

City of Molalla  
Parks & Recreation Advisory Committee

MINUTES  
Meeting of August 23, 2010

6:03 PM                      Meeting Called to Order

Attendance:                Scott Clarke, Vice Chairperson  
                                Dennis Wise  
                                Roger Peterson  
                                Amy Cain  
                                Betty Martin, ex-officio  
                                Mitch Magenheimer, ex officio

Staff:                        Shane Potter, Planning Director

Absent:                      Jason Ritter, Chairperson  
                                Tony Stacy, Secretary  
                                Aimee Stomps

**MEETING MINUTES**

Approved the minutes of the August 4, 2010 meeting.

**PUBLIC COMMENT PERIOD**

None

**OLD BUSINESS**

- Completed plan for Strategic Plan
  - PD Potter stated that an update to this plan will be provided to the group at the September 20, 2010 meeting. The group will need to review for final changes to prepare the document for a final draft in October.

**NEW BUSINESS**

- PD Potter informed the group that in order to prepare a budget for next year the group will need to create there fee structure by the end of this year. In order to make this happen PD Potter felt that they would need to make a final recommendation by December 13, 2010.

- PD Potter stated that the following items needed to be complete on the following meeting dates in order for this group to have a final draft for the City Council or City Manager.
  - September 20, 2010 - Data is presented to board for fee's and policies
  - October 18, 2010 - Present ideas for first draft
  - November 8, 2010 - PD Potter sends draft to group
  - November 15, 2010 - Review draft make changes
  - December 13, 2010 - Final recommendation
- Roger requested that PD Potter send the information he has recently gathered to the group to review what they have.

## **APPROVALS**

None

## **ROUNDTABLE DISCUSSION**

Board member Roger Peterson advised the group that he and Aimee have not had a chance to meet yet but he is working on a FAQ sheet.

Board member Betty Martin expressed that we should be providing them with the rules such as renting the park for groups if we are going to market the parks in order to help avoid future potential problems.

Board member Roger Peterson stated that he felt the group was moving in the right direction and working hard.

Board member Betty Martin agreed and liked the changes and proposals that were being thought up.

PD Potter informed the group that while the focus is on the fees and policies the group still has the task of finalizing the Parks Strategic Plan. PD Potter continued by stating that the group should review the draft provided to them and make necessary amendments which can be discussed at a future meeting.

City Council Liaison Pottle thanked the group and is happy to be the liaison for the parks group.

## **TRAINING**

The group went through training on how parks systems operate in relation to a fee structure.

**NEXT MEETING DATE**

September 20, 2010 at 6pm.

Meeting Adjourned at - 7:35pm

Shane Potter filling in for Tony Stacey

DRAFT