

B. Debt Margins

The City shall ensure that its debt margins are within the 3 percent true cash value limitation as set forth in ORS 287.004.

C. Financing Alternatives

The City will examine all financial alternatives in addition to long-term debt. These alternatives will include pay-as-you-go, reserve funds, lease-purchase, local improvement districts, borrowing from other funds and system development charges. Before a decision is made, a cost benefit analysis will be performed for each alternative being considered with the goal of minimizing the cost of the financing to the City. All financial analysis shall be reviewed by the finance director prior to any final decision.

5. RESERVE POLICY

A. Budget Contingency Plan

The City shall maintain a contingency plan in order to respond to significant shortfalls within the City's budget. The plan shall outline an appropriate course of action that management should take in response to significant gaps between revenues and expenditures.

B. Minimum Fund Balances (Reserves)

The City's goal shall be to maintain a non-appropriated fund balance in the general fund of at least 5 percent of the annual operating expenditures. The above goal will also apply to the City's other operating funds. This reserve shall be used so as to avoid cash flow interruptions, generate interest income and reduce the need for any short-term borrowing.

C. Operating Contingency

The City shall attempt to establish an operating contingency that will be used to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. This contingency budget shall be at least 5 percent of each fund's original budget estimate for the fiscal year. This policy does not apply to debt service, trust, capital projects, and temporary or certain special purpose funds.

6. MANAGEMENT OF FISCAL POLICIES

1. Fiscal policies and changes in policies shall be approved by the City Council and adopted by resolution at a public hearing.
2. The City Manager shall recommend fiscal policy and changes in policy to the City Council.
3. The City Manager shall prepare a report explaining the substantive impact of all recommendations and their impact on the City's operations, service levels and/or finances.
4. The City Manager shall implement fiscal policies and monitor compliance.
5. If the City Manager discovers a material deviation from policy, he/she shall inform the City Council in a timely manner.
6. As a part of the City's annual budget document, the City Manager's budget message shall identify:
 - (a) all major changes in policy since the previous budget year;
 - (b) any material variations from policy in the ensuing year's budget;
 - (c) any deviation from established policies in the previous fiscal year.

Acronyms

AED	Automated External Defibrillator
AV	Assessed Value
BLM	Bureau of Land Management
CAFR	Comprehensive Annual Financial Report
CIP	Capital Improvement Projects
CPI	Consumer Price Index
CWSRF	Clean Water State Revolving Loan Fund
DEQ	Department of Environmental Quality
DHS	Department of Human Services
DMV	Department of Motor Vehicles
FASB	Financial Accounting Standards Board
FTE	Full Time Employee
FY	Fiscal Year
GAAP	Generally Accepted Accounting Practices
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
LEDS	Law Enforcement Data System
LOC	League of Oregon Cities
MAC	Molalla Aquatic Center
MCC	Molalla Communications Company
OACA	Oregon Association of Court Administrators
OAMR	Oregon Association of Municipal Recorders
ODOT	Oregon Department of Transportation
OSHA	Oregon Safety & Health Association
OSP	Oregon State Police
PERS	Public Employees Retirement System
PGE	Portland General Electric
SAIF	State Accident Insurance Fund
SDC'S	System Development Charges
STP	Surface Transportation Program
TAP	Tourism Action Plan
TEAM	Team for Economic Action in Molalla
UPS	United Parcel Service
UR	Urban Reserve
URA	Urban Reserve Area
W & S	Weed & Seed
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plan

Accrual basis. Method of accounting recognizing transactions when they occur without regard to cash flow timing [ORS 294.311(1)].

Activity. That portion of the work of an organizational unit relating to a specific function or class of functions, a project or program, a subproject or subprogram, or any convenient division of these. [ORS 294.311(2)].

Adopted budget. Financial plan that is the basis for appropriations. Adopted by the governing body (ORS 294.435).

Ad valorem tax. A property tax computed as a percentage of the assessed value of taxable property.

Agent. Generally, someone who is authorized to act for the local government, or who can make commitments or sign contracts in the name of the local government. Agency is the fiduciary relationship that arises when one person (a 'principal') manifests assent to another person (an 'agent') that the agent shall act on the principal's behalf and subject to the principal's control, and the agent manifests assent or otherwise consents so to act.

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311(3)].

