

MEMORANDUM



314 W 15th Street
Vancouver, WA 9866

DATE: June 19, 2015

FROM: Kenneth F. Hash, P.E. *KFH*
HDJ Design Group, PLLC

TO: Cless Woodward
Westech Construction, Inc.

RE: MOLALLA URBAN RENEWAL PROJECT
WEST HEINTZ STREET

You are hereby notified that your bid dated June 9, 2015 for the above referenced project has been accepted by the City. You now need to provide the following:

1. Three fully executed counterparts of the agreement including all Contract Documents. Each of the documents must bear your signature.
2. Along with the executed agreement the contract security bond.
3. Along with the executed agreement the insurances as specified.

Failure to comply with these conditions will entitle the owner to consider your bid abandoned, to annul the Notice of Intent to Award and to declare your Bid Security forfeited.

Within twenty-five days after you comply with these conditions, the owner will return to you, one fully signed counterpart of the agreement with the contract documents attached.

Cc: Mr. Dan Huff, City Administrator
Ms. Jennifer Cline, Public Works Director