Approved budget. The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.406).

Assessed value. The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

Assessment date. The date on which the value of property is set, January 1 (ORS 308.210, 308.250)

Audit. The annual review and appraisal of a municipal corporation's accounts and fiscal affairs conducted by an accountant under contract or the Secretary of State (ORS 297.425).

Audit report. A report in a form prescribed by the Secretary of State made by an auditor expressing an opinion about the propriety of a local government's financial statements, and compliance with requirements, orders and regulations

Balanced budget. A budget in which the resources equal the requirements in every fund.

Bequest. A gift by will of personal property; a legacy.

Biennial budget. A budget for a 24-month period.

Billing rate. The tax rate used to compute ad valorem taxes for each property

Budget. Written report showing the local government’s comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year [ORS 294.311(5)].

Budget committee. Fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters appointed from the district (ORS 294.336).

Budget message. Written explanation of the budget and the local government’s financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body (ORS 294.391).

Budget officer. Person appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget (ORS 294.331).

Budget period. For local governments on a biennial budget, the 24-month period beginning July 1 and ending June 30 of the second following calendar year. See also “Fiscal year.”

Budget transfers. Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

Capital outlay. Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment, or buildings [ORS 294.352(6)].

Capital projects fund. A fund used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

Cash basis. System of accounting under which revenues are accounted for only when received in cash, and expenditures are accounted for only when paid [ORS 294.311(9)].

Category of limitation. The three categories in which taxes on property are placed before the constitutional limits can be tested—education, general government, excluded from limitation (ORS 310.150).

Consolidated billing tax rate. The combined total of the billing rates for all taxing Districts in a code area. Does not include the billing rate for any urban renewal special levies or non-ad valorem taxes, fees, or other charges.

Constitutional limits. The maximum amount of tax on property that can be collected from an individual property in each category of limitation (Art. XI, sect. 11b, OR Const.).

Debt service fund. A fund established to account for payment of general long-term debt principal and interest [OAR 150-294.352(1)].

Devise. A gift by will of the donor of real property.

District. See “Local government.”

Division of tax. Division of tax refers to the process of, and revenue from, apportioning tax to urban renewal agencies based on the relationship of the excess to frozen value, a.k.a. tax increment revenue.

Double majority. A term that refers to an election where at least 50 percent of the registered voters eligible to vote in the election cast a ballot and more than 50 percent voting approve the question.

Education category. The category for taxes that will be used to support the public school system and are not used to pay exempt bonded indebtedness [ORS 310.150(2)].

Encumbrance. An obligation chargeable to an appropriation and for which part of the appropriation is reserved [ORS 294.311(10)].

Enterprise fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water, gas, and electric utilities, swimming pools, airports, parking garages, transit systems, and ports [OAR 150-294.352(1)].

Estimate. (v) To arrive at a rough calculation or an opinion formed from imperfect data. (n) The resulting amount.

Excluded from limitation category. The category for taxes used to pay principal and interest on exempt bonded indebtedness [ORS 310.150(2)].

Exempt bonded indebtedness. 1) Bonded indebtedness authorized by a specific provision of the Oregon Constitution, or 2) bonded indebtedness issued as a general obligation on or before

November 6, 1990, incurred for capital construction or capital improvements, or 3) bonded indebtedness issued as a general obligation after November 6, 1990, incurred for capital construction or capital improvements with the approval of the electors of the local government. Bonded indebtedness issued to refund or refinance any bonded indebtedness described above is also included [ORS 310.140(7)].

Existing plan. An existing urban renewal plan is defined as a plan that existed in December 1996, and, 1) chose an option and, 2) established a maximum amount of indebtedness by July 1998 and has not been amended to increase the land area or maximum indebtedness [ORS 457.101(4)(a)].

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis [ORS 294.311(16)].

Fiscal year. A 12-month period to which the annual operating budget applies. The fiscal year is July 1 through June 30 for local governments [ORS 294.311(17)].

Fund. A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.

Fund balance. The fund equity of government funds.

Fund type. One of nine fund types: General, special revenue, debt service, capital projects, special assessment, enterprise, internal service, trust and agency, and reserve [OAR 150-294.352(1) and ORS 280.100].

Gap bonds. Any portion of a local government's property tax levy that is used to repay qualified taxing district obligations. This portion was exempted from the calculation of the permanent rate limit. When the debt is paid, the permanent rate is adjusted. Qualified obligations include principal and interest on certain bonds or formal, written borrowings of moneys issued before December 5, 1996, and pension and disability plan obligations that commit property taxes to fulfill those obligations.

General fund. A fund used to account for most fiscal activities except for those activities required to be accounted for in another fund [OAR 150-294.352(1)].

General government category. The category for taxes used to support general government operations other than schools that are not for the purposes of paying exempt bonded indebtedness [ORS 310.150(1)].

Good Faith. The standard for estimating budget resources and requirements. Good faith estimates are reasonable and are reasonably likely to prove accurate, based on the known facts at the time.

Governing body. County court, board of commissioners, city council, school board, board of trustees, board of directors, or other managing board of a local government unit [ORS 294.311(15)].

Grant. A donation or contribution in cash by one governmental unit to another unit which may be made to support a specified purpose or function, or general purpose [ORS 294.311(19)].

Interfund loans. Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).

Internal service fund. A fund used to account for fiscal activities when goods or services are provided by one department or agency to other departments or agencies on a cost-reimbursement basis (ORS 294.470).

Levy. (v) To impose a property tax. (n) Ad valorem tax certified by a local government.

Local government. Any city, county, port, school district, education service district, community college, special district, public or quasi-public corporation (including a municipal utility or dock commission) operated by a separate board or commission; a municipality or municipal corporation under ORS 294.311(25).

Good Faith. The standard for estimating budget resources and requirements. Good faith estimates are reasonable and are reasonably likely to prove accurate, based on the known facts at the time.

Governing body. County court, board of commissioners, city council, school board, board of trustees, board of directors, or other managing board of a local government unit [ORS 294.311(15)].

Grant. A donation or contribution in cash by one governmental unit to another unit which may be made to support a specified purpose or function, or general purpose [ORS 294.311(19)].

Interfund loans. Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).

Internal service fund. A fund used to account for fiscal activities when goods or services are provided by one department or agency to other departments or agencies on a cost-reimbursement basis (ORS 294.470).

Legal opinion. The opinion as to legality rendered by an authorized official, such as the Oregon attorney general or city attorney.

Levy. (v) To impose a property tax. (n) Ad valorem tax certified by a local government.

Local government. Any city, county, port, school district, education service district, community college, special district, public or quasi-public corporation (including a municipal utility or dock commission) operated by a separate board or commission; a municipality or municipal corporation under ORS 294.311(25).

Local option tax. Voter-approved taxing authority that is in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital projects. It is limited to five years unless it is for a capital project, then it is limited to the useful life of the project or 10 years, whichever is less [Art. XI, section 11(4)].

Maximum assessed value (MAV). A constitutional limitation on the taxable value of real or personal property. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Maximum authority. The limitation on the amount of revenue an existing urban renewal plan may raise from the property tax system [ORS 457.435(3)]. The assessor calculated this amount for the 1997-98 tax year for each existing plan based on the taxes each urban renewal plan area would have been entitled to prior to Measure 50. This amount is adjusted each year based on the growth of excess value in the plan area.

Maximum indebtedness. The amount of the principal of the indebtedness necessary to complete an urban renewal plan. This does not include indebtedness incurred to refund or refinance existing indebtedness [ORS 457.010(10)]. It is specified in dollars and cents and based on good faith estimates of the scope and costs of the anticipated project or projects. All existing plans are required to have an ordinance which establishes a maximum indebtedness.

Measure 5. A constitutional amendment (Art. XI, section 11b) passed in 1990 that limits the amount of operating tax that can be imposed on a property to \$5 per \$1,000 of real market value for education and \$10 per 1,000 for general government.

Measure 50. A constitutional amendment (Art. XI, section 11) passed in 1997 that limits the growth in a property's assessed value to 3% per year. It also limits a local government's taxing authority by creating permanent rate limits.

Municipal corporation. See "Local government."

Municipality. See "Local government."

Net working capital. The sum of the cash balance, accounts receivable expected to be realized during the ensuing year, inventories, supplies, prepaid expenses less current liabilities and, if encumbrance method of accounting is used, reserve for encumbrances [ORS 294.311(26)].

Object classification. A grouping of expenditures, such as personal services, materials and services, capital outlay, debt services, and other types of requirements [ORS 294.311(28)].

Operating rate. The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will raise.

Option, urban renewal. Financing arrangement chosen by existing urban renewal plans. Cannot be changed. The options are as follows: **Option 1** [ORS 457.435(2)(a)], allows the plan to collect division of tax as computed under ORS 457.440. If the amount collected from the division of tax is insufficient, a special levy may be imposed against all taxable property of the municipality that activated the urban renewal agency. Option 1 plans are "reduced rate" (do not divide local option or bond levies approved by voters after October, 2001). **Option 2** [ORS 457.435(2)(b)]. The Cascade Locks Plan in Hood River County was the only Option 2 Urban Renewal Plan, and that plan has been completed. May impose a special levy, but does not collect division of tax. **Option 3** [ORS 457.435(2)(c)], provides that Option 3 plans can obtain funds from both the division of tax and a special levy. Like Option 1, the agency may limit the amount to be received from the special levy, but unlike Option 1 the agency limited the amount of funds received from the division of tax when the Option was chosen. Option 3 plans are "standard rate" (divide all tax levies). **Other "standard rate" plan** was adopted between December 1996 and October 2001. Receives division of tax, but no special levy. **Other "reduced rate" plan** was adopted after October 2001, or was an Option 1 or 2 plan that was substantially amended. Receives division of tax only.

Ordinance. A formal legislative enactment by the governing board of a municipality.

Organizational unit. Any administrative subdivision of the local government, especially one charged with carrying on one or more specific functions (such as a department, office or division) [ORS 294.311(30)].

Personal services expenses. Expenses related to the compensation of salaried employees, such as, health and accident insurance premiums, Social Security and retirement contributions, civil service assessments.

Permanent rate limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government or its voters can change a permanent rate limit.

Principal act. The Oregon Revised Statutes that describe how a certain type of municipal corporation is formed and selects its governing body, and the powers it may exercise and the types of taxing authority that its voters may authorize.

Prior years' tax levies. Taxes levied for fiscal years preceding the current one.

Program. A group of related activities to accomplish a major service or function for which the local government is responsible [ORS 294.311(32)].

Program budget. A budget based on the programs of the local government.

Property taxes. Ad valorem tax certified to the county assessor by a local government unit.

Proposed budget. Financial plan prepared by the budget officer. All funds must balance. It is submitted to the public and the budget committee for review.

Publication. Public notice given by publication in a newspaper of general circulation within the boundaries of the local government; mailing through the U.S. Postal Service by first class mail to each street address within the boundaries of the local government; and hand delivery to each street address within the boundaries of the local government [ORS 294.311(34)].

Real Market Value (RMV). The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date. For most properties, the value used to test the constitutional limits (ORS 308.205).

Reserve fund. Established to accumulate money from year to year for a specific purpose, such as purchase of new equipment (ORS 294.525).

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resource. Estimated beginning funds on hand plus anticipated receipts (ORS 294.361).

SAL Report. Summary of Assessments and Levies (ORS 309.330)

Special levy. A special levy is an ad valorem tax, imposed for an urban renewal plan on the entire municipality that adopted the plan. It is not a result of a division of tax.

Special revenue fund. A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes [OAR 150-294.352(1)].

Special payment. A budget expenditure category for pass-through payments, grants made to other organizations and other one-time or unusual expenditures that do not fall into the other categories of personal services, materials and services, capital outlay, etc.

Supplemental budget. A financial plan adopted during a budget period to meet unexpected needs or to appropriate revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax (ORS 294.480).

Tax increment financing. A financial mechanism for urban renewal plans which captures the tax from the growth in property value within a designated geographical area by dividing the taxes of local governments.

Tax on property. Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as a direct consequence of ownership of that property [ORS 310.140(1)].

Tax rate. The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed value of taxable property.

Tax roll. The official listing of the amount of taxes imposed against each taxable property.

Tax year. The fiscal year from July 1 through June 30.

Trust fund. A fund used to account for fiscal activities of assets held in trust by a local government.

Unappropriated ending fund balance. Amount set aside in the budget to be carried over to the next year's budget. It provides the local government with cash until tax money or other revenues are received later in the year. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency (ORS 294.371, ORS 294.455